



Bridges Charter School

Board Meeting

Date and Time

Monday November 13, 2023 at 6:15 PM PST

ON-SITE MEETING LOCATION

Bridges Charter School
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

SATELLITE MEETING LOCATIONS

(required for board members joining remotely):

In Ventura County:

1196 Portside Drive
Ventura, CA 93001

Outside Ventura County:

Community Members may choose to join in-person or via Zoom Meeting at:

[Join Zoom Meeting](#)

ID: 86595436177

Passcode: 654247

Community members wishing to speak publicly must be present at the board meeting in person.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
A. Record Attendance		Katerina Yevmenkina	1 m
B. Call the Meeting to Order		Katerina Yevmenkina	
C. Approval of Agenda	Vote	Katerina Yevmenkina	
D. Approve Minutes	Approve Minutes	Katerina Yevmenkina	5 m
Approve minutes for Board Meeting on October 9, 2023			
II. Presentations			6:21 PM
A. Report from County Authorizer, Marlo Hartsuyker	Discuss	Marlo Hartsuyker	4 m
III. Public Comments			6:25 PM
<p><i>Persons wishing to address the Board may do so at this time upon recognition from the President, or when the President requests comments from the Public as the Board is considering the item. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.</i></p>			
A. Public Comments	FYI	Katerina Yevmenkina	5 m

	Purpose	Presenter	Time
IV. Reports			6:30 PM
A. Governing Board	FYI	Katerina Yevmenkina	8 m
Board Member Reports			
President			
Governance			
Finance and Facilities			
Safety School Culture and Charter Excellence			
B. Director and Assistant Director Reports	FYI	Kelly Simon	15 m
1. Prop 28 Arts and Music Grant			
1. Westlake Village Symphony			
2. Artists in Residence Program			
2. Bridges Bash			
3. CSDC Conference			
1. Title IX			
2. Leadership Update			
4. Farm to Table Program			
5. Charter Director's Meeting			
1. Abuse and Molestation Nuclear verdicts in California			
6. Safety Training			
1. CalSpra			
2. Crisis Communication Plan			
7. Prop 39 Facilities Request			
C. Consent Items	Vote	Kelly Simon	5 m
Consent Items: Items proposed for the consent items are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent items at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent items so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.			
6.1 Financial Reports			
6.1.1 Checks			
6.1.2 Financial Statements			
6.1.3 Purchase Orders			

	Purpose	Presenter	Time
6.1.4	Amazon Purchases		
6.2	Personnel Report		

V. Business and Operations

VI. Personel

VII. Parents and Community

6:58 PM

- | | | | | |
|----|---|------|-------------|-----|
| A. | BP5141.1: Revision of Student Accident Policy | Vote | Kelly Simon | 2 m |
|----|---|------|-------------|-----|

The Governance Committee reviewed the Student Accident Policy and made changes that outline procedures in accordance with our insurance provider, Charter Safe.

The Governance Committee has thoroughly reviewed this policy and recommends approval.

VIII. Charter

IX. Facility

X. Finance

XI. Governance

7:00 PM

- | | | | | |
|----|---|------|-------------|-----|
| A. | Revision of BP 9221: Board of Directors Appointment Process | Vote | Kelly Simon | 2 m |
|----|---|------|-------------|-----|

Some minor revisions were made to the recently updated Board of Director's Appointment policy. The redlined updates include: outline of the Board appointment process aligned with our Bylaws, and components of BP9220 that are aligned with our Board bylaws.

In addition, we confirmed with YMC that Directors do not need to be United States citizens in order to serve, so this line was struck from the policy.

This policy has been reviewed by our Governance Committee as is recommended for Board approval.

	Purpose	Presenter	Time
B.	Retire BP 9220: Filling Board Vacancies	Vote	Kelly Simon

This policy has been integrated into BP 9221, and it is recommended that this policy be retired. These revisions have been reviewed and discussed by the Governance Committee.

Approval of this item is recommended.

C.	Renewal of Board on Track Contract	Vote	Kelly Simon
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Our membership is scheduled to renew on 1/1/2024.

The standard rate for the BoardOnTrack platform is **\$12,995**. For the coming membership year, Dr. Simon negotiated the contract with Board on Track and has reached an agreement for an annual rate of \$5,500 for the 2024-2025 membership.

Approval of this item is recommended.

D.	Consideration of an additional Board Seat	Vote	Kelly Simon
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The Governance Committee discussed the need to add a three year term to our Board in order to stagger the terms of currently seated board members. Adding a seat to the Board will increase the number of seats to 6. The Board will consider returning to a 5 seat Board again at a meeting in Spring 2024.

The Governance Committee recommends the addition of a 6th Board seat for reconsideration at the end of SY 2023-2024.

Approval of this item is recommended.

E.	Appointment of Heather Kruse as Board Member	Vote	Katerina Yevmenkina
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Chief Human Resource Officer at Viewpoint School, Heather Kruse, is recommended by the Governance Committee to be appointed into a three year seat as a Director. The committee thoroughly vetted her experiences and recommends her appointment. If appointed, Ms. Kruse will take an oath of office.

Approval of this item is recommended.

XII. Homeschool

	Purpose	Presenter	Time
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XIII. Special Education**XIV. School Culture and Academic Excellence****XV. Curriculum and Instruction****7:13 PM**

- | | | | | |
|-----------|--|------|-------------|-----|
| A. | Consideration of Approval of Santa Barbara Adventure Company Field Trip, NTE \$6,200 | Vote | Kelly Simon | 5 m |
|-----------|--|------|-------------|-----|

As the 4th graders are no longer attending Astrocamp, we have been researching alternative day trips for our 4th grade students. We are proposing that the 4th graders attend a day long field trip with the Santa Barbara Adventure Company which includes a ropes course and beach olympics. The cost for this field trip will be covered by parent donations.

Approval of this item is recommended.

- | | | | | |
|-----------|--|------|-------------|-----|
| B. | BP5124: Revision of Promotion and Retention Policy | Vote | Kelly Simon | 2 m |
|-----------|--|------|-------------|-----|

This policy was reviewed by the Governance Committee and revised to include information about retention of students with IEP's. This policy aligns with our current practices and has been thoroughly reviewed by our Governance Committee.

We recommend approval of this policy.

XVI. Technology**XVII. Other Business****XVIII. Closed Session****XIX. Closing Items**

- | | | | | |
|-----------|-----------------|------|--|--|
| A. | Adjourn Meeting | Vote | | |
|-----------|-----------------|------|--|--|

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	D. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board Meeting on October 9, 2023

APPROVED

Whole Child. Whole Family.
Whole Community.



Bridges Charter School

Minutes

Board Meeting

Date and Time

Monday October 9, 2023 at 6:15 PM

ON-SITE MEETING LOCATION

Bridges Charter School
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

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(required for board members joining remotely):

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1196 Portside Drive
Ventura, CA 93001

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Community Members may choose to join in-person or via Zoom Meeting at:

[Join Zoom Meeting](#)

ID: 85692113923

Passcode: 445470

Community members wishing to speak publicly must be present at the board meeting in person.

Directors Present

K. Yevmenkina, N. Hashemi, N. Taylor (remote), O. Gunday Heerma

Directors Absent

None

Guests Present

C. McCarthy, I. Rhode, K. Brown, K. Simon, R. Calasin

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

K. Yevmenkina called a meeting of the board of directors of Bridges Charter School to order on Monday Oct 9, 2023 at 6:16 PM.

C. Approval of Agenda

N. Hashemi made a motion to approve the agenda.

O. Gunday Heerma seconded the motion.

K. Yevmenkina removed items XI A and B and tabled for the November board meeting.

The board **VOTED** to approve the motion.

D. Approve Minutes

N. Hashemi made a motion to approve the minutes from Board Meeting on 09-11-23.

O. Gunday Heerma seconded the motion.

The board **VOTED** to approve the motion.

II. Presentations**A. Presentation from Potential Board Member**

Presentation from Potential Board Member

Ms. Heather Kruse, Chief Human Resource Officer at Viewpoint School, joined the board to share her interest in being appointed as a Director on Bridges' Board as a Community Member.

Overview of Heather's background:

Executive Level Human Resources Generalist with 20+ years of progressive experience in the entertainment industry and non-profit space. Expertise in full-cycle recruiting, conflict resolution, performance management, organizational leadership and Compensation/Benefits. Quickly establishes rapport and credibility while demonstrating the highest level of discretion and tact. Solution-oriented with ability to develop bottom-line focused organizational plans.

B. Report from County Authorizer, Marlo Hartsuyker

Upcoming events: Brown Act Training is on Oct 17th at the VCOE.
Programmatic audit Feb 26

III. Reports

A. Governing Board

This year the Governing Board is working on updating old school policies.

B. Director and Assistant Director Reports

Dr. Kelly spoke about the following:

- Artists in the Classroom- Bridges will be seeking funding for this through PAC.

Independent Contractors-

- AB5 legislation has additional stipulations that prevent employers from hiring employees as Independent Contractors.

Dashboard and Local Indicators-

- We finalized our local indicators on the Dashboard. The Dashboards will be released in December.

Rotary Fair-

- We have purchased a booth for the October 14th Thousand Oaks Rotary Fair outside of Janss Mall. Our PAC members are volunteering as well as Ms. Tracy and Ms. Carmen. Our focus will be on recruiting for Kindergarten.

TK Program -

- Our TK program is doing well. We currently have 9 students and have begun implementing the new curriculum. Our TK students have been meeting with our specialists and John and Ellen and we have at least 4 field trips planned.

CCSA Regional Meeting-

- Bridges is hosting the CCSA Regional Meeting with local Charter Directors and our CCSA representative on our campus on Thursday, October 19th from 12-2pm. We have invited local representatives. We will begin the meeting with a school tour. We invite our board members to join us at the meeting!

Upcoming Brown Act Training-

- Located at the VCOE Oct 17 at 5:30

Miss Marsi joined Dr. Kelly and presented on the Equity Committee Report:

- Service Learning Projects
- Friends Fridays and Buddies
- Professional Learning
- Peer Leadership
- Identity Museum
- Diverse Literature Libraries
- Enrichment Classes

C. Consent Items

O. Gunday Heerma made a motion to Approve consent items.

N. Hashemi seconded the motion.

The board **VOTED** to approve the motion.

IV. Personnel

A. Updated Salary Schedule

O. Gunday Heerma made a motion to Approve the updated salary schedule.

N. Taylor seconded the motion.

Attached for the board's consideration is the new salary schedule that includes the rate of the speech therapy assistant.

The board **VOTED** to approve the motion.

B. Updated Homeschool Step and Column Salary Schedule

N. Hashemi made a motion to Updated homeschool step and column salary schedule.

N. Taylor seconded the motion.

Attached for the Board's consideration is an updated salary schedule for Homeschool teachers to include two additional steps.

The board **VOTED** to approve the motion.

V. Charter

A. Administrative Goals

N. Hashemi made a motion to approve the final draft of administrative goals.

O. Gunday Heerma seconded the motion.

Presented to the Board is a final draft of Administrative Goals for the 2023-2024 school year. Board feedback has been considered and integrated into the final draft.

The board **VOTED** to approve the motion.

VI. Governance

A. Revision of BP 9221: Board of Directors Appointment Process

B. Retire BP 9220: Filling Board Vacancies

C. Revision of BP 5141.33: Head Lice

O. Gunday Heerma made a motion to Revise BP 5141.33 Head Lice.

N. Hashemi seconded the motion.

Minor adjustments have been made to our Head Lice Policy that include recommendations for checking a whole class for lice after three cases are reported rather than one case. This is aligned with the recommendations of our school nurse and local practices at other public schools.

The board **VOTED** to approve the motion.

D. Consideration of Increase in Fee for Board on Track

The board will discuss an increase in fees associated with utilizing Board on Track for SY 24-25. Our **membership is scheduled to renew on 1/1/2024.**

The standard rate for your BoardOnTrack platform is **\$12,995**, and our membership rate has been discounted by **\$8,000** annually. For the coming membership year, Board on

Track proposes an increase of \$2000 which will bring the **2024-25 membership rate to \$6,995 annually.**

Board on Track has recently expanded governance training and resource library, it includes new features like improved agendas, streamlined minutes, and new reminders to publish approved minutes.

Dr. Kelly will try and negotiate with them. She will also talk with them about training.

E. Change in Board Committee Calendar

N. Hashemi made a motion to Approve change in Board Committee Calendar.

O. Gunday Heerma seconded the motion.

An adjustment has been made to the final meeting date for the Finance and Facilities committee meeting. Originally the meeting was scheduled for a school holiday. We recommend adjusting the final meeting from May 27th to May 20th.

The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:57 PM.

Respectfully Submitted,
K. Yevmenkina

Coversheet

Director and Assistant Director Reports

Section:	IV. Reports
Item:	B. Director and Assistant Director Reports
Purpose:	FYI
Submitted by:	
Related Material:	2024-2025 Bridges Prop 39 Request_Final.pdf



1335 Calle Bouganvilla, Thousand Oaks, CA 91360 • (805) 492-3560 Fax: (805) 493-8852 •

www.bridgescharter.org

Charter School Facility Request Form

Charter School Name: Bridges Charter SchoolCharter Authorizing Entity: Ventura County Office of Education

Contact Information:

Name: Kelly Simon, PhDAddress: 1335 Calle Bouganvilla Phone: 805-492-3569Thousand Oaks, CA 91360 E-mail: kelly.simon@bridgescharter.orgHas the charter been approved? ☒ Yes ☐ NoIs this a continuing or new school? ☒ Continuing ☐ NewActual or anticipated date of local charter approval: Renewal Expected February, 8th, 2027District from which charter school is requesting facilities: Conejo Valley Unified School DistrictDate request submitted: October 31, 2023
of occupancy: July 1, 2024

Anticipated date

Please provide current year actual average daily attendance (ADA), the anticipated change, and the resulting ADA projection for the forthcoming fiscal year by grade level:

2022-23 Actual ADA compared to 2023-24 Current Projected ADA

Grade Level	TK	K	1	2	3	4	5	6	7	8	Total
Total ADA											
2022-23 P-2 ADA	2.00	35.30	36.49	43.63	47.46	41.04	41.71	31.37	18.73	28.16	325.89
2023-24 Current Projected ADA	14.25	36.10	38.95	37.05	48.45	43.70	47.50	38.00	34.20	19.95	358.15
Change	12.25	0.80	2.46	(6.58)	0.99	2.66	5.79	6.63	15.47	(8.21)	32.26
Total In-District ADA											
2022-23 P-2 ADA	1.00	12.30	26.34	23.08	22.82	28.17	24.39	19.97	15.75	19.04	192.86
2023-24 Current Projected ADA	6.65	20.90	13.30	25.65	26.60	21.85	29.45	22.80	22.80	16.15	206.15
Change	5.65	8.60	(13.04)	2.57	3.78	(6.32)	5.06	2.83	7.05	(2.89)	13.29
Total Classroom ADA											
2022-23 P-2 ADA	-	30.07	28.07	36.97	31.46	32.28	34.13	29.92	17.50	27.26	267.66
2023-24 Current Projected ADA	0.95	26.60	30.40	30.40	43.70	29.45	41.80	32.30	33.25	19.95	288.80
Change	0.95	(3.47)	2.33	(6.57)	12.24	(2.83)	7.67	2.38	15.75	(7.31)	21.14
Total In-District Classroom ADA											
2022-23 P-2 ADA	-	11.30	21.89	21.50	18.82	23.51	21.39	19.61	15.23	19.04	172.29
2023-24 Current Projected ADA	0.95	16.15	11.40	21.85	26.60	18.05	26.60	19.95	22.80	16.15	180.50
Change	0.95	4.85	(10.49)	0.35	7.78	(5.46)	5.21	0.34	7.57	(2.89)	8.21

2023-24 Current Projected ADA compared to 2024-25 Estimated ADA

Grade Level	TK	K	1	2	3	4	5	6	7	8	Total
Total ADA											
2023-24 Current Projected ADA	14.25	36.10	38.95	37.05	48.45	43.70	47.50	38.00	34.20	19.95	358.15
2024-25 Projected ADA	17.10	28.50	39.67	42.81	40.72	53.25	48.03	52.20	41.76	37.59	401.62
Change	2.85	(7.60)	0.72	5.76	(7.73)	9.55	0.53	14.20	7.56	17.64	43.47
Total In-District ADA											
2023-24 Current Projected ADA	6.65	20.90	13.30	25.65	26.60	21.85	29.45	22.80	22.80	16.15	206.15
2024-25 Projected ADA	9.50	20.90	22.34	14.22	27.42	28.43	23.36	31.48	24.37	24.37	226.38
Change	2.85	-	9.04	(11.43)	0.82	6.58	(6.09)	8.68	1.57	8.22	20.23
Total Classroom ADA											
2023-24 Current Projected ADA	0.95	26.60	30.40	30.40	43.70	29.45	41.80	32.30	33.25	19.95	288.80
2024-25 Projected ADA	13.30	28.50	28.70	32.80	32.80	47.15	31.78	45.10	34.85	35.88	330.86
Change	12.35	1.90	(1.70)	2.40	(10.90)	17.70	(10.02)	12.80	1.60	15.93	42.06
Total In-District Classroom ADA											
2023-24 Current Projected ADA	0.95	16.15	11.40	21.85	26.60	18.05	26.60	19.95	22.80	16.15	180.50
2024-25 Projected ADA	9.50	20.90	16.92	11.94	22.89	27.87	18.91	27.87	20.90	23.89	201.59
Change	8.55	4.75	5.52	(9.91)	(3.71)	9.82	(7.69)	7.92	(1.90)	7.74	21.09

Please attach the following:

- For In-district classroom ADA identified above, a list by grade level indicating the district that the pupils are otherwise eligible to attend and the number of pupils from each district.

BRIDGES: 2023-24 Current Classroom Enrollment by District												Classroom Enrollment
District	Code	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	
Conejo	Class	1	17	12	23	28	19	28	21	24	17	190
Las Virgenes	Class	0	2	5	2	1	1	1	0	0	0	12
Los Angeles Unified	Class	0	0	0	0	1	1	1	2	0	1	6
Moorpark	Class	0	2	4	0	4	4	3	3	2	1	23
Oak Park	Class	0	0	0	0	2	1	0	0	1	0	4
Oxnard Elementary	Class	0	0	0	0	0	1	0	0	0	0	1
Pleasant Valley	Class	0	1	0	3	1	1	2	0	2	0	10
Simi Valley	Class	0	6	11	4	9	3	9	8	6	2	58
Current Enrollment		1	28	32	32	46	31	44	34	35	21	304

2023-24 In-District Classroom ADA by School of Residence

Grade	School AKA	School ASP	School BAN	School CON	School CYP	School GLN	School LAD	School LRE	School MAD	School MAP	School SCS K-8	School WFL	School WWD	Total TK-5	School COL	School LCM	School RED	School SEQ	Total 6-8	Grand Total
TK	0.00	0.00	0.00	0.00	0.00	0.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.95						0.95
K	1.90	2.85	1.90	0.95	0.00	0.00	3.80	0.00	0.95	0.00	1.90	1.90	0.00	16.15						16.15
1	0.00	0.00	0.00	0.95	1.90	2.85	0.95	0.95	0.00	0.00	0.00	2.85	0.95	11.40						11.40
2	4.75	1.90	0.00	0.95	0.00	4.75	2.85	1.90	0.00	0.00	1.90	2.85	0.00	21.85						21.85
3	1.90	0.00	1.90	0.95	1.90	7.60	6.65	0.95	0.95	0.00	0.00	1.90	1.90	26.60						26.60
4	0.00	0.95	0.00	1.90	0.00	3.80	3.80	0.95	1.90	0.00	0.95	3.80	0.00	18.05						18.05
5	0.95	2.85	0.95	0.95	0.00	7.60	2.85	0.00	2.85	0.95	2.85	1.90	1.90	26.60						26.60
6											0.00				4.75	3.80	4.75	6.65	19.95	19.95
7											0.95				3.80	9.50	5.70	2.85	22.80	22.80
8											0.00				3.80	5.70	4.75	1.90	16.15	16.15
Total	9.50	8.55	4.75	6.65	3.80	27.55	20.90	4.75	6.65	0.95	8.55	15.20	4.75	121.60	12.35	19.00	15.20	11.40	58.90	180.50

A description of the methodology used for the ADA projections above.

- Projected 2024-25 In-district classroom ADA was calculated using the following methodology:

- a. BRIDGES reasonably projects that its 7 current in-district, non-classroom TK students will transition to BRIDGES' K classroom in 2024-25. An additional 18 TK students (10 in-district classroom, 4 out-of-district classroom, 4 out-of-district homeschool), and 15 in-district kindergarteners are expected to be added next year, resulting in an in-District enrollment of 22 for K in 2024-25. All other grades are assumed to roll forward one year, with any disenrolled students replaced from the waitlist. In addition, classroom enrollment numbers in grades 1-8 are expected to increase by a percentage (4.77%) that is in line with the enrollment increase BRIDGES has seen in 2023-24 compared to 2022-23. The projection reflects an increase of approximately 12 classroom-based in-District students spread across all grades. The school continues to make a strong investment in marketing in 2023-24. In 2022-23, this resulted in the addition of 10 students during the 2nd half of the year with enrollment growth continuing into the early part of this year. For these reasons, ADA was calculated using these assumptions:
 - i. 2024-25 classroom ADA is based on approximately 334 classroom-based students multiplied by a 95% attendance ratio. History shows that BRIDGES has averaged over a 95% attendance rate during its last five years of operation, so the 95% attendance rate is a conservative estimate.
 - ii. In-District ADA as compared to total ADA remains at approximately 60%, as it has for each of the last 5 years.
 - iii. In-District Classroom-based ADA for 2024-25 was projected using an enrollment figure of approximately 212 students, which is an increase from the current in-district classroom enrollment of 190.
 - iv. BRIDGES is assuming that ADA levels for 2024-25 will increase in comparison to the projected ADA for the 2023-24 school year due to the school's investment in marketing, which has produced noticeable enrollment increases over these last 2 years.
2. **If the charter school is initially opening in the forthcoming fiscal year, or if the charter school is projecting a substantial increase in in-district ADA between the prior year and the forthcoming year, documentation of the number of in-district students meaningfully interested in attending the charter school that is sufficient for the district to determine the reasonableness of the projection, but that need not be verifiable for precise arithmetical accuracy.**
 - a. BRIDGES is estimating the in-district classroom enrollment and ADA will increase at grades 1-8 at a percentage (4.77%) similar to the growth seen in those grades this year. This growth is offset by a conservative estimate for the incoming kindergarten class for 2024-25. The projected growth does not represent a substantial increase warranting the production of additional documentation of interest.

Bridges proposed operational calendar for the forthcoming fiscal year:

Month	Instructional Days	Pupil Free Work Days	Administrative Days
July	0	0	8
August	8	5	22
September	20	0	20
October	22	1	23
November	14	3	17
December	15	0	15
January	19	0	19
February	16	0	18
March	19	1	20
April	16	0	16
May	19	0	22
June	9	1	21
Total	177	8	220

Bridges Charter School Calendar 2024-2025

S	M	T	W	T	F	S	Key Dates/Explanation	S	M	T	W	T	F	S	Key Dates/Explanation
July							Student Days = 0	January							Student Days = 19
	1	2	3	4	5	6	4, Holiday – Independence Day				1	2	3	4	1, Holiday (No School)
7	8	9	10	11	12	13		5	6	7	8	9	M	11	2,3 Local Holiday (No School)
14	15	16	17	18	19	20		12	13	14	15	16	M	18	17 End of First Semester
21	22	23	24	25	26	27		19	20	21	22	23	M	25	20 Holiday - Martin Luther King Jr. (No School)
28	29	30	31					26	27	28	29	30	M		
August							Student Days = 8	February							Student Days = 16
				1	2	3	14, 19, 20 Teacher Work Day							1	12, 13 Mid Term Break (No School)
4	5	6	7	8	9	10	15, 16 Staff Development	2	3	4	5	6	M	8	14 Local Holiday - Lincoln's Birthday (No School)
11	12	13	W	5	5	17	21, First Day of School - All Grades	9	10	11	12	13	M	15	17 Holiday - Washington's Birthday (No School)
18	W	W	21	23	24	25	23-24 Minimum Day	16	17	18	19	20	M	22	
26	27	28	29	30	31			23	24	25	26	27	M		
September							Student Days = 20	March							Student Days = 19
1	2	3	4	5	M	7	2 Holiday - Labor Day (No School)						M	1	3 End of Trimester 2
8	ME	ME	ME	ME	M	14	3 Specialist Start	2	5	4	5	6	M	8	3 Staff Development (No School)
15	16	17	18	19	M	21	9-12 Minimum Elementary Grades 1-5 Only	9	MSM	MSM	MS	MS	M	15	10-13 Middle School Conference Minimum 6-8 Only
22	23	24	25	26	M	28	9 Homeschool specialist start	16	17	18	19	20	M	22	17-28 ELPAC Testing
29	30							23	24	25	26	27	M	29	
October							Student Days = 22	30							
		1	2	3	M	5	1-11 Kinder Conferences Begin and Continue	April							Student Days = 16
6	7	8	9	10	M	12	14-18 Early Release @12:30 Conferences - All Students			1	2	3	M	5	18-25 Spring Break (No School)
13	ER	ER	ER	ER	ER	19	25 Teacher Work Day	6	7	8	9	10	M	12	7 - 11 CAASPP - Science
20	21	22	23	24	W	26		13	14	15	16	17	18	19	?? CAASPP ELA
27	28	29	30	31				20	21	22	23	24	25	26	
								27	28	29	30				

November							Student Days = 14	May							Student Days = 19
					5	2	1 Staff Development						M	3	
3	4	5	6	7	M	9	11 Holiday Veterans Day	4	5	6	7	8	M	10	5 - 16 CAASPP - Math
10	11	12	13	14	M	16	8 Last Day of First Trimester	11	12	13	14	15	M	17	23 Local Holiday (No School)
17	18	19	20	21	M	23	25-29 Fall Break 28 & 29 local hol. (no school)	18	19	20	21	22	23	24	26 Holiday Memorial Day (No School)
24	25	26	27	28	29	30		25	26	27	28	29	M	31	
December							Student Days = 15	June							Student Days = 9
1	2	3	4	5	M	7	23-31 Winter Break (No School)	1	2	3	4	5	M	7	12 Early Release @ 12:30
8	9	10	11	12	M	14	25, Holiday (No School)	8	9	10	11	ER	W	14	12 Last Day of School
15	16	17	18	19	M	21		15	16	17	18	19	M	21	12 End of Trimester 3
22	23	24	25	26	27	28		22	23	24	25	26	M	28	12 End of Semester 2
29	30	31						29	30						13 Teacher Workday
															19, Holiday Juneteenth National Independence Day
								Extended School Year 2023-2024							ESY June 16-27 and August 1-12

LEGEND

1ST DAY AUG 21 - LAST DAY JUNE 12 2025	176 STUDENT DAYS	4 TEACHER WORK DAYS	185 TEACHER DAYS	Board Approved: 1-9-23 Revised 6-14-23
19 LEGAL HOLIDAYS - NO SCHOOL	3 LOCAL HOLIDAYS - NO SCHOOL	4 STAFF DEVELOPMENT DAYS	Red = NO SCHOOL	BREAKS - NO SCHOOL
	40 MINIMUM DAYS - Please see Bell Schedule	6 ER EARLY RELEASE - Please see Bell Schedule		

3. Information regarding the district school site and/or the general geographic area in which the charter school wishes to locate.

Based upon the anticipated needs of Bridges for school year 2024-2025, Bridges desires to continue to operate on the site located at 1335 Calle Bouganvilla, Thousand Oaks, CA 91360. The needs of Bridges Charter School are as follows:

- 15 full-time grade configured classrooms. This fulfills the need for 2 classrooms per grade level in grades K-3; 3 classrooms for grades 4/5, and 3 classrooms total for grades 6, 7, and 8 to accommodate for middle school Humanities, Science, and Math. These designated classrooms are rooms K1, K2, 3, 4, 7, 8, 9, 10, 11, 12, 13, 14, 16, 17, 18
- 2 Special Education classrooms to accommodate the self-contained Specially Designated Instruction (SDI) class for our K-5 Resource Teacher and our 6-8 grade resource teacher. This designated classroom is room 6, and we are requesting an additional room for our K-5 SPED program.
- 1 classroom for our homeschool program, TK program, and shared with our intervention programs, K2B
- 1 portable for shared usage: library, school psychologist, speech pathologist, school counselor.
- 1 portable for the K-8 art program and Extensions after school program.

Based on our projected enrollment, in addition to classroom space, we request the continued use of:

General Office: All currently used general school office space, including general front office space (including remodeled director's office/conference room – formerly classroom 5), assistant director's office, health clerk station, staff room, work room.

Multipurpose Room: All currently used multipurpose space including the stage area, back storage area, and open floor space.

Restrooms: All currently used bathrooms.

Storage Facility Closets: All currently used storage areas including boiler room, janitors closet, ball closet, storage closet next to bathrooms (west end) and continued use of space for two (2) storage containers.

Outdoor Facilities: All currently used outdoor facilities. Continued use of the outdoor open-space for sports, physical education, and artistic activities. Continued use of the covered table-bench combinations for outdoor snack time and outdoor lessons/experiments; outdoor drinking fountains. Continued use of the outdoor playground structures with slides, climbers, swings, balancing features, overhead events, and climbing adventures. Continued use of the enclosed kindergarten play area including grass and play structure with the benches for snack time and outdoor lessons/experiments.

Handicap Accessibility: All school buildings, parking lot, and outdoor space will require accommodations for wheelchair access and, in general, reasonable accommodations for the disabled.

Parking: Continued usage of the staff lot with a curb for loading/unloading.

Please note that this list is not exhaustive, and if the District's comparison schools include other facilities not noted here, or the Charter School would be entitled to additional teaching stations, specialized teaching station spaces, or non-teaching station spaces under a Prop. 39 analysis, the District must also allocate a reasonable equivalent amount of this space to the Charter School.

4. Information on the charter school's educational program that is relevant to the assignment of facilities, if any.

Bridges has worked collaboratively with Conejo Valley Unified School District on the maintenance of our school site. Of note, our population of Special Education students has risen significantly in the past several years by 3-4%. This has required us to hire a second full time resource specialist for our K-5

students. In addition, to serve the needs of our population, we have increased the FTE for our school psychologist to 1.0 and our school counselor to .85 FTE. Given the confidential nature of their work, we have a need for office space for them to serve our students. In order to stay legally compliant with caseloads, we have had to hire an additional teacher, and we have a need for an additional classroom for our Special Education program.

Further, we have enjoyed a collaborative relationship with CVUSD in the development of our outdoor classroom, maintenance of the play areas and maintenance of the multipurpose room. We have further established a positive and collaborative relationship with CVUSD's central kitchen and the after school community programs which share our site.

In 2019-2020, we had met with CVUSD leadership to begin plans with the district to utilize Measure I funds for enhancing our school's safety. We hope to continue discussions with the District about enhancing the security and safety of the school given recommendations by VCOE and Strategos International.

4869-8600-7435, v. 2

Coversheet

Consent Items

Section:	IV. Reports
Item:	C. Consent Items
Purpose:	Vote
Submitted by:	
Related Material:	6.1.1 Checks.pdf 6.1.2 Financial Statements.pdf 6.1.3 Purchases .pdf Amazon- Nov..pdf Personnel Report 1123.docx

ReqPay11j

Board Report with Account Number by PO

Includes Purchase Orders dated 10/09/2023 - 11/08/2023

PO Number	Vendor Name	Description	Location	Account Number	Account Amount
PO Type B4					
B4324-00034	Conejo Valley USD	Food for Elop Calendar- Extensions	Bridges Charter School	620-4700-2600-0-0000-3700-000-000-0SNK-0	1,500.00
				620-4700-2600-0-0000-3700-000-000-BRKF-0	1,500.00
				620-4700-2600-0-0000-3700-000-000-LNCH-0	3,000.00
B4324-00035	Business Services Authority	FY 23-24 BSA SERVICES	Bridges Charter Middle School	620-5803-0000-0-0000-2700-000-000-0000-0	206,796.10
B4324-00036	CliftonLarsonAllen LLP	DISTRICT AUDIT FY 2023-2024	Bridges Charter School	620-5803-0000-0-0000-7200-000-000-0000-0	88,626.90
				620-5801-0000-0-0000-7191-000-000-0000-0	13,335.00
Total Number of POs		3	Total for PO Type B4		314,758.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ReqPay11j

Board Report with Account Number by PO

Includes Purchase Orders dated 10/09/2023 - 11/08/2023

PO Number	Vendor Name	Description	Location	Account Number	Account Amount
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PO Type B4

PO Type Fund Recap

Fund	Description	PO Count	Amount
620	BRIDGES	3	314,758.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



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643 - Bridges Charter School

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ReqPay11j

Board Report with Account Number by PO

Includes Purchase Orders dated 10/09/2023 - 11/08/2023

PO Number	Vendor Name	Description	Location	Account Number	Account Amount
PO Type P4					
P4324-00093	Corporate Coach Charter&Tours	RT bus for yosemite 2-5 thru 2-9	Bridges Charter School	620-5805-9085-0-1110-1000-000-0000-0	7,565.00
P4324-00094	EDCLUB, INC	typing program for ms		620-5800-0000-0-1110-1000-000-0000-0	407.70
P4324-00095	Zoom Video Communications	Contract Sept 30-Sept 29, 2024		620-5800-0000-0-1110-1000-000-0000-0	1,800.00
P4324-00096	Discovery Science Center of LA	2nd grade field trip 11/15		620-5800-0000-0-1110-1000-000-0000-0	473.00
P4324-00097	Santa Barbara Zoo	fieldtrip to Santa Barbara Zoo Megan and Dendee		620-5800-0000-0-1110-1000-000-0000-0	536.00
P4324-00098	Amazon	5 invoices for credit memos		620-4300-0000-0-0000-2700-000-000-0000-0	11.41
P4324-00099		1x homeschool invoice		620-4300-0000-0-3300-1000-000-000-0000-0	124.42
P4324-00100	Durham School Services	RT bus for 2nd grade FT		620-5805-9085-0-1110-1000-000-000-0000-0	638.71
P4324-00101	U.S. BANK	statement date 10-9-23		620-5800-0000-0-0000-7200-000-000-0000-0	238.49
				620-5903-0000-0-0000-2700-000-000-0000-0	76.00
				620-4300-0000-0-1110-1000-000-000-0000-0	79.67
				620-4300-2600-0-8500-1000-000-000-0000-0	1,219.35
				620-5220-0000-0-0000-2700-000-000-0000-0	200.00
P4324-00102		statement date 10-9-23		620-5220-0000-0-0000-2700-000-000-0000-0	75.00
				620-5800-6500-0-5770-1190-000-000-0000-0	90.00
				620-4300-0000-0-0000-8100-000-000-0000-0	298.76
				620-4300-0000-0-1110-1000-000-000-0000-0	151.32
				620-4300-0000-0-3300-1000-000-000-0000-0	141.24
				620-4300-0709-0-1110-1000-000-000-0000-0	58.99
				620-4300-6500-0-5760-1190-000-000-0000-0	167.31
				620-4300-6500-0-5770-3120-000-000-0000-0	445.61
				620-5903-0000-0-0000-2700-000-000-0000-0	45.20
P4324-00103	VTA CNTY OFFICE OF EDUCATION	Training for Rebekah 11/7/23		620-5220-4035-0-1110-1000-000-000-0000-0	50.00
P4324-00104	Amazon	3 invoices and 1 credit memo		620-4300-0000-0-0000-2700-000-000-0000-0	47.19
				620-4300-0000-0-1110-1000-000-000-0000-0	76.04
				620-4300-5310-0-0000-3700-000-000-0000-0	334.13
P4324-00105		2 x Homeschool Invoices		620-4300-0000-0-3300-1000-000-000-0000-0	171.57
P4324-00106	DEMCO, INC.	chairs for cafeteria		620-4300-5310-0-0000-3700-000-000-0000-0	1,018.76
P4324-00107	GOLDEN LION TRANS. INC.	Bus for 4/5 trip to Santa Barbara		620-5805-9085-0-1110-1000-000-000-0000-0	2,300.00

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ReqPay11j

Board Report with Account Number by PO

Includes Purchase Orders dated 10/09/2023 - 11/08/2023

PO Number	Vendor Name	Description	Location	Account Number	Account Amount
PO Type P4 (continued)					
P4324-00108	Anti-Defamation League	classroom training	Bridges Charter School	620-5800-0000-0-1110-1000-000-0000-0	8,075.00
P4324-00109	TEXTHELP Inc	digital subscription for Charlie Zimmer		620-5800-6500-0-5770-1190-000-000-0000-0	80.00
P4324-00110	Amazon	4 invoices.		620-4300-0000-0-0000-2700-000-000-0000-0	30.97
				620-4300-0000-0-1110-1000-000-000-0000-0	792.42
P4324-00111	Performances to Grow On	field trip for kinder		620-5800-9085-0-1110-1000-000-000-0000-0	280.00
P4324-00112	Prancers Farm Inc.	Marsi and Dendee fieldtrip		620-5800-9085-0-1110-1000-000-000-0000-0	684.00
P4324-00113	Durham School Services	field trip to santa barbara zoo Megan		620-5805-9085-0-1110-1000-000-000-0000-0	697.45
P4324-00114	Santa Barbara Adventure Co	field trip for 3/13 4/5		620-5800-9085-0-1110-1000-000-000-0000-0	6,156.00
P4324-00115	Studio Channel Islands Art Ce	after school enrichment class		620-5800-2600-0-8500-1000-000-000-0000-0	3,680.00
P4324-00116	Amazon	1x Homeschool Invoice		620-4300-0000-0-3300-1000-000-000-0000-0	143.46
P4324-00117	AoPS Inc Art of Problem Solvin	Ouerbacker/ Feldman		620-5800-0000-0-1110-1000-000-000-0000-0	90.00
				620-4300-0000-0-1110-1000-000-000-0000-0	75.08
P4324-00118	Amazon	3 Invoices		620-4300-0000-0-0000-2700-000-000-0000-0	68.67
				620-4300-0000-0-1110-1000-000-000-0000-0	154.82
				620-4300-5310-0-0000-3700-000-000-0000-0	312.69
P4324-00119	BEP Provision	invoice 09102023		620-5800-2600-0-8500-1000-000-000-0000-0	1,016.18
P4324-00120	Amazon	5 invoices		620-4300-0000-0-0000-2700-000-000-0000-0	283.96
				620-4300-0000-0-0000-3140-000-000-0000-0	51.45
				620-4300-0000-0-1110-1000-000-000-0000-0	125.23
				620-4300-5310-0-0000-3700-000-000-0000-0	9.67
				620-4300-6500-0-5760-1190-000-000-0000-0	177.13
P4324-00121		16TH-P334-PNHH Lap Top and Classroom Supplies		620-4300-0000-0-1110-1000-000-000-0000-0	199.58
				620-4400-0000-0-0000-2700-000-000-0000-0	717.19
Total Number of POs		29		Total for PO Type P4	42,741.82

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ReqPay11j

Board Report with Account Number by PO

Includes Purchase Orders dated 10/09/2023 - 11/08/2023

PO Number	Vendor Name	Description	Location	Account Number	Account Amount
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PO Type P4

PO Type Fund Recap

Fund	Description	PO Count	Amount
620	BRIDGES	29	42,741.82

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ReqPay11j**Board Report with Account Number by PO****Includes Purchase Orders dated 10/09/2023 - 11/08/2023****Org Fund Recap**

Fund	Description	PO Count	Amount
620	BRIDGES	32	357,499.82

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ERP for California

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643 - Bridges Charter School

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Financial Statement

Fund 620 - Charter Enterprise

Fiscal Year 2023/24 Through November 2023

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	Revenue Limit State Aid Curr	1,377,997.00	1,377,997.00	370,146.00	1,007,851.00	26.86
8012	Education Protection Act	65,178.00	65,178.00	16,295.00	48,883.00	25.00
8096	Trs In-Lieu from Property Tax	2,249,942.00	2,249,942.00	567,697.00	1,682,245.00	25.23
Total LCFF Revenue Sources		3,693,117.00	3,693,117.00	954,138.00	2,738,979.00	25.84
Federal Revenue						
8181	Special Education Entitlement	75,564.00	75,564.00		75,564.00	
8220	Child Nutrition Programs	64,873.00	64,873.00	2,779.64	62,093.36	4.28
8290	All Other Federal Revenue	25,662.00	25,662.00	2,657.00	23,005.00	10.35
Total Federal Revenue		166,099.00	166,099.00	5,436.64	160,662.36	3.27
Other State Revenues						
8520	Child Nutrition Programs	155,348.00	155,348.00	25,145.09	130,202.91	16.19
8550	Mandated Cost Reimbursements	5,977.00	5,977.00		5,977.00	
8560	State Lottery Grant	82,306.00	82,306.00	17,126.73	65,179.27	20.81
8590	Other State	57,383.00	57,383.00	2,619.00	54,764.00	4.56
Total Other State Revenues		301,014.00	301,014.00	44,890.82	256,123.18	14.91
Other Local Revenue						
8660	Interest	10,000.00	10,000.00		10,000.00	
8699	All Other Local Revenue	39,400.00	39,400.00	29,721.26	9,678.74	75.43
8792	Transfers of Apportionments Fr	277,000.00	277,000.00	86,408.00	190,592.00	31.19
Total Other Local Revenue		326,400.00	326,400.00	116,129.26	210,270.74	35.58
Total Year To Date Revenues		4,486,630.00	4,486,630.00	1,120,594.72	3,366,035.28	24.98

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	Teacher	1,432,480.00	1,432,480.00	970,402.18	371,128.29	90,949.53	25.91
1110	Substitute Teacher	54,020.00	54,020.00	5,070.00	9,355.00	39,595.00	17.32
1130	Certificated Stipends	41,200.00	41,200.00	23,000.00	15,008.33	3,191.67	36.43
1140	Certificated Extra Duty	9,550.00	9,550.00		9,240.93	309.07	96.76
1200	Certificated Pupil Support Sal	153,912.00	153,912.00	74,823.88	45,221.54	33,866.58	29.38
1300	Certificated Administrators	248,793.00	248,793.00	172,662.96	76,130.11	.07-	30.60
Total Certificated Salaries		1,939,955.00	1,939,955.00	1,245,959.02	526,084.20	167,911.78	27.12
Classified Salaries							

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 643, Starting Period = 1, Ending Account Period = 0, Stmt Option? = ,
Zero Amounts? = N, SACS? = N, Restricted? = Y)

Fiscal13a

Financial Statement

Fund 620 - Charter Enterprise

Fiscal Year 2023/24 Through November 2023

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Classified Salaries (continued)							
2100	Instructional Aides	295,580.00	295,580.00	39,688.75	68,248.66	187,642.59	23.09
2150	Instructional Aides Overtime	9,600.00	9,600.00	178.64	5,811.10	3,610.26	60.53
2200	Classified Support Salaries	112,083.00	112,083.00	44,628.25	28,739.69	38,715.06	25.64
2250	Classified Support Overtime	1,500.00	1,500.00		5,530.99	4,030.99-	368.73
2400	Clerical & Office Salaries	154,419.00	154,419.00	76,472.34	43,342.05	34,604.61	28.07
2410	Sub Clerical & Office Salaries				100.75	100.75-	NO BDGT
2450	Clerical/Office Overtime	1,800.00	1,800.00		1,710.27	89.73	95.02
Total Classified Salaries		574,982.00	574,982.00	160,967.98	153,483.51	260,530.51	26.69
Employee Benefits							
3101	STRS, Certificated Positions	370,531.00	370,531.00	237,978.23	100,276.81	32,275.96	27.06
3202	PERS, Classified Positions	133,167.00	133,167.00	37,313.99	33,830.34	62,022.67	25.40
3301	OASDI/Medicare Certificated	28,928.00	28,928.00	17,655.77	7,593.93	3,678.30	26.25
3302	OASDI/Medicare Classified	43,905.00	43,905.00	12,162.96	11,699.80	20,042.24	26.65
3401	Health/Dental/Vision Cert	321,451.00	321,451.00	249,831.04	62,457.76	9,162.20	19.43
3402	Health/Dental/Vission Class	51,066.00	51,066.00	40,479.20	10,119.80	467.00	19.82
3501	SUI Certificated	996.00	996.00	608.26	259.30	128.44	26.03
3502	SUI Classified	286.00	286.00	79.60	76.51	129.89	26.75
3601	Workers' Comp Certificated	19,962.00	19,962.00	12,769.50	5,392.22	1,800.28	27.01
3602	Workers' Comp Classified	5,916.00	5,916.00	1,648.33	1,571.66	2,696.01	26.57
Total Employee Benefits		976,208.00	976,208.00	610,526.88	233,278.13	132,402.99	23.90
Books and Supplies							
4100	Textbooks	9,890.00	9,890.00	10.66	18,555.73	8,676.39-	187.62
4300	Materials and Supplies	111,270.00	111,270.00	21,910.39	74,721.23	14,638.38	67.15
4400	Non-Capitalized Equipment			737.59	4,899.98	5,637.57-	NO BDGT
4700	Food Supply	158,034.00	158,034.00	141,710.24	22,046.73	5,722.97-	13.95
Total Books and Supplies		279,194.00	279,194.00	164,368.88	120,223.67	5,398.55-	43.06
Services and Other Operating Expenditures							
5200	Travel and Conference	2,587.00	2,587.00			2,587.00	
5220	Staff Development	12,369.00	12,369.00	50.00	3,643.31	8,675.69	29.46
5300	Dues and Memberships	6,174.00	6,174.00		5,265.00	909.00	85.28
5450	Other Insurance	62,831.00	62,831.00	26,178.31	36,652.69		58.34
5501	Natural Gas Service	2,828.00	2,828.00	5,745.00		2,917.00-	
5502	Electricity Service	42,420.00	42,420.00	50,860.00		8,440.00-	
5504	Water Service	40,812.00	40,812.00	21,950.00		18,862.00	
5600	Repair, Maintenance Building	213,717.00	213,717.00	134,764.08	70,542.91	8,410.01	33.01

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 643, Starting Period = 1, Ending Account Period = 0, Stmt Option? = ,
Zero Amounts? = N, SACS? = N, Restricted? = Y)

ERP for California

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Fiscal13a

Financial Statement

Fund 620 - Charter Enterprise

Fiscal Year 2023/24 Through November 2023

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Services and Other Operating Expenditures (continued)							
5800	Professional/Consultation Servic	296,713.00	296,713.00	149,871.66	139,942.42	6,898.92	47.16
5801	Audit Services	14,140.00	14,140.00	17,766.00	2,026.50	5,652.50-	14.33
5803	Business Services Authority	299,513.00	299,513.00	196,166.00	94,267.01	9,079.99	31.47
5804	Employment Fees	2,200.00	2,200.00	170.00	288.00	1,742.00	13.09
5805	Field Trips	20,200.00	20,200.00	25,595.37		5,395.37-	
5899	Legal Services Box 14	20,200.00	20,200.00	15,500.94	2,499.06	2,200.00	12.37
5901	Communication Services-Phone	4,937.00	4,937.00	2,309.74	950.26	1,677.00	19.25
5902	Internet Services	3,503.00	3,503.00	892.56	446.28	2,164.16	12.74
5903	Postage	1,683.00	1,683.00		328.50	1,354.50	19.52
Total Services and Other Operating Expenditures		1,046,827.00	1,046,827.00	647,819.66	356,851.94	42,155.40	34.09
6600 - 6999							
6900	Depreciation	20,820.00	20,820.00			20,820.00	
Total 6600 - 6999		20,820.00	20,820.00	.00	.00	20,820.00	
Total Year To Date Expenditures		4,837,986.00	4,837,986.00	2,829,642.42	1,389,921.45	618,422.13	28.73

Fiscal13a

Financial Statement

Fund 620 - Charter Enterprise

Fiscal Year 2023/24 Through November 2023

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Fund Reconciliation				
Assets				
9110	Cash in County Treasury	1,759,559.41	196,997.41	1,956,556.82
9120	Cash in Bank Account	500.00		500.00
9140	Cash Collections Awaiting Depo	11,794.32	11,794.32-	
9200	Accounts Receivable	547,414.72	538,004.77-	9,409.95
9201	Accounts Receivable-Payroll		524.92	524.92
9290	Due From Other Governments	312,379.81	148,396.99-	163,982.82
9330	Prepaid Rent	31,110.61	31,110.61-	
9430	Buildings & Improvements	270,125.25		270,125.25
9435	Accum Deprec Buildings	76,935.08-		76,935.08-
9440	Equipment	74,082.22		74,082.22
9445	Accum Deprec Equipment	40,968.98-		40,968.98-
9460	Right-of-use asset	29,639.55		29,639.55
9465	Right-of-use asset-Accum Amort	13,770.63-		13,770.63-
Total Assets		2,904,931.20	531,784.36-	2,373,146.84
Liabilities				
9510	Accounts Payable	233,494.81	233,251.56-	243.25
9530	Summer Pay Liability		23,537.22	23,537.22
9534	Health & Welfare Ins Payable		45,445.02-	45,445.02-
9535	State Unemployment Insurance	6.24	127.21	133.45
9536	Workers' Comp Ins Payable	9,339.03	7,534.54-	1,804.49
9552	Sales Tax Payable		109.06	109.06
9590	Due to Other Governments	22,745.00		22,745.00
9650	Deferred Revenue	85,815.31		85,815.31
9667	Capital Leases Payable	15,868.92		15,868.92
Total Liabilities		367,269.31	262,457.63-	104,811.68
Calculated Fund Balance		2,537,661.89	269,326.73-	2,268,335.16
Beginning Fund Balance				
9791	Beginning Fund Balance	2,537,661.89		2,537,661.89
Beginning Fund Balance Proof		.00	269,326.73-	269,326.73-
Change in Fund Balance - Excess Revenues (Expenditures)			(269,326.73)	

Memo Only - Ending Fund Balance Accounts

Reserves

9720 Reserve for Encumbrances 2,829,642.42 2,829,642.42

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 643, Starting Period = 1, Ending Account Period = 0, Stmt Option? = ,
Zero Amounts? = N, SACS? = N, Restricted? = Y)

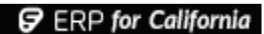
Fiscal13a**Financial Statement****Fund 620 - Charter Enterprise****Fiscal Year 2023/24 Through November 2023****Memo Only - Ending Fund Balance Accounts (continued)**

		Adopted	Revised		
Other Designations					
9790	Undesignated/Unappropriated	997,117.00	997,117.00		
9796 - 9799					
9796	Capital Assets Net of Debt	229,372.00	229,372.00		
9797	Restricted Net Assets	317,401.00	317,401.00		
Total 9796 - 9799		<u> </u>	<u> </u>	<u> </u>	<u> </u>
		.00		.00	.00

Fiscal13a**Financial Statement****Fund 620 - Charter Enterprise****Fiscal Year 2023/24 Through November 2023**

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	4,486,630.00	4,486,630.00		1,120,594.72	3,366,035.28	24.98
B. Expenditures	4,837,986.00	4,837,986.00	2,829,642.42	1,389,921.45	618,422.13	28.73
C. Subtotal (Revenue LESS Expense)	351,356.00-	351,356.00-		269,326.73-	2,747,613.15	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	351,356.00-	351,356.00-		269,326.73-	2,747,613.15	
F. Fund Balance:						
Beginning Balance (9791)	1,895,246.00	1,895,246.00		2,537,661.89		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	1,895,246.00	1,895,246.00		2,537,661.89		
G. Calculated Ending Balance	1,543,890.00	1,543,890.00		2,268,335.16		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	997,117.00	997,117.00				
Other	546,773.00	546,773.00		2,829,642.42		

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 643, Starting Period = 1, Ending Account Period = 0, Stmt Option? = ,
Zero Amounts? = N, SACS? = N, Restricted? = Y)



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Board Report with Fund/Object

Includes Purchase Orders dated 07/01/2023 - 06/30/2024

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B4323-00041	VTa CNTY OFFICE OF EDUCATION	BCS	22/23 1% Charter School Oversight Fee	620-5800	32,993.66
B4323-00042	Amplify Education Inc.	BCS	CKLA Grades 1-8 Curriculum for 23-24 SY	620-4100	15,868.19
B4323-00043	Bay Alarm Company	BCS	SY 22-23 Alarm System Installation	620-5800	2,875.00
B4324-00008	Verizon Wireless	BCS	CHILDCARE PHONE & HOT SPOTS - FY 2023-2024	620-5901	1,700.00
B4324-00009	PikMyKid Sachi Tech Inc	BCS	2023/24 Full Dismissal App	620-5800	3,750.00
B4324-00010	Slater Strategies LLC	BCS	Marketing contract 23-24	620-5800	3,000.00
B4324-00011	School Specialty LLC	BCS	Instructional and Misc Supplies 2023-24	620-4300	1,000.00
B4324-00012	Law Offices G.Melissa HatchAPC Hatch&Cesario Attorneys-at-L	BCS	Legal SPED 23-24	620-5899	3,000.00
B4324-00013	STAPLES INC. & SUBSIDIARIES	BCS	office supplies 23-24	620-4300	8,000.00
B4324-00014	YOUNG, MINNEY & CORR, LLP	BSA	2023-2024 LEGAL FEES	620-5899	10,000.00
B4324-00015	Conejo Valley USD	BCS	FY 23/24 Facilities	620-5600	187,002.60
B4324-00016	VTa CNTY OFFICE OF EDUCATION	BCS	2023-24 VFAST Courier Services	620-5800	3,034.00
B4324-00017	VTa CNTY OFFICE OF EDUCATION	BCS	STRS & PERS 23-24	620-5800	5,000.00
B4324-00018	VTa CNTY OFFICE OF EDUCATION	BCS	Selpa O/T SPED 23-24	620-5800	21,510.00
B4324-00019	Adams Silva & McNally LLP	BSA	2023-2024 LEGAL FEES	620-5899	5,000.00
B4324-00020	Direct Urgent Care, Inc.	BCS	TB Test SY 23-24	620-5804	250.00
B4324-00021	Conejo Valley USD	BCS	Extensions Snacks 23-24	620-4700	4,400.00
B4324-00022	House Sanitary Supply	BCS	Janitorial Supplies 2023-24	620-4300	5,400.00
B4324-00023	STATE INDUSTRIAL PROD CORP STA TE CHEMICAL, STATE CLEANING	BCS	Custodial Supplies 23-24	620-4300	2,650.00
B4324-00024	VENTURA COUNTY OFFICE OF ED	BSA	SIS AGREEMENT FY23-24	620-5800	6,428.00
B4324-00025	Aspiranet	BCS	Aspiranet special ed services 23-24SY	620-5800	16,200.00
B4324-00026	Conejo Valley USD	BCS	FY 23/24 Food Service Program	620-4700	153,000.00
B4324-00027	Conejo Valley USD	BSA	2023-24 UTILITIES	620-5501	5,745.00
				620-5502	50,860.00
				620-5504	21,950.00
B4324-00028	Durham School Services	BCS	PAC Funded Buses for 23-24 school year	620-5805	5,000.00
B4324-00029	ELLEN PETTY	BCS	All Grades Naturalists 2023-24 Site Based	620-5800	19,310.00
B4324-00030	Mara Beck	BCS	SPED - Speech Therapist	620-5800	62,437.50
B4324-00031	VTa County Behav. Health C/o Fiscal Department	BCS	individual counseling therapy	620-5800	6,000.00
B4324-00032	VTa CNTY OFFICE OF EDUCATION	BSA	ESCAPE FINANCIAL/PAYROLL FY 23-24	620-5800	5,518.03
B4324-00033	CAROLYN RODRIGUEZ	BCS	Exams - IEPs - Trainings SY 23-24	620-5800	16,000.00

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 ERP for California

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Board Report with Fund/Object

Includes Purchase Orders dated 07/01/2023 - 06/30/2024

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B4324-00034	Conejo Valley USD	BCS	Food for Elop Calendar- Extensions	620-4700	6,000.00
B4324-00035	Business Services Authority	BCSM	FY 23-24 BSA SERVICES	620-5803	295,423.00
B4324-00036	CliftonLarsonAllen LLP	BCS	DISTRICT AUDIT FY 2023-2024	620-5801	13,335.00
P4323-00135	Cruz Bay Media LLC	BCS	admin fee for employee retention credit	620-5800	43,456.31
P4323-00136	U.S. BANK	BCS	statement date 7-7-23 June Expenses	620-4300	397.98
				620-5220	709.19
				620-5300	63.28
				620-5800	1,016.96
				620-5903	336.77
P4324-00006	GUIDED DISCOVERIES, INC.	BCS	astrocamp SY 23-24	620-5800	14,240.00
P4324-00007	School Datebooks	BCS	teacher lesson plan and grade book	620-4300	275.29
P4324-00008	School Datebooks	BCS	teacher lesson plan and grade book	620-4300	275.29
P4324-00009	Next Gen Math LLC	BCS	Quote H-1919 Math subscription 23-24 SY	620-5800	6,014.00
P4324-00010	DEMCO, INC.	BCS	furniture for Library & Cafeteria	620-4300	174.18
				620-4400	524.21
P4324-00011	CA CHARTER SCHOOL ASSOC	BCS	Membership SY 23-24	620-5300	5,265.00
P4324-00012	Kendall Hunt Publishing Co	BCS	grade 1-5 curriculum SY 23-24	620-4300	6,751.74
P4324-00013	No Tears Learning Inc	BCS	1-5 Curriculum	620-4300	952.83
				620-5800	891.00
P4324-00014	Amplify Education Inc.	BCS	science curriculum	620-5800	2,250.00
P4324-00015	Lakeshore Equipment Company	BCS	TK classroom supplies	620-4300	1,926.65
				620-4400	2,672.38
P4324-00016	GUIDED DISCOVERIES, INC.	BCS	Catalina trip	620-5800	11,005.00
P4324-00017	American Tactical Defense, LLC	BCS	active shooter response training	620-5220	15,000.00
P4324-00018	Singapore Math Inc	BCS	homeschool purchase for Luxenberger	620-4300	100.13
P4324-00019	U.S. BANK	BCS	Statement date 8-7-23	620-4300	1,881.72
				620-5220	10.85
				620-5800	32.95
				620-5903	32.63
P4324-00020	Amazon	BCS	1 invoice	620-4300	797.36
P4324-00021	Amazon	BCS	1 invoice	620-4300	1,014.68
P4324-00022	Amazon	BCS	1 invoice	620-4300	1,026.54
P4324-00023	Amazon	BCS	1 invoice	620-4300	144.96
P4324-00024	Amazon	BCS	1 invoice	620-4300	662.57
P4324-00025	Amazon	BCS	1 invoice	620-4300	92.22
P4324-00026	Amazon	BCS	1 invoice	620-4300	162.51
P4324-00027	Amazon	BCS	1 invoice	620-4300	322.65
P4324-00028	Amazon	BCS	1 invoice	620-4300	949.07
P4324-00029	Amazon	BCS	1 invoice	620-4300	391.89
P4324-00030	Amazon	BCS	6 homeschool invoices	620-4300	1,657.22
P4324-00031	Amazon	BCS	4 invoices	620-4300	404.69

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Board Report with Fund/Object

Includes Purchase Orders dated 07/01/2023 - 06/30/2024

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P4324-00032	Amazon	BCS	9 homeschool invoices	620-4300	1,279.58
P4324-00033	BRAINPOP LLC	BCS	Quote for 23-24 school year renewal	620-5800	3,348.40
P4324-00034	Amplify Education Inc.	BCS	Q-281576-1 additional material	620-4300	244.53
				620-5800	101.90
P4324-00035	School Datebooks	BCS	this is for the 12 additional ordered	620-4300	57.36
P4324-00036	MobyMax Education LLC	BCS	Homeschool student licensing	620-5800	1,027.11
P4324-00038	Lakeshore Equipment Company	BCS	homeschool- Keller (Trelour)	620-4300	324.28
P4324-00039	UTJ Holdco, Inc	BCS	TK curriculum Changes according to Quote Q-271594	620-4300	4,873.72
P4324-00041	Lakeshore Equipment Company	BCS	Berkley-Tran/Anttila	620-4300	42.37
P4324-00042	Amplify Education Inc.	BCS	Q-254440-1	620-4300	3,980.14
P4324-00043	Patrick Talbot CelebrateLife	BCS	8th grade ropes course	620-5800	3,500.00
P4324-00044	NatureBridge	BCS	Nature Bridge Yosemite 23-24	620-5800	18,500.00
P4324-00045	VKIDZ DBA TIME 4 LEARNING	BCS	Tran (Ramirez)	620-4300	100.00
P4324-00046	Rainbow Resource Center	BCS	Ouerbacker (Douek)	620-4300	165.18
P4324-00047	VKIDZ DBA TIME 4 LEARNING	BCS	Berkley-Tran/Serota	620-4300	100.00
P4324-00048	Singapore Math Inc	BCS	homeschool order for Terri/Lopez	620-4300	79.12
P4324-00049	Amazon	BCS	4 invoices	620-4300	2,445.83
P4324-00050	Amazon	BCS	8 invoices	620-4100	157.69
				620-4300	3,801.03
				620-4400	737.59
P4324-00051	Amazon	BCS	1GFN-GCFD-GDCV	620-4300	182.45
P4324-00052	Amazon	BCS	13 x homeschool invoices	620-4300	1,925.83
P4324-00053	AoPS Inc Art of Problem Solvin g	BCS	Keller/Harrison	620-5800	96.00
P4324-00054	Pacific One Source Inc	BCS	additional chromebooks Q-32825	620-4300	10,425.50
P4324-00055	Amazon	BCS	6 invoices	620-4300	1,644.12
P4324-00056	Moving Beyond the Page	BCS	Ouerbacker/Douek Family	620-4300	148.68
P4324-00057	TEXTHelp Inc	BCS	digital subscription for H. Lauderback	620-5800	75.00
P4324-00058	Lexia Learning Systems LLC	BCS	additional lexia licenses	620-4100	2,310.00
P4324-00059	Moving Beyond the Page	BCS	Berkley-Tran/ Itzkovich	620-4300	233.89
P4324-00060	ACCREDITING COMMISSION	BCS	WASC Member-Intermediate annual membership 23-24	620-5800	1,190.00
P4324-00061	California Weekly Explorer Inc	BCS	invoice number 2415978 walk through fot 4/5	620-5800	1,587.29
P4324-00062	U.S. BANK	BCS	acct 4246-0470-0121-1868 (9-7-23)	620-4300	126.80
				620-4700	26.00
				620-5220	857.46
				620-5800	313.78
				620-5903	174.67
P4324-00063	U.S. BANK	BCS	Statement date 9-7-23	620-4300	1,020.67
				620-4700	330.97
				620-5800	2,133.88
P4324-00065	KIWI CRATE, INC.	BCS	Keller/ Hisel Family	620-4300	134.01
P4324-00066	Rainbow Resource Center	BCS	BerkleyTran/Jennings	620-4300	263.23

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Board Report with Fund/Object

Includes Purchase Orders dated 07/01/2023 - 06/30/2024

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P4324-00067	Teacher Synergy, LLC TeachersPayTeachers	BCS	Teri Keller enrichment class	620-5800	20.00
P4324-00068	UTJ Holdco, Inc	BCS	TK curriculum Changes according to Quote Q-271594	620-4100	4,077.33
				620-4300	883.29
P4324-00069	PEPPERDINE UNIVERSITY	BCS	invoice #1002	620-5800	130.00
P4324-00070	DOCUMENT SYSTEMS MCP OF CALIFORNIA, INC.	BCS	invoice number inv3653831	620-5600	8.23
P4324-00071	Amazon	BCS	3 invoices	620-4300	899.07
P4324-00072	KIWI CRATE, INC.	BCS	Ouerbacker/Gossett	620-4300	72.88
P4324-00073	KIWI CRATE, INC.	BCS	Berkley-Tran/Sheli	620-4300	134.01
P4324-00074	Amazon	BCS	4 homeschool invoices	620-4300	394.30
P4324-00075	GOLDEN LION TRANS. INC.	BCS	astrocamp 23-24 sy 11/13-11/15	620-5805	5,200.00
P4324-00076	GOLDEN LION TRANS. INC.	BCS	catalina trip 2/28 to 3/1/24	620-5805	3,600.00
P4324-00077	Scholastic, Inc	BCS	Invoice number M74281916	620-4300	131.73
P4324-00078	Scholastic, Inc	BCS	invoice number M74289117	620-4300	138.37
P4324-00079	Ojai Story Telling Festival Brian Bemel	BCS	Invoice #0000024 Kinder fieldtrip	620-5800	280.00
P4324-00080	Amazon	BCS	1 invoice	620-4300	308.81
P4324-00081	Amazon	BCS	1 invoice	620-4300	294.52
P4324-00082	Express Readers Inc	BCS	print curriculum QUO-000330	620-4100	1,857.87
P4324-00083	Amazon	BCS	1 Homeschool Invoice	620-4300	29.97
P4324-00084	No Tears Learning Inc	BCS	TK Curriculum	620-4300	338.33
P4324-00085	Amazon	BCS	3 invoices	620-4300	802.89
P4324-00086	Amazon	BCS	1 invoice	620-4300	329.83
P4324-00087	Amazon	BCS	1 invoice	620-4300	169.76
P4324-00088	Amazon	BCS	1 invoice	620-4300	58.18
P4324-00089	GUIDED DISCOVERIES, INC.	BCS	t shirts and sweatshirts for astrocamp 23-24.	620-4300	345.00
P4324-00090	Amazon	BCS	3 x Homeschool Invoices	620-4300	214.41
P4324-00091	Raptor Technologies	BCS	labels for raptor machine	620-4300	220.00
P4324-00092	Durham School Services	BCS	bus will be reimbursed by TO civic center	620-5805	594.21
P4324-00093	Corporate Coach Charter&Tours	BCS	RT bus for yosemite 2-5 thru 2-9	620-5805	7,565.00
P4324-00094	EDCLUB, INC	BCS	typing program for ms	620-5800	407.70
P4324-00095	Zoom Video Communications	BCS	Contract Sept 30-Sept 29, 2024	620-5800	1,800.00
P4324-00096	Discovery Science Center of LA	BCS	2nd grade field trip 11/15	620-5800	473.00
P4324-00097	Santa Barbara Zoo	BCS	fieldtrip to Santa Barbara Zoo Megan and Dendee	620-5800	536.00
P4324-00098	Amazon	BCS	5 invoices for credit memos	620-4300	11.41
P4324-00099	Amazon	BCS	1x homeschool invoice	620-4300	124.42
P4324-00100	Durham School Services	BCS	RT bus for 2nd grade FT	620-5805	638.71

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Board Report with Fund/Object

Includes Purchase Orders dated 07/01/2023 - 06/30/2024

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P4324-00101	U.S. BANK	BCS	statement date 10-9-23	620-4300	1,299.02
				620-5220	200.00
				620-5800	238.49
				620-5903	76.00
P4324-00102	U.S. BANK	BCS	statement date 10-9-23	620-4300	1,263.23
				620-5220	75.00
				620-5800	90.00
				620-5903	45.20
P4324-00103	VTA CNTY OFFICE OF EDUCATION	BCS	Training for Rebekah 11/7/23	620-5220	50.00
P4324-00104	Amazon	BCS	3 invoices and 1 credit memo	620-4300	457.36
P4324-00105	Amazon	BCS	2 x Homeschool Invoices	620-4300	171.57
P4324-00106	DEMCO, INC.	BCS	chairs for cafeteria	620-4300	1,018.76
P4324-00107	GOLDEN LION TRANS. INC.	BCS	Bus for 4/5 trip to Santa Barbara	620-5805	2,300.00
P4324-00108	Anti-Defamation League	BCS	classroom training	620-5800	8,075.00
P4324-00109	TEXTHELP Inc	BCS	digital subscription for Charlie Zimmer	620-5800	80.00
P4324-00110	Amazon	BCS	4 invoices.	620-4300	823.39
P4324-00111	Performances to Grow On	BCS	field trip for kinder	620-5800	280.00
P4324-00112	Prancers Farm Inc.	BCS	Marsi and Dendee fieldtrip	620-5800	684.00
P4324-00113	Durham School Services	BCS	field trip to santa barbara zoo Megan	620-5805	697.45
P4324-00114	Santa Barbara Adventure Co	BCS	field trip for 3/13 4/5	620-5800	6,156.00
P4324-00115	Studio Channel Islands Art Ce nter	BCS	after school enrichment class	620-5800	3,680.00
P4324-00116	Amazon	BCS	1x Homeschool Invoice	620-4300	143.46
P4324-00117	AoPS Inc Art of Problem Solvin g	BCS	Ouerbacker/ Feldman	620-4300	75.08
				620-5800	90.00
P4324-00118	Amazon	BCS	3 Invoices	620-4300	536.18
P4324-00119	BEP Provision	BCS	invoice 09102023	620-5800	1,016.18
P4324-00120	Amazon	BCS	5 invoices	620-4300	647.44
P4324-00121	Amazon	BCS	16TH-P334-PNHH Lap Top and Classroom Supplies	620-4300	199.58
				620-4400	717.19
Total Number of POs			147	Total	1,257,863.55

Fund Recap

Fund	Description	PO Count	Amount
620	Charter Enterprise	5	97,717.34
	Total Fiscal Year 2023		97,717.34
620	Charter Enterprise	142	1,160,146.21
	Total Fiscal Year 2024		1,160,146.21
	Total		1,257,863.55

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



Page 5 of 5



Kami Brown <kami.brown@bridgescharter.org>

Your monthly spending summary
1 message

amazon.com <no-reply@amazon.com>
To: kami.brown@bridgescharter.org

Sat, Nov 4, 2023 at 12:36 AM



Dear Amazon Business Customer,

Here's what your organization spent on Amazon Business from 10/1/2023 through 10/31/2023.

Numbers shown as of 11/4/2023

Total spend ¹	\$3,444.60
Total savings ²	\$77.60 Explore savings
Number of orders	35
Average spend per order	\$98.42

With Business Prime, you could have additional shipping savings. Sign up for [Business Prime](#) today.

You can access this information with more details on Amazon Business Analytics.

[Go to Business Analytics](#)

Thanks for choosing Amazon Business.

¹Total spend is the sum of all orders placed on your organization's business account in the time period.

²Total savings is an aggregate of Shipping savings (only for Business Prime members) & Price savings (Business pricing discounts, Quantity discounts, Progressive discounts and Custom Price discounts)

Please note: This email message was sent from a notification-only address that cannot accept incoming email. Please do not reply to this email.

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Bridges Charter School Personnel Report Nov. 13, 2023

Certificated

Certificated Employment:

Berkley-Tran, Michelle: Homeschool Teacher Student Based FTE 08/18/2022
 Campbell, Amy: Resource Teacher 1 FTE 08/12/2022
 Chisum, Megan: Teacher #62 1 FTE 08/12/2022 Grade 2
 Delgado, Norma: Teacher #101 1 FTE 08/01/2022
 Fischer, Jess: Teacher #34 1 FTE 08/12/2022 Middle School
 Keller Teri Homeschool Teacher Student Based FTE 08/18/2022
 Gore, Marsi: Teacher #33 1 FTE 08/12/2022 Grade 1
 Harris, Jeff: RTI Coordinator #104 1 FTE 08/01/2022
 Holder, Carmen: Teacher #7 1 FTE 08/12/2022 Kindergarten
 Isaacson, Katherine: Teacher #6 1 FTE 08/12/2022 Grade 3
 Lopez, Sarena: Teacher #12 1 FTE 08/12/2022 Grade 4/5
 Eskilson, Taylor: Teacher #40 1 FTE 08/12/2022 Grade 4/5
 McCarthy, Cindy: Assistant Director #74 1 FTE 07/01/2022
 Morgan, Michelle: School Counselor #98 .6875 FTE 07/01/2022
 Moss, Dendee: Teacher #13 1 FTE 08/12/2022 Grade 2
 Ornstein, Laura: Teacher #73 1 FTE 08/12/2022
 Ouerbacker, Darcie: Homeschool Teacher Student Based FTE 08/18/2022
 Rusconi-Pecchi, Alanna: Teacher #3 1 FTE 08/12/2022 Grade 1
 Sanders, John: Teacher #42 1 FTE 08/12/2022 Middle School
 Simon, Kelly: Director #1 1 FTE 07/01/2022
 Stifel, Skye: School Psychologist #118, .1 FTE 07/01/2022
 Villalpando, Tracy: Teacher #4, 1 FTE 08/18/2022

Certificated Employment by Employment Code 80021.1(b): Special Education Teaching Credential

Certificated Resignations:

Certificated Change in Hours:

Classified

Classified Employment

Beard, Lindsay: PE Specialist #30 1 FTE 8/18/2022
 Brown, Kami: Administrative Coordinator #20 1 FTE 08/18/2022
 Cayce, Katherine: Instructional Aide #126 .2250 FTE 09/11/2023
 Cayce, Katherine: Homeschool Specialist #140 .0500 FTE 09/11/2023
 Douglas, Hafiza: Office Assistant/Health Tech, #128 .86250 FTE 08/08/2022
 Freedman, Emily: Homeschool Specialist #134 .0375FTE 09/11/2023
 Gughan, Ryan: Music Specialist #93 .38750 FTE 01/03/2023

Gaughann, Ryan: Homeschool Specialist #149 .3325 FTE 08/18/2022
 Hinricher, Justyn: Childcare Leader #82 0.875 FTE 08/18/2022
 Giegel, Jennifer: Childcare assistant #68 0.28125FTE 05/15/2023
 Giegel, Jennifer: Instructional Aide #127 0.53125FTE 05/15/2023
 Koski, Courtney: Instructional AIDE #88 .6250 FTE 08/18/2022
 Loitz, Martine: Homeschool Specialist #133 .20625 FTE 09/11/2023
 Lyden, Amy: Food Service Assistant, #109 0.43125 FTE 08/10/23
 Nelson, Jeanette: Cafeteria Support #107 .78750 FTE 08/18/2022
 Parades, Veronica: Office Assistant #57 .81875 FTE 12/14/22-
 Paz, Juliana: Custodian #17 .8750 FTE 08/01/2022
 Paz, Julio: Custodian #18 .75 FTE 08/01/2022
 Pollard, Summer EL Liaison #122 .640 FTE 08/18/2022
 Richmond, Fawnne: #105 Office Assistant Homeschool .20 FTE 08/17/2023
 Ryan, Colleen: Instructional Aide #121 .63125 FTE 08/18/2022
 Schletewitz, Rebekah: Library Specialist #23 .30 FTE 08/18/2022
 Schletewitz, Rebekah: Homeschool Specialist #111 .1 FTE 08/18/2022
 Schletewitz, Rebekah: Art Specialist #56 0.6 FTE 08/18/2022
 Selim, Cori: Homeschool Specialist # 131 .075 FTE 08/18/2022
 VanHorn, Darla: Instructional Aide #64 .5750 FTE 08/18/2022
 Vega, Jennifer: Childcare Leader #139 .4250 FTE 09/11/2023

Classified Resignations:


Cunningham, Rynne: Childcare Leader #82 .38540 FTE 08/28/2023

Classified Terminations:

Coversheet

BP5141.1: Revision of Student Accident Policy

Section:	VII. Parents and Community
Item:	A. BP5141.1: Revision of Student Accident Policy
Purpose:	Vote
Submitted by:	
Related Material:	BP5141.1 Student Accidents.pdf

Bridges Charter School 	Board Policy- Student Accidents	
Policy Number: 5141.1	Adopted: 11/14/2011	Revised: 11/13/2023

Bridges School Board believes that the School makes every reasonable effort to prevent student accidents and injuries, however accidents may occur. The Director or designee shall develop procedures to ensure that first aid and/or medical attention is provided as quickly as possible and that parents/guardians are notified of accidents.

Bridges Charter school requires completion of Emergency Cards by parents or guardians every school year in order to ensure updated medical information is on file for each student.

Universal precautions shall be observed whenever it is possible that students, employees or others may have contact with blood or body fluids as a result of the accident. All staff at Bridges are trained annually in proper procedures for handling injuries involving blood and limiting exposure to blood borne pathogens.

Bridges Charter School staff shall appropriately submit a written report and document student accidents.

Procedures shall be developed for the proper handling of accidents and health-related emergencies. These procedures will be made known to all staff and shall include the following requirements:

1. Parents shall be requested to provide information regarding how they may be reached in the event of student illness or emergency.
2. Parents will be questioned regarding specific health problems such as allergies or reactions to drugs or medication, so that appropriate action may be taken for the student if the student requires medical treatment during school hours. Parents/guardians are responsible for informing school officials of their children's serious and/or chronic health conditions.
3. In all cases where the nature of an illness or an injury appears to be serious, every effort shall be made to contact the student's parent, or guardian, as soon as

possible.

4. When a student is involved in an accident involving the provision of first aid or other medical assistance, the teacher or other staff member supervising the student at the time the accident shall complete an accident report providing details about the incident to school officials.

5. Serious accidents involving students should be reported as soon as practicable to the Administration.

6. In situations where a student appears to require immediate medical assistance and the student's parents cannot be contacted, staff should proceed to seek appropriate medical services for the student.


7. Unless it is clearly unnecessary or a student's parent undertakes the responsibility for providing transportation for the student, staff should summon an ambulance to provide transportation to the emergency room at the hospital when warranted.

8. Staff members whose job descriptions require first aid and CPR training must maintain current certification for that training. Other staff members will be encouraged to obtain that training.

Coversheet

Revision of BP 9221: Board of Directors Appointment Process

Section:	XI. Governance
Item:	A. Revision of BP 9221: Board of Directors Appointment Process
Purpose:	Vote
Submitted by:	
Related Material:	Board of Directors Appointment Policy BP9221-3.pdf

Bridges Charter School 	Board Policy- Board of Directors Appointment Process	
Policy Number: BP 9221	Adopted: 3/13/2017	Revised: 12/09/2019 6/13/22

Eligibility:

Any person is eligible to be a member of the Board of Directors, without further qualifications, if he/she is 18 years of age or older, **a legal resident of the state, and** ~~a citizen of the state, a registered voter, and not legally disqualified from holding civil office.~~

Board Member Terms & Elections:

Board members shall serve a term of three years. No board member may serve more than three consecutive terms. After serving three (3) consecutive terms, a director will become eligible to serve on the Board after a one (1) year hiatus from Board service.

Nominations by Committee:

The Chairman of the Board of Directors or, if none, the President will appoint a committee to designate qualified candidates for appointment to the Board of Directors at least thirty (30) days before the date of any appointment of directors. Candidates must submit a questionnaire and 200-word statement to the nominating committee. Candidates may also submit a resume. The nominating committee shall make its report at least seven (7) days before the date of such designation or at such other time as the Board of Directors may set and the Secretary shall forward to each Board member, with the notice of meeting required by these bylaws, a list of all candidates nominated by committee.

Employees shall not serve on the Board of Directors.

Appointment of Directors:

During the May Board meeting each year, candidates will each be allotted five minutes to introduce themselves and to explain why they want to serve on the Board of Directors. The questionnaire, resume (if submitted), and 200-word statement of each candidate will be available at the Board meeting. Directors will be designated by the Board during a Board meeting held in June.

The Board may also designate Directors as necessary to fill vacant Board seats during

the year.

Vacancies on the Board of Directors may be filled by approval of the Board of the Directors or, if the number of Directors then in office is less than a quorum, by (a) the unanimous consent of the Directors then in office, (b) the affirmative vote of the majority of the Directors then in office at a regular or special meeting of the Board, or a sole remaining Director.

Resignation of Officers:

Any Director may resign by giving written notice to the Chairman of the Board, if any, or to the President, or the Secretary, or to the Board. The resignation shall be effective when the notice is given unless the notice specifies a later time for the resignation to become effective. If a Director's resignation is effective at a later time, the Board of Directors may elect a successor to take office as of the date when the resignation becomes effective.

Coversheet

Renewal of Board on Track Contract

Section:	XI. Governance
Item:	C. Renewal of Board on Track Contract
Purpose:	Vote
Submitted by:	
Related Material:	BoardOnTrack - Bridges Charter School - Renewal 2024-2025.pdf



Renewal Membership Agreement: 2024 - 2025

Term and Fee

The agreement below outlines the term and fee associated with your BoardOnTrack membership renewal. Your membership fee is due 30 days prior to the Renewal Start Date.

After you electronically sign this contract, we will send an invoice to the invoice email address listed below. Please let us know if any billing information is incorrect. It is okay to sign the contract and then let us know via email of any changes to billing information.

Member Billing Information

Member	Bridges Charter School
Billing Address	1335 Calle Bouganvilla Thousand Oaks, CA 91360
Billing Contact Name	Kami Brown
Billing Contact Role	Administrative Coordinator
Billing Contact Email Address	Kami.Brown@bridgescharter.org
Billing Contact Phone Number	(805) 394-3933

Invoice Will Be Sent To:	kami.brown@bridgescharter.org
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Membership Terms

Renewal Start Date	01 / 01 / 2024
Membership Package	Acceleration
Membership Term	1 year
Membership Fee	\$5,500.00

By signing this agreement, Bridges Charter School agrees to the terms described above.

Authorized Signature

Accepted By (Member) _____

Printed Name: _____ Date of Member Acceptance: _____

I read, understand, and accept the BoardOnTrack Terms and Conditions available [here](#). I certify that I am authorized to sign and enter into an agreement for the organization purchasing the BoardOnTrack Membership. Note: You can find BoardOnTrack's W-9 form [here](#).

Coversheet

Consideration of Approval of Santa Barbara Adventure Company Field Trip, NTE \$6,200

Section:	XV. Curriculum and Instruction
Item:	A. Consideration of Approval of Santa Barbara Adventure Company Field Trip, NTE \$6,200
Purpose:	Vote
Submitted by:	
Related Material:	SB adventure company.pdf

INVOICE



Santa Barbara Adventure Company
Po Box 208
Santa Barbara, CA 93102
(805) 884-9283
groupsales@sbadventureco.com

BILL TO:

Bridges Charter School
Bridges Charter School

Invoice No: 2439
Status: Open
Invoice Date: 03/13/2024
Due Date: 03/13/2024
Total: \$6,156.00

Service Date	Product/Service	Description	Quantity	Unit Price	Total
03/13/2024	Ropes Course Facilitation	Ropes + Olympics Combo	43.00	\$117.00	\$5,031.00
03/13/2024	Site Fee	Non-Guest Ropes Usage Fee	1.00	\$1,000.00	\$1,000.00
03/13/2024	Site Fee	State Beach	1.00	\$125.00	\$125.00

Notes


Subtotal:	\$6,156.00
Tax:	\$0.00
Invoice Amount:	\$6,156.00
Previous Payment(s):	\$0.00
Amount Due (USD)	\$6,156.00

Thank you for doing business with us!

Coversheet

BP5124: Revision of Promotion and Retention Policy

Section:	XV. Curriculum and Instruction
Item:	B. BP5124: Revision of Promotion and Retention Policy
Purpose:	Vote
Submitted by:	
Related Material:	BP5124_Promotion and Retention-2.pdf

Bridges Charter School 	Board Policy- Promotion, Retention and Acceleration Policy	
Policy Number: BP5124	Adopted: 04/08/13	Revised: 03/13/17 04/03/23 05/08/23

PURPOSE:

The **Bridges Charter School's** Governing Board expects students to progress through each grade within one school year. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic deficiencies when needed.

GENERAL POLICY:

Students may be retained or promoted only once in their K-8 school career.

A student enrolled in kindergarten may be admitted to the first grade at the discretion of the Executive Director or designee and with the consent of the parent/guardian, upon determination that the child is ready for first-grade work. (Education Code 48011)

Kindergarten Retention Criteria:

Parent/guardian and the administration may agree that a student shall continue in kindergarten for an additional school year if she/he performs below grade level standards on Kindergarten Benchmark Assessment.

Grades 1-8 Retention Criteria:

If a student is identified as performing below the minimum standard for grade promotion, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. This determination shall specify the reasons that retention is not appropriate for the student and shall include

recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement. Appeals will be heard at the school level by the Director. The burden of proof for the appeal rests with the appealing party. (Ed Code 48070.5) The teacher(s) of record for students in grades 1-8 will recommend retention for any student who meets all criteria listed below, unless the teacher(s) specify in writing that retention is not the appropriate intervention. Teachers will inform the students' parents or guardians in writing of the students' lack of progress in meeting grade level standards at the first and second trimester reporting periods, or at the end of the first semester for middle school students. Without documentation of the students' lack of progress and without documentation of interventions, students will not be retained. If retention is deemed not appropriate for the student, documentation shall include recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement. (Education Code 48070.5)

If the student does not have a single regular classroom teacher, the Executive Director or designee shall specify the teacher(s) responsible for the recommendation to promote or retain the student. (Education Code 48070.5)

2. **Continuation in Kindergarten** Students who have completed one year of kindergarten shall be admitted to first grade unless the parent/guardian and the Director or designee agrees that the student shall continue in kindergarten for not more than one additional school year. (Education Code 48011)

2.1. In the event a parent or teacher makes a suggestion for continuation in kindergarten, **Bridges Charter School** will provide an assessment to measure the academic level of the student. A team consisting of the parent(s), teacher, Director (or designee) and psychologist, will meet to determine the best placement for the student based on data and observations.

2.2. Whenever a student continues in kindergarten for an additional year, the ~~Executive~~ Director or designee shall secure an agreement, signed by the parent/guardian, stating that the student shall continue in kindergarten for not more than one additional school year. (Education Code 46300)

3. Retention at Other Grade Levels

3.1. The Executive Director or designee shall identify students who should be retained or who are at risk of being retained at the following grade levels: (Education Code 48070.5)

3.1.1. Between grades 1 and 2

3.1.2. Between grades 2 and 3

3.1.3. Between grades 3 and 4

3.1.4. Between grades 4 and 5

3.1.5. Between the end of the intermediate grades and the beginning of the middle school grades

3.1.6. Between the end of the middle school grade

3.2. Students between grades 1 and 2, grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts and mathematics shall be the basis for identifying students between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades. (Education Code 48070.5)

5. Process of Retention

5.1. When a student is identified as being at risk of retention, the Executive Director or designee shall so notify the student's parent/guardian as early in the school year as practicable. The student's parent/guardian shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student. Opportunities for remedial instruction will be provided to pupils recommended for retention or who are identified as being at risk for retention. (Education Code 48070.5)

5.1.1. The Executive Director or designee shall also provide a copy of the district's promotion/retention policy and administrative regulation to those parents/guardians who have been notified that their child is at risk of retention.

5.1.2. The teacher's recommendation and the Executive Director's decision to promote or retain a student may be appealed consistent with Governing Board policy, administrative regulation and law.

5.1.3. The burden shall be on the appealing party to show why the Executive Director's decision should be overruled. (Education Code 48070.5)

5.1.4. To appeal a teacher's recommendation, the appealing party shall submit a written request to the Executive Director or designee specifying the reasons that the teacher's decision should be overruled. The appeal must be initiated within 10 school days of the determination of retention or promotion.

5.1.5. The teacher shall be provided an opportunity to state orally and/or in writing the criteria on which his/her recommendation was based.

5.1.6. Within 30 days of receiving the request, the Executive Director or designee shall determine whether or not to overrule the teacher's recommendation. Prior to making this determination, the Director or designee may meet with the appealing party and the teacher. If the Executive Director or designee determines that the appealing party has overwhelmingly proven that the teacher's recommendation should be overruled, he/she shall overrule the teacher's recommendation.

5.1.7 The Executive Director or designee's determination may be appealed by submitting a written appeal to the Board within 15 school days. Within 30 days of receipt of a written appeal, the Board shall meet in closed session to decide the appeal. The Board's decision may be made on the basis of documentation prepared as part of the appeal process or, at the discretion of the Board, the Board may also meet with the appealing party, the teacher and the Executive Director/designee to decide the appeal. The decision of the Board shall be final.

5.1.8. If the decision of the Board is unfavorable to the appealing party, he/she shall have the right to submit a written statement of objections which shall become part of the student's record.

Students with IEPs

The Board recognizes that students on IEP's have disabilities and receive special education services and these students may not always learn things at the same rate as their peers, therefore, retention is not an option for students with IEP's unless decided by the IEP team that retention is in the best interest of the student.

6. Grade Acceleration:

When high academic achievement is evident, the Director or designee may recommend a student for acceleration to a higher grade level. The student's maturity level shall be taken in consideration in making a determination to accelerate a student.

6.1 The recommended acceleration process is as follows:

6.1.1. Submit a written referral for acceleration to the Director or designee. A referral for acceleration may be initiated by a parent/guardian, teacher, or other certificated staff member.

6.1.2 The Director, after consulting with the appropriate staff such as the prior teacher, current teacher, and members of the Student Study Team (SST), will then gather academic progress data such as work samples, letters of recommendation, standardized test scores, and other assessment data to present a packet of evidence. This packet will be presented to the SST for a recommendation. The SST team can adequately determine if the student:

- a. Is ready for the next grade level work by passing with 90% success or greater on the end of year benchmark assessment in math and English for the grade level the student is attempting to skip.
- b. On the placement assessment for the grade level the student is requesting to promote to, the student scores show (s)he is scoring at or above grade level standards in math and English.
- c. Has the physical development and social maturity consistent with his/her advanced cognitive ability.

After review by the Director, the parent(s)/ guardian(s) shall be informed of the recommendation. If the student is to be accelerated, a parent conference shall be held, and written parent consent must be obtained. A record of the conference and parent consent shall be placed in the student's cumulative folder.

1. Acceleration to First Grade from Kindergarten shall be subject to the following minimum criteria:

1.1. The student is at least five years of age.

1.2. The student has attended a ~~public school~~ kindergarten for a long enough time to enable school personnel to evaluate his/her ability.

1.3. The student is in the upper five percent of his/her age group in terms of general mental ability. This can be verified by completion of kindergarten benchmark assessment used in the Bridges' kindergarten program.

1.4. The physical development and social maturity of the student are consistent with his/her advanced mental ability.

1.5. The parent/guardian of the student has filed a written statement with the school approving the placement in first grade.