



Bridges Charter School

Governance Committee Meeting

Date and Time

Tuesday March 26, 2024 at 10:00 AM PDT

Location

ON-SITE MEETING LOCATION

Bridges Charter School

1335 Calle Bouganvilla, Thousand Oaks, CA 91360
Office

SATELLITE MEETING LOCATIONS

(required for board members joining remotely)

:

Outside Ventura County:

Community Members may choose to join in-person or via Zoom Meeting at

:

Join Zoom Meeting

<https://us02web.zoom.us/j/7670961601?pwd=eWkycUxoalo1NGJBdE5lSlh3Rk5GZz09>

Meeting ID: 767 096 1601

Passcode: 477881

Community members wishing to speak publicly must be present at the board meeting in person.

ONSITE MEETING LOCATION

Bridges Charter School
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

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Agenda

	Purpose	Presenter	Time
I. Opening Items			10:00 AM
Opening Items			
A. Record Attendance and Guests		Katerina Yevmenkina	
B. Call the Meeting to Order		Katerina Yevmenkina	
II. Reports			
III. Governance			
Governance			
IV. Other Business			10:00 AM
A. Recruitment of Board Members	Discuss	Kelly Simon	10 m
Dr. Simon will provide an update on current Board Terms and will solicit recommendations for building a pipeline for future board members.			
B. Consideration of Appointment of Chase Dapello to the Board of Directors	Discuss	Kelly Simon	10 m

	Purpose	Presenter	Time
The Governance Committee will review application materials for Chase Dapello.			
C. Review of Board Policies and Schedule for Policy Revision	Discuss	Kelly Simon	30 m
The Committee will review Board Policies and make recommendations for policies to revise for the 2023-2024 school year.			
The Policies we will be reviewing are:			
1) Board Confidentiality			
2) Anti-Nepotism Policy			
3) Catastrophic Leave Policy			
D. CEO Evaluation -- Schedule and Process	Discuss	Katerina Yevmenkina	5 m
Ms. Yevmenkina will provide an update regarding the process for CEO Evaluation and solicit committee feedback.			
V. Closing Items			10:55 AM
A. Adjourn Meeting	Vote	Katerina Yevmenkina	

Coversheet

Consideration of Appointment of Chase Dapello to the Board of Directors

Section:	IV. Other Business
Item:	B. Consideration of Appointment of Chase Dapello to the Board of Directors
Purpose:	Discuss
Submitted by:	
Related Material:	ChaseDapello - Board Questionnaire.pdf Chase Dapello Resume (002) 2.pdf

BRIDGES CHARTER SCHOOL

BOARD OF DIRECTORS CANDIDATE QUESTIONNAIRE

Deadline: .

Instructions:

Please complete your responses and submit this questionnaire as well as a copy of your resume for consideration as a nominee to the Bridges Board of Directors and submit your responses electronically to Bridges Administrative Coordinator, Kamibrown@bridgescharter.org

Name: Chase Dapello

Email: chase.dapello@westlakepwm.com

Home Address: 221 Country Club Dr, Suite 4, Simi Valley, CA 93065

Home Phone: n/a

Cell Phone: 805-210-0823

Current Employer: CSD Strategies Inc. – Self-employed

1. Are you a parent of a student who will be at Bridges in 2023-24? **No**
2. Have you or any family members been employed by Bridges during the last 12 months? **No**
3. Please briefly summarize your experience and involvement with Bridges. **I have had little experience and involvement with Bridges. Since Nikki Hashemi invited me to my first meeting in 2023, I have visited several times.**
4. Please list any type of experience and training you have had as a member of a board. **I have had little experience and no training as a member of the board. I have been able to spectate the board meetings and learn the structure of each meeting in 2023.**
5. As a Bridges Board Member, indicate how you would help Bridges achieve the mission and vision of the charter. Additionally, list the strengths and/or skills you would bring to the Board. **As a young financial advisor that was a product of the Ventura County school system, I would be a strong advocate for Bridges vision. Education is the foundation to who I am and what I believe, so if I can share my perspective as an advisor and a young professional I think the board may find it valuable. The strengths I would bring to the board are: honesty, objectivity, critical thinking (especially as it pertains to finance), personability, and a difference in perspective.**

6. *Please provide an example of a time when you have been involved in respectful collaboration with others to resolve an issue peacefully. As a financial advisor that works on a team with a CFP and a Branch Manager to manage over \$350,000,000, every day I am working with others respectfully to resolve issues peacefully. As an example, recently we had a client who passed away and left his estate to his young adult children. The children did not agree on how to liquidate the home and handle the estate of our client, but we provided guidance as a team – each handling a different parts of his plan. We also communicated with the executor of his trust, the CPA, and the real estate agents involved to make sure our guidance was fit for the children's needs. The children were happy we were there to peacefully guide them to a resolution.*
7. *If elected, are you willing and able to fill a three-year term of office? Yes*

Chase Dapello

221 Country Club Drive, Apt 4

Simi Valley, CA 93063

Phone: (805)-210-0823

Email: chase.dapello@westlakepwm.com

LinkedIn: <http://www.linkedin.com/in/chase-dapello-046231173>

OBJECTIVE: To obtain a finance internship where I can apply my hard work, skills and learning ability to a trusted financial organization. My courses in communication, finance, and analytics; combined with my professional development at a previous advisory position has prepared me with the knowledge and skills you are looking for in a top candidate.

QUALIFICATIONS SUMMARY:

- Graduated with honors from California Lutheran University
- Investment Advisor managing around \$75 Million in assets
- SIE, Series 7, Series 66, Notary Public, and life insurance designations
- Excellent interpersonal and team communication skills
- Problem solver

EDUCATION:

California Lutheran University; Thousand Oaks, CA

Major: Business Administration, emphasis in Finance; Bachelor of Science, May 2020

WORK EXPERIENCE:

Union Bank of Switzerland	Thousand Oaks, CA	Feb 2017- Aug 2018
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Financial Advisor Internship

- Participated in research, loading bonds, and other tasks on ongoing basis
- Organized financial Advisor's schedule, including meetings and events
- Assisted with client interactions
- Received mentoring in financial advice and stock research

Westlake Private Wealth Management	Westlake Village, CA	Jun 2019- Present
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Financial Advisor

- Client management and hospitality
- Investment planning
- Asset and risk management
- Education planning
- Budgeting and savings guidance
- Tax strategies
- Insurance analysis
- Banking and lending services

REFERENCES: Available upon request


ACCOMPLISHMENTS:

Certified investment advisor, CFP candidate, NextGen Rotary board member

Coversheet

Review of Board Policies and Schedule for Policy Revision

Section:	IV. Other Business
Item:	C. Review of Board Policies and Schedule for Policy Revision
Purpose:	Discuss
Submitted by:	
Related Material:	BP 4035_ Anti-nepotism Policy .pdf BP 9011_ Board Confidentiality.pdf BP 4151.9 Catastrophic Leave Policy .pdf

Bridges Charter School 	Board Policy- Anti-Nepotism	
Policy Number: BP 4035	Adopted: 7/11/2011	Revised:

Bridges School Board believes that all BCS employees and prospective employees shall be hired, evaluated and advanced on the basis of individual merit, without reference to considerations of race, sex, religion, sexual orientation, or national origin, or any other factors not involving personal professional qualifications and performance, the following restrictions, designed to avoid the possibility of favoritism based on family or personal relationship, shall be observed with respect to personnel.

1. No one with supervisory responsibility shall hire or recommend for hire any related person.
2. Related persons currently employed by BCS shall immediately disclose all family and personal relationships with other BCS employees to the Director. The Director will report all disclosures to the Board of Directors. All persons wishing to be considered for employment with BCS shall disclose family and personal relationships with the current BCS employees or students.
3. With respect to proposed employment decisions which would result in the concurrent service of related persons within the same department, a person related to an incumbent employee may not be employed if the professional qualifications of other candidates for the available position are demonstrably superior to those of the related person.
4. With respect to the concurrent service of related persons within the same department, neither related person shall be permitted, either individually or as a member of the faculty or as a member of a committee, to participate in the evaluation or advancement or salary decision of the other related person.
5. No Board member, member of the BCS administration or faculty member shall engage in recommendations, discussion, or otherwise participate in any final decision or recommendation relating to the appointment, promotion, retention, tenure, or other consideration of employment of a related person.
6. In the vent of a lack of candidates, a need for specialized skills, or other unique circumstances as determined on a case-by-case basis, the restriction against hiring related persona may be waived in the best interest of BCS upon recommendation of a review committee comprised of the Executive

Director and upon the approval of the Board of Directors.

7. When other qualified candidates have not applied, assignments of short duration (generally less than 60 working days), may be exempt from these guidelines.
8. This policy shall supplant the application of conflicts of interest laws to BCS.

Definition of “Related Persons”

The following relationships create related persons:

1. Parent and child
2. Siblings
3. Grandparent and grandchild
4. Aunt and/or Uncle
5. Niece and/or Nephew
6. First Cousins
7. Spouses and registered domestic partners
8. Guardian and ward
9. Any corresponding in-law, step, or adoptive relative, or anyone residing in a permanent basis in the home of a current BCS employee or student.

10. Persons engaged in amorous relationships; an amorous relationship exists when two persons voluntarily have a physical relationship or are engaged in a romantic

courtship (e.g. dating or engaged) that may or may not have been consummated.


Policy Statement on Consensual Relationships

Consensual romantic or sexual relationships between supervisors and employees and between faculty or staff and students are potentially exploitative and must be avoided. They raise serious concerns about the validity of the consent, conflicts of interest, and unfair treatment of others.

The BCS’s anti-nepotism policy precludes individuals from evaluating the work performance of others with whom they have intimate familial or personal relationships, or from making hiring, salary, or similar financial decisions concerning such persons. The same principles apply to supervisor-employee relationship in the context of work or academic evaluation.

Violations of the Consensual Relationship Policy, if proved, will result in the imposition of corrective actions and/or disciplinary sanctions, up to and including dismissal from BCS’s employ.

The provisions of this policy shall be applicable prospectively only, with reference to appointments made after the adoption date of the policy.


Bridges Charter School 	Board Policy- Board Confidentiality	
Policy Number: BP 9011	Adopted: 6/13/2011	Revised:

Bridges Board Members believe in the importance of maintaining the confidentiality of information acquired as part of a Board member's official duties. Confidential/privileged information shall be released only to the extent authorized by law.

The Brown Act prohibits the disclosure of confidential information acquired in a Close Session by any person present. It is incumbent upon all those attending lawful Close Sessions to protect the confidentiality of those discussions. Only the Bridges Charter School Board, acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications; the entire body is the holder of the privilege and only the entire body can decide to waive the privilege.

On any vote of the board in closed session, the individual votes of board members, unless specifically requested by a member otherwise, shall be confidential but the record of individual votes will be kept on file. Both the numbers of affirmative and negative votes will be reported in open session.

Breaches of confidential information are subject to disciplinary action up to and including immediate termination and/or removal from the Board.

Bridges Charter School 	Board Policy- Catastrophic Leave Policy	
Policy Number: 4151.9	Adopted: 2/10/14	Revised:

Bridges School Board believes that we will provide a quality work environment for all employees.

Catastrophic Leave Program

When a catastrophic illness or injury incapacitates an employee or a member of his/her family for an extended period of time and the employee has exhausted all paid leaves of absence, other employees may donate accrued vacation and/or sick leave credits to that employee under the specific requirements of the district's catastrophic leave program.

When an employee or a member of his/her family experiences a catastrophic illness or injury which requires the employee to take time off from work for an extended period of time, and the employee has exhausted all available sick leave and other paid time off, he/she may request donations of accrued vacation or sick leave credits. In making such a request, the employee shall provide verification of the catastrophic injury or illness. Time may be donated only when such a documented request is on file with the school or BSA. The request must be renewed annually. (Education Code 44043.5)

Upon determination that the employee is unable to work due to his/her own or a family member's catastrophic illness or injury, any other employee, upon written notice to the Governing Board, may donate accrued vacation and/or sick leave credits to the requesting employee. Donations shall be given in workday equivalents only (i.e. if eight hours is a workday donated to a three- hour employee, those eight hours will count as the three-hour employee's entire workday).

Employees may donate no more than five workday equivalents per school year per person requesting catastrophic leave. (Education Code 44043.5)

To ensure that employees retain sufficient accrued sick leave to meet their own needs, donors shall not reduce their accumulated sick leave to fewer than 20 days.

Upon resigning from the district, an employee may donate a maximum of five

workday equivalents of accrued vacation and/or sick leave credits to the requesting employee.

All unused donated leave credit shall be given back to the donors in reverse order of contribution.

The Director shall ensure that all donations are confidential.

The employee who is the recipient of the donated leave credits shall use those credits within 12 consecutive months.

An employee who receives paid catastrophic leave shall use any leave credits that he/she continues to accrue on a monthly basis before receiving paid leave pursuant to this program. (Education Code 44043.5)

No donated sick leave may be accrued by the recipient for the purposes of retirement, vacation, or any other use beyond that of the original documented need request.

Donations made under the catastrophic leave program shall be strictly voluntary.

Legal Reference:
EDUCATION CODE
44043.5 Catastrophic leave