

Project: Audubon Live Oak
Playgrounds and Site Improvements
3128 Constance Street
New Orleans, LA 70115

Subject: Bids Bonds and Contracts-
Letter of Proposal
Project Number 12354

March 11 2024

Ms. Alisa Dupre
Audubon Schools
428 Broadway St
New Orleans, LA 70118

Dear Alisa,

Reference is made to your request that we furnish a fee proposal for architecture and engineering services, and *project management* for the above captioned project. Further reference is made to our previously approved services for master planning totalling \$7,500 for this work.

We understand the scope of work will include the Architectural and engineering services required for complete bidding documents for the work illustrated in the Master Plan. This is inclusive and as detailed in the estimated construction budget and rendered site plans provided to Audubon. Work generally includes playground amenities for this middle school campus and site improvements.

Our current preliminary estimate of cost is \$1,163,964.45. We propose therefore for architectural and engineering services based on a fee of 10% of construction cost, or \$116,396.45. This fee would remain fixed as long as the scope of the project remained consistent with the original scope, and the construction bids were close to estimate. If significant adjustments to scope are made, or the project broken into multiple bidding packages, we would reserve the right to propose additional services.

For project management services, we understand the services to include providing and coordinating with OPSB the following:

1. Completing the facility alterations request.
2. Provide the Architectural contract.
3. Provide advertisement to bid and solicit bids per public bidding laws.
4. Provide a bid tabulation.
5. Provide POs or construction contracts, and copies of permits and inspection reports.
6. Provide certified pay applications/ and contractor invoices.
7. Provide monthly update report to OPSB.
8. Monthly reporting as necessary on project progress to OPSB.

We shall submit all of these documents through the Omnibus sharepoint links, and coordinate with OPSB Facilities & Operations Personnel assigned to the project. We will also provide reporting to the Audubon Schools Facilities group and Board as necessary (to include quarterly board meeting attendance) on the progress of the project and provide a budget update summary. We will also provide coordination with Audubon regarding any onsite movement of furniture or equipment related to this work.

We will provide these project management services for a fee of 9% of the current cost of construction, or \$104,756. This fee will remain fixed provided the total project duration and reporting period does not exceed **6 months**. It is anticipated this fee will be billed in monthly installments. Should this timeframe extend, we will provide an updated fee schedule based on a monthly expenditure.

We anticipate reimbursable expenses not to exceed \$3,000, which shall be invoiced at cost x 1.1 and could include:

1. Reproduction of drawings as requested by the Owner
2. Postage and Handling of drawings, specifications, reproductions
3. Permit fees, such as any small State Fire Marshal Fees.
4. Travel to the jobsite with mileage costs.

We also recommend the owner maintain an approximate \$15,000 budget for site survey work and materials testing during construction, outside of our proposed fees.

Fee Summary

Architectural& Engineering fees	\$116,397	
Project Management Fees	\$104,756	Hourly NTE
Reimbursable Expenses	\$ 3,000	
Fee total	\$224,153	

*to be adjusted if the scope of work changes

A/E Design Progress will be billed as follows:

Schematic Design	15%
Design Development	20%
Construction Documents	35%
Bidding	05%
Construction Administration	25%

Should Services be required beyond the above Basic Scope of Services, the Architect shall prepare a proposal for Additional Services to be submitted to the Owner prior to any additional work being accomplished. These may include any proposed survey, testing, or other specialized services not explicitly included above.

Mathes Brierre Architects is not responsible for any testing, including licensed surveys, geotechnical testing, or environmental testing. MBA assumes no responsibility for the accuracy of testing results information or services and shall not be liable for errors or omissions therein. Should MBA be required to provide services in obtaining or coordinating compilation of this information, such services shall be charged as Additional Services.

Project Schedule

We understand it is desired to complete this work to the extents possible in the summer of 2024, acknowledging some long- lead items like playground equipment may need to be installed at a later date.

We anticipate an 8 -10 week design schedule to complete documents prior to publicly bidding and advertising the work.

This schedule is also contingent upon Owner's and OPSB review and approval of delivered packages.

Payment Terms

Services will be billed monthly based upon status of completion, or at the completion of intermediate design phases. Accounts are payable net 30 days from the date of invoice from Mathes Brierre Architects office. Unpaid invoices after 30 days shall be subject to prevailing interest rate charges.

Once you have had an opportunity to review the above please affirm your acceptance in writing.

Should you have any questions about the above, please do not hesitate to contact me.

Sincerely,
MATHES BRIERRE ARCHITECTS



Angela Morton, AIA
Principal

AMM/amm

Enclosures

MATHES BRIERRE RATE TABLE ATTACHMENT 2023

Our proposed rate table is as follows:

Principal-in-Charge	\$280.00
Principal, Studio Manager	\$180.00
Senior Project Architect	\$130.00
Architect/Project Designer	\$115.00
Architectural Associate II	\$85.00
Architectural Associate I	\$65.00
Interior Designer	\$100.00
Interior Designer II	\$85.00
Interior Designer Associate	\$65.00
Landscape Architect/Studio Manager	\$140.00
Landscape Architect	\$115.00
Specification Writer	\$160.00
Estimator/Inspector	\$120.00
Project Administration	\$70.00

	COST ESTIMATE					
ELEMENT	DESCRIPTION	QTY.	UNIT	UNIT COST	COST	ELEMENT COST
Secret Garden						
	Concrete Pavers - including lunch terrace	2655.0	SQ.FT.	\$ 15.00	\$ 39,825.00	
	Landscape Planting	2488.0	SQ.FT.	\$ 10.00	\$ 24,880.00	
	Trees	6.0	EA	\$ 450.00	\$ 2,700.00	
	Benches - purchased	5.0	EA	\$ 1,500.00	\$ 7,500.00	
	Decorative Fencing - to surround lunch terrace	100.0	LF	\$ 85.00	\$ 8,500.00	
	Picnic Tables - purchased	4.0	EA	\$ 1,800.00	\$ 7,200.00	
	Total Secret Garden					\$ 90,605.00
Basketball /Mulit Use Sports						
	New Concrete	5,654	SQ.FT.	\$ 14.00	\$ 79,156.00	
	Sports Striping	1	LUMP	\$ 1,500.00	\$ 1,500.00	
	Play Accessories - Goals, etc	1.0	LUMP	\$ 15,000.00	\$ 15,000.00	
	Total Baketball / Mulit Use Sports					\$ 95,656.00
Amphitheater/Deck						
	Rubber Surfacing	1235.0	SQ.FT.	\$ 20.00	\$ 24,700.00	
	Deck	963.0	SQ.FT.	\$ 60.00	\$ 57,780.00	
	Shade Structure	1.0	LUMP	\$ 25,000.00	\$ 25,000.00	
	Fence/Secure Card Reader	1.0	LUMP	\$ 10,000.00	\$ 10,000.00	
	Landscape Planting	1999.0	SQ.FT.	\$ 10.00	\$ 19,990.00	
	Total Amphitheater/Deck					\$ 137,470.00
Artificial Turf Play Area						
	Artificial X-Grass Turf	3750.0	SQ.FT.	\$ 15.00	\$ 56,250.00	
	4" 3/4 Minus Aggregate Base for X-Grass	3750.0	SQ. FT	\$ 4.00	\$ 15,000.00	
	Nailer Board for X-Grass	250.0	LF	\$ 20.00	\$ 5,000.00	
	Concrete Curb around perimeter	250.0	LF	\$ 30.00	\$ 7,500.00	
	Landscape Planting	1041.0	SQ.FT.	\$ 10.00	\$ 10,410.00	
	Total Artificial Turf Play Area					\$ 94,160.00
Play/Fitness Structures						
	Fortress Mulit Climber	1.0	LUMP	\$ 50,080.00	\$ 50,080.00	

ELEMENT	DESCRIPTION	QTY.	UNIT	UNIT COST	COST	ELEMENT COST
	Verical Cargo	1.0	LUMP	\$ 15,000.00	\$ 15,000.00	
	Quintuple Steps	1.0	LUMP	\$ 25,000.00	\$ 25,000.00	
	Peg Bridge	1.0	LUMP	\$ 10,000.00	\$ 10,000.00	
	PIP Rubber Surface	2478.0	SQ.FT.	\$ 20.00	\$ 49,560.00	
	Perimeter Border - tuff track	200.0	LIN.FT	\$ 6.00	\$ 1,200.00	
	Concrete Semi Circle Walk	228.0	'SQ.FT.	\$ 14.00	\$ 3,192.00	
	Landscape planting	1331.0	SQ.FT.	\$ 10.00	\$ 13,310.00	
	Shipping	1.0	LUMP	\$ 6,330.00	\$ 6,330.00	
	Installation	1.0	LUMP	\$ 22,850.00	\$ 22,850.00	
	Total Play/Fitness Structures					\$ 196,522.00
Central Spine - Tree Allee						
	Concrete Pavers - vertical spine and horiztional from steps	2582.0	SQ.FT.	\$ 15.00	\$ 38,730.00	
	Allee Trees	12.0	EACH	\$ 350.00	\$ 4,200.00	
	Central Spine/Tree Allee					\$ 42,930.00
Dry Stream Seating Area						
	New Concrete	1351.0	SQ.FT.	\$ 14.00	\$ 18,914.00	
	Paver/Stone Stream	326.0	SQ.FT.	\$ 20.00	\$ 6,520.00	
	Paver Bridge Over Stream	991.0	SQ.FT.	\$ 15.00	\$ 14,865.00	
	Rubber Surfacing	865.0	SQ.FT.	\$ 20.00	\$ 17,300.00	
	Rock Boulder Seating	4.0	EA	\$ 500.00	\$ 2,000.00	
	New Fence Façade Around Mechanical	54.0	LIN.FT.	\$ 75.00	\$ 4,050.00	
	Picnic Tables	4.0	EACH	\$ 1,800.00	\$ 7,200.00	
	Landscape Planting	677.0	SQ.FT.	\$ 10.00	\$ 6,770.00	
	Total Dry Stream Seating Area					\$ 77,619.00
9th Street Entrance						
	New Arch Gate	1.0	LUMP	\$ 15,000.00	\$ 15,000.00	
	Decorative Fencing	100.0	LF	\$ 85.00	\$ 8,500.00	
	Security Card Readers	1.0	LUMP	\$ 4,000.00	\$ 4,000.00	
	Total 9th Street Entrance					\$ 23,500.00
Stormwater						
	Stormwater	4000.0	SQ FT	\$ 15.00	\$ 60,000.00	
	Total Stormwater					\$ 60,000.00

ELEMENT	DESCRIPTION	QTY.	UNIT	UNIT COST	COST	ELEMENT COST
Drainage Improvements						
	Drainage Improvements	1.0	LUMP	\$ 15,000.00	\$ 15,000.00	
	Total Drainage Improvements					\$ 15,000.00
Demolition						
	Remove existing asphalt, trees, etc. approx 20,000 sf	1.0	LUMP	\$ 35,000.00	\$ 35,000.00	
	Total Demolition					\$ 35,000.00
General Conditions						
	Permits	1.0	LUMP	\$ 7,848.00	\$ 7,848.00	
	Insurance and Mobilization	1.0	LUMP	\$ 12,320.00	\$ 12,320.00	
	Bond	1.0	LUMP	\$ 6,500.00	\$ 6,500.00	
	Supervision and Layout	1.0	LUMP	\$ 25,000.00	\$ 25,000.00	
	Total General Conditions					\$ 51,668.00
Subtotal						\$ 920,130.00
Contingency	Fifteen Percent Contingency					\$ 138,019.50
Contractor Overhead and Profit	Ten Percent					\$ 105,814.95
Total Estimated Baseline Cost	Total Estimated Baseline Cost					\$ 1,163,964.45
Design Fee						
	Ten percent					\$ 116,396.45
Survey/Testing Costs	Survey			\$ 10,000.00		
	Testing			\$ 4,000.00		
	Total Survey/Testing Costs					\$ 14,000.00
Total Estimated Cost with Alternates						\$ 1,294,360.90