APPROVED

Bridges Charter School

Minutes

Board Meeting

Date and Time
Monday December 11, 2017 at 6:15 PM

Location
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

Directors Present
B. Hodge, E. Morrissey, M. Crawford, M. Flaherty, M. Louderback, M. Parker

Directors Absent
None

Directors who arrived after the meeting opened
M. Parker

Guests Present
B. Martinez, K. Hans, K. Simon, M. Hartsuyker

I. Opening Items

A. Call the Meeting to Order

M. Crawford called a meeting of the board of directors of Bridges Charter School to order on Monday Dec 11, 2017 at 6:23 PM.

B. Record Attendance and Guests

C. Approval of Agenda

B. Hodge made a motion to approve the agenda.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes of November 13, 2017

M. Louderback made a motion to approve minutes from the Board Meeting on 11-13-17 Board Meeting on 11-13-17.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Presentations

A. PAC Report

The boutique was a small success and a learning experience. Meeting with Kelly to discuss PINS.

M. Hartsuyker arrived.

B. Marlo Hartsuyker - VCOE Charter School Oversight

Reminded the Board about the Programmatic Audit in January and asked that the Board and any available teachers come to support Director Kelly Simon on 1/22 at the VCOE Board room. The meeting starts at 6:00 p.m.

C. BoardOnTrack Presentation

Seth Wolfman gave a presentation to the Board. He reviewed the benefits and took feedback from the Board.

M. Parker arrived.

III. Public Comments

A. Public Comments

There were no public comments.

IV. Reports

A. Governing Board

Board Members

- Board President - Marcy Crawford
  - January 2018 PAC Meeting - Will be held the same night as Board meeting
  - Staff Meetings - Enouraged attendance at at least one staff meeting
  - School Cancellation - Fires - Spoke about the decision process
  - Governance Committee - Hopes to have a committee established in December to begin meeting in January
- Committees
  - Budget - Michael Louderback - No report
  - Branding/Marketing - Erin Morrissey - Community Outreach committee has a meeting with Kelly Simon and Tina Lorch to begin planning the PINs. Discussed possibility of mid-year parent survey.
  - Educational Excellence - Bonnie Hodge - School Culture Climate - Suggested an evening coffee chat. - Interested learning more about our school's staff development.
    - 12/4/17 PAC Meeting - Unable to attend the meeting.
  - Facilities - Michael Flaherty - Spoke about Hydration station and storage pods and possible use of Measure I funds.
  - Homeschool - Margot Parker- Homeschool team is working on continuing communications and creating stronger community including teaming older site based students with younger homeschool students.
  - Technology - No report.

B. Director and Assistant Director

- Kelly Simon
  - Enrollment Report - Kelly reviewed current enrollment.
  - LCAP Report - Assessing student writing is focus. Also decided on common domains in math. Looking for gaps and ways to address them. Grade level teams will give assessments in math. Also start using CAASPP assessments - available online. NGSS pilot - our 5th and 8th will take sample test.
  - Fire Related School Closure - Decision was not spontaneous - great thought went into decision. Working on recouping money lost. Staff scheduled to work on that day will not have to make up work day.
  - Harvest Festival - This was her first one and was amazed by how engaged the kids were and what a wonderful job the parents did with coordinating it.
- Cindy McCarthy was unable to attend so Kelly Simon reported on her behalf.
  - Chronic Absenteeism - Kelly Simon led a discussion about the chronic absenteeism report that was prepared by Cindy McCarthy.

On the motion of Michael Flaherty, seconded by Michael Louderback, the board unanimousley agreed to extend the meeting by one hour.

V. Consent Items

A. Consent Items

E. Morrissey made a motion to approve the consent items.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Personnel

A. Revision of Extensions Childcare Supervisor Job Description

B. Hodge made a motion to approve the revision of Extensions Childcare Supervisor job description.
M. Louderback seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Consideration of Two Step Wage Increase for Current Extensions Childcare Supervisor

E. Morrissey made a motion to approve the two step wage increase for current Extensions Childcare Supervisor.
M. Parker seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Business and Operations

A. First Interim Budget Report – Benny Martinez, VCSBSA Director of School Business Services

Benny Martinez led a discussion regarding the first interim budget.
M. Louderback made a motion to approve the First Interim Budget.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Governing Board

A. Consideration to Replace Vacant Board Position

President Marcy Crawford led a discussion about the current Board vacancy.
M. Flaherty made a motion to leave the position open until May.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Consideration of Board Committee for Educational Excellence Committee, 2017/18

M. Louderback made a motion to approve the Educational Excellence committee.
M. Parker seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Consideration of Electronic Minutes Service for Board Meetings

President Marcy Crawford led a discussion about electronic minutes services.
M. Louderback made a motion to purchase electronic minutes service for Board meetings 2017-18, NTE $5000.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closed Session

A. Business Pursuant to Government Code 54957(b)(1)

The Board went into closed session at 9:15 p.m

X. Closing Items

A. Adjourn Meeting

The Board returned to closed session at 10:03 p.m.

There was no report.
B. Hodge made a motion to adjourn the meeting.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:03 PM.

Respectfully Submitted,
K. Hans