APPROVED

Bridges Charter School

Minutes

Board Meeting

Date and Time
Monday November 13, 2017 at 6:15 PM

Location
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

Directors Present
B. Hodge, E. Morrissey, M. Crawford, M. Louderback, M. Parker

Directors Absent
M. Flaherty

Guests Present
Audi Khattar, B. Martinez, C. McCarthy, Hiral Choudhary, Jason Moore, K. Simon, M. Hartsuyker, R. Urias

I. Opening Items

A. Call the Meeting to Order

M. Crawford called a meeting of the board of directors of Bridges Charter School to order on Monday Nov 13, 2017 at 6:17 PM.

B. Record Attendance and Guests

Marcy Crawford, President
Michael Flaherty, Parliamentarian

Bonnie Hodge, Secretary
Michael Louderback, Treasurer
Erin Morrissey, Vice President
Margot Parker, Member
Bill Paules, Member - Resigned his position
Kelly Simon, Director
Cindy McCarthy, Assistant Director
Kathee Hans, Recording Secretary - Was not present at this meeting

Hiral Choudhary, CORE Student
Audi Khattar, CORE Student
Jason Moore, CORE Teacher - Arrived at 6:15
Richard Urias, Advisor - Arrived at 6:30
Benny Martinez, VCSBSA Director of School Business Services - Arrived at 7:00
Marlo Hartsuyker, VCOE Director of Charter Oversight - Arrived at 7:45

C. Approval of Agenda

E. Morrissey made a motion to approve the agenda as amended. [Section IV Part B. Strike Measure I Funds, change VCOE Director Meeting to LCAP meeting, and in Section XVIII. Delete Discipline of an employee.].
M. Louderback seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes of October 23, 2017

M. Louderback made a motion to approve minutes from the Board Meeting on 10-23-17. Board Meeting on 10-23-17.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Presentations

A. CORE Students - Water Filtration

Jason Moore, a staff member, and teacher of the CORE elective class, Discovery, introduced two 7th grade students; Hiral Choudhary and Audi Khattar. These students gave a presentation on their class project in which they researched the benefits of having a water filtration (hydration station) installed on our campus. They presented letters from their class requesting consideration by the board to approve the installation.

B. Marlo Hartsuyker - VCOE Charter School Oversight

Marlo Hartsuyker - VCOE Charter School Oversight VCOE Charter Oversight Director Marlo Hartsuyker commended Bridges for adopting a Board policy on Title IX so quickly.

Ms. Hartsuker mentioned the positive experience she had while attending Bridges recent coffee chat, which she attributed to the leadership of Director Kelly Simon.

C. Carmen Holder - PAC Report

PAC President Carmen Holder reported that the silent auction was a great success. She also gave an overview of the parent-led experiences and activities for the students at the upcoming Harvest Festival - A Passport to Adventure. Additionally, Carmen informed the Board of the fundraising opportunity, Conejo discount Cards, for CORE students for upcoming over-night field trips. And last, Carmen stated family donations are on track and PAC is still working towards each yearly goal.

III. Reports

A. Governing Board

Board Members

- Board President - Marcy Crawford
  - Governance Committees Reviewed
  - Bill Paules resigned from the Board
  - Board on Track - Possible service reduction
  - Board Vacancies - Will survey Board as to interest in returning as a member, or seeking a second term.
  - Impressed with the financial progress she learned about at the November 6th PAC meeting. She gave recognition to the new audio-visual crew of students and stated it has been a great success.
  - Discussion of the change of date of the next board meeting. Board confirmed the change of date from December 4th to December 11th would be best in regards to scheduling.
  - Marcy recognized Kelly for being proactive in reconfiguration ideas for grade-levels next year.
- Budget - Michael Louderback - No Report
- Branding and Marketing - Erin Morrissey
  - Noted we are gearing up for PIN. Made a suggestion of having a PIN in the Fall.
- Educational Excellence - Bonnie Hodge - No Report
- Facilities - Micahel Flaherty - Not Present
- Homeschool - Margot Parker
  - Homeschool is hosting weekly parent information meetings
  - Phil reported his goal and progress to reach an enrollment of 55 in the homeschool program
- Technology - No Report

B. Director and Assistant Director

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Kelly Simon

- Kelly reviewed enrollment numbers.
- Attendance last week reported to be 97.3%. A positive shift this year is being seen potentially due to new board policies on attendance.
- Prop 39 installations will begin this month. Marcy reminded the board and the director of the goal to involve and include students in the planning. Most work will be done in the evening hours as to have the least impact on campus operations.
- Progam Audit is set for January 22, 2018. Kelly indicated her intent to have a preview to the VCOE by January 8th.

Cindy McCarthy

- Cindy reported on our school safety by giving statistics on completion of staff training in the areas of Mandated Reporting - Child Abuse, Harassment, Suicide Prevention, Blood Bourne Pathogen Exposure, and Medication Administration - Epi Pin.
- Update on recent Lock Down Drill and protocol. Cindy informed the board that she will be meeting with a fire chief to review our campus safety policies. She also informed the board that Bridges has established a safety committee led by Norma Delgado that will be reviewing campus policies as well.

IV. Consent Items

A. Consent Items

Erin M. made a motion to approve the consent items.
Michael L. seconded the motion.
The board VOTED unanimously to approve the motion.

V. Special Projects/Programs

A. LCAP - Dashboard Summary

Kelly highlighted the state priorities regarding Bridges Dashboard.

VI. Business and Operations

A. Proposed 3 Year Renewal of Services from CPI Technologies – 2018-2021

B. Hodge made a motion to approve the 3-year renewal of services from CPI Technologies for the years 2018-2021.
M. Louderback seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Governing Board

A. Amendment of Bridges Charter School Bylaws

E. Morrissey made a motion to amend the bylaws as presented.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Board Committees for 2017/18

Marcy Crawford reviewed Committee Chairs along with descriptions of the committees. She made a recommendation to establish the committees with the stated lead chair:

- Budget - Michael Louderback
- Branding/Marketing - Erin Morrissey
- Facilities - Michael Flaherty
- Governance - Marcy Crawford
- Homeschool - Margot Parker
- Technology - Vacant

M. Louderback made a motion to approve the board committees and committee leads. .
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closed Session

A. Business Pursuant to Government Code 54957(b)(1)

The board went into closed session at 8:07 p.m.

IX. Return to Open Session

A. Report from closed session

The Board returned to Open Session at 8:38 p.m.

There was no report.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
C. McCarthy
M. Louderback made a motion to adjourn the meeting.
M. Parker seconded the motion.
The board **VOTED** unanimously to approve the motion.