APPROVED

Bridges Charter School

Minutes

Board Meeting

Date and Time
Monday October 15, 2018 at 6:15 PM

Location
1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Room 14

Directors Present
B. Hodge, E. Morrissey, M. Crawford, M. Louderback, O. Gunday Heerma, R. Urias

Directors Absent
M. Flaherty

Guests Present
C. McCarthy, K. Hans, K. Simon, Meredith Johnson, R. Calasin

I. Opening Items

A. Call the Meeting to Order

M. Louderback called a meeting of the board of directors of Bridges Charter School to order on Monday Oct 15, 2018 at 6:16 PM.

B. Record Attendance and Guests

Bonnie Hodge arrived at 7:15 p.m.

C. Approval of Agenda

E. Morrissey made a motion to approve the agenda as amended in the previous motion.
R. Urias seconded the motion.
The board **VOTED** unanimously to approve the motion.
E. Morrissey made a motion to strike closed session from the agenda.
R. Urias seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Minutes

Marlo was not present at this meeting.

PAC meeting add parent meeting.
M. Crawford made a motion to approve minutes from the Board Meeting on 09-17-18 as amended to show Marlo Harsuyker was present and the clean up date was moved to October 21st. Board Meeting on 09-17-18.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Presentations

A. PAC Report

PAC President, Meredith Johnson, spoke to the board about PAC events. Harvest Festival be held on November 16th.

B. Marlo Hartsuyker - VCOE Charter School Oversight

Marlo Hartsuyker, VCOE Charter School Oversight, was not present at this meeting.

C. Energiplant 715 Video Conference

Energi Plant gave a presentation to the board about a environmental renewable clean energy bench.

III. Public Comments

A. Public Comments

There were no public comments.

IV. Reports

A. Governing Board

Board Members

- Board President - Michael Louderback

- Charter Renewal Committee - This process will take about 18 months. Committee is looking at initial read through and vision and has begun discussing revisions and changes. Will require parent focus groups for feedback.

Committee Reports

- Budget Richard Urias - Planning to meet with Rudy Calasin, Benny Martinez, Kelly Simon and Mike Louderback in the near future.
- Culture and Climate - Erin Morrisey - Considering a mid-year survey. The Mom Expo went well.
- Educational Excellence - Bonnie Hodge - No report
- Facilities - Michael Flaherty - Made attempts to get in touch with the plumbing contractor. Will continue to pursue them.
- Governance - Marcy Crawford - The committee is planning to work on website or elections and procedures.
- Safety -Ozge Heerma - Committee is meeting soon and will give a report at the November meeting.

B. Director and Assistant Director

- Kelly Simon
  - Enrollment Report - Enrollment continues to increase.
  - Director's Meeting at VCOE - Discused welcoming families with special needs issues.
  - Hot Lunch Program - New law passed by Gov Brown requiring classroom based charters to provide at least one meal per day to eligible students. Beginning research and meeting with vendors and talking to other charters regarding their programs.
  - WASC Report - On October 22nd, the WASC team will be meeting with leadership, teachers, students and parents.
  - Safety Officer - A safety officer has agreed to review campus.
  - PAC Meeting Report - Attended the October PAC meeting and plans to attend Chuck E Cheeses fundraiser and school clean up.
  - Committee Meetings - Teachers are going to be meeting on their committees this Friday to review and focus on what needs to be improved.
- Cindy McCarthy
  - Drills - Drills are going well and making improvements in communication. Bridges will be taking part in the Great Shake Out on 10-18 at 10:18. The Board is welcome to join us.
  - Conferences - Were very successful and a record number of families attended.

V. Consent Items

A.

Consent Items

M. Crawford made a motion to approve the consent items.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Parents and Community

A. Ratification of Family Handbook 2018-19~

R. Urias made a motion to ratify the Bridges Family Handbook, 2018-19, as amended to omit the second paragraph on page 23.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Personnel

A. Approval of Ellen Smith as Advisor to Director, 2018-19

M. Crawford made a motion to approve Ellen Smith as Advisor to Director, 2018-19.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of 2018-19 Employee Handbook

B. Hodge made a motion to approve the 2018-19 Employee Handbook as amended. Page 13 will be corrected to show that in that instance, full time employees are 40 hours and part time employees are fewer than 40 hours.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Consideration of Approval of Overnight Trip Compensation 2018-19 NTE $3000~

R. Urias made a motion to approve overnight trip compensation 2018-19, NTE $3000.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Curriculum and Instruction

A. Ratification of Curriculum Adoption, 2018-19

E. Morrissey made a motion to ratify the curriculum adoption, 2018-19.
R. Urias seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. CAASPP Results Spring 2018

Assistant Director, Cindy McCarthy reviewed the CAASPP results from Spring, 2018.

C.

Consideration of Approval of Overnight Field Trips 2018-19

B. Hodge made a motion to approve the overnight field trips for 2018-19.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Special Projects/Programs

A. Healthy Kids

Director Dr. Kelly Simon reviewed the results of the Healthy Kids Surveys with the board.

At 8:15, M Crawford made a motion to extend the meeting by half an hour.
B Hodge seconded the motion.
It was unanimously approved.

X. Charter Policies

A. First Reading of Replacement BP 1240 Volunteers

Dr. Kelly Simon reviewed Replacement BP 1240, Volunteers, with the board.

B. First Reading of AR 1240 Volunteers

Dr. Kelly Simon spoke to the board about AR 1240 Volunteers.

At 8:45 M. Crawford made a motion to extend the meeting by half an hour.
B. Hodge seconded the motion.
The board approved the motion unanimously.

C. Second Reading of Revision of BP 3541 Transportation for School Related Trips

M. Crawford made a motion to approve BP 3541 Transportation for School Related Trips.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Second Reading of BP 3541.1 Transportation for Volunteer and Employee Drivers

R. Urias made a motion to approve BP 3541.1 Transportation for Volunteer and Employee Drivers.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Second Reading of AR 3541.10 Transportation for Volunteer and Employee Drivers

B. Hodge made a motion to approve AR 3541.10 Transportation for Volunteer and Employee Drivers.
M. Crawford seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. First Reading of BP 5253 Staff/Student Professional Boundaries

Assistant Director, Cindy McCarthy, spoke to the board about BP 5253 Staff/Student Professional Boundaries.

G. First Reading of Replacement of BP 6173 Education for Homeless Children

M. Crawford made a motion to approve replacement BP 6173 Education for Homeless Children.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Closed Session

A. Business Pursuant to Government Code § 54956.9

This item was removed from the agenda.

B. Return to Open Session

XII. Open Session

A. REPORT ON ACTIONS TAKEN IN CLOSED SESSION

XIII. Closing Items

A. Adjourn Meeting

E. Morrissey made a motion to adjourn the meeting.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:03 PM.

Respectfully Submitted,
K. Hans