APPROVED

F.A.M.E., Inc.

Minutes

Facility Committee Meeting

Date and Time
Tuesday September 11, 2018 at 6:00 PM

Location
Broadway Campus Library

Committee Members Present
A. Dupre, E. Alito, K. Schlafly

Committee Members Absent
J. Jalice, T. Smith

Guests Present
Angela Morton, Tom Lasher

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Alito called a meeting of the Facilities Committee Committee of F.A.M.E., Inc. to order on Tuesday Sep 11, 2018 at 6:00 PM.

C. Approve Minutes for May 10, 2018

A. Dupre made a motion to approve minutes from the Facility Committee Meeting on 05-10-18 Facility Committee Meeting on 05-10-18.
K. Schlafly seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Gentilly Campus

A. Review Phase 1 Contract Change Orders

B. Review status and work remaining on Phase 1 contract

- 95% complete on punchlist.
- Door locks are in. Installation pending.
- Sonitrol execution of work imminent. Perimeter gates are incomplete.
- Deck work ongoing but slowed by the rainstorms.

BZA waiver passed for canopy to street with two provisos:
1 - Deed restriction must be put in place that prevents additional construction within the setback.
2 - Re-subdivide into one lot.

C. Phase 2

The scope of work for Phase 2 was briefly discussed. Work will include:

- Adding sprinkler system to the building. This may require a new pump to boost pressure.
- Girls bathroom on second floor
- Reconfigure the library
- Install elevator
- HVAC Improvements. Degree of HVAC work to be discussed.

III. Upper Campus - Banneker

A. Review assessment of campus prepared by Mathis Brierre

Program and Building (Banneker) Assessment prepared by Mathes Brierre was reviewed. The following was identified:

- Need small addition to the existing building to accommodate Program needs.
- Parking vs play space must be considered.
- New windows for existing building needed. Perhaps additional windows.
- Perhaps re-size classrooms to smaller to provided additional rooms. This must be evaluated against the Montessori program needs.

- Consider lockers in classroom instead of hallway to keep hallways open.

B. Strategies for gathering input from Audubon community

Strategies for gathering input from the Audubon community and the community at large was discussed. The following was identified:

- Need input from neighborhood regarding car traffic.
- Have architect develop plan to discuss with community
- Continued discussion with staff
- Call another meeting with parents since the last meeting was during the summer break due to OPSB timetable constraints.

C. Project Milestone Schedule

The following project milestones were identified:

- Lease with Milan ends in June 2026
- Reasonable timeframe is 4 years for finance, design, build
- Allow14 months for construction
- 6 months for preparation of construction documents
- 6 weeks for cost estimate (schematic package with renderings) per Mathes Brierre

IV. Set Meeting Schedule for Facilities Committee

A. Monthly - Tuesday before FAME meeting

Move Facility Committee Meetings to Monday before FAME Board meeting.
A. Dupre made a motion to accept the scheduling of meetings on Monday prior to FAME Board meetings.
K. Schlafly seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

E. Alito	Aye
K. Schlafly	Aye
L. Brown	Absent
J. Jalice	Absent
T. Smith	Absent
A. Dupre	Aye

V. Closing Items

A. Adjourn Meeting

A. Dupre made a motion to adjourn the meeting at 7:22 p.m..
K. Schlafly seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

E. Alito	Aye
K. Schlafly	Aye
J. Jalice	Absent
L. Brown	Absent
T. Smith	Absent
A. Dupre	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,
E. Alito