DRAFT

F.A.M.E., Inc.

Minutes

Facility Committee Meeting

Date and Time
Monday November 5, 2018 at 6:00 PM

Location
Cafeteria, 428 Broadway St., New Orleans, LA 70118

Committee Members Present
A. Dupre, E. Alito, K. Schlafly, R. Kirschman

Committee Members Absent
T. Smith

Guests Present
L. Brown, L. Moran, R. Morris

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Alito called a meeting of the Facilities Committee Committee of F.A.M.E., Inc. to order on Monday Nov 5, 2018 at 6:27 PM.

C. Approve Minutes

A. Dupre made a motion to approve minutes from the Facility Committee Meeting on 09-11-18 Facility Committee Meeting on 09-11-18.
E. Alito seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
R. Kirschman	Abstain
J. Jalice	Absent
K. Schlafly	Aye
T. Smith	Absent
E. Alito	Aye
A. Dupre	Aye

II. Gentilly Campus

A. Accept proposal from Mathes Brierre for Phase 2

E. Alito made a motion to accept the Mathes Brierre proposal dated October 24, 2018 for Phase 2A of the Gentilly Terrace renovations, with the following provisos: 1. Charges for travel and lodging are not expected or allowed for this contract. 2. Work for Phase 2B is not authorized. 3. Reimbursables are to be kept to a minimum.
R. Kirschman seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
J. Jalice	Absent
A. Dupre	Aye
E. Alito	Aye
K. Schlafly	Aye
T. Smith	Absent
R. Kirschman	Aye

B. HVAC Scope for Phase 2

The committee briefly discussed the conceptual plans to revise the HVAC system for the Gentilly Terrace building.

III. Banneker Campus

A. RFQ for Architect - Banneker

E. Alito made a motion to engage in an RFQ process for architectural services to evaluate Banneker and prepare preliminary cost estimates and renderings for the design work.
K. Schlafly seconded the motion.
The committee **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

R. Kirschman made a motion to adjourn the meeting 7:25.
A. Dupre seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
E. Alito