



CTC Proposal

Bridges Charter School

1335 Calle Bouganvilla
Thousand Oaks, CA 91360

Cindy McCarthy

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Quote created: April 4, 2024

Quote expires: May 4, 2024

Quote created by: Jeff Solomon

CEO

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Comments:

I appreciate your interest in CTC

Products & Services

| Item & Description | Quantity | Unit Price | Total |
|--|----------|------------|--------|
| SB 553 Included in Training Package (FREE) Included free with your training and policy package, you will receive the following 8-hours of consulting time via phone or virtual meetings to help implement SB 553. Additionally, you will receive a Workplace Violence Facility Self Assessment tool allowing your site administrators or designee to conduct WV assessments of their facility as required with SB 553. SB 553 compliant hazard correction form, organizational survey, employee WV survey, & violent incident log. | 1 | \$0.00 | \$0.00 |

| Item & Description | Quantity | Unit Price | Total |
|---|----------|------------|------------|
| (OPTIONAL) CA SB 553 Workplace Violence (WV) Program Administrator/Site Coordinator Coordinator Training (2-hours) Virtual | 1 | \$2,000.00 | \$2,000.00 |
| <p>This training is designed for your SB 553 Program Administrators and Site coordinators and alternates as the legislation defines. We would also recommend that the direct supervisor/s of the program coordinator/s attend.</p> <p>This training will cover:</p> <p>To meet the new law's requirements, the program coordinator must implement and maintain an effective workplace violence prevention plan that includes:</p> <ol style="list-style-type: none">1. Establishing workplace violence-specific policies and procedures2. Establish systems for reporting violent incidents and threats3. Interactive annual training on the WVPP4. Maintain a violent Incident Log5. Filing workplace violence restraining orders6. Keeping records related to the WVPP | | | |

| Item & Description | Quantity | Unit Price | Total |
|---|----------|------------|------------|
| <p>CA SB 553 Workplace Violence (WV) Policy Development</p> <p>Consortium Training & Consulting will work with your organization from start to finish to create your WV policy to meet the new state requirements under SB 553.</p> <ol style="list-style-type: none"> Names or job titles of persons responsible for implementing and maintaining the Plan Effective procedures to obtain active involvement of employees and unions. Methods Employer will use to coordinate the implementation of the plan with other employers Effective procedures to accept and respond to WPV reports and prohibit retaliation against employees who makes such reports. Procedures to ensure supervisory and nonsupervisory employees comply with the plan. Procedures to communicate with/ employees regarding workplace violence matters. How an employee can report a violent incident, threat, or other workplace violence concern to the employer or law enforcement without fear of reprisal. How will employee concerns be investigated, how will employees be informed of the investigation results, and what are any corrective actions to be taken? Effective procedures to respond to actual or potential workplace violence emergencies. Effective means to alert employees of workplace violence emergencies' presence, location, and nature. Evacuation or sheltering appropriate and feasible plans for the worksite. How to obtain help from staff assigned to respond to workplace violence emergencies Procedures to develop and provide the required training Procedures to identify and evaluate workplace violence hazards, including, but not limited to, scheduled periodic inspections to identify unsafe conditions and work practices and employee reports and concerns. Inspections shall be conducted when the plan is established, after each workplace violence incident, and when the employer is made aware of a new or previously unrecognized hazard. | 1 | \$1,800.00 | \$1,800.00 |

| Item & Description | Quantity | Unit Price | Total |
|---|----------|------------|------------|
| 15. Procedures to correct workplace violence hazards | | | |
| 16. Procedures for post-incident response and investigation | | | |
| 17. Procedures to review and revise the plan's effectiveness as needed. | | | |
| CA SB 553 Workplace Violence (WV) Employee Training (2 hrs) In-person This state-mandated curriculum will provide employees with their initial training when your WV plan is first established and then annually thereafter. Additional training must be provided when a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the plan (may cover just the new hazard or changes). An opportunity for interactive questions and answers with our instructors about your specific plan will be included as required by state law. This training will cover: <ol style="list-style-type: none"> The plan, how to obtain a copy, and how employees can participate in the development Definitions and requirements of the law How to report incidents or concerns to Employer or law enforcement Workplace hazards specific to employees' jobs – Corrective measures the Employer has implemented How to seek assistance to prevent and/or respond to violence Strategies to avoid physical harm The violent incident log and how to obtain copies of the record | 1 | \$3,500.00 | \$3,500.00 |
| One-time subtotal | | | \$7,300.00 |
| Total | | | \$7,300.00 |

Purchase Terms

Customer Cancellations

Cancellations within 21 days of a mutually agreed-upon training/project date(s) will be fully billed. Clients will have the option to reschedule within one year of the original booking date(s) to complete training. If travel costs are incurred due to a date change, the client agrees to reimburse up to \$200 per instructor per training.

Credit Card Policy

Convenience fees for the use of credit cards will be two percent of the purchase price.

Questions? Contact me



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CEO

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