



F.A.M.E., Inc.

Board Meeting

Date and Time

Saturday May 15, 2021 at 10:00 AM CDT

Location

Topic: May 2021 FAME Board Meeting

Time: May 15, 2021 10:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91579836691?pwd=TTN2Lzh3TDVZbGtiam5BQzN2a2VGQQT09>

Meeting ID: 915 7983 6691

Passcode: 617360

One tap mobile

+19294362866,,91579836691#,,, *617360# US (New York)

+13017158592,,91579836691#,,, *617360# US (Washington DC)

Agenda

I. Opening Items

Opening Items

- A. Call the Meeting to Order
- B. Record Attendance and Guests
- C. Approve Minutes

It is recommended that the board approve the minutes from the March and April 2021 meetings with any suggested modifications or changes.

Approve minutes for Board Meeting on April 17, 2021

D. Appreciation

The FAME Board and Audubon Schools family would like to acknowledge and thank Mr. Tom Lasher for his service to the organization as a FAME Board Parent Representative. Mr. Lasher's term has expired and he is being replaced by Ms. Darleen Mipro. We wish Mr. Lasher the very best moving forward.

E. NOLA-PS Building Renaming Initiative

The FAME Board welcomes Orleans Parish School Board member, Mr. Carlos Zervigon to share information with the Audubon community regarding the NOLA-PS Building Renaming Initiative.

II. Transportation Handbook

A. Transportation Handbook Approval

The administration requests the board to approve the Transportation Handbook for Audubon Gentilly for the 2021-2022 school year as presented for review with suggested revisions at the April 2021 General Board Meeting.

III. Finance Committee

Finance Committee

A. Financial Statements (March 2021)

The CFO will present the March 2021 financial statements.

B. Contract Approval (Young Audiences)

The administration requests that the board approve a contract with Young Audiences to provide Arts Enrichment services at the Gentilly campus for the 2021-2022 school year. This contract represents a small reduction of existing services.

C. 2021-2022 Budget Draft

The CFO will present a draft of the 2021-2022 Operating Budget for Audubon Schools for review and final approval at the June 2021 public budget hearing and meeting.

IV. CEO Search

A. CEO Search Updates

The CEO Search Committee Chairperson will provide updates on the search process and next steps.

V. CEO's Report

A. Academic Report

The Administration will provide an academic update.

B. Training Center Update

C. Operations Report

D. Development Report

E. Parent Reports

F. CEO's Update

The CEO will share policy updates with the board.

VI. Closing Items

A. Announcements

The board will decide the dates of the following:

-June 2021 Board Meeting

-Board Retreat

-Public Budget Presentation & Hearing

B. Adjourn Meeting

All non-FAME board or staff attendees are asked to ensure that their microphones remain on mute for the duration of this call. If any attendee would like to make a public comment, please do so using the chat function provided in the Zoom Meeting tool.

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	C. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board Meeting on April 17, 2021 2021_03_20_board_meeting_minutes.pdf

APPROVED



F.A.M.E., Inc.

Minutes

Board Meeting

Date and Time

Saturday April 17, 2021 at 10:00 AM

Location

Topic: April 2021 FAME Board Meeting

Time: Apr 17, 2021 10:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97557329389?pwd=SHNZUnRNdTJhNWN6d3RxZUVuc0QwZz09>

Meeting ID: 975 5732 9389

Passcode: 255547

One tap mobile

+19294362866,,97557329389#,,,,*255547# US (New York)

+13017158592,,97557329389#,,,,*255547# US (Washington DC)

Directors Present

C. Lawson (remote), C. Lebas (remote), D. Omojola (remote), H. Leblanc (remote), J. Jalice (remote), J. Perez (remote), L. Moran (remote), R. Kirschman (remote), T. Lasher (remote)

Directors Absent

B. Connick, R. Fernandez

Directors who arrived after the meeting opened

C. Lawson

Directors who left before the meeting adjourned

C. Lawson

Ex Officio Members Present

L. Brown (remote)

Non Voting Members Present

L. Brown (remote)

Guests Present

1337****529 (remote), 1504****546 (remote), A. Collopy (remote), D. LaViscount (remote), K. Turner (remote), L. Spearman (remote), L. Vermeulen (remote), M. Butler (remote), M. Forcier (remote), PTO President (Darleen Mipro) (remote), Tiffany Andrews (remote)

I. Opening Items

A. Call the Meeting to Order

J. Jalice called a meeting of the board of directors of F.A.M.E., Inc. to order on Saturday Apr 17, 2021 at 10:04 AM.

B. Record Attendance and Guests

A quorum of members were not present at roll call.

C. Approve Minutes

The approval of minutes will be deferred until the May 2021 meeting since a quorum of members were not present.

L. Moran made a motion to approve the minutes from Board Meeting on 03-20-21.

J. Perez seconded the motion.

The minutes were approved at the May 2021 meeting.

The board **VOTED** unanimously to approve the motion.

II. Transportation Handbook

A. Transportation Handbook Review

A suggestion was made to include information in the handbook on how buses are monitored and on how drivers are evaluated and monitored for fitness to operate the vehicle. Administration committed to including the checklist/criteria that is mandatory for bus inspections and bus driver readiness in the handbook for parent reference.

III. Finance Committee

A.

Financial Statements

Financial statements for March 2021 will be presented at the May 2021 meeting. March was unable to be fully closed out and reconciled prior to this month's meeting due to Spring Break and the early scheduling of April meeting.

Preparations are underway for the 2021-2022 Budget and it will be presented to the board in the coming months.

IV. CEO Search

A. CEO Search Updates

The search firm and consultant have been identified (Mary Seppala, Educator's Collaborative). The CEO Search Committee will be meeting with the consultant on next week to discuss next steps.

V. CEO's Report

A. Academic Report

Review of Winter MAP data and overview of upcoming events (Spring Testing).
C. Lawson arrived.

B. Training Center Update

C. Operations Report

Review of EnrollNOLA Round 1 match information. The Uptown Montessori program and the Gentilly programs are fully matched. There are still vacancies in the French school program at grades 2-8.

D. Development Report

E. Parent Reports

F. CEO's Update

Update on potential changes to lease agreement with NOLA-PS. CEO will meet with district administration this upcoming week and will share any changes with specific impacts on Audubon's current lease agreements.

Survey has closed on Stakeholder Renaming survey. Administration is still analyzing results and will share at next board meeting. Initial analysis shows that most stakeholders are in favor of maintaining the Audubon name but formally separating the organization from the man, John James Audubon.

The search is underway to find a replacement for Dr. David as the principal of Audubon Gentilly. A search committee consisting of administration, principals, teachers, teaching assistants and parents have completed round one interviews and preparing to conduct round two interviews this upcoming week. Out of the 15 applications originally received, 6 people were invited to take part in round one interviews and the top three candidates are moving forward to round two interviews on next week.

C. Lawson left.

VI. Closing Items

A. Announcements

B. Adjourn Meeting

Since a quorum was not present, no vote was taken to adjourn the meeting.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:46 AM.

Respectfully Submitted,

L. Brown

All non-FAME board or staff attendees are asked to ensure that their microphones remain on mute for the duration of this call. If any attendee would like to make a public comment, please do so using the chat function provided in the Zoom Meeting tool.

DRAFT



F.A.M.E., Inc.

Minutes

Board Meeting

Date and Time

Saturday March 20, 2021 at 10:00 AM

Directors Present

B. Connick (remote), C. Lebas (remote), D. Omojola (remote), H. Leblanc (remote), J. Jalice (remote), J. Perez (remote), T. Lasher (remote)

Directors Absent

C. Lawson, L. Moran, R. Fernandez, R. Kirschman

Ex Officio Members Present

L. Brown (remote)

Non Voting Members Present

L. Brown (remote)

Guests Present

A. Dupre (remote), K. Turner (remote), L. Spearman (remote), Tiffany Andrews (remote)

I. Opening Items

A. Call the Meeting to Order

J. Jalice called a meeting of the board of directors of F.A.M.E., Inc. to order on Saturday Mar 20, 2021 at 10:12 AM.

B. Record Attendance and Guests

Following roll call, a quorum was not yet present, so the Chairperson requested that all action items be skipped until such time as a quorum was present. Board member C. Lebas joined at 10:16 am to create a voting quorum.

C. Approve Minutes

T. Lasher made a motion to approve the minutes from Board Meeting on 02-13-21.

J. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Lasher made a motion to approve the minutes from Board Meeting on 01-16-21.

J. Perez seconded the motion.

Item was deferred from the February 2021 meeting due to lack of quorum.

The board **VOTED** unanimously to approve the motion.

II. Executive Session

A. Motion to Enter into Executive Session

J. Perez made a motion to Enter into Executive Session to address legal strategy related to the case listed on the agenda.

H. Leblanc seconded the motion.

The Executive Session began at 10:38 am.

The board **VOTED** unanimously to approve the motion.

B. Kionda Antoine v. F.A.M.E., et.al (21-00479)

C. Motion to Adjourn Executive Session

J. Perez made a motion to adjourn the Executive Session.

H. Leblanc seconded the motion.

Executive Session was adjourned at 11:03 am.

The board **VOTED** unanimously to approve the motion.

III. Finance Committee

A. Financial Statements

B. PowerSchool Contract Renewal

J. Perez made a motion to approve the contract renewal with Power School.

C. Lebas seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approval of Signatory Authority

T. Lasher made a motion to approve granting signatory authority to FAME Board Secretary, D. Omojola, to sign or certify documents related to the accounts held by the organization at Gulf Coast Bank on behalf of the board, under the oversight of the board chairperson and Finance Committee chairperson.

J. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approval of Corporate Authorization Resolution

T. Lasher made a motion to approve the corporate authorization resolution authorizing the Principals and CEO to conduct specified business transactions on behalf of the organization with Gulf Coast bank.

H. Leblanc seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approval of IRS Form 990

J. Perez made a motion to on behalf of the Finance Committee, to approve the Form 990 as presented.

T. Lasher seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. CEO Search

A. CEO Search Updates

The chairperson of the search committee shared that the committee made a decision to accept the proposal submitted by Educator's Collaborative and recommends that the full board approves the proposal for execution.

B. CEO Search Firm Proposal

J. Jalice made a motion to on behalf of the CEO Search Committee, accept the proposal submitted by Educator's Collaborative to conduct the CEO Search for Audubon Schools.

T. Lasher seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. CEO's Report

A. CEO Policy Updates

The CEO shared updates on the following:

- NOLA Public Schools Renaming Initiative

- Potential COVID-19 related leave policy

- Ongoing process of examining the name of the organization in light of the renaming initiative currently underway

B. Academic Report

Not presented. All instructional leadership staff were attending the Virtual Citywide Teacher Fair Recruitment Event.

C. Training Center Update

D. Operations Report

E. Development Report

F. Parent Reports

VI. Closing Items

A. Announcements

B. Adjourn Meeting

J. Perez made a motion to adjourn the meeting.

T. Lasher seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:31 AM.

Respectfully Submitted,

L. Brown

All non-FAME board or staff attendees are asked to ensure that their microphones remain on mute for the duration of this call. If any attendee would like to make a public comment, please do so using the chat function provided in the Zoom Meeting tool.

Coversheet

Transportation Handbook Approval

Section:	II. Transportation Handbook
Item:	A. Transportation Handbook Approval
Purpose:	FYI
Submitted by:	
Related Material:	Audubon Gentilly_Transportation Handbook 21-22 Draft 2.pdf



AUDUBON CHARTER - GENTILLY Transportation Handbook 2021-2022

4720 Painters Street
New Orleans, LA 70122
(504) 309-9434
agentillybus@auduboncharter.com

AUDUBON GENTILLY TRANSPORTATION HANDBOOK

SY 2021-22

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AUDUBON GENTILLY TRANSPORTATION HANDBOOK SY 2021-22

Student Transportation Services

Safe and reliable transportation to and from school each day is an important component of overall student academic success. This document is intended to outline the policies and procedures designed to provide the smooth, safe and orderly transportation of students.

Audubon Gentilly provides daily, free bus transportation for all students residing in Orleans Parish who live more than one (1) mile from the school campus. Transportation is provided from their primary residency to the Gentilly Campus. Families utilizing the school bus are required to sign the bus transportation agreement and submit proof of residency in order to have a child's name added to the official bus roster. Only students on the roster will be allowed to board the bus.

Families requesting special consideration outside of the normal parameters set forth in this document will be required to provide additional documentation, which may include, but is not limited to court orders, medical records, notarized statements or any documentation deemed necessary to determine the validity of the request. Audubon Gentilly administration will review each case and make a determination. If you disagree with the administration's decision, please follow the complaint procedure as outlined in the Audubon Gentilly Student and Family handbook.

Eligibility

Students who reside in Orleans Parish are eligible for school-provided transportation (yellow bus) provided they reside further than a one- mile radius of the campus they attend.

Families who are not able to confirm that their primary residency is in Orleans Parish by presenting the documents prescribed in this handbook ([Documents required for POR, PG. 11](#)) will be denied access until requested documents can be provided.

Service Providers

Yellow school bus service is contracted through K & S Transportation. The bus is fully inspected and insured ([School Bus Inspection Components](#)). The driver is monitored and evaluated by K & S Transportation and the school's Principal ([Bus Driver Requirements](#)). A monitor is also provided to facilitate the culture and safety of the bus environment.

AUDUBON GENTILLY TRANSPORTATION HANDBOOK

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Student Safety

The safety of our students is our highest priority, but everyone plays a role in safety. Families are responsible for getting students to the bus safely. The bus driver's responsibility begins as students board the bus and ends when students have been safely off boarded at either the school at the beginning of each day or at their designated stop at the end of each day. Please keep in mind that bus schedules may vary by a few minutes, so please ensure that students are aware of safety precautions they may need as they travel to/from or wait on the bus. In addition to the bus driver, the school also provides additional oversight on school buses by providing Monitors who help to facilitate appropriate bus culture/safety and cameras to document each trip.

Families are strongly encouraged to help school officials by reinforcing the following safety measures with their children:

- Always use the handrail when entering and exiting the bus.
- Never walk behind a bus.
- Take 10 giant steps in front of the bus's front bumper in order to be seen by the driver.
- When crossing in front of the bus, wait for the signal from the driver to cross.
- If an item falls near the bus, never go under the bus or get near the tires. First, notify the driver and then, allow an adult to retrieve the item.

Expectations—Families

- Families identify on Registration forms, or on the Request to Update Information form, the names and contact information for all persons authorized to pick up their child.
- **Students below 10 years old:** The parent/guardian, or identified representative, will be present at the bus stop each school day to personally witness the child boarding the bus.
- **Students below 10 years old:** The parent/guardian or identified representative, will be present at the bus stop to receive the student(s) upon the bus's return at the conclusion of each school day. Students who are not picked up will be returned to the Audubon Gentilly campus and the family will be required to pay the cost of the return trip. At the discretion of the administration student(s) maybe brought to the nearest police station.
- The parent/guardian or identified representative, will not enter the bus at any

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- time. The unauthorized boarding of a bus is a criminal offense and will be reported immediately to local authorities.
- The parent/guardian or identified representative, will not confront the bus driver. Any complaints must be directed to the school principal as outlined in the complaint process in the Student and Family Handbook.
- The parent/guardian or identified representative, will not attempt to stop the bus once it has left the school building or bus stop.

Expectations—Students

- All rules of student behavior in effect on the school campus apply to the bus.
- The student is expected to walk onto the bus and go directly to their seat.
- The student is expected to remain seated at all times when the bus is in motion.
- The student will not eat, or drink, chew gum on the bus, or create litter.
- The student will keep hands and limbs inside bus windows.
- The student will refrain from aggressive behavior or behavior that incites arguments.
- If requested by the bus driver, monitor or Audubon staff member, the student will sit in an assigned seat.
- The student will not deface or damage any part of the bus.

Bus Infractions and Penalties

- **Loss of riding privileges for up to two (2) days**
 - Chewing gum, eating, drinking, or littering on the bus
 - Disrespectful behavior
- **Loss of riding privileges for up to three (3) days**
 - Use of abusive or obscene language
 - Failure to comply with loading or unloading procedures
 - Unruly or disruptive behavior
 - Loud, boisterous, or distracting noises
- **Loss of riding privileges for up to ten (10) days**
 - Throwing objects within the bus or out of bus windows
 - Defacing or damaging any part of the bus
 - Hitting or physically harming another student
 - Name calling, aggressive or threatening behavior directed toward another student
 - Extending body parts out of windows

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- **Loss of riding privileges for up to one (1) trimester**
 - Tampering with emergency exits
 - Repeated offenses in spite of disciplinary intervention
 - Parent tardiness in picking a child up from the bus stop. Parents are expected to be at the assigned stop upon arrival of the bus (imposed at third offense. See: [Undeliverable Students, Pg. 8](#)).
- **Loss of riding privileges and potential expulsion from school for up to one(1) year**
 - Physically assaulting the driver or other personnel
 - Possession of firearm or other life-threatening weapon
 - Possession of drugs, smoking, or lighting a fire
 - Any inappropriate touching or behavior deemed sexual in nature.
(AUDUBON Administration will review any reported incidents and their decision shall be final).
- **Students with Disabilities**

When students with disabilities commit offenses on the bus, that student's Individualized Education Program (IEP) will be reviewed. If the behavior is determined to be non- related to the student's disability, the student will be subject to the same consequences as non- disabled peers.

In all cases of damage to property of individuals and/or to the bus, families are responsible for restitution.

In addition to receiving loss of riding privileges, students may also receive consequences for specific offenses listed within the school's code of conduct.

Loss of riding privileges does **not** excuse a child from school. If riding privileges are suspended, it is the responsibility of the family to get the child to / from school.

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SY 2020-21

Bus Schedules

Your child's name will be added to the route that correlates with the residency (Orleans Parish *ONLY*) listed in our student information system. By default, it is expected that all students utilizing the yellow bus service will ride the bus Monday thru Friday.

Families are required to make arrangements for pick-up if their child (ren) will not be riding the bus for any reason. If the child is placed in aftercare or returned by the bus, families will be responsible for any fees charged.

- ✓ *Permanent stop changes* may be requested via email at (agentillybus@auduboncharter.com) or a hard copy may be obtained in the front office. You will be asked to present [proof of residency](#), and it may take up to 48 hrs. to process and assign a new route. You will receive a notice with the new route information.

- ✓ *Emergency (examples below) request to change a bus schedule*
Families are required to email the Office Coordinator at their respective campus and agentillybus@auduboncharter.com by 1pm to notify all pertinent parties. After 1pm, please call the school directly to request emergency changes.

Emergency examples include but are not limited to:

- *Accidents*
- *Death*
- *Illness*

Non- Emergency examples:

- *I forgot to call earlier*
- *I forgot my child has a game today*
- *My child has a sleep over*

Changes to Bus Schedule

Occasionally there are issues related to mechanical breakdowns of buses, unusual traffic conditions, or illness of drivers. In such instances, K & S Transportation will notify the school's front office and the Principal, who will in turn notify the families of affected students. Anytime a student is tardy due to issues related to yellow bus transportation, the tardiness will be excused.

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Undeliverable Students / Students under the age of 10

Parents/guardians or identified representatives must be present at the bus stop to receive any child under 10 years old as the bus approaches the stop. If a parent/guardian or identified representative whose name appears on the authorized pick up list is not present at the time the bus arrives at the stop, the student is considered undeliverable.

The bus contractor will return undeliverable students to the Gentilly campus and charges for the service will be passed along to the family. If the child is placed in aftercare families will be responsible for any fees charged.

The administration reserves the right to have undeliverable students transported to the nearest police station. Additionally, child/ren may lose riding privileges for up to one (1) trimester on the third offence.

Service Concerns

Service concerns should be directed to the school principal at 504.309-9434 ex.1741 or via e-mail. Please see the school website at www.auduboncharter.com for more information.

Transportation for Students with Special Needs

The student's Individualized Education Program (IEP) or Individualized Health Plan (IHP) determines the level of transportation service for students with special needs.

Determinations on how to address student needs and/or supports are determined by the IEP Committee during the IEP/IHP creation or review meetings. The committee's determinations are considered final. For more information on this process, please reach out to the Student Services Coordinator.

Medical Emergency Transportation

Families are responsible for arranging transportation for their child in the event the child becomes ill during the school day. If school officials are unable to reach the family or any of the emergency contacts, and if the school nurse deems it a medical emergency requiring immediate medical intervention, the school will contact EMS and the child will be transported to a hospital by ambulance. All costs associated with EMS and transportation via ambulance must be borne by the family.

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School Bus Accidents / Incidents

Accidents and incidents are sensitive issues, which must be reported to the New Orleans Police Department (NOPD) and the Audubon Gentilly Principal. It is critical to promptly notify all parties concerned and to ensure that these events are managed in a prompt, professional manner.

- All accidents / incidents involving school buses will be reported to the NOPD and the principal immediately, regardless of whether there are students on board or the degree of damage. If the occurrence impacts students, families will be notified by the school.
- If students sustain injuries requiring medical treatment, they will be transported to the nearest hospital by ambulance. School officials will advise families of the hospital receiving the student(s).
- If involved in an accident or incident, non-injured students will be released to their families when released by investigating authorities.

AUDUBON GENTILLY TRANSPORTATION HANDBOOK

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Transportation Agreement		
Parent Acknowledgement I have read and understand the contents of the Audubon Gentilly Transportation Handbook and I agree to abide by the policies and procedures contained therein.		
Parent/Guardian Signature:	Print Name:	Date:
Parent/Guardian Signature:	Print Name:	Date:
Student Information		
Student Name:	Grade:	
Student Name:	Grade:	
Student Name:	Grade:	
Student Name:	Grade:	
PLEASE DO NOT WRITE BELOW THIS LINE. FOR OFFICE USE ONLY		
<p>Once this agreement is signed and submitted to the AUDUBON office with proof of residency (see list below) the child(ren)'s name(s) will be added to the bus roster.</p> <p><i>Only students whose names appear on the roster will be allowed to board a bus.</i></p>		

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Documents required for proof of residency:

**One document from each group must be presented as proof of residency.
(*Must be in parent/ legal guardian's name*)**

Group # 1

- Current Orleans Parish Homestead Exemption or Property Tax Bill
w/homestead exemption noted
- Current rental lease agreement or Tax bill without homestead exemption

Group # 2

- Electricity/gas bill
- Sewerage/water bill
- Telephone bill (landline only)
- Cable/internet service bill
- Current official letter from government agency (Department of Social Service, Department of Health & Hospitals, etc.)

Bus Contact Information

(504) 309-9434

agentillybus@auduboncharter.com

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Bus Driver Requirements

Pre-Service

- Minimum age: 21 year
- Physical examination
- Current commercial driver's license (CDL)
 - Class A or B for vehicles with a GVWR of < 26,000 lbs.
 - P endorsement
 - S endorsement
 - Air brakes restriction removed if bus is equipped with air brakes
- Criminal background check (fingerprinting required)
- Driving record check (Office of Motor Vehicles)
- Drug/alcohol screening
- Classroom instruction --§§501, 503, provided by a LDE-certified school bus driver instructor
- Behind-the-wheel training

In-Service

- Annual physical examination)
- Annual driving record check (Office of Motor Vehicles)
- Drug/alcohol random testing
- Classroom instruction

School Bus Requirements

- School buses must be inspected semi-annually by authorized inspectors
- School bus drivers must conduct pre-trip and post-trip inspections
- School buses must be maintained in a safe condition
- School buses must be maintained in accordance with FMVSSs in order to avoid decertification by the manufacturer.

AUDUBON GENTILLY TRANSPORTATION HANDBOOK SY 2020-21

School Bus Inspection Components

[\(https://www.nola.gov/ground-transportation-bureau/school-bus/\)](https://www.nola.gov/ground-transportation-bureau/school-bus/)

Internal Items

- **Seating** components must be secured to the floor with no exposed padding, springs or wires. Any rips over 3 inches in length may be taped, however no more than three pieces of tape may be used per seat.
- **Seat belts** must not be torn or frayed. Must buckle properly
- **Webbing cutter** - Each bus shall be equipped with a durable webbing cutter having a full width handgrip and a protected, relaceable or non-corrodible blade. The required webbing cutter shall be mounted in a location accessible to the seated driver in an easily detachable manner.
- The bus shall have a removable, moisture-proof and dust-proof **first aid kit**, securely mounted in an accessible place within the driver's compartment. The first aid kit must contain the supplies necessary to administer first aid in an emergency situation.
- Each school bus shall contain at least **three retroreflective triangle** road warning devices that meet the requirements of FMVSS No. 125, warning devices. They shall be mounted in an accessible place.
- **Fire extinguisher** must be a UL-approved pressurized ABC type of dry chemical fire extinguisher. It must have a gauge and at least a 5 pound capacity. It must be mounted in the manufacturer's bracket of an automotive type. It must be located in the driver's compartment in a clearly marked location or in full view of, and readily accessible to, the driver. Fire extinguishers must have a valid and up-to-date certification.
- **Defrosters** must be capable of keeping the windshield, driver's left window and glass entrance door clear of fog, frost and snow.
- **Auxiliary fan** must be at least 6 inches in diameter. The fan must be located in the center of the windshield to provide maximum effectiveness to the right side of the windshield and the service door.
- **Stepwell, guard rails, aisle and floor covering** must be intact and secured.
- **Sun shield** must function properly
- **Interior Mirror** (student mirror). Type A bus shall have a minimum of 6" x 16" mirror and type B, C and D buses shall have a minimum of 6" x 3" mirror.
- The **instrument panel** must have a lamp which effectively illuminates all instruments and gauges. All gauges must be operational.
- The school bus must be equipped with an operational **beam indicator** to indicate the bright/dim setting on headlamps. All wiring under the instrument panel must not be hanging. Wiring must be tucked under the panel.
- **ADA required equipment** (wheelchair ramps, lifts, securement devices, etc) must be functional.

External Items

- **Lighting system**—all lights must be operational to manufacturer's specification. This includes interior lamps as well as exterior lamps. Stop arm lights must be visible at 500 feet in normal sunlight.
- **Reflectors** must be operational as originally equipped
- The **alternately flashing lamps** (both red and yellow) must function with a manually activated switch only. No brake operated switches are allowed. The school bus must be equipped with an audible or visible means of indicating to the driver that the signaling system is activated.
- **Stop arms** must function properly. Two stop arms are required for all type B, C, D buses. The entire surface of both sides of the stop signal arm shall be of reflectorized material with type III reflector material that meets the minimum specific intensity requirements of 49 CFR 517.131. When two stop signal arms are installed on a bus, the forward side of the rearmost stop signal arm shall not be reflective and shall not contain any lettering, symbols or markings.

AUDUBON GENTILLY TRANSPORTATION HANDBOOK

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- Every school bus shall be equipped with a **crossing control device** actuated by the driver and operated in conjunction with the stop arm. The crossing control device shall pivot out from the right side of the front bumper to prevent persons from walking directly in front of the bus
- **Backing alarm** must be capable of emitting sound audible under normal conditions from a distance of not less than 100 feet. The alarm shall also be capable of operating automatically when the vehicle is in neutral or a forward gear but rolls backward.
- **Exterior mirror** must have one or more left and one or more right hand mirrors with a minimum of 50 square inches of reflecting glass.
- **Exterior cross-view mirror** must provide a clear, unobstructed view of the area in front of the bus; the area immediately adjacent to the left and right front wheels and the entrance door.
- **Service door and emergency exits** must be functional and have a proper gasket which furnishes a proper seal. Handle must function from the inside and out. Each emergency exit must be equipped with an alarm buzzer that alerts the bus driver to an unlatched or open window.
- **Bumpers** must be permanently affixed to the vehicle and not protruding or hanging.
- **Tires** must have 4/32 inch tread on steering axle and 2/32 inch on the rear axle. No sidewall cracks or exposed belting or separation of tread. No re-grooved or re-capped tires are allowed on the steering axle.
- **Wheels** must be in good condition. All lug nuts must be present, with center hub and valve stem intact (no leakage from hub).
- **Mud flaps** must be secured

Mechanical and Electrical Components

- **Braking system** (an air or hydraulic brake test will be performed). All warning devices must function properly and all parts of the braking system must be in good condition.
- **Hoses and belts** must be in good condition and within manufacturer's specification. No leaks allowed.
- **Steering and suspension** must operate as equipped. All parts in good condition.
- **Drive shaft** and U joints must be in good condition.
- **Batteries** must be secured to the bus. No cords or wire may be used to secure the battery. Battery compartment must be labeled on the outside in 2-inch lettering.
- **Exhaust system** will be checked for holes or broken parts. Engines must not give off excessive smoke/fumes or noise.
- **Frame** must be in good condition

Windshield & Windows

- No cracks over 1/4 inch or intersected by another crack are allowed. Nicks or chips may be no more than 3/4 inch in diameter and cannot be within 3 inches of another damaged area.
- No window may be broken or have any exposed sharp edges. No window may have any cracked or separated glass allowing one piece of glass to move independently of another.
- Side windows must open and close properly.
- Windows must have exposed edge of glass banded.
- Driver side windows and service doors shall not have window tint.

Markings & Appearance

- The words "School Bus" must be on the front and rear of the vehicle in plain, black letters at least 8 inches in height.
- The CPNC holder must be displayed on the sides at the bottom center of the bus.
- CPNC identification number must be located on the sides of the bus between the rear wheel and bumper and on the front and rear.
- The bus company name must be displayed at the belt line.

AUDUBON GENTILLY TRANSPORTATION HANDBOOK

- The location of the battery(ies) must be identified by the word “battery” or “batteries” on the battery compartment door in two-inch lettering.
- The words "Emergency Exit" or "Emergency Door" shall be marked directly above the door on both the inside and outside in letters at least 2 inches high.
- The bus must be painted national school bus glossy yellow, except for the roof (may be white, except for the vertical portion of the front and rear roof caps), chassis and front bumpers (shall be glossy black), and the wheels (shall be black). Paint must be well-blended with the natural configuration and color of the vehicle. Repairs should have a smooth surface.
- “firearm-free zone” ([RS 14:95.6](#)) and “drug-free zone” ([RS 17:405](#)) signage required inside the bus
- “handicap” symbol, identifying the bus as equipped for or transporting student with disabilities; however, the symbol shall not be placed on the glass of the rear emergency exit.

Coversheet

Financial Statements (March 2021)

Section:	III. Finance Committee
Item:	A. Financial Statements (March 2021)
Purpose:	FYI
Submitted by:	
Related Material:	202210331_Unaudited_Financial_Statements.pdf Financial_Analysis__3rd_Quarter.pdf

FRENCH AND MONTESSORI EDUCATION INCORPORATED

Financial Statements

For the Nine Months Ended March 31, 2021

These financial statements have not been subject to an audit, review, or compilation engagement, and no assurance is provided on them. Substantially all of the disclosures, and the statement of cash flows, required by accounting principles generally accepted in the United States of America have been omitted.

Contents

Statement of Financial Position	1
Statement of Activities and Change in Net Assets and Budget Comparison for the nine months ended March 31, 2021	2
Statement of Activities and Change in Net Assets and Budget Comparison for the month ended March 31, 2021	3

These financial statements have not been subject to an audit, review, or compilation engagement, and no assurance is provided on them. Substantially all of the disclosures, and the statement of cash flows, required by accounting principles generally accepted in the United States of America have been omitted.

FRENCH AND MONTESSORI EDUCATION INCORPORATED
D/B/A AUDUBON CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
AS OF MARCH 31, 2021

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 3,030,751
Accounts receivable	406,784
Investments	1,000,206
Prepaid expenses and other current assets	<u>12,097</u>

Total current assets 4,449,838

PROPERTY AND EQUIPMENT, net 3,662,319

TOTAL ASSETS \$ 8,112,157

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable and accrued expenses	\$ 470,420
Accrued salaries and benefits payable	12,172
Deferred revenues	<u>81,390</u>

Total current liabilities 563,982

LONG TERM LIABILITIES

Note Payable 1,843,777

Total long term liabilities 1,843,777

NET ASSETS

Unrestricted net assets 5,704,397

TOTAL LIABILITIES AND NET ASSETS \$ 8,112,157

FRENCH AND MONTESSORI EDUCATION INCORPORATED
D/B/A AUDUBON CHARTER SCHOOL
STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS AND BUDGET COMPARISON
FOR THE NINE MONTHS ENDED MARCH 31, 2021

	AUDUBON UPTOWN Actual	AUDUBON GENTILLY Actual	AUDUBON CENTRAL OFFICE Actual	TOTAL	% ACHIEVED OF ANNUAL
REVENUES AND SUPPORT					
MFP revenues	\$ 5,777,291	\$ 1,165,062	\$ -	\$ 6,942,353	77%
Fee revenues	73,295	49,004	-	\$ 122,299	33%
Public grants and program funding	1,073,536	212,789	-	\$ 1,286,325	63%
Private grants and donations	43,844	213,176	\$ 30	\$ 257,050	45%
Income from investments	633	1,296	-	\$ 1,929	13%
Other income	61,349	16,855	\$ 277,448	\$ 355,652	70%
Released from restrictions				-	
Total revenues and support	7,029,948	1,658,182	277,478	\$ 8,965,608	70%
EXPENSES					
Salaries	\$ 3,450,727	\$ 1,078,518	\$ 513,613	\$ 5,042,858	68%
Benefits	1,381,006	206,457	264,916	\$ 1,852,379	84%
Disposal	11,686	3,475	-	\$ 15,161	66%
Dues	12,573	1,970	14,846	\$ 29,389	24%
Food service	258,649	102,635	109	\$ 361,393	79%
Insurance	-	-	54,869	\$ 54,869	24%
Materials	229,545	75,810	21,354	\$ 326,709	77%
Purchased services	513,310	194,410	73,589	\$ 781,309	82%
Rentals	15,953	1,802	-	\$ 17,755	70%
Repairs and maintenance	277,721	100,353	50	\$ 378,124	169%
Travel	14,620	6,000	-	\$ 20,620	46%
Utilities	99,209	13,562	-	\$ 112,771	45%
Depreciation	47,191	89,355	-	\$ 136,546	78%
Other expenses	109,249	16,437	4,248	\$ 129,934	577%
Debt Service	347	29,876	-	\$ 30,223	23%
Student Transportation	3,147	63,058	-	\$ 66,205	33%
Total expenses	6,424,933	1,983,718	947,594	9,356,245	73%
CHANGE IN NET ASSETS	\$ 605,015	\$ (325,536)	\$ (670,116)	\$ (390,637)	
NET ASSETS - Beginning of period				6,096,949	
Prior Period adjustment				(1,915)	
NET ASSETS - End of period				\$ 5,704,397	

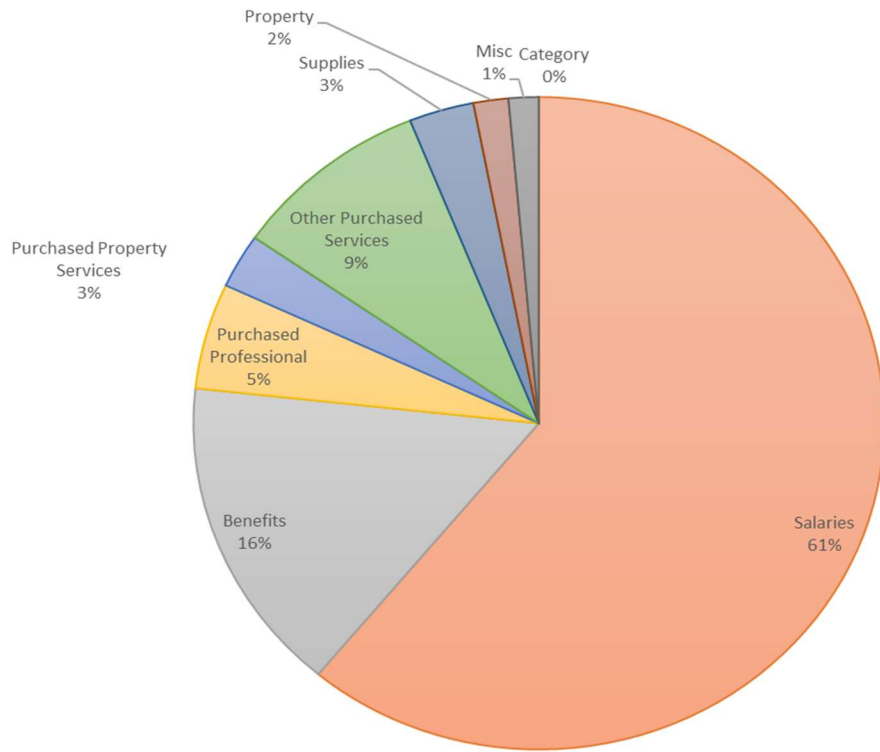
These financial statements have not been subject to an audit, review, or compilation engagement, and no assurance is provided on them. Substantially all of the disclosures required by accounting principles generally accepted in the United States of America have been omitted.

FRENCH AND MONTESSORI EDUCATION INCORPORATED
D/B/A AUDUBON CHARTER SCHOOL
STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS AND BUDGET COMPARISON
FOR THE MONTH ENDED MARCH 31, 2021

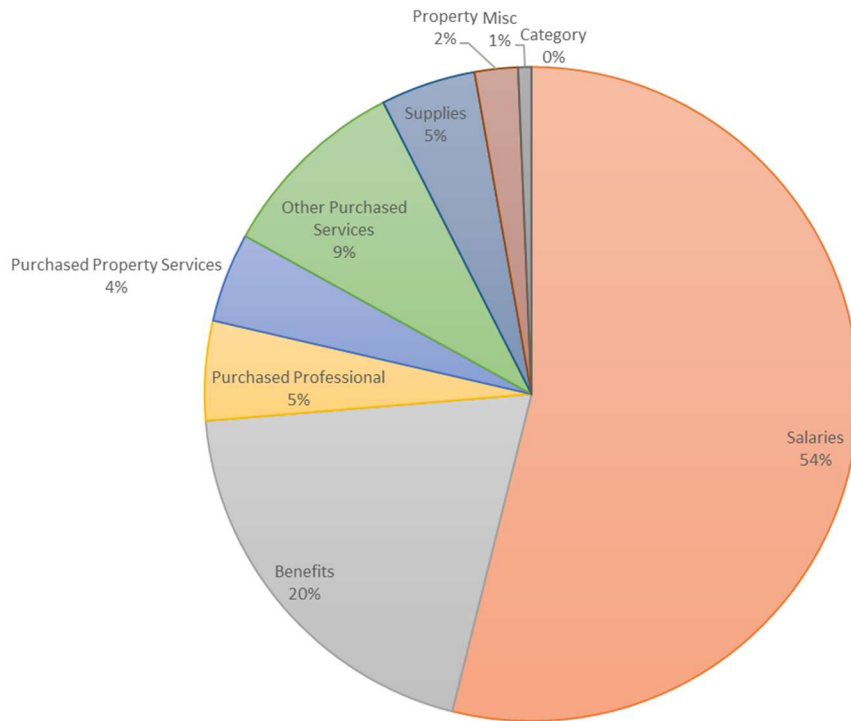
	AUDUBON UPTOWN	AUDUBON GENTILLY	AUDUBON CENTRAL OFFICE	Total	Budeted	Variance
	Actual	Actual	Actual			
REVENUES AND SUPPORT						
MFP revenues	\$ 638,351	\$ 107,501	-	\$ 745,852	\$ 827,501	(81,649)
Fee revenues	9,304	3,341	-	12,645	37,230	(24,585)
Public grants and program funding	68,158	11,908	-	80,066	172,746	(92,680)
Private grants and donations	248	-	-	248	24,400	(24,152)
Income from investments	85	43	-	128	1,250	(1,122)
Other income	8,394	4,795	-	13,189	25,950	(12,761)
Released from restrictions					-	-
Total revenues and support	724,540	127,588	-	852,128	1,089,077	(236,949)
EXPENSES						
Salaries	\$ 426,677	\$ 136,821	\$ 54,170	\$ 617,668	\$ 628,882	(11,214)
Benefits	147,383	24,886	19,696	191,965	158,503	33,462
Disposal	1,537	424	-	1,961	1,750	211
Dues	2,457	-	13,146	15,603	3,708	11,895
Food service	125,713	48,797	-	174,510	33,129	141,381
Insurance	-	-	-	-	23,715	(23,715)
Materials	14,708	955	2,670	18,333	21,721	(3,388)
Purchased services	60,247	12,906	375	73,528	111,790	(38,262)
Rentals	240	80	-	320	750	(430)
Repairs and maintenance	14,003	7,169	-	21,172	22,767	(1,595)
Travel	400	-	-	400	4,792	(4,392)
Utilities	14,933	-	-	14,933	18,292	(3,359)
Depreciation	15,730	27,896	-	43,626	15,000	28,626
Other expenses	13,068	940	120	14,128	1,333	12,795
Debt Service	43	12	-	55	11,500	(11,445)
Student Transportation	-	44,360	-	44,360	26,450	17,910
Total expenses	837,139	305,246	90,177	1,232,562	1,084,082	148,480
CHANGE IN NET ASSETS				\$ (380,434)	\$ 4,995	\$ (385,429)
NET ASSETS - Beginning of month				6,084,831		
NET ASSETS - End of month				\$ 5,704,397		

These financial statements have not been subject to an audit, review, or compilation engagement, and no assurance is provided on them. Substantially all of the disclosures required by accounting principles generally accepted in the United States of America have been omitted.

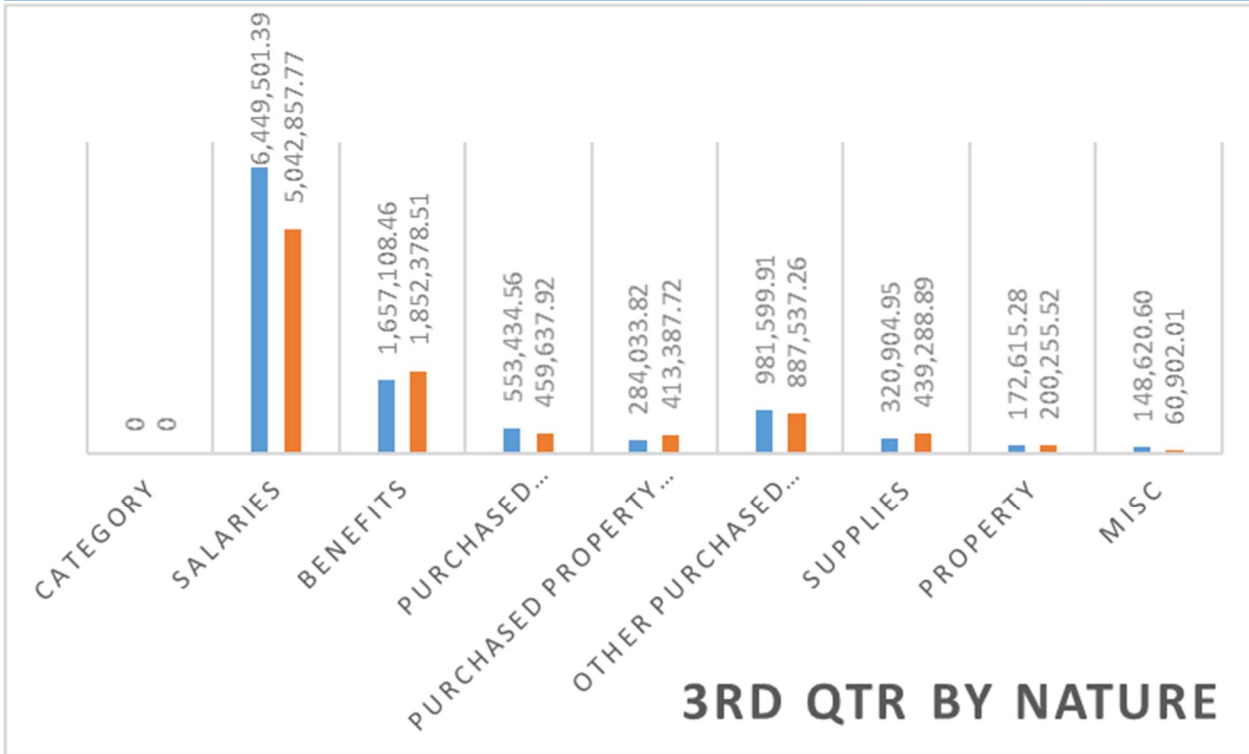
2019-2020 Expenses by Nature



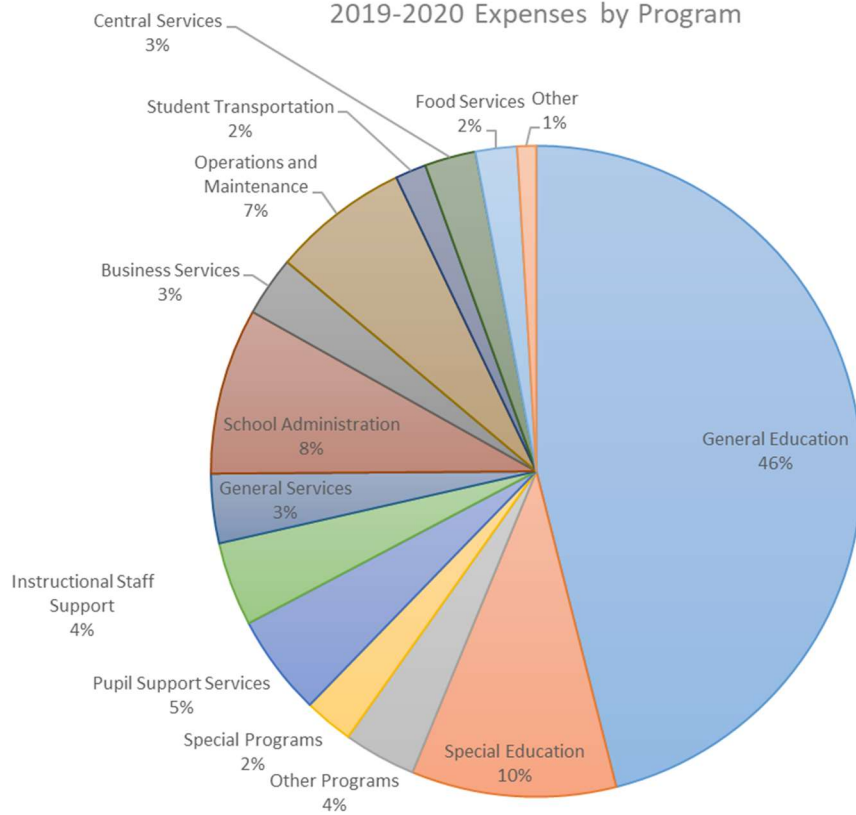
2020-2021 Expenses by Nature



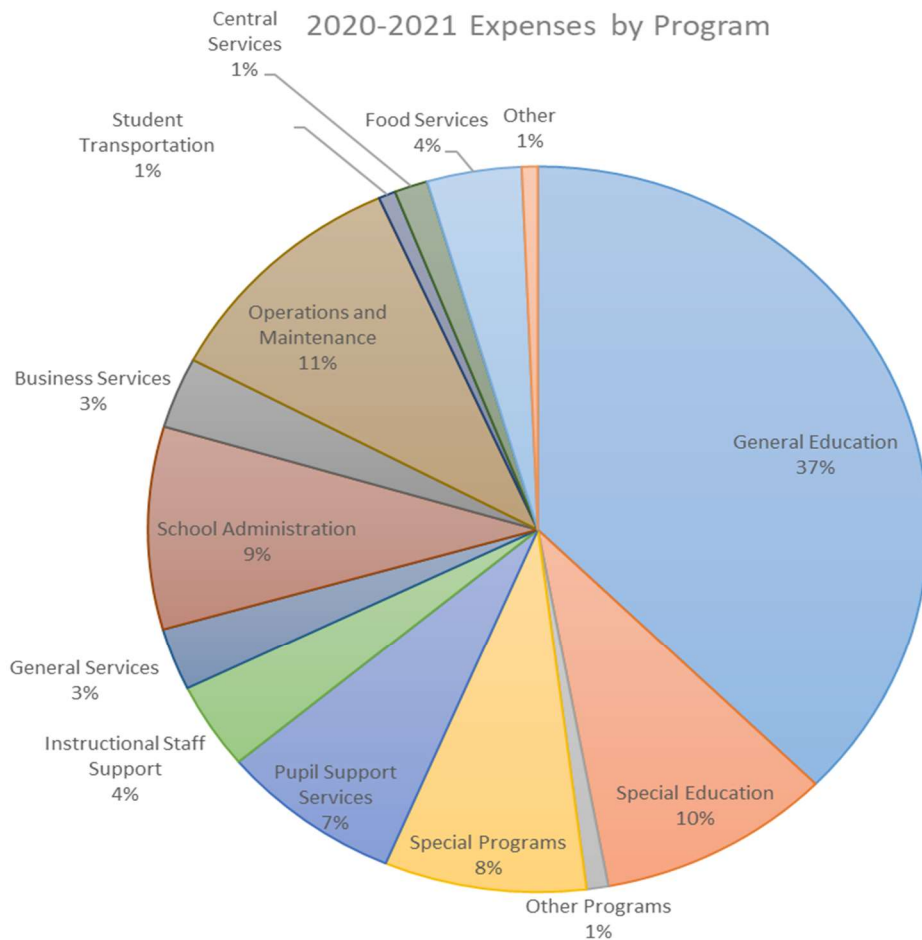
Category	1920	2021	Difference	%Change
Salaries	6,449,501.39	5,042,857.77	(1,406,643.62)	-21.81%
Benefits	1,657,108.46	1,852,378.51	195,270.05	11.78%
Purchased Professional	553,434.56	459,637.92	(93,796.64)	-16.95%
Purchased Property Services	284,033.82	413,387.72	129,353.90	45.54%
Other Purchased Services	981,599.91	887,537.26	(94,062.65)	-9.58%
Supplies	320,904.95	439,288.89	118,383.94	36.89%
Property	172,615.28	200,255.52	27,640.24	16.01%
Misc	148,620.60	60,902.01	(87,718.59)	-59.02%
Total Expenses by Nature	10,567,818.97	9,356,245.60	(1,211,573.37)	



2019-2020 Expenses by Program

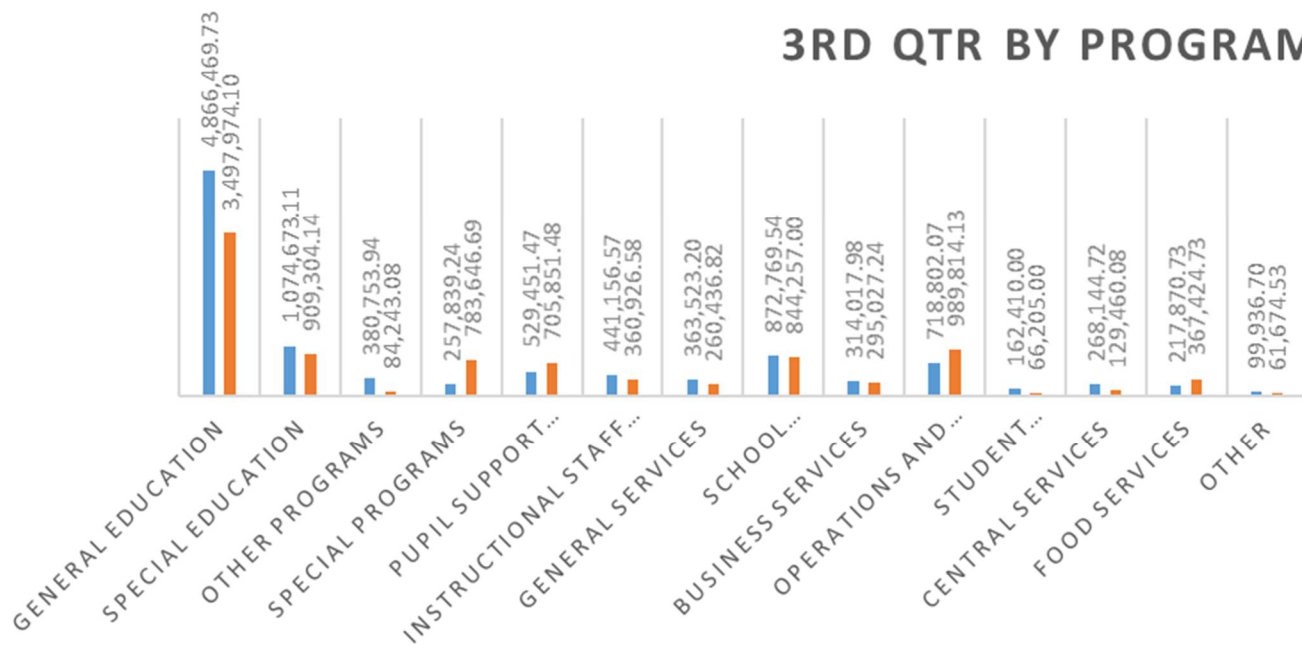


2020-2021 Expenses by Program



Category	1920	2021	Difference	%Change
General Education	4,866,469.73	3,497,974.10	(1,368,495.63)	-28.12%
Special Education	1,074,673.11	909,304.14	(165,368.97)	-15.39%
Other Programs	380,753.94	84,243.08	(296,510.86)	-77.87%
Special Programs	257,839.24	783,646.69	525,807.45	203.93%
Pupil Support Services	529,451.47	705,851.48	176,400.01	33.32%
Instructional Staff Support	441,156.57	360,926.58	(80,229.99)	-18.19%
General Services	363,523.20	260,436.82	(103,086.38)	-28.36%
School Administration	872,769.54	844,257.00	(28,512.54)	-3.27%
Business Services	314,017.98	295,027.24	(18,990.74)	-6.05%
Operations and Maintenance	718,802.07	989,814.13	271,012.06	37.70%
Student Transportation	162,410.00	66,205.00	(96,205.00)	-59.24%
Central Services	268,144.72	129,460.08	(138,684.64)	-51.72%
Food Services	217,870.73	367,424.73	149,554.00	68.64%
Other	99,936.70	61,674.53	(38,262.17)	-38.29%
Total Expenses by Program	10,567,819.00	9,356,245.60	(1,211,573.40)	

3RD QTR BY PROGRAM



Category	1920	2021	Difference	%Change
Salaries	6,449,501.39	5,042,857.77	(1,406,643.62)	-21.81%
Benefit	1,657,108.46	1,852,378.51	195,270.05	11.78%
	8,106,609.85	6,895,236.28	(1,211,373.57)	-14.94%

Category	1920	2021	Difference	%Change
Revenue	8,808,573.81	8,965,608.00	157,034.19	1.78%
Expenses	10,567,819.00	9,356,245.60	(1,211,573.40)	-11.46%
	(1,759,245.19)	(390,637.60)	(1,054,539.21)	59.94%

Coversheet

Contract Approval (Young Audiences)

Section: III. Finance Committee
Item: B. Contract Approval (Young Audiences)
Purpose: Vote
Submitted by:
Related Material:
2021-2022 Letter of Agreement - Residency Proposal for Audubon Gentilly_21-22 LOA Audubon C harter.pdf

3900 General Taylor St. #201
New Orleans, LA 70125
(504) 523-3525



David LaViscount
Audubon Charter School

May 5, 2021

Dear Principal LaViscount,

This letter reflects our intent to provide a residency programming at Audubon Charter School

Each staff member will work 3 hours per day, Monday Tuesday, Thursday and Friday.
The total fee for these services is **\$66,143.00**. This includes YALA's administration fee of 15%.

Young Audiences agrees to provide:

- Five teaching artists at \$27.50 per hour, 3 hours per day for 131 days for a total of \$54,037.50
- Supplies at \$4,000.
- As many as 2 Professional Development Workshops per year for classroom teachers at no additional cost to the school.
- Curriculum support and review for teaching artists and ongoing professional development for teaching artists at no additional cost to the school.
- Young Audiences administration costs are 15%. Total Administrative fees equal \$8,105.50

The School agrees to the following:

- Provide a safe and secure space for all activities, and storage facilities when available.
- When appropriate, provide access to student test scores to be used only for program evaluation of YALA.
- Pay all invoices on or before the due dates agreed upon by YALA and the School
- Provide bulletin board space to showcase student work as well as YALA signage and branding materials, which could include banners, yard signs, or plaques.
- Provide access to signed photo releases from parents for YALA's use in promotional materials and/or for purposes of documentation.
- Offer invitations to YALA staff for professional development workshops whenever appropriate.
- All services provided by YALA teaching artists must be contracted directly through YALA.

The total discounted cost to Audubon Charter School for these services is **\$66,143.00**. YALA will invoice Audubon Charter on the monthly basis.

Any unused services will be deducted from your final invoice.

We appreciate your support for this programming and look forward to working with the Audubon leadership and faculty to best implement it. Your signature below indicates your acceptance of this proposal.

Sincerely,

Zakiya Cornish, Director of Extended Learning

Rickie Nutik, Executive Director

Agreed: _____ Date: _____

David LaViscount, Principal
Audubon Charter School

Coversheet

2021-2022 Budget Draft

Section:	III. Finance Committee
Item:	C. 2021-2022 Budget Draft
Purpose:	FYI
Submitted by:	
Related Material:	Preliminary Budget.pdf

Res Code	Acct Code	Revenue Source				Master Budget	0 CMO	0 Uptown	0 Gentilly	0 Broadway	0 Milan
	4100	Federal Revenue									
05	4100	IDEA part B				239,729	-	176,396	63,333	86,343	90,053
05	4100	IDEA preschool				20,898	-	6,885	14,013	6,885	-
01	4100	Title I				316,802	-	244,434	72,368	119,647	124,787
02	4100	Title II				43,376	-	32,618	10,758	15,966	16,652
06	4100	Child Nutrition				175,000	-	130,000	45,000	63,633	66,367
04	4100	LA4 - TANF				219,840	-	137,400	82,440	137,400	-
09	4100	Other Federal Revenue				991,792	-	774,356	217,436	379,036	395,320
		4100 Total Federal Revenue				2,007,437	-	1,502,089	505,348	808,911	693,178
	4300	State Revenue									
00	4300	State MFP				3,967,944	-	3,003,148	964,796	1,469,999	1,533,149
04	4300	LA4 - State				-	-	-	-	-	-
00	4300	Other State Revenue				375,000	-	375,000	-	-	-
		4300 Total State Revenue				4,342,944	-	3,378,148	964,796	1,469,999	1,533,149
	4400	Local Revenue									
00	4400	Local MFP				5,616,150	-	4,250,596	1,365,554	2,080,607	2,169,989
00	4400	Tuition				362,100	-	198,900	163,200	198,900	-
00	4400	Contributions and Donations				150,000	-	-	150,000	-	-
06	4400	Income from Meals				-	-	-	-	-	-
00	4400	Realized Gain/Loss				-	-	-	-	-	-
00	4400	Misc Revenue				-	-	-	-	-	-
00	4400	Other Local Revenue				-	-	-	-	-	-
		4400 Total Local Revenue				6,143,250	15,000	4,449,496	1,678,754	2,279,507	2,169,989
		Total Revenue				12,493,631	15,000	9,329,733	3,148,898	4,558,417	4,396,316
Res Code	Fct Code	Obj Code	Position/Service	Employee/Vendor	FTE	Amount	-	-	-	-	-
		111 Total	Administrators		0	-	1,034,113	306,519	589,126	138,468	262,511
		112 Total	Teachers		0	-	4,212,308	61,260	3,201,057	949,992	1,511,714
		113 Total	Therapists		0	-	204,725	-	145,225	59,500	89,070
		114 Total	Secretarial		0	-	209,470	86,470	80,000	43,000	40,000
		115 Total	Paraprofessionals/Aides		0	-	1,010,439	-	743,605	266,834	501,500
		116 Total	Service Workers		0	-	166,920	-	103,147	63,773	73,986
		118 Total	Degreed Professionals		0	-	335,378	128,063	181,054	26,261	116,054
		119 Total	Other Salaries		0	-	56,753	31,753	-	25,000	-
		123 Total	Substitute Teachers		-	-	22,500	-	15,000	7,500	7,500
		130 Total	Extra Work Performed		-	-	30,000	-	20,000	10,000	10,000
		150 Total	Stipend Pay		-	-	-	-	-	-	-
		100 Total Salaries					7,282,606	614,064	5,078,214	1,590,328	2,579,420
		210 Total	Group Insurance		-	-	546,196	46,055	380,866	119,275	193,456
		225 Total	Medicaid/Medicare		-	-	120,162	10,132	83,790	26,240	42,560
		230 Total	Social Security		-	-	98,600	-	-	98,600	-
		231 Total	Retirement		-	-	1,624,471	170,096	1,406,665	47,710	714,499
		260 Total	Workman's Compensation		-	-	145,652	12,281	101,564	31,807	51,588
		200 Total Benefits					2,535,081	238,564	1,972,885	323,632	1,002,103
		1100 General Education									
	1100 Total	General Education			-	-	301,933	-	203,883	98,050	-
	1200 Total	SPED			-	-	401,300	-	201,300	200,000	-
	1400 Total	Special Programs			-	-	6,300	-	150	6,150	-
	2100 Total	Pupil Support			-	-	101,022	-	94,850	6,172	-
	2200 Total	Instructional Staff Support			-	-	72,430	-	67,500	4,930	-
	2300 Total	General Administration			-	-	115,656	-	12,275	103,381	-
	2400 Total	School Administration			-	-	196,149	93,094	87,075	15,980	-
	2500 Total	Business Services			-	-	14,800	-	9,800	5,000	-
	2600 Total	Operations and Maintenance			-	-	608,595	-	476,323	132,272	-
	2700 Total	Student Transportation			-	-	430,160	-	228,500	201,660	-
	2800 Total	General Services			-	-	256,400	-	254,650	1,750	-
	2900 Total	Other Support Services			-	-	105,400	-	400	105,000	-
	3100 Total	Food Services			-	-	213,720	-	198,720	15,000	-
	Grand Total Operations					-	2,610,145	93,094	1,636,706	880,345	-
	Total Expenses					-	12,427,832	945,722	8,687,805	2,794,305	3,581,523
	Change in Net Assets (w/o allocation)						65,799	(930,722)	641,928	354,593	976,894
	Transfer in of CMO Costs						0	930,722	(704,419)	(226,303)	(344,803)
	Change in Net Assets						65,799	-	(62,491)	128,290	567,124

Coversheet

Operations Report

Section:	V. CEO's Report
Item:	C. Operations Report
Purpose:	FYI
Submitted by:	
Related Material:	May 2021 Operations Report.pdf

Operations Report May 2021

Enrollment

- We are participating in Round 2 of the OneApp. There are vacancies in the French School Uptown and K, 4th and 5th grade at Gentilly.
- Round 2 application deadline is May 21st

Registration

- 50% of new students assigned in Round 1 have completed registration
- Registration deadline is May 21st for new students; if they do not register they will be dropped from the roster.
- We have sent out three email reminders. A robo call is scheduled for Monday, with individual calls directly from the school Tuesday-Friday.
- 30% of returning students have completed registration

Facilities

- We are putting out an RFP for custodial services at Gentilly and Broadway
- We are working with our current vendor to reduce maintenance costs for next year
- Inspections have been scheduled to comply with NOLA PS annual facility inspections
- Working with David to ensure we have enough classrooms ready for the additional students in the Upper Elementary next year

Coversheet

Development Report

Section:	V. CEO's Report
Item:	D. Development Report
Purpose:	FYI
Submitted by:	
Related Material:	May 2021 Development Board Report.pdf

Development Report for F.A.M.E. Board Meeting May 15, 2021

Fundraiser	19-20 Goal	19-20 Net	20-21 Goal	Raised to Date	Over/Under
Cool Zoo	\$15,000.00	\$ 10,215.00	\$ ———		
City Park	\$20,500.00	\$ 700.00	\$ ———		
Fais-De-De	\$15,000.00	\$ 1,400.00	\$ ———		
Kindness Campaign	\$15,000.00	\$ 13,206.00	\$ 10,000.00		
Audubon Annual Fund	\$50,000.00	\$ 48,100.00	\$ 40,000.00	\$28,385.23	(\$21,645.27)
GiveNOLA Day	\$10,000.00	\$ 14,100.00	\$ 15,000.00	\$17,971.00	\$2,971.00
Grants	\$300,000.00	\$ 195,000.00	\$ 45,000.00	\$324,980.00	\$279,980.00
Other			\$ 5,000.00	\$5,740.00	\$740.00
	\$425,500.00	\$ 140,336.00	\$ 115,000.00	\$377,076.23	\$262,076.23

2020-2021 Audubon Annual Fund:

- Theme: Resilient Rarebirds
- Donation details:
 - o Uptown: \$12,408.35
 - o Gentilly: \$1,680.60
 - o Schools: \$12,108.68
 - o FAME: \$2,187.60

*Donation totals include gifts made for Giving Tuesday in December, which benefitted the Annual Fund.

GiveNOLA Day 2021:

- Exceeded our goal by \$2,971, total donations of \$17,971 without additional Lagniappe Funds
- 155 Donors, average gift of \$138.24

Grants FY 20-21:

Committed/Banked: \$324,980.00

Submitted/Pending: \$104,000.00

Committed/Banked

Funder	Amount Requested	To Benefit	Amount Awarded
Charter School Growth Fund	\$0	Unrestricted	\$60,000
Dollar General Literacy Foundation	\$3,980	Reading Intervention at all campuses	\$3,980
W.K. Kellogg Foundation	\$150,000	Special Education and Intervention Personnel and Supports for Gentilly	\$150,000
Pro Bono Publico	\$15,000	Social Emotional Learning programs	\$15,000
New Schools New Orleans	\$10,000	Professional Development package with TNTP for Gentilly	\$10,000
RosaMary Family Foundation	\$50,000	Expanding the use of digital learning software and assessments	\$35,000
New Schools for New Orleans	\$5,000	Partnership with STEM NOLA for STEAM programming and PD at Gentilly	\$6,000

New Schools for New Orleans	\$30,000	Summer Learning Loss Initiative (Camp)	\$30,000
Selley Foundation	\$35,000	Equipment and supplies for STEAM-based programming	\$15,000

Submitted/Pending

Funder	Amount Requested	To Benefit	Probability
Keller Family Foundation	\$35,000	Equipment and supplies for STEAM-based programming	Medium
FACE Foundation	\$7,500	Closing Literacy and Fluency Gaps at Uptown (updated reading materials)	Low
Frances R. Dewing Foundation	\$14,000	Pilot a STEAM program in our early childhood classes at both schools	Low
Frost Foundation	\$25,000	Partnership with STEM NOLA for STEM Coach in Residence to support STEAM programming	Low
GENYOUth Funds	\$2,500	Equipment and supplies for community feedings	Low

Coversheet

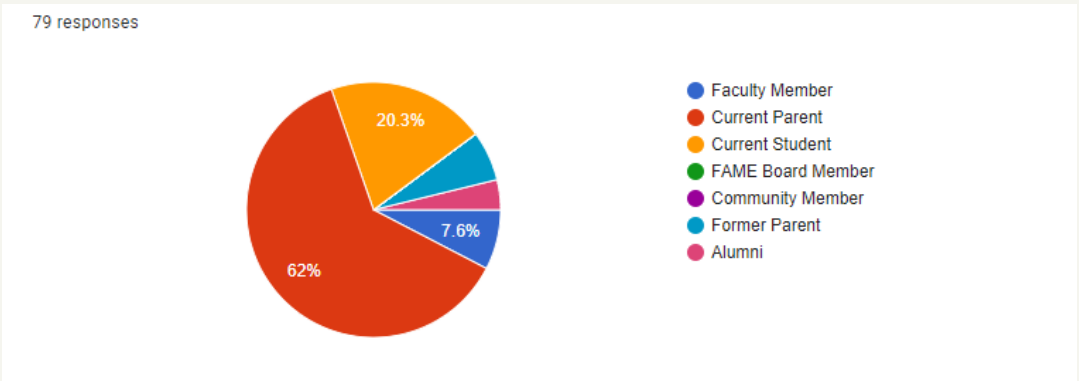
CEO's Update

Section:	V. CEO's Report
Item:	F. CEO's Update
Purpose:	FYI
Submitted by:	
Related Material:	Building Renaming Stakeholder Survey Results (1).pdf DRAFT Policy FJ Draft_4.29_ W PROCEDURE NOTES.pdf HB 542_ New Orleans Opposition Letter.pdf SB 156 New Orleans Opposition Letter.pdf DRAFT Policy HD 4.29.21.pdf

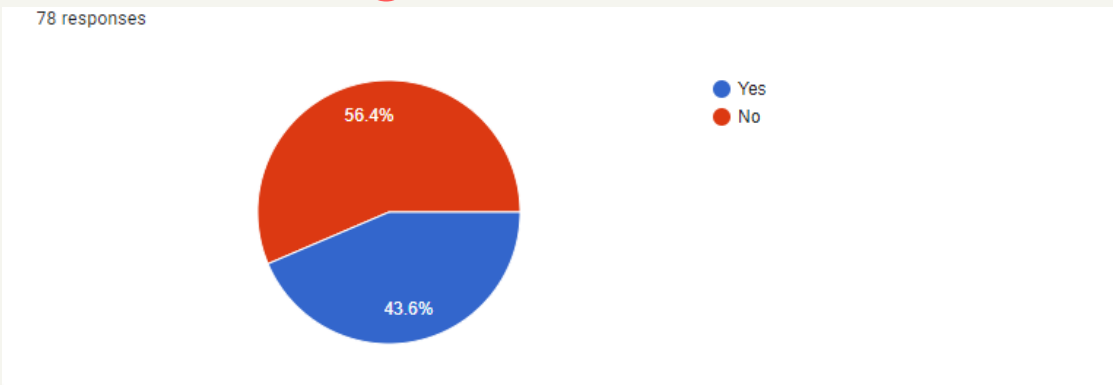
Building Renaming Stakeholder Survey RESULTS



WHO PARTICIPATED?

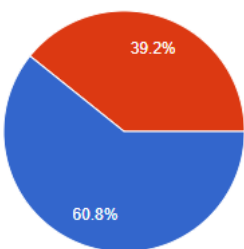


Do you want to see the name of our organization, Audubon Schools, changed?



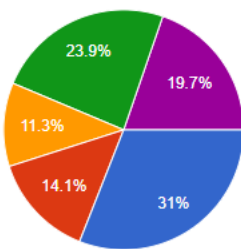
If we retain the Audubon name, would you like to see a public separation of our organization from the man John James Audubon?

79 responses



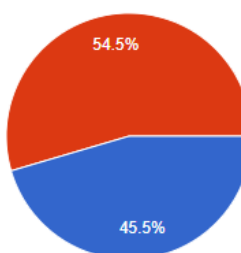
If the organization would be renamed, would you like to see it named after:

71 responses



Would you be interested in participating in a conversation with organizational leadership regarding the renaming?

77 responses



Name Suggestions

Lower School

Harriet Tubman Charter School
Marie Montessori School (x2)
Broadway Community Charter
Wilton Charter
Apex French and Montessori
Academy
Ruby Bridges Charter School
(x3)
Maya Angelou Charter School

Upper School

Maria Montessori School
Ruby Bridges Charter School (x2)
Mae C. Jemison Charter School
(x2)
Rarebird Academy Upper School
(x2)
Fannie Lou Hamer Charter
School
Lecole Franco American and
Montessori

What steps do you think the organization would need to take in order to make the separation happen?

- Remove his name and legacy pieces
- People are complicated. Sounds like as a human Audubon was a real failure, but as an artist and an ornithologist, he was outstanding. I think both aspects need to be presented.
- Encourage dialogue among the students about who Audubon was and the failings of the entire western society in his day.
- A public denunciation of the man as a slaveholder. His contributions to the natural sciences are undeniable but his legacy as an oppressor of human beings is deplorable.
- Public discourse
- A press release and something community based like an event at the school sites or on the Levy/The Fly to send the old name off and welcome a new name.
- Provide some empirical evidence that changing the name benefits the community, especially the children of color that attend our schools.
- Since we are already the Rarebirds, we could rename the organization after a local bird. e.g. Pelican Academy of French and Montessori Education.
- Issue a statement saying the school - the school is not the namesake of JJA - and for the past 21 years has been serving New Orleans children and families led by your mission statement.
- Acknowledge the good and bad of his achievements
- A visible plaque or historical marker near the entrance to the building on each campus with info on JJA and acknowledgment of his being a white supremacist and enslaving people would be a place to start.

POLICY FJ: ORLEANS PARISH SCHOOL FACILITY PRESERVATION PROGRAM

The Orleans Parish School Board desires to equitably fund the preservation of all public school facilities in Orleans Parish. To accomplish this purpose, the School Board shall establish the Orleans Parish School Facilities Preservation Program, pursuant to La. Rev. Stat. Ann. §17:100.11. This program shall be designed to provide emergency and planned capital repairs and improvements for public school facilities in Orleans Parish. The Superintendent or his/her designee shall develop administrative procedures for implementation of this policy.

DEFINITIONS

As used in this policy:

Capital Improvement means work that creates an addition, physical enlargement or expansion of a building; creates an increase in capacity, productivity or efficiency; replaces a major component or structural part of the property; improves the quality of the property; and/or adapts property to a new or different use.

Capital Repair means any repair or replacement of an existing property or structure that updates the property to its previous condition.

Emergency Repair means repair of damage to or a malfunction in buildings or property which involves an emergent and imminent necessity, reconstruction or maintenance in order to permit the safe continuation of a necessary public use or function, to protect the property of the School Board, and/or to protect the life, health, or safety of facility occupants.

Extreme Emergency means a catastrophic event that impedes the use of more than one public school facility.

Facility Funds mean local ad valorem and sales tax revenues designated under state law to fund the Orleans Parish School Facilities Preservation Program.

Public School Facility or Campus means a school building owned by the school board and all facilities otherwise part of the school, recognized as part of the facilities, and typically available to the school, its students, faculty, and staff. A single campus may include more than one neighboring school building. Generally, a single campus includes all facilities sharing a single legal address. In some cases, more than one school may occupy a single campus, and in other cases, a single school may occupy more than one campus.

School Operator or Operator means the local school board or charter governing board that oversees the operations of a district-operated schools or charter schools that are in a public school facility as defined herein.

FUNDING

Each year, the School Board shall distribute facility funds to school facility accounts, the Facilities Office, the Revolving Loan Fund and the Capital Improvement Fund, as described in this policy, as follows:

1. Beginning with the year following the retirement of all bonds described in La. Rev. Stat. Ann. §17:100.11, the School Board shall annually deposit into each school facility account the amounts described in this policy. If facility funds are not sufficient to fully fund school facility accounts, the School Board shall deposit available funds in school facility accounts in accordance with the *Facility Procedures Handbook*.
2. To the extent that funds are available from facility funds after funding school facility accounts, the School Board shall fund the Facilities Office as provided by La. Rev. Stat. Ann. §17:100.11.
3. In the first year following retirement of the aforementioned bonds, fifty million dollars, or whatever lesser amount of facility funds remains after funding school facility accounts and the Facilities Office, shall be deposited in the Revolving Loan Fund. If facility funds remain after such deposit, the School Board shall distribute the remaining funds to the Revolving Loan Fund and the Capital Improvement Fund, in accordance with the *Facility Procedures Handbook*. In each subsequent year, the School Board shall transfer remaining facility funds according to the allocation schedule provided by La. Rev. Stat. Ann. §17:100.11.
4. If annual facility funds are not sufficient to fully fund school facility accounts and the Facilities Office, no funding will be provided to the Revolving Loan Fund or Capital Improvement Fund.

Facility Procedures Handbook will include:

- *Typical timeline for fund allocation*
- *Availability of funds and timeline for first year of program, commencing July 1, 2021*

A. School Facility Accounts

The Orleans Parish School Board shall establish facility repair and replacement accounts, called *school facility accounts*, in which facility funds shall be deposited for each campus covered by this policy. School operators shall have access to a school facility account for each campus under their control, in accordance with the *Facility Procedures Handbook*. Funds in the school facility account shall be the property of the School Board.

If more than one school operator occupies a campus, the school facility account will be assigned to the primary tenant. The School Board will manage school facility accounts established for “swing space facilities” and “incubation facilities” as defined in the *NOLA-PS Facility Plan*.

Each fiscal year, the School Board shall deposit into each school facility account either eight hundred dollars or five hundred dollars per student as authorized by La. Rev. Stat. Ann. §17:100.11.

Each year, the School board shall determine the total number of students attending school at each campus. For the purposes of this policy, the total student enrollment number shall be determined biannually based on the October 1 and February 1 Minimum Foundation Program count for each campus, excluding the following students:

- Students paying tuition to attend a preschool program;
- Students attending a preschool program at a Type III Early Learning Center in partnership with a public school; and
- Students who do not reside in Orleans Parish.

The school facility account shall be segregated, and funds therein shall not be comingled with other school district funds. Funds in each account shall be used only for the benefit of the campus for which it was established.

A school operator may make a loan to the school facility account. The loan shall be made only from excess fund balances or other funds not designated for instructional purposes. All loans shall be interest free. If the tenant of a public school facility has an outstanding loan to the campuses school facility account, the new tenant must pay back the loan under the same terms as the prior tenant. If a school is lending money to the school facility account, the loan may be repaid with funds from the school facility account.

School facility accounts shall be audited annually by the School Board and each school operator shall submit requested information for ongoing monitoring of the school facility account as necessary.

The funds in the school facility account may be used for the costs of capital and emergency repairs, capital improvements, including debt services and other costs associated therewith. Expenditures for capital repairs or replacements and capital improvements and finance costs associated with such expenditures shall be approved in advance by the charter school governing board, if the school is a charter school, and the School Board. Expenditures for planned capital repairs shall reflect the long-term capital plan for the campus, performance standards, district education specifications, and construction quality standards as set forth in the *Facility Procedures Handbook*.

Requests for expenditures for capital repairs that are not reflected in the long-term capital plan for the campus shall be submitted for review to the Facilities Office for approval, in accordance with the *Facility Procedures Handbook*. In evaluating such requests, the Facilities Office shall consider the availability of funds and capital repair priorities defined in the *Facility Procedures Handbook*. If approved by the Facilities Office, the expenditure request shall be submitted to the charter school governing board, if the school is a charter school, and the School Board for approval.

After the retirement of bonds described in La. Rev. Stat. Ann. §17:100.11, school operators are responsible for updating long-term capital plans subject to the requirements developed by the School Board and subject to the approval of the Facilities Office. The school operator may pay for updated long-term capital plans with school facility account proceeds upon approval of the Facilities Office.

The funds in the school facility account may be applied towards debt service and other financing costs associated with repairs or improvements authorized by this policy based on criteria defined in the *Facility Procedures Handbook*. If the tenant of a public school facility with outstanding debt payments is no longer in operation, and a new tenant occupies the facility, the new tenant must pay back the loan under the same terms as the prior tenant. If no new tenant occupies the public school facility, the original tenant remains responsible for repayment of the debt. In no instance shall the School Board be responsible for the debt.

The funds in the school facility account may be used for emergency repairs and do not require advance approval by the charter school governing board, if the school is a charter school, or the School Board. Emergency repair requests shall be submitted to the Facilities Office for approval. Emergency repairs will only be approved if the repair is required for the safe ongoing operation of a school.

Facility Procedures Handbook will include:

- *Facility criteria that determines if SFA account will annually receive \$800 or \$500 per student*
- *Procedures applied to students spending time between more than one campus*
- *Approval process for the use of funds for capital repairs and emergency repairs*
- *Approval process for capital repairs and emergency repairs that are not reflected in the long-term capital plan for a facility*
- *Criteria for potential approval of SFA funds for debt servicing of capital needs which include but are not limited to the following:*
 - *The campus is a long-term campus as identified the NOLA-PS Facility Plan.*

- *The proposed project enhances the campus in accordance with the capital repairs as defined in the campuses long term capital plan and/or previously approved improvements.*
- *The proposed project does not increase student capacity of the facility by more than 20% or the school operator can identify funds other than the School Facility Account that will be used to pay for debt services required for facility expansion.*
- *Viable loan options with acceptable terms are presented if a private loan is pursued.*
- *The school operator is in good financial standing.*
- *The School Operator has approval by the charter schools their governing board and the school board to apply School Facility Accounts funds towards debt service.*

Project Management

All expenditures of the School Facility Account shall be procured as defined by OPSB Policy DJE and DJED. Procurement that does not meet these policy requirements may result in the termination of school operator's management of the School Facility Account.

The School Board may terminate a school operator's authority to access and manage projects funded by the program if the school operator is found to have improperly used funds from the program or if the school operator violated any portion of this Policy.

If the School Board determines that an improper use of funds has occurred, the school operator shall be given formal written notice of the violation and shall have 30 calendar days to resolve the issue. If the issue is not resolved within 30 days, the OPSB may terminate the school operator's authority to use funds and manage projects. The School Board may take such action to recover funds improperly used including, but not limited to, deduction of minimum foundation program funds to recover unapproved costs or damages, and provide direct management of the School Facility Account for no more than three years.

A school operator may choose to transfer management of projects funded by this program to the school board. Such transfer of management shall be done by formal written agreement between the school operator and the School Board. The Facilities Office shall manage all requirements for transferred School Facility Accounts. The Facilities Office may charge an administration fee based on the cost of expenditures for the ongoing management of transferred School Facility Accounts pursuant to written agreement with the school. A transferred School Facility Account will remain under the management of the School Board for no less than three years after the request to transfer management is made after the first year of full implementation of the program.

If a public school facility is no longer used as a school the school facility account dedicated to that facility may be distributed in one of the following ways: the account remains available for the use of that campus by a future school operator, if the campus is designated as surplus funds may be distributed to another school, or funds may be transferred to the Revolving Loan Fund as determined by the School Board.

Facility Procedures Handbook will include:

- *Staffing requirements for charter management of SFPP projects (example: Bachelor's degree in Building Construction, Construction Management, Civil Engineering, or Architecture and/or 5-7 years of experience in construction project management). Process to submit requirements prior to charter managing SFPP funded projects.*
- *All approvals, submission and inspections required for district oversight of school operator managed projects funded by SFPP funding sources*
- *Criteria to determine mismanagement of SFPP funds*
- *Issue Resolution process for mismanagement of SFPP funds*
- *Draft agreement for requesting District management of projects funded by SFPP. Draft agreement will include the standard administration fee*

B. Facilities Office

The School Board shall create a Facilities Office. A per pupil allocation for the total number of students attending public school facilities shall be transferred to the Facilities Office per applicable state law. The School Board may adjust this per pupil amount on an annual basis by the lesser of the most recent annual increase in the Consumer Price Index published by the United States Department of Labor or in the minimum foundation program funds.

The Facilities Office funds generated shall be used to fund the activities of the Facilities Office as defined by law and the *Facility Procedures Handbook*.

Facility Procedures Handbook will include the functions and duties of the Facilities Office, such as:

- *Inspect and monitor facilities for lease compliance and*
- *Manage building leases in compliance with Policy HD and the Facility Procedures Handbook; and*
- *Approve emergency repair requests; and*
- *Administer the revolving facility loan fund, capital improvement fund and School Facility Accounts per this policy; and*
- *Provide oversight of all capital or emergency repairs, capital improvements and replacements being performed by school operators.*
- *Provide construction and project management services to charter schools pursuant to a written agreement with the school.*

C. Revolving Loan Fund

The School Board shall establish a Revolving Loan Fund for the purpose of making loans from the Fund to schools that are in public school facilities to finance emergency or planned capital repairs.

The Revolving Loan Fund shall maintain a balance of no less than ten million dollars at all times. If the Revolving Loan Fund is projected to have a balance of ten million dollars or less, funds shall not be used except in the case of an extreme emergency as defined in this policy.

A school operator shall be eligible for a loan only if the school facility account is below seventy-five thousand dollars. However, if a school operator will use funds from the school facility account to fund a portion of a repair or replacement project, it may receive a loan from the Revolving Loan Fund for that project if its budgeted expenditures for the project will result in a school facility account balance below seventy-five thousand dollars.

A loan application from a school operator shall be approved by the charter school governing board, if the school is a charter school, prior to submission to the School Board for approval, unless the loan is for an approved emergency repair. Loans shall be interest-free; however, the School Board may charge a loan origination fee not exceeding five percent of the value of the loan or thirty thousand dollars per loan, whichever is less. School operators shall repay loans in accordance with the terms of the loan agreement from funds to be deposited in their school facility accounts. No school operator may use proceeds of a loan for operating expenses, maintenance, or insurance costs.

If a school operator vacates a campus for which a loan is outstanding and another school operator becomes the tenant in that campus, the new school operator shall assume the debt. The School Board may temporarily pause loan payments when a new operator assumes control of a public school facility with an outstanding loan.

All loan applications will be approved based up upon availability of funds and capital repair priorities defined in the *Facility Procedures Handbook*. Loans for emergency repairs will be prioritized over loans for planned capital repairs. Eligible loan applications must meet the following criteria in addition to those criteria identified above;

- An approved expenditure for emergency repairs.
- An approved expenditure for planned capital repairs.

Facility Procedures Handbook will include:

- *Loan application process and timeline*
- *Standard loan term options and a draft loan agreement*

D. Capital Improvement Fund

The School Board shall establish a Capital Improvement Fund and make grants from the fund to school operators that are in public school facilities to finance preservation, capital improvements, capital repairs and/or construction of facilities that were constructed prior to September 1, 2005 and that have not received a renovation exceeding half the value of the facility's replacement cost since that date. The maximum grant a school operator can receive for any one campus is five million dollars. A request for a Capital Improvement grant shall be approved in advance by the charter schools board if the school is a charter school. Grants will be approved based upon the following priorities:

- To finance or support debt for capital investment.
- To address lack of educational adequacy.
- To add capacity or amenities to existing facilities where needed to support district wide portfolio needs.

Facility Procedures Handbook will include:

- *Grant application process and timeline*
- *Additional details on grant approval priorities*

REPORTING

Each year the School Board shall cause to be prepared the following:

1. A report of the amounts, by source, of Facilities Office funds, school facility accounts for each campus, the Revolving Loan Fund and all loans made therefrom, the Capital Improvement Fund and all grants made therefrom, and the per campus student counts used in such calculations. This report shall be included as a schedule to the annual financial statements of the School Board, audited by its certified public accountant and submitted to the state Department of Education;
2. The cost and type of all repairs approved and funded by school facility accounts; and
3. An independent audit of all facility funds.

The report shall be presented annually, at an Orleans Parish School Board meeting.

Note: Effective July 1, 2021.

Revised: March 16, 2017

Revised: April 23, 2020

Ref: La. Rev. Stat. Ann. §§17:81, 17:100.11, 17:1990

Board minutes, 3-16-17, 4-23-20

May 3, 2021

Education Committee of the House
Louisiana State Legislature
P. O. Box 94183
Baton Rouge, LA 70804

Dear House Education Committee Members,

Thank you for your continued leadership throughout the ongoing COVID-19 pandemic, which has resulted in numerous hardships, tragedies, and challenges for our educators, students, and families. **We write to you today as a collective of education stakeholders in New Orleans: New Orleans Public Schools (NOLA-PS), Orleans Parish School Board members, 26 charter school organizations, and 5 non-profit education support partners. We serve 4,000 educators and almost 45,000 students in New Orleans public schools.** We strongly oppose [House Bill 542](#), which restricts a school's ability to determine how to best provide opportunities for all students to participate in team sports.

Public schools in New Orleans serve a unique population. Our educators are careful to understand the communities they serve, nurturing the needs and interests of all students. Further, they have sacrificed and dug in even harder to make sure students have had a safe, stable, and rigorous learning environment during the Covid-19 pandemic. HB 542 undercuts these efforts to promote safety and equity by prohibiting a team designated for females, girls, or women from being open to students who identify as female but are not “biologically female.”

There are 84 charter schools in New Orleans, and under state law, charter schools in New Orleans are guaranteed operational autonomy in several areas, including school programming. HB 542 infringes significantly on this autonomy. School autonomy allows schools to be more responsive to local needs and specific contexts, as leaders have greater control over the management of the school and its pedagogical direction. More specifically, autonomy allows families to engage more directly with schools' decision-making processes. Accommodations, in general, and accommodations for private matters, specifically, to include students in school activities, regardless of individual characteristics, are best handled at the school or classroom level, not at the state level. HB 542 takes away this autonomy to allow schools to meet the specialized needs of students who represent our communities in many unique ways. LHSA already regulates participation in competitive sports at the high school level, and these regulations apply to charter schools. This bill, however, would go much further, beyond high school competitive sports, and would require schools to restrict participation in intramural sports and sports teams in elementary and middle school.

In addition to burdening the operational autonomy of schools, HB 542 discriminates against transgender females under the guise of protecting cisgender females, with no basis in science. Dr. Eric Vilain, a pediatrician and geneticist who studies sex differences in athletes, says there are no good faith reasons to limit transgender women's participation in sports. [According to Dr. Vilain](#), “Higher levels of the male hormone testosterone are associated with better performance only in a very small number of athletic disciplines...every sport requires different talents and anatomies for success. There is a huge difference between elite sports and sports in schools. Sports in schools are supposed to be primarily about inclusivity, setting individual goals, collective goals and well-being...it is not supposed to be about crushing the competition. But, if we want to make it this way, then the rules still need to be inclusive, or at least not come up with arguments that are not based in science.”

HB 542 does not promote equity; in fact, it is detrimental to advancing fairness, equitable practices, and equal treatment under the law in our educational institutions. As of March 2021, throughout the country, roughly 35 bills have been introduced by state legislators that would limit or prohibit transgender women from competing in women's athletics, according to the LGBTQ rights group Freedom for All Americans. Our opposition to HB 542 presents an opportunity for Louisiana to demonstrate leadership in advancing equity around gender, providing

equal opportunities for all athletes. Also, Governor John Bel Edwards has [stated](#) that he will oppose legislative proposals to add new medical and sports restrictions on transgender youth in Louisiana, calling the measures “unnecessary and discriminatory.” He further stated, “I am really concerned about emotionally fragile people and the idea that the weight of the state would be put behind something that to me is unnecessary and discriminatory and very hurtful for those individuals when there’s not a compelling reason to do it.” Edwards also said the proposals would bring an “adverse impact to the state.” For example, New Orleans is scheduled to host the NCAA’s Final Four basketball tournament in 2022, and some officials worry the event could be lost if the transgender legislation is passed. The NCAA has issued a statement declaring its support for transgender student athletes and saying it will choose locations for its championships “where hosts can commit to providing an environment that is safe, healthy and free of discrimination.” Our state cannot afford to lose opportunities to recover from the pandemic’s severe impact on our economy, especially because of legislation that is discriminatory and harmful.

To be effective and develop students’ critical thinking skills, schools and their policies must demonstrate tolerance, respect, and equity in every aspect of students’ educational experiences. Our students are our next generations of voters, consumers, thought leaders, and catalysts for change. While it is critical to continue identifying the best practices for athletic opportunities for all students, HB 542 does a great disservice to these efforts by discriminating against transgender females, though the legislation is not substantially related to an important governmental objective. Instead, it results in worsening inequities by further marginalizing transgender students in New Orleans and statewide. Respectfully, the undersigned stakeholders oppose HB 542. We welcome the opportunity to work together.

Respectfully submitted,

NOLA Public Schools	New Schools for New Orleans	Education Reform Now
Greater New Orleans Collaborative of Charter Schools	The Education Trust	Cowen Institute

Orleans Parish School Board Members: Ethan Ashley, President, District 2; Nolan Marshall, Jr., Vice President, District 7; Olin Parker, District 3; Dr. Jancarlos (J.C.) Wagner Romero, District 4; Katherine Baudouin, District 5; and Carlos Luis Zervigon, District 6

CEOs and Executive Directors of the following New Orleans charter school organizations enrolling 38,000 students:

Algiers Charter School Association	KIPP New Orleans	Bricolage Academy
Collegiate Academies	Crescent City Schools	Warren Easton Charter High School
ENCORE Academy	Educators for Quality Alternatives	FirstLine Schools
Hynes Charter School Corporation	InspireNOLA Charter Schools	International School of Louisiana
Rooted School Foundation	Lake Forest Charter School	Audubon Schools
Morris Jeff Community School	New Harmony High School	New Orleans College Prep
Homer A. Plessy Community School	Lycée Français de la Nouvelle Orléans	Delores Taylor Arthur School for Young Men
Success at Thurgood Marshall	Advocates for Academic Excellence in Education dba Benjamin Franklin High School	Living School
ReNEW Schools		Community Academies

April 28, 2021

Education Committee of the Senate
Louisiana State Legislature
P. O. Box 94183
Baton Rouge, LA 70804

Dear Senate Education Committee Members,

Thank you for your continued leadership throughout the ongoing COVID-19 pandemic, which has resulted in numerous hardships, tragedies, and challenges for our educators, students, and families. **We write to you today as a collective of education stakeholders in New Orleans: New Orleans Public Schools (NOLA-PS), Orleans Parish School Board members, 22 charter school organizations, and 5 non-profit education support partners. We serve 4,000 educators and almost 45,000 students in New Orleans public schools.** We strongly oppose [Senate Bill 156](#), which restricts a school's ability to determine how to best provide opportunities for all students to participate in team sports.

Public schools in New Orleans serve a unique population. Our educators are careful to understand the communities they serve, nurturing the needs and interests of all students. Further, they have sacrificed and dug in even harder to make sure students have had a safe, stable, and rigorous learning environment during the Covid-19 pandemic. SB 156 undercuts these efforts to promote safety and equity by prohibiting a team designated for females, girls, or women from being open to students who identify as female but are not “biologically female.”

There are 84 charter schools in New Orleans, and under state law, charter schools in New Orleans are guaranteed operational autonomy in several areas, including school programming. SB 156 infringes significantly on this autonomy. School autonomy allows schools to be more responsive to local needs and specific contexts, as leaders have greater control over the management of the school and its pedagogical direction. More specifically, autonomy allows families to engage more directly with schools' decision-making processes. Accommodations, in general, and accommodations for private matters, specifically, to include students in school activities, regardless of individual characteristics, are best handled at the school or classroom level, not at the state level. SB 156 takes away this autonomy to allow schools to meet the specialized needs of students who represent our communities in many unique ways. LHSA already regulates participation in competitive sports at the high school level, and these regulations apply to charter schools. This bill, however, would go much further, beyond high school competitive sports, and would require schools to restrict participation in intramural sports and sports teams in elementary and middle school.

In addition to burdening the operational autonomy of schools, SB 156 discriminates against transgender females under the guise of protecting cisgender females, with no basis in science. Dr. Eric Vilain, a pediatrician and geneticist who studies sex differences in athletes, says there are no good faith reasons to limit transgender women's participation in sports. [According to Dr. Vilain](#), “Higher levels of the male hormone testosterone are associated with better performance only in a very small number of athletic disciplines...every sport requires different talents and anatomies for success. There is a huge difference between elite sports and sports in schools. Sports in schools are supposed to be primarily about inclusivity, setting individual goals, collective goals and well-being...it is not supposed to be about crushing the competition. But, if we want to make it this way, then the rules still need to be inclusive, or at least not come up with arguments that are not based in science.”

SB 156 does not promote equity; in fact, it is detrimental to advancing fairness, equitable practices, and equal treatment under the law in our educational institutions. As of March 2021, throughout the country, roughly 35 bills have been introduced by state legislators that would limit or prohibit transgender women from competing in women's athletics, according to the LGBTQ rights group Freedom for All Americans. Our opposition to SB 156

presents an opportunity for Louisiana to demonstrate leadership in advancing equity around gender, providing equal opportunities for all athletes. Also, Governor John Bel Edwards has [stated](#) that he will oppose legislative proposals to add new medical and sports restrictions on transgender youth in Louisiana, calling the measures “unnecessary and discriminatory.” He further stated, “I am really concerned about emotionally fragile people and the idea that the weight of the state would be put behind something that to me is unnecessary and discriminatory and very hurtful for those individuals when there’s not a compelling reason to do it.” Edwards also said the proposals would bring an “adverse impact to the state.” For example, New Orleans is scheduled to host the NCAA’s Final Four basketball tournament in 2022, and some officials worry the event could be lost if the transgender legislation is passed. The NCAA has issued a statement declaring its support for transgender student athletes and saying it will choose locations for its championships “where hosts can commit to providing an environment that is safe, healthy and free of discrimination.” Our state cannot afford to lose opportunities to recover from the pandemic’s severe impact on our economy, especially because of legislation that is discriminatory and harmful.

To be effective and develop students’ critical thinking skills, schools and their policies must demonstrate tolerance, respect, and equity in every aspect of students’ educational experiences. Our students are our next generations of voters, consumers, thought leaders, and catalysts for change. While it is critical to continue identifying the best practices for athletic opportunities for all students, SB 156 does a great disservice to these efforts by discriminating against transgender females, though the legislation is not substantially related to an important governmental objective. Instead, it results in worsening inequities by further marginalizing transgender students in New Orleans and statewide. Respectfully, the undersigned stakeholders oppose SB 156. We welcome the opportunity to work together.

Respectfully submitted,

NOLA Public Schools	New Schools for New Orleans	Education Reform Now
Greater New Orleans Collaborative of Charter Schools	The Education Trust	Cowen Institute

Orleans Parish School Board Members: Ethan Ashley, President, District 2; Nolan Marshall, Jr., Vice President, District 7; Olin Parker, District 3; Dr. Jancarlos (J.C.) Wagner Romero, District 4; Katherine Baudouin, District 5; and Carlos Luis Zervigon, District 6

CEOs and Executive Directors of the following New Orleans charter school organizations enrolling 34,000 students:

Algiers Charter School Association	KIPP New Orleans	Bricolage Academy
Collegiate Academies	Crescent City Schools	Warren Easton Charter High School
ENCORE Academy	Educators for Quality Alternatives	FirstLine Schools
Hynes Charter School Corporation	InspireNOLA Charter Schools	International School of Louisiana
Rooted School Foundation	Lake Forest Charter School	Audubon Schools
Morris Jeff Community School	New Harmony High School	New Orleans College Prep
Homer A. Plessy Community School	Lycée Français de la Nouvelle Orléans	Delores Taylor Arthur School for Young Men
	Advocates for Academic Excellence in Education dba Benjamin Franklin High School	

POLICY HD

CHARTER SCHOOL FACILITIES MANAGEMENT

PURPOSE AND APPLICABILITY

It shall be the policy of the Orleans Parish School Board to require that school buildings and grounds be maintained in good physical and sanitary condition. The School Board, therefore, shall instruct the Superintendent to assure that all normal building and grounds maintenance, repairs and improvement functions are an integral part of the administration of the school system, including the regular evaluation for any safety hazards.

The Superintendent shall be vested with a broad range of administrative and supervisory authority relative to the properties owned by the School Board. The Superintendent shall ensure that the care of such property complies with applicable laws, ordinances and regulations, including building and fire safety code regulations, until such property is sold, leased or otherwise disposed of by the School Board.

The provisions of the policy listed below shall be intended to apply to charter schools that occupy School Board-owned properties. The provisions do not apply to those in non-owned buildings, unless otherwise provided in charter agreements, leases, or state law. The School Board reserves the right to oversee and intervene in cases where the health and safety of public school students may be compromised in non-owned school facilities.

The School Board's *Facility Procedures Handbook* details the processes and procedures concerning the care and maintenance of school buildings that charter schools shall follow.

ASSIGNMENT OF SCHOOL FACILITIES

In accordance with state law, the School Board shall make available to an approved charter operator any vacant school facility, or any facility slated to be vacant, for lease or for purchase on an "as-is" basis. Charter operators will not be required to correct deficiencies or make improvements beyond the condition that existed when the charter operator first occupied the building(s). The charter operator shall be required to return the property to the School Board at the end of the lease in at least as good condition as existed when the property was first occupied by the charter operator. The School Board cannot guarantee the availability of vacant, usable facilities for charter operators.

DEFINITIONS

1. *Capital Expenditure* - The amount spent on a capital improvement and/or repair.
2. *Capital Improvement* - A capital improvement creates an addition, physical enlargement or expansion of a building; creates an increase in capacity,

productivity or efficiency; replaces a major component or structural part of the property; improves the quality of the property; and/or adapts property to a new or different use.

3. *Capital Plan* - a summary of capital repair needs for a Public School Facility based on a facility condition assessment and a set of funding priorities as defined in the facility procedure handbook.
4. *Capital Repair* - any repair or replacement of an existing property or structure that updates the property to its previous condition.
5. *Emergency Repair* means repair of damage to or a malfunction in buildings or property which involves an emergent and imminent necessity, reconstruction or maintenance in order to permit the safe continuation of a necessary public use or function, to protect the property of the School Board, and/or to protect the life, health, or safety of facility occupants.
6. *Facilities Alteration* - Alteration includes, but is not limited to changes in site outdoor features; facilities configuration; fabrication, modification, removal, or installation of hardware and equipment; adding or removing signs; erection, relocation, or removal of partitions, doors, and windows; changes in color and types of finishes and flooring materials; structural/physical changes to interior space such as installation of fixed equipment or furniture requiring utility, electrical, laboratory exhaust or HVAC connections; BAS Software or programming changes that effect an engineer's sequence of operations; and any other changes that have implications for the health and safety of occupants.
7. *Funding Availability* (Capital Improvement and/or Repair) - Availability of revenues to undertake a capital improvement or repair or a program of projects. Funding availability shall also include consideration of restrictions on the use of potential funds.
8. *Facilities Condition Assessment* - A facilities condition assessment describes the process of a qualified group of trained industry professions performing an analysis of the physical condition of a facility or group of facilities. The facilities condition assessment evaluates the condition of major building systems and rates those systems, as well as the entire facility, in comparison to the typical useful life of each system and the potential replacement cost of the facility. A facilities condition assessment shall be the basis for determining the Capital Plan of Public School Property.
9. *Preventive Maintenance* means an activity that is regularly performed on a piece of equipment to lessen the likelihood of it failing; is performed while the equipment is still working so that it does not break down unexpectedly; is planned so that required resources are available; is scheduled based on a time

or usage trigger; and/or is typically performed on equipment that has a critical operational function.

10. *Public School Facility or Campus* means a school building owned by the school board and all facilities otherwise part of the school, recognized as part of the facilities, and typically available to the school, its students, faculty, and staff. A single campus may include more than one neighboring school building. Generally, a single campus includes all facilities sharing a single legal address. In some cases, more than one school may occupy a single campus, and in other cases, a single school may occupy more than one campus.

RESPONSIBILITIES

Preventive maintenance shall be a charter school responsibility, regardless of the cost.

Charter schools shall be responsible for all capital and emergency repairs and capital improvements in accordance with La. R.S. 17:100.11, OPSB Policy FJ, Orleans Parish School Facility Preservation Program, and the Facility Procedures Handbook.

In the event that the School Board obtains capital funds through insurance proceeds or disaster relief, such funds shall be utilized to the extent available and feasible to return damaged facilities to their original conditions. If a damaged facility is beyond feasible repair, or if funds are not sufficient to restore the facility to its original condition, the School Board cannot guarantee that the damaged facility will be restored or replaced.

A charter school shall promptly notify the Superintendent or his/her designee if it receives a citation from a regulatory agency (such as the Office of the State Fire Marshal, the Office of Public Health, the Department of Environmental Quality, Department of Safety & Permits, etc.) which would disrupt operations or close the building.

In the event that new or replacement systems and materials are covered by a manufacturer's warranty, the charter school shall be responsible for understanding and adhering to the warranty's operations & maintenance requirements so that valid claims can be made for issues that occur during the warranty period. If an issue arises with a system or material that is under warranty, the charter school shall immediately notify School Board facilities staff. School Board facilities staff shall work with the charter school to develop the most appropriate approach for to resolve the issue.

Movable and fixed assets, e.g. technology items, furnishings, and equipment, owned by the School Board with an original purchase price greater than \$5,000 shall be inventoried, and inventories shall be tracked. When a charter is terminated and/or when a charter school relocates from one building to another, the School Board and the charter operator shall work together to verify the accuracy of the inventory. The charter operator shall be held accountable for safeguarding all contents that were conveyed as a part of the lease agreement.

The School Board shall secure insurance for any Public School Facility and contents leased to a charter operator. The charter operator shall pay the cost of such insurance pursuant to the terms of its facility lease with the School Board. If a building is damaged beyond the point that rebuilding is reasonable, and if the capacity of that building is needed to satisfy enrollment demands, the School Board may relocate the school to another location that fits its capacity needs.

The School Board shall create a Damage Fund from contributions from charter operators in a Public School Facility. The Damage Fund shall be used to finance any incomplete maintenance or repair requirements as defined by the lease. The Damage Fee shall be collected one time per leased facility unless the Damage Fund falls below a total value of \$400,000. The School Board will present annually on the total value and expenditures of the Damage Fund.

FACILITY ALTERATIONS

Facility alterations shall enhance and support educational activities and must not compromise the safety, structural integrity or design flexibility of the facility and learning environment. Alterations may not diminish in any way the monetary value of the facility, its grounds, or other property.

A charter school may fund and implement Capital Improvement Projects through its own self-generated revenues, subject to the following: (1) prior School Board approval for any changes that cost \$500,000 or more, and (2) completion to be at charter school's own expense and risk. All improvements made to School Board owned property by charter schools shall become the property of the School Board, unless otherwise agreed to by the parties in writing.

All facilities alterations shall comply with procedures identified in the *Facility Procedures Handbook*.

Contracts for architectural and engineering design and for construction of Capital Improvement Projects, whether implemented by the School Board or by a charter operator, shall include insurance requirements indemnifying both the School Board and the respective charter operator as additional named insureds.

PREVENTIVE MAINTENANCE PROGRAM

Charter schools housed in School Board facilities are responsible for procuring and paying for comprehensive preventative and corrective maintenance services for their facilities and their facilities systems and components. Each year, charter schools are responsible for submitting documentation that verifies required preventative maintenance services are performed, as detailed in the *Facility Procedures Handbook*. Acceptable maintenance criteria and minimum scopes of work for each required facility service are listed in the *Facility Procedures Handbook*. Submitted documentation must meet all of the listed specifications for each facility service. Beyond this annual

document submission process, maintenance and repair logs for any facility service may be requested by the School Board for review at any time.

FACILITY INSPECTIONS

A facility inspection is the physical inspection of facilities to identify deficiencies, other repairs, needed capital/major maintenance projects, and or code/regulatory concerns shall be performed jointly by representatives of the School Board and the charter school on a periodic basis with follow-up inspections as needed to ensure that all deficiencies have been remedied. Facility inspections will verify that required facility services listed in the *Facility Procedures Handbook* are being performed.

SMOKING/TOBACCO USE IN A PUBLIC SCHOOL FACILITY

The use of any tobacco product, smokeless tobacco, and any smoking object/device, including electronic cigarettes and similar devices, shall be prohibited on and in all Public School Facilities and vehicles and at all school-sponsored functions. This prohibition shall not apply to any outdoor area proximate to the School Board Central Office building that is within twenty-five feet of any entrance to the building, as long as no portion of such building is used as a school facility.

Tobacco advertising shall also be prohibited in school buildings, at school functions, and in all school publications.

ALCOHOLIC BEVERAGES

The School Board shall prohibit the use, sale, possession or consumption of alcoholic beverages in any Public School Facility, except as otherwise provided in policy [HDC, Community Use of Charter School Facilities](#).

Revised: March 16, 2017

Note: Effective date is July 1, 2021

Ref: La. Rev. Stat. Ann. §§17:10.5, 17:3973, 17:3981, 17:3981.2, 17:3982, 17:3991, 17:3991.1

Board minutes, 10-22-09, 5-17-16, 3-16-17
Orleans Parish School Board