



Bridges Charter School

Board Meeting

Date and Time

Monday March 10, 2025 at 6:15 PM PDT

Location

ONSITE MEETING LOCATION

Bridges Charter School

|

1335 Calle Bouganvilla, Thousand Oaks, CA 91360

SATELLITE MEETING LOCATIONS

(required for board members joining remotely)

In Ventura County

:

1196 Portside Drive

Ventura, CA 93001

Outside Ventura County"

Community Members may choose to join in-person or via Zoom Meeting at

:

Join Zoom Meeting

<https://us02web.zoom.us/j/7670961601?pwd=eWkycUxoalo1NGJBdE5lSlh3Rk5GZz09>

Meeting ID: 767 096 1601

Passcode: 477881

ONSITE MEETING LOCATION

Bridges Charter School
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

SATELLITE MEETING LOCATIONS

(required for board members joining remotely)

In Ventura County:

Outside Ventura County"

Community Members may choose to join in-person or via Zoom Meeting at:

[Join Zoom Meeting](#)

ID: 86595436177

Passcode: 654247

Community members wishing to speak publicly must be present at the board meeting in person.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
Opening Items			
A. Record Attendance and Guests		Nikki Hashemi	1 m
B. Call the Meeting to Order		Nikki Hashemi	1 m
C. Approval of Agenda	Vote	Nikki Hashemi	2 m
D. Approval of Minutes	Approve Minutes	Nikki Hashemi	1 m
Approve minutes for Board Meeting on February 10, 2025			
II. Presentations			

III. Public Comments

Persons wishing to address the Board may do so at this time upon recognition from the President, or when the President requests comments from the Public as the Board is considering the item. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

IV. Reports 6:20 PM

A. Director's Reports	Discuss	Kelly Simon	8 m
-----------------------	---------	-------------	-----

Executive Director

- Enrollment and Lottery Report
- Bridges Edible Education Program
- Programmatic Audit

Director of Daily Operations

Director of Student Support

V. Consent Items 6:28 PM

A. Consent Items	Vote	Nikki Hashemi	2 m
------------------	------	---------------	-----

Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

6.1 Financial Reports

6.1.1 Checks

6.1.2 Financial Statements

	Purpose	Presenter	Time
6.1.3	Purchase Orders		
6.1.4	Amazon Purchases		
6.2	Personnel Report		
VI.	Personnel		
VII.	Business and Operations		6:30 PM
A.	Extension of Contract with BSA to Close the Fiscal Year	Vote Kelly Simon	5 m
<p>The fiscal year concludes June 30, 2025. Our contract with BSA ends June 30th, 2025. Therefore, in order to have a seamless transition between ExEd and BSA, we will need to contract with BSA for an additional three months to fully close out the books for the fiscal year. The quoted contracted rate is 1/8th of our 2024-2025 fees and will be approximately \$45,000.</p> <p>This contract will also allow Bridges to consult with BSA with questions regarding all prior years of operation without an additional fee.</p> <p>Approval of this item is recommended.</p>			
B.	Prop 28 Annual Report for 2023/24 and 2024/25	Vote Rudy Calasin	5 m
<p>This report articulates expenditures with Prop 28 funds.</p> <p>Approval of this item is recommended.</p>			
C.	Paychex 3 year Proposal	Vote Kelly Simon	5 m
<p>Paychex is the software recommended by ExEd for payroll processing, time keeping, and Human Resources. This software will transition our backend process to an entirely digital platform. We have negotiated the rates to \$20,273 annually, and with a multi-year agreement of three years, the initial set-up fees will be waived.</p> <p>Approval of a 3 year agreement that aligns with our ExEd contract is recommended.</p>			
D.	Second Interim Budget	Vote Rudy Calasin	10 m
<p>In the 2nd interim budget, we will present updates to the adopted budget. This budget has been reviewed by our finance committee and includes new assumptions with staffing and changes to minimum wage.</p>			

	Purpose	Presenter	Time	
Approval of this item is recommended.				
E.	CARS (Consolidated Application and Reporting System) Report	Vote	Rudy Calasin	5 m

The Consolidated Application and Reporting System (CARS) is a data collection system to apply for Categorical Program Funding and to report on the use of those funds. Bridges accepts some categorical funds that are reported through CARS.

Approval of this item is recommended.

VIII. Parents and Community

IX. Curriculum and Instruction

X. Special Projects/Programs **7:00 PM**

A.	Report on Leadership Goals	Discuss	Kelly Simon	5 m
Dr. Simon will present a mid-year report on the progress of the leadership goals.				

XI. Special Education

XII. Pupil Personnel

XIII. Support Services

XIV. Facilities

XV. Charter Policies

XVI. Governing Board **7:05 PM**

A.	Board Resolution -- Bridges is a Welcoming District for All Students	Vote	Kelly Simon	5 m
-----------	--	------	-------------	-----

A Board Resolution is a formal written document that states the official position of a school board on a particular issue, essentially signifying a stance on a matter, often used to express support or opposition to a policy or action within the community; it is a

	Purpose	Presenter	Time
<p>way for the board to communicate their sentiment on an issue to the community and stakeholders. Therefore, in order to articulate the values that Bridges Charter School as a welcoming District for all students, the Governance Committee wrote, reviewed, and recommends approval of the attached resolution.</p>			

A Board discussion will be invited.

B.	Title IX Policy	Vote	Skye Stifel	5 m
<p>Given the Federal Executive Order, schools are required to revise Title IX policies. This policy has been reviewed by our attorneys.</p>				

Approval of this item is recommended

XVII. Pending Agenda Items

XVIII. Closed Session

XIX.	Closing Items			7:15 PM
-------------	----------------------	--	--	----------------

A.	Adjourn Meeting	Vote	Nikki Hashemi	1 m
-----------	-----------------	------	---------------	-----