



F.A.M.E., Inc.

Finance Committee Meeting

Date and Time

Wednesday September 26, 2018 at 5:30 PM CDT

Location

428 Broadway St., New Orleans, LA 70118, 2nd Floor Conference Room

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
II. Finance			5:30 PM
Finance			
A. Financial Statements and Reports	Discuss	Justin Anderson	15 m
Review and discussion of the financial statements for the months of July and August, 2018; and other financial information.			
B. Audit Update	FYI	Justin Anderson	5 m
An update on the progress of the audit work.			

	Purpose	Presenter	Time
C. Whitney Bank Financing Update	FYI	Justin Anderson	5 m
An update will be provided on the financing arrangements with the Whitney Bank.			
D. Bank Accounts Reconciliation	FYI	Justin Anderson	10 m
A discussion about the bank accounts reconciliation.			

III. Other Business 6:05 PM

A. Lease Agreement for Copier	Vote	Alisa Dupre and Justin Anderson	5 m
The staff is requesting approval to enter into a lease agreement with Canon Solutions America for a copy machine. The lease term is for 36 months with monthly payments of \$688.			

B. Change Orders to the Contract for Renovations at Gentilly Terrace	Vote	Alisa Dupre and Justin Anderson	15 m
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The original Contract Sum	\$ 1,910,600.00
Change order #1	25,451.38
Change order #2	152,652.40
Change order #3	<u>40,582.36</u>
New Contract Sum with change orders	\$ 2,129,286.14

C. Other Renovation Costs at Gentilly Terrance Campus	Vote	Alisa Dupre and Justin Anderson	5 m
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The staff has authorized renovation costs for office space in the portable buildings on the campus. The committee needs to understand the scope and costs of the completed and proposed work.

	Purpose	Presenter	Time
IV. Closing Items			6:30 PM
A. Adjourn Meeting	Vote		