



F.A.M.E., Inc.

Emergency Board Meeting

Date and Time

Tuesday June 18, 2019 at 5:30 PM CDT

Location

428 Broadway Street, New Orleans, LA 70118, Cafeteria

Agenda

| | Purpose | Presenter | Time |
|---|---------|-------------------|----------------|
| I. Opening Items | | | 5:30 PM |
| Opening Items | | | |
| A. Call the Meeting to Order | | Javier Jalice | |
| Call meeting to order. | | | |
| B. Record Attendance and Guests | | Dorcas Omojola | 2 m |
| II. Approval of Contracts | | | 5:32 PM |
| A. Renewal of Maintenance and HVAC Contract with Empire (2019-2022) | Vote | Alisa Dupre | 10 m |

The current maintenance and HVAC contract with Empire is due to expire in July of 2019. In advance of this deadline, the Operations Department published an RFP (website and Times-Picayune) and engaged in a competitive bidding process to identify the lowest bid for services. At the conclusion of the process, only one vendor submitted a completed proposal, Empire. As a result of this process, the administration would like to recommend that the FAME Board approve a contract in

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| the \$ with Empire for Maintenance and HVAC services. The contract, once executed, would be renewed annually up to 3 years. | | | |

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| B. Construction Contract (Gentilly Terrace) with Industrial and Mechanical Contractors, Inc. | Vote | Alisa Dupre | 10 m |
|---|------|----------------|------|

In November of 2018, the FAME Board voted to approve a contract with Mathes-Brierre for architecture and construction project management for the next phase of renovation at the Gentilly Terrace school site to occur during the summer of 2019. As a part of that agreement, Mathes-Brierre created construction documents based on conversations with school administration. Once approved, the construction documents were put out to bid utilizing the public bid process and managed by Mathes-Brierre. Of the vendors who submitted complete bid proposals, Industrial and Mechanical Contractors, Inc. submitted the lowest bid in the amount of \$ 179,100. The administration recommends that the FAME Board accept this bid for \$ 179,100 and approve Industrial and Mechanical Contractors, Inc. to proceed with the agreed upon projects at the Gentilly Terrace school site.

III. Closing Items

5:52 PM

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| A. Adjourn Meeting | Vote | Javier Jalice |
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