APPROVED

Bridges Charter School

Minutes

Board Meeting

Date and Time
Monday September 14, 2020 at 6:15 PM

Location
Due to COVID-19, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the information below:

NOTICE OF TELECONFERENCE OPTIONS FOR MEETING

This meeting of the Bridges Charter School Board of Directors will be a teleconference meeting where one or more members of the Board will be attending the meeting via teleconference/video conference.

Join Zoom Meeting
https://us04web.zoom.us/j/71007946378?pwd=dUFPd2FrZ0QveHJ2YzNpUkVTTU1Zdz09

Meeting ID: 710 0794 6378
Password: 012437

Directors Present
A. Lennon (remote), D. Fante (remote), M. Flaherty (remote), M. Louderback (remote), O. Gunday Heerma (remote), S. Trowbridge (remote)

Directors Absent
R. Urias

Guests Present

Adam Leavitt, Analize Larsen, B. Martinez (remote), Brett Wolmarans, Brittany Clark, C. McCarthy (remote), Dustin Foster, Justine Hernandez, K. Hans (remote), K. Simon (remote), Kama Craig, Karl Larsen, Kristina Graf, Lynn Liebich, M. Hartsuyker (remote), Marsi Gore, Michelle Tran, Miguel Zapate, Notgi, Phil Mulligan

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I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

C. Approval of Agenda

M. Flaherty made a motion to approve the agenda.
O. Gunday Heerma seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

O. Gunday Heerma	Aye
M. Louderback	Aye
M. Flaherty	Aye
S. Trowbridge	Aye
R. Urias	Absent
D. Fante	Aye
A. Lennon	Aye

D. Approval of Minutes~

A. Lennon made a motion to approve the minutes from Board Meeting on 08-17-20.
D. Fante seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Flaherty	Aye
M. Louderback	Aye
R. Urias	Absent
S. Trowbridge	Aye
A. Lennon	Aye
O. Gunday Heerma	Aye
D. Fante	Aye

II. Presentations

A. Marlo Hartsuyker - VCOE Charter School Oversight~

There was no report.

III. Public Comments

A. Public Comments

Phil Mulligan shared his concerns about safety preparedness when site based school resumes.

IV. Reports

A. Governing Board

There were no reports.

B. Director and Assistant Director

Kelly Simon

- Enrollment Report was shared with the Board.
- Disproportionality Review - Bridges self study report is due to the CDE October 15th, and we are working closely with the county SPED office to complete the report.
- Community Engagement - Administration is being mindful about streamlining our communication so as not to overwhelm and dilute communication.
- Inquiry and Implementation Network - The Ventura County Office of Education hosts a monthly meeting for superintendents and local leaders to collaborate, receive updates, and share ideas.
- EL Collaboration with VCOE - Bridges has designated an EL Coordinator, Laura Rank, who will be working with Dr. Leticia Ramos, the Director of English Learners and Dual Language at VCOE.
- Benny's announcement -Benny Martinez, announced his retirement and will be staying with BSA through the end of December. He will be greatly missed as he has been a major advocate of Bridges and a beacon for our success, but has left us in good hands with Rudy Calasin.
- Teacher Contracts - At our October board meeting we will look at the expense of replenishing salaries for 2020-21 as Benny needs more time to update the budget properly since there will be cash deferrals for February through June.
- Family Surveys - Survey data will be looked at as a staff and with teachers and presented at our next board meeting.

Cindy McCarthy

- Bridges Crew - Our goal will be for this program to serve as an essential pillar of our social emotional program while we are off site.

- Library Program - With the school’s investment to purchase a remote library catalog, Ms. Rebekah our librarian has been able to allow our teachers and students to browse books that are available to be checked out.

V. Consent Items

A. Consent Items

D. Fante made a motion to approve the consent items.
M. Flaherty seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Louderback	Aye
A. Lennon	Aye
M. Flaherty	Aye
S. Trowbridge	Aye
O. Gunday Heerma	Aye
R. Urias	Absent
D. Fante	Aye

VI. Governing Board

A. Consideration of Approval of Richard Urias' Resignation~

M. Flaherty made a motion to accept the resignation of Richard Urias.
D. Fante seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Trowbridge	Aye
A. Lennon	Aye
M. Flaherty	Aye
O. Gunday Heerma	Aye
R. Urias	Absent
M. Louderback	Aye
D. Fante	Aye

B. B. Consideration of Filling the Open Board Seat

President Michael Louderback led the Board in a discussion regarding the open Board seat.

VII. Personnel

A. Approval of Revised Job Description for School Counselor~

O. Gunday Heerma made a motion to approve the revised job description for School Counselor.

D. Fante seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Urias	Absent
M. Louderback	Aye
D. Fante	Aye
O. Gunday Heerma	Aye
A. Lennon	Aye
M. Flaherty	Aye
S. Trowbridge	Aye

B. Approval of Job Description EL Liaison Language & Assessment & Development Facilitator/Spanish~

A. Lennon made a motion to approve the job description EL Liaison Language & Assessment & Development Facilitator/Spanish.
M. Flaherty seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Trowbridge	Aye
A. Lennon	Aye
R. Urias	Absent
M. Flaherty	Aye
D. Fante	Aye
M. Louderback	Aye
O. Gunday Heerma	Aye

C. Approval of Revised Classified Salary Schedule 2020-21~

S. Trowbridge made a motion to approve the revised Classified Salary Schedule 2020-21.
O. Gunday Heerma seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Flaherty	Aye
M. Louderback	Aye
D. Fante	Aye
S. Trowbridge	Aye
A. Lennon	Aye
O. Gunday Heerma	Aye
R. Urias	Absent

VIII. Business and Operations

A. Public Hearing for Learning Continuity Plan

Director, Dr. Kelly Simon, led the Board in a discussion about he Learning Continuity Plan. The Board will be asked to vote on the approval of the plan at the next meeting.

B. Re-Opening and COVID-19 Mitigation Plan

Dr. Kelly Simon shared the re-opening and COVID-19 Mitigation Plan with the board.
M. Flaherty made a motion to extend the meeting for an additional hour and a half (10:00 PM).
S. Trowbridge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Flaherty	Aye
M. Louderback	Aye
D. Fante	Aye
S. Trowbridge	Aye
A. Lennon	Aye
R. Urias	Absent
O. Gunday Heerma	Aye

C. Approval of Budget - Unaudited Actuals 2019-20~

D. Fante made a motion to approve the unaudited actuals budget 2019-20.
S. Trowbridge seconded the motion.
Benny Martinez, Director of School Business Services, Ventura County Schools Business Service Authority, reviewed the Unaudited Actuals Budget, 2019-20, with the Board.
The board **VOTED** to approve the motion.

Roll Call

D. Fante	Aye
A. Lennon	Aye
M. Louderback	Aye
M. Flaherty	Aye
S. Trowbridge	Aye
R. Urias	Absent
O. Gunday Heerma	Aye

D. Consideration of Agreement with BoardOnTrack, January 1, 2021-December 31, 2021~

S. Trowbridge made a motion to approve the agreement with BoardOnTrack, January 1, 2021-December 31, 2021.
A. Lennon seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

O. Gunday Heerma	Aye
M. Louderback	Aye

Roll Call

R. Urias	Absent
D. Fante	Aye
A. Lennon	Aye
S. Trowbridge	Aye
M. Flaherty	Aye

IX. Parents and Community

A. Approval of Family Handbook 2020-21~

A. Lennon made a motion to approve the Family Handbook 2020-21.
M. Flaherty seconded the motion.
Assistant Director, Cindy McCarthy, reviewed the changes made to the Family Handbook with the Board.
The board **VOTED** to approve the motion.

Roll Call

S. Trowbridge	Aye
R. Urias	Absent
A. Lennon	Aye
O. Gunday Heerma	Aye
D. Fante	Aye
M. Louderback	Aye
M. Flaherty	Aye

X. Charter Policies

A. Approval of Revised BP 1240 - Volunteers and Visitation~

O. Gunday Heerma made a motion to approve the Revised BP 1240 - Volunteers and Visitation as amended to remove duplicate item #7, and correct item #9 to sign out of LobbyGuard.
M. Flaherty seconded the motion.
Dr. Kelly Simon discussed the revised policy with the Board.
The board **VOTED** to approve the motion.

Roll Call

M. Louderback	Aye
S. Trowbridge	Aye
O. Gunday Heerma	Aye
D. Fante	Aye
A. Lennon	Aye
M. Flaherty	Aye
R. Urias	Absent

B. Approval of BP 4161 Personal Illness / Injury Leave~

S. Trowbridge made a motion to approve BP 4161 Personal Illness / Injury Leave.
M. Flaherty seconded the motion.
Cindy McCarthy led the Board in a discussion about the policy.
The board **VOTED** to approve the motion.

Roll Call

D. Fante	Aye
S. Trowbridge	Aye
O. Gunday Heerma	Aye
M. Louderback	Aye
A. Lennon	Aye
M. Flaherty	Aye
R. Urias	Absent

C. First Reading - Approval of BP 4161.1 Families First Coronavirus Response Act~

O. Gunday Heerma made a motion to approve BP 4161.1 Families First Coronavirus Response Act.
A. Lennon seconded the motion.
Cindy McCarthy shared the information about this policy with the Board.
The board **VOTED** to approve the motion.

Roll Call

O. Gunday Heerma	Aye
M. Flaherty	Aye
M. Louderback	Aye
S. Trowbridge	Aye
D. Fante	Aye
A. Lennon	Aye
R. Urias	Absent

D. First Reading - BP 5141.5 Health and Safety Policy for COVID-19

S. Trowbridge made a motion to approve BP 5141.5 Health and Safety Policy for COVID-19.
O. Gunday Heerma seconded the motion.
The Board discussed this policy, led by Dr. Kelly Simon.
The board **VOTED** to approve the motion.

Roll Call

O. Gunday Heerma	Aye
M. Louderback	Aye
A. Lennon	Aye
R. Urias	Absent
S. Trowbridge	Aye
M. Flaherty	Aye
D. Fante	No

E.

First Reading - AR 5141.5 Health & Safety Related to COVID-19~

O. Gunday Heerma made a motion to approve AR 5141.5 Health & Safety Related to COVID-19.
A. Lennon seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Fante	Aye
M. Louderback	Aye
M. Flaherty	Aye
S. Trowbridge	Aye
A. Lennon	Aye
R. Urias	Absent
O. Gunday Heerma	Aye

F. Approval of Replacement BP 6142.1 - Comprehensive Sexual Health and HIV/AIDS Prevention Instruction~

M. Flaherty made a motion to approve Replacement BP 6142.1 - Comprehensive Sexual Health and HIV/AIDS Prevention Instruction.
O. Gunday Heerma seconded the motion.
Dr. Kelly Simon led a discussion about this policy with the Board.
The board **VOTED** to approve the motion.

Roll Call

O. Gunday Heerma	Aye
M. Flaherty	Aye
D. Fante	Aye
A. Lennon	Aye
S. Trowbridge	Aye
M. Louderback	Aye
R. Urias	Absent

G. First Reading - Approval of BP 6142.2 Human Trafficking Prevention~

D. Fante made a motion to approve BP 6142.2 Human Trafficking Prevention.
A. Lennon seconded the motion.
The Board discussed this policy, led by Cindy McCarthy.
The board **VOTED** to approve the motion.

Roll Call

M. Louderback	Aye
R. Urias	Absent
O. Gunday Heerma	Aye
A. Lennon	Aye
M. Flaherty	Aye
D. Fante	Aye
S. Trowbridge	Aye

H. Approval of Revision - BP 6174 Education of English Learners~

O. Gunday Heerma made a motion to approve revised BP 6174 Education of English Learners.
M. Flaherty seconded the motion.
Cindy McCarthy led the Board in a discussion regarding this policy.
The board **VOTED** to approve the motion.

Roll Call

M. Louderback	Aye
A. Lennon	Aye
S. Trowbridge	Aye
O. Gunday Heerma	Aye
D. Fante	Aye
M. Flaherty	Aye
R. Urias	Absent

XI. Closed Session

A. Business Pursuant to Government Code § 54957 (b)

The Board went into closed session at 9:20 p.m.

B. Return to Open Session

A. Lennon made a motion to return to open session.
M. Flaherty seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

O. Gunday Heerma	Aye
R. Urias	Absent
D. Fante	Aye
M. Louderback	Aye
M. Flaherty	Aye
S. Trowbridge	Aye
A. Lennon	Aye

XII. Open Session

A. Report Taken on Actions in Closed Session~

On the motion of Michael Flaherty and seconded by Ozge Heerma, in support of continued growth and stability of Bridges Charter School, the Bridges Board of Directors voted to approve professional development (Stanford Leadership) for the Director NTE $9,600.00.

XIII. Closing Items

A. Adjourn Meeting

S. Trowbridge made a motion to adjourn the meeting.
A. Lennon seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Louderback	Aye
O. Gunday Heerma	Aye
D. Fante	Aye
S. Trowbridge	Aye
M. Flaherty	Aye
R. Urias	Absent
A. Lennon	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:43 PM.

Respectfully Submitted,
K. Hans