APPROVED

Bridges Charter School

Minutes

Public Meeting of the Governing Board and Annual Organizational Meeting

Date and Time
Monday August 21, 2017 at 6:15 PM

Location
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

Directors Present
B. Hodge, B. Paules, E. Morrissey, M. Crawford, M. Flaherty, M. Parker

Directors Absent
None

Guests Present
C. McCarthy, K. Hans, K. Simon, Marc Starkey, Margot Hartsuyker, Richard Urias

I. Opening Items

A. Call the Meeting to Order

M. Crawford called a meeting of the board of directors of Bridges Charter School to order on Monday Aug 21, 2017 at 6:22 PM.

B. Record Attendance and Guests

Erin Morrissey arrived at 6:45 and Michael Louderback was not present at this meeting.

Marc Starkey of Schneider Electric arrived at 6:55.
Marlo Hartsuyker, VCOE, Director of Charter School Support and Oversight arrived at 7:21.

C. Approval of Agenda

Director Kelly Simon asked that the Personnel Report be removed from the Consent Items.
B. Paules made a motion to approve the agenda.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes of June 26, 2017

M. Flaherty made a motion to approve minutes from the Board Meeting on 06-26-17 as corrected. [Ending time changed to 9:51.] Board Meeting on 06-26-17.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes of August 12, 2017

B. Paules made a motion to approve minutes from the Annual Board Retreat and Goal Setting Session on 08-12-17. Annual Board Retreat and Goal Setting Session on 08-12-17.
M. Parker seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comments

A. Public Comments

There were no public comments.

III. Reports

A. Governing Board

Board Members

- Board President - Marcy Crawford spoke to the Board about:
  - Board Retreat - Very successful. Also reviewed the difference between the governance and management roles.
  - Brown Act - Reminded everyone about the importance of following the Brown Act and remaining confidential.
  - Meet & Greet with Marlo Hartsuyker, Director of Charter School Support and Oversight - At VCOE at 1:00 on Tuesday 8/22/17.

- Picture Day will be held on Tuesday 8/22/17 at 10:00 a.m. for staff and Board.
- First Day of School Table for Board Members - Bonnie volunteered to assist. Need schedule of meetings, list of the Board members and terms.

B. Director and Assistant Director

- Kelly Simon
  - Board Retreat - Went well and everyone worked together nicely.
  - Enrollment Report - Spoke with the Board regarding current enrollment.
  - LCAP Report - Continuing to make progress, especially with staff development.
  - Safety Inspection Response - Completed over the summer. All issues (they were minor) have been dealt with.
  - Photographer, Nicholas Sage - Met with 3 different photographers and selected them because they specialize in outdoor photography.
  - CORE Orientation and K-5 Parent Teacher Meetings - First year that teachers held their own meetings and had very positive feedback.
  - PAC Welcome Back Parent Social - This is replacing the Back-to-School night to because of the teacher meetings.
  - Marlo Hartsuyker came for a site visit and was receptive to our school and program.
  - Staff Development - Exciting working with the teachers and coming together in projects. Guests came and worked with social and emotional issues. Worked on policies and procedures to ensure teachers have strong classroom plans and setting the tone with positive attitudes and compassionate behavior.
- Cindy McCarthy
  - CAASPP Report - Drop in math - Middle school class schedules have been organized to better serve project based learning cycles. Working in depth to bring them up.

IV. Convene Organizational Meeting

A. Election of Officers - President

E. Morrissey made a motion to re-elect Marcy Crawford as President for the 2017-17 school year.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Crawford	Aye
E. Morrissey	Aye
B. Paules	Aye
B. Hodge	Aye

Roll Call

M. Parker Aye
M. Flaherty Aye

B. Election of Officers - Vice President

M. Flaherty made a motion to re-elect Erin Morrissey as Vice President.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Morrissey Aye
M. Crawford Aye
M. Flaherty Aye
M. Parker Aye
B. Paules Aye
B. Hodge Aye

C. Election of Officers - Treasurer

E. Morrissey made a motion to elect Michael Louderback as Treasurer.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Morrissey Aye
M. Parker Aye
B. Hodge Aye
M. Flaherty Aye
B. Paules Aye
M. Crawford Aye

D. Election of Officers - Secretary

B. Paules made a motion to elect Bonnie Hodge as Secretary.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Morrissey Aye
B. Hodge Aye
B. Paules Aye
M. Crawford Aye
M. Parker Aye
M. Flaherty Aye

E. Officer Elections - Parliamentarian

E. Morrissey made a motion to re-elect Michael Flaherty as Parliamentarian.

B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Crawford	Aye
E. Morrissey	Aye
B. Paules	Aye
M. Flaherty	Aye
B. Hodge	Aye
M. Parker	Aye

Reconvened to regular Board meeting at 7:06 p.m.

V. Consent Items

A. Consent Items

M. Flaherty made a motion to approve the consent items.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.
6.1 Personnel Report was removed from the agenda at the beginning of the meeting at the request of Kelly Simon.

VI. Parents and Community

A. Ratification of Parent Square 2017-18, NTE $2300

M. Flaherty made a motion to ratify Parent Square 2017-18, NTE $2300.
B. Paules seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Ratification of 2017-18 Family Handbook of Policies and Procedures

Board roles, meeting times, any missing staff and Discipline Referral form to be added.
E. Morrissey made a motion to Ratify the 2017-18 Family Handbook of Policies and Procedures as amended. [See comment.].
B. Paules seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Curriculum and Instruction

A. Express Readers

Assistant Director Cindy McCarthy spoke about the new program. Elise Lovejoy, from Express Readers, came to the campus for 3 days and worked with teachers on the program.

VIII. Personnel

A.

Consideration of Approval of New Teacher Inductee Employee Commitment and Agreement 2017-18

Assistant Director Cindy McCarthy led a discussion about the new teacher induction program and the fees involved.
B. Hodge made a motion to approve the New Teacher Inductee Employee Commitment and Agreement 2017-18.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Pupil Personnel

A. Consideration of Approval of Empire Therapeutic and Creative Services, 2017/18, NTE $30,000

Director Kelly Simon led a discussion about this student counseling service and its success at Bridges.
E. Morrissey made a motion to approve the agreement with Empire Therapeutic and Creative Services, 2017/18, NTE $30,000.
B. Paules seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Facilities

A. Schneider Electric

Marc Starkey of Schneider Electric spoke to the Board about design and scope to optimize the Prop 39 allocation dollars. The main objective is to enable the mission and vision. They plan to capture and prolong natural resources and be good environmental stewards. Schneider Electric will change all LED Lighting - both interior and exterior. No new bulbs will be needed for 15 years. Will cover MPR windows facing south with microfilm on inside or a window covering.

Additionally, Schneider Electric wants to engage with students by job shadowing or bringing in renewables and talking about how those work or behavioral changes to help make it even more successful.

E. Morrissey made a motion to continue working with Schneider Electric pending a signed contract.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Charter Policies

A.

AR 5131 Positive Behavior Contract

Director Kelly Simon outlined the expectations required for all students as well as how behavioral issues will be handled based on our Charter.
B. Paules made a motion to approve this motion.
B. Hodge seconded the motion.
The board **VOTED** unanimously to approve the motion.
On the motion of Michael Flaherty and seconded by Bill Paules the board voted unanimously to extend the meeting for one hour.

B. BP 6163.4 and AR 6163.4 Acceptable Use Board Policy and Administrative Regulation

M. Parker made a motion to approve BP 6163.4 and AR 6163.4 Acceptable Use Board Policy and Administrative Regulation.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.
Assistant Director Cindy McCarthy spoke to the Board about the policy and administrative regulation.

XII. Business and Operations

A. Consideration of Approval of Agreement with Edlio, 2017-18 NTE $5550

Director Kelly Simon shared information about Edlio and how they would handle our website.
M. Flaherty made a motion to approve the agreement with Edlio, 2017-18 NTE $5550.
E. Morrissey seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Ratification of Revised Bridges 2017-18 School Year Calendar

B. Hodge made a motion to ratify the revised Bridges 2017-18 School Year Calendar.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Ratification of Revised Bridges Charter Bell Schedule

M. Flaherty made a motion to Ratification of Revised Bridges Charter Bell Schedule.
B. Paules seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Presentations

A. Marlo Hartsuyker, VCOE, Director of Charter School Support and Oversight

Marlo Hartsuyker, VCOE, Director of Charter School Support and Oversight, offered her support to Bridges.

XIV. Closed Session

A. Business Pursuant to Government Code 54957(b)(1)

At 8:44, the Board went into Closed Session.

B. Consideration of Director's goals for 2017/18

XV. Return to Open Session

A. Report from Closed Session

The Board returned to open session at at 9:18 PM. There was no report.

XVI. Closing Items

A. Adjourn Meeting

E. Morrissey made a motion to adjourn the meeting.
M. Flaherty seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:19 PM.

Respectfully Submitted,
K. Hans