APPROVED

Bridges Charter School

Minutes

Board Meeting

Date and Time
Monday September 9, 2019 at 6:15 PM

Location
Bridges Charter School - 1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Rm 14

Directors Present
M. Flaherty, M. Louderback, O. Gunday Heerma, S. Trowbridge

Directors Absent
A. Geld, D. Fante, R. Urias

Guests Present
B. Martinez, C. Kunishige, C. McCarthy, C. Remington, H. Newberry, K. Hans, K. Simon, R. Calasin, S. Milano

I. Opening Items

A. Call the Meeting to Order

M. Louderback called a meeting of the board of directors of Bridges Charter School to order on Monday Sep 9, 2019 at 6:17 PM.

B. Record Attendance and Guests

C. Approval of Agenda

M. Flaherty made a motion to approve minutes from the Organizational Board Meeting on 08-12-19 Organizational Board Meeting on 08-12-19.
S. Trowbridge seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Minutes

M. Flaherty made a motion to approve minutes from the Organizational Board Meeting on 08-12-19 Organizational Board Meeting on 08-12-19.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Presentations

A. PAC Report

Sara Milano gave the PAC report:

1. Family Fundraising Drive has begun
2. Silent Auction scheduled to be held in November
3. Room Parent Meeting on Friday
4. Bridges Got Talent Auditions are 9/18 and 9/19
5. Green week 9/23-9/27
6. Sharkey's Fundraiser on 9/25
7. Meetings will be changed to 6:15p
8. Art PMC has been beautifying the campus

B. Marlo Hartsuyker - VCOE Charter School Oversight

Although Marlo Hartsuyker - VCOE Charter School Oversight was not at this meeting, she did visit the school and reviewed Bridges' practices and protocols.

C. PBL Conference and Staff Development~

Director Kelly Simon and teachers Christine Kunishige and Courtney Remington shared a PBL Plan presentation with the Board.

III. Public Comments

A. Public Comments

There were no public comments.

IV. Reports

A. Governing Board

Board Members Committee Reports

- Mike Louderback - President
  - Committee meetings – Schedule meetings for the year; Build out the committees
  - Governance Training at VCOE will be held on 9-11-19
  - Form 700 - Reminded new board members to complete the form
  - PAC meeting - Asked to have board members attend at least one
- Budget Richard Urias - No report
- Safety School Culture and Academic Excellence - Ozge Heerma & Shannon Trowbridge - Will review the presentation from last year and the calendar the meetings
- Facilities - Michael Flaherty & Damian Fante - No report
- Governance - Allison Geld and Mike Louderback - No report

B. Director and Assistant Director

Kelly Simon

- Enrollment Report - Dr. Simon shared the enrollment report
- Volunteer Orientations - The orientations were held last week and were very well attended
- First weeks of School - The first few weeks have gone well

Cindy McCarthy

- Food Service Updates - There have been a few glitches because it's a massive undertaking but overall, it is going well and the staff/teachers are doing an excellent job
- Back to School Night - This event was a good opportunity for teachers to share curriculum plans with the parents

V. Consent Items

A. Consent Items

O. Gunday Heerma made a motion to approve the consent items.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Business and Operations

A. Approval of VCOE SIS System, 2019-20

M. Flaherty made a motion to approve the VCOE SIS System, 2019-20.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Consideration of Electronic Marquee, NTE $20,000.00

M. Flaherty made a motion to approve an Electronic Marquee, NTE $20,000.00.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of 2018-19 Unaudited Actuals Budget~

Benny Martinez led the board in a discussion about the 2018-19 budget actuals.
M. Flaherty made a motion to approve the 2018-19 Unaudited Actuals Budget.
S. Trowbridge seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Personnel

A. One-time Bonus for 2019-20 Bridges Employees Returning to Bridges

Director Kelly Simon led the board in a discussion about **a One-time Bonus for 2019-20 Bridges Employees Returning to Bridges.**
M. Flaherty made a motion to approve a one-time three (3)percent bonus for 2019-20 Bridges Employees Returning to Bridges.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Stipends 2019-2020

The board discussed the stipends for 2019-20.
S. Trowbridge made a motion to approve the 2019-20 stipends with the exclusion of the homeschool stipend.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Employee Handbook 2019-20~

M. Flaherty made a motion to approve the Employee Handbook 2019-20~ as amended that any vacation time on the books would be paid out at the end of the year. Terminology will be reviewed to remain compliant with California Law.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Variable Term Waiver Request for Resource Specialist Patricia Reis, 2019-20~

O. Gunday Heerma made a motion to approve the Variable Term Waiver Request to waive the CBEST for Resource Specialist in Special Education, grades K-8, mild/moderate of Patricia Reis, 2019-20.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Special Projects/Programs

A. Discussion/Vote Consideration of Homeschool Restructuring~

Dr. Kelly Simon led the board in a discussion about restructuring the homeschool program.
M. Flaherty made a motion to extend the meeting by 30 minutes.
S. Trowbridge seconded the motion.
The board **VOTED** unanimously to approve the motion.
M. Flaherty made a motion to approve the Homeschool Restructuring as presented.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Charter Policies

A. Clarification of BP 1240 Volunteers

Assistant Director Cindy McCarthy led the board in a discussion about BP 1240 Volunteers.

X. Closed Session

A. Business Pursuant to Government Code § 54956.9

B. Return to Open Session

S. Trowbridge made a motion to return to open session.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Open Session

A. REPORT ON ACTIONS TAKEN IN CLOSED SESSION

There was no report regarding Business Pursuant to Government Code § 54956.9.

XII. Closing Items

A. Adjourn Meeting

M. Flaherty made a motion to adjourn the meeting.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:18 PM.

Respectfully Submitted,
K. Hans