



Bridges Charter School

Board Meeting

Date and Time

Monday November 18, 2024 at 6:00 PM PST

Location

ONSITE MEETING LOCATION

Bridges Charter School

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1335 Calle Bouganvilla, Thousand Oaks, CA 91360

SATELLITE MEETING LOCATIONS

(required for board members joining remotely)

In Ventura County

:

1196 Portside Drive

Ventura, CA 93001

Outside Ventura County"

Community Members may choose to join in-person or via Zoom Meeting at

:

Join Zoom Meeting

<https://us02web.zoom.us/j/7670961601?pwd=eWkycUxoalo1NGJBdE5lSlh3Rk5GZz09>

Meeting ID: 767 096 1601

Passcode: 477881

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Community members wishing to speak publicly must be present at the board meeting in person.

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Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Katerina Yevmenkina	1 m
B. Call the Meeting to Order		Katerina Yevmenkina	1 m
C. Approval of Agenda	Vote	Katerina Yevmenkina	2 m
D. Approve Minutes	Approve Minutes	Katerina Yevmenkina	5 m
Approve minutes for Board Meeting on October 14, 2024			

	Purpose	Presenter	Time
II. Presentations			6:09 PM
A. Introduction from Brandy Yee, PhD, Potential Board Member Dr. Bandy Yee is a professor in the Education Department at CLU and has submitted an application to join Bridges Charter School's board. Dr. Yee has met with Ms. Yevmenkina and Dr. Simon regarding her interest, and the Governance Committee has reviewed her application materials. The Governance Committee recommends appointment to our Board of Directors. Dr. Yee will share her background and interest with the Board and will take any questions from our Board.	Discuss	Katerina Yevmenkina	5 m
B. Proposal from BSA BSA will join the board to present their response to our RFP for backend business providers. The Board will have an opportunity to ask questions.	FYI	Kelly Simon	10 m
C. Proposal from Delta Managed Solutions Delta Managed Solutions will join the board to present their RFP for Backend Business Services. The Board will have an opportunity to ask questions.	FYI	Kelly Simon	10 m
D. Proposal from CSMC Charter School Management Center will join the Bridges Board to share their scope of services and plan for submitting a proposal.	Discuss	Kelly Simon	10 m
E. Report from Marlo Hartsuyker, VCOE Director of Charter School Support and Oversight	FYI	Marlo Hartsuyker	2 m
F. Report from PAC PAC President, Abby Cluster, will join the Board to share updates from our PAC.	FYI	Kelly Simon	5 m
G. Reports from the Directors Executive Director Report <ul style="list-style-type: none"> • ERC Update • Bridges' Holiday Giving Tree • Process for Reviewing Requests for Proposals • Budget Update • Farm to Table Program Update Director of Daily Operations Report	Discuss	Kelly Simon	15 m

- Mountain Fire
- Bridges Bash

Director of Student Success Report

- 8th Grade Rite of Passage
- SEL Program Monitoring

III. Public Comments

Persons wishing to address the Board may do so at this time upon recognition from the President, or when the President requests comments from the Public as the Board is considering the item. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

IV. Governing Board

7:06 PM

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|----|---|------|------------------------|-----|
| A. | Consideration of Resignation of Nicole Taylor | Vote | Katerina
Yevmenkina | 3 m |
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Following a prolonged absence and an absence of communication with the Board and Administration, the board will consider a resignation of Nicole Taylor's board seat.

Approval of this item is recommended.

V. Reports

VI. Consent Items

7:09 PM

- | | | | | |
|----|---------------|------|------------------------|-----|
| A. | Consent Items | Vote | Katerina
Yevmenkina | 2 m |
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Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed

	Purpose	Presenter	Time
under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.			
6.1	Financial Reports		
6.1.1	Checks		
6.1.2	Financial Statements		
6.1.3	Purchase Orders		
6.1.4	Amazon Purchases		
6.2	Personnel Report		

VII. Business and Operations 7:11 PM

A.	Board on Track Contract 25-26	Vote	Kelly Simon	5 m
For the Board's consideration is the 2025-2026 contract with Board on Track.				
Approval of this item is recommended.				
B.	Consideration of 2% off schedule bonus for Bridges Staff	Vote	Kelly Simon	5 m
After reviewing projections for our first interim budget, we would like the board to consider a 2% off schedule bonus for our staff before the holidays. This bonus will be included in our 1st interim budget presented to the Board in December.				
Approval is recommended.				
C.	Library Media Specialist Job Description	Vote	Cindy McCarthy	5 m
This job description has been written to better represent the many responsibilities that our current librarian position serves within our community. It is reflective of the work the position not only holds within the library working with students and supporting staff but also developing curriculum and community outreach.				
Approval of this item is recommended.				
D.	Library Media Specialist Salary Schedule	Vote	Cindy McCarthy	5 m
This salary schedule is written to accompany the Library Media Specialist job description. Approval of this item is recommended.				

	Purpose	Presenter	Time
E. Updated Intervention Salary Schedule	Vote	Cindy McCarthy	5 m
The attached salary schedule includes additional steps for the Intervention Specialist Salary schedule to align with the other specialist salary schedules.			

Approval of this item is recommended.

VIII. Parents and Community

IX. Curriculum and Instruction

X. Special Projects/Programs

7:36 PM

A. WASC Mid-Cycle Report	Vote	Kelly Simon	5 m
For the Board's review is our WASC Mid-Cycle Report. Our WASC Visit is scheduled virtually for December 11th.			

Approval of this item is recommended.

B. Arts and Music Discretionary Block Grant	Vote	Kelly Simon	3 m
Attached for the Board's review is Bridges' plan for the Arts and Music Discretionary Block Grant.			

Approval is recommended.

C. CBO Training for Executive Director, NTE \$5950	Vote	Katerina Yevmenkina	5 m
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As registration closes on December 12th, Dr. Simon requests board approval to register for the 15-week CBO course for Charter Leaders that begins in January. The course is \$5,900 not inclusive of travel expenses for two on-site classes in Sacramento. Budget development and fiscal oversight is a key piece of the Executive Director's responsibilities, and as we consider transitioning backend office providers, it is crucial that our Leadership team has more nuanced insights into budgeting, compliance, oversight, and accounting specific to charter schools.

Approval of this item is recommended.

XI. Special Education

	Purpose	Presenter	Time
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XII. Pupil Personnel			
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XIII. Support Services			
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XIV. Facilities			
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XV. Charter Policies			
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XVI. Closed Session			
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XVII. Personnel			
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XVIII. Closing Items			7:49 PM
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A. Adjourn Meeting	Vote	Katerina Yevmenkina	1 m
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