APPROVED

Bridges Charter School

Minutes

Board Meeting

Date and Time
Monday September 17, 2018 at 6:15 PM

Location
1335 Calle Bouganvilla, Thousand Oaks, CA 91360 Room 14

Directors Present
B. Hodge, E. Morrissey, M. Crawford, M. Flaherty, M. Louderback, O. Gunday Heerma, R. Urias

Directors Absent
None

Guests Present
C. McCarthy, K. Hans, K. Simon, Meredith Johnson, Rudy Calasin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Louderback called a meeting of the board of directors of Bridges Charter School to order on Monday Sep 17, 2018 at 6:19 PM.

C. Approval of Agenda

M. Crawford made a motion to approve the agenda.

E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Minutes

M. Flaherty made a motion to approve minutes from the Public Meeting of the Governing Board and Annual Organizational Meeting on 08-20-18. Public Meeting of the Governing Board and Annual Organizational Meeting on 08-20-18.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comments

A. Public Comments

There were no public comments.

III. Reports

A. Governing Board

Mike Louderback:
Board training at VCOE was informative. Another board training is being offered by our attorneys in Los Angeles if board members are interested.
Form 700 for new board members should be submitted.

Richard Urias:
Attended Bridges first PAC meeting and reports they were organized and ambitious and left him with favorable impression.

Meredith Johnson is conscious of being in alignment with rules and regulations of PAC. The new family welcome had a good turnout, and families were pleased with the way that it went. School cleanup day is September 29th.

The board acknowledged the transition from Marcy Crawford to new Board President, Mike Louderback.

B. Director and Assistant Director

Kelly:

- Kelly Simon

- Enrollment Report - Enrollment is strong. We have wait lists in most grades and open spots are being filled.
- Committees - Teacher committees are being formed along with a school wide Safety Committee and a Charter Renewal Committee.
- Facilities Meeting with CVUSD - Facilities meeting with CVUSD was discussed along with Measure I funds.
- Traffic Control Meeting - Sergeant Patterson visited our school during pickup and provided some suggestions to administration.
- Programmatic Audit - Our Programmatic Audit with the county board has been scheduled. Board member attendance is encouraged.
- PAC Meeting - The PAC meeting had a good turnout of new parents eager to help out.

• Cindy McCarthy

- Parent Orientation Trainings - Parent orientations were strongly attended and Shoshana Wheeler shared strategies for volunteering in the classroom.
- Website Update - Updates have been made on our website to the curriculum tabs particularly for Social Emotional Learning, Digital Citizenship, and 21st Century Learning.
- CCSA Conference - CCSA Conference is a good opportunity and we hope that a board member can attend this year.
- Fire Days - Fire Day was approved and will be fully funded.
- Career Counseling and Education - Our Middle School teachers are working on integrating career education into their curriculum and will coordinate a big career day and a college day. Goal is to foster an awareness of college and career readiness
- Service Learning Project - Service Learning project in middle school is beginning this year; the Service Learning Project will become a meaningful opportunity for students to integrate outside projects with classroom learning.

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IV. Consent Items

A. Consent Items

E. Morrissey made a motion to approve the consent items.

B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Business and Operations

A. Consideration of Approval of 2018-19 Q Student Information System Service Level Agreements

E. Morrissey made a motion to approve the renewal of the 2018-19 Q Student Information System Service Level Agreements.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Payment to Schneider Electric for Energy Efficiency Measures Financed by Prop 39 Grant - $245,070.00

M. Flaherty made a motion to approve payment to Schneider Electric for Energy Efficiency Measures Financed by Prop 39 Grant - $245,070.00.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Special Projects/Programs

A. WASC Mid-Cycle Progress Report

Our Mid Cycle WASC visit is October 22nd. Dr. Simon presented the report and discussed the school's progress in meeting the identified action steps from our initial WASC visit.
B. Hodge made a motion to approve the WASC Mid-Cycle Progress Report.
O. Gunday Heerma seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Charter Policies

A. Revision of BP 6153 School Related Trips

Adjustments to the school related field trips policy is being updated to reflect current recommendations from Bridges insurance company.

M. Crawford made a motion to approve the revision of BP 6153 School Related Trips.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Revision of BP 3541 Transportation for School Related Trips

The board discussed this policy and plans to vote on it at the next meeting.

C.

AR 3541 Transportation for School Related Trips

R. Urias made a motion to approve AR 3541 Transportation for School Related Trips.
M. Crawford seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. BP 6164 Special Education - First Reading

Dr. Kelly Simon discussed the school's procedures for seeking, evaluating, and providing services for students identified as having disabilities.
R. Urias made a motion to approve BP 6164 Special Education.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. BP 6164.6 Policy, Procedures, and Parent Rights Regarding Identification, Evaluation and Education

Dr. Kelly Simon discussed the difference between the 504 policy and the Comprehensive Special Education Policy describing the process for protecting students with disabilities from discrimination based upon disability.

R. Urias made a motion to approve BP 6164.6 Policy, Procedures, and Parent Rights Regarding Identification, Evaluation and Education.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Governing Board

A. Revision of Board Meeting Schedule 2018-19

The board has not required the second meetings, so we are suggesting that we remove these meetings from our calendar.
M. Flaherty made a motion to approve the Revision of Board Meeting Schedule 2018-19, and added one additional meeting date change from October 8th to October 16.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Consideration of Certification of Signatures for 2018-19~

M. Crawford made a motion to approve the Certification of Signatures for 2018-19.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Discussion and Consideration of Board Committees for 2018/19~

The board discussed changing the committees to:

Culture and Climate (Erin Morrisey)

Safety (Ozge Heerma)
Charter Renewal Committee (Mike Louderback)
Educational Excellence (Bonnie Hodge)
Facilities (Michael Flaherty)
Governance (Marcy Crawford)
Budget (Richard Urias)

Board members were appointed to lead each of the identified committees.
R. Urias made a motion to approve the Board Committees for 2018/19.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Response to Grievance

Board President Mike Louderback shared the board's final response to a grievance.

IX. Closed Session

A. Business Pursuant to Government Code § 54956.9

B. Return to Open Session

M. Crawford made a motion to return to open session at 9:18 p.m.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Open Session

A. REPORT ON ACTIONS TAKEN IN CLOSED SESSION

There was no report.

XI. Personnel

A. One-time 2% Bonus for 2017-18 Bridges Employees Returning to Bridges

The board discussed a one time bonus for all returning Bridges employees.

M. Flaherty made a motion to approve a one-time 2% bonus for 2017-18 Bridges employees returning to Bridges.
M. Crawford seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Salary Schedule for Learning Center Coordinator, 2018-19

M. Flaherty made a motion to approve the Salary Schedule for Learning Center Coordinator, 2018-19.

E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. APPROVAL OF CONTRACTS FOR DIRECTOR KELLY SIMON AND ASSISTANT DIRECTOR CINDY MCCARTHY, 2018-19~

M. Crawford made a motion to approve contracts for Director Kelly Simon and Assistant Director Cindy McCarthy, 2018-19.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Contract for Learning Center Coordinator, Norma Delgado, 2018-19~

R. Urias made a motion to approve the contract for Learning Center Coordinator, Norma Delgado, 2018-19.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. After School Supplementary Teacher Stipends, 2018-19

B. Hodge made a motion to approve the after school supplementary teacher stipends, 2018-19.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Closing Items

A. Adjourn Meeting

M. Flaherty made a motion to adjourn the meeting.
R. Urias seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:29 PM.

Respectfully Submitted,
K. Hans