



Bridges Charter School

Board Meeting

Date and Time

Monday August 12, 2024 at 6:15 PM PDT

Location

ONSITE MEETING LOCATION

Bridges Charter School

|

1335 Calle Bouganvilla, Thousand Oaks, CA 91360

SATELLITE MEETING LOCATIONS

(required for board members joining remotely)

In Ventura County

:

1196 Portside Drive

Ventura, CA 93001

Outside Ventura County"

Community Members may choose to join in-person or via Zoom Meeting at

:

Join Zoom Meeting

<https://us02web.zoom.us/j/7670961601?pwd=eWkycUxoalo1NGJBdE5lSlh3Rk5GZz09>

Meeting ID: 767 096 1601

Passcode: 477881

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Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
Opening Items			
A. Record Attendance and Guests		Katerina Yevmenkina	1 m
B. Call the Meeting to Order		Katerina Yevmenkina	1 m
C. Approval of Agenda	Vote	Katerina Yevmenkina	2 m
D. Approval of Minutes	Approve Minutes	Katerina Yevmenkina	3 m
Approve minutes for Board Meeting on June 17, 2024			

	Purpose	Presenter	Time
E. Approval of Minutes 11-17-2024	Approve Minutes	Katerina Yevmenkina	3 m
II. Presentations			6:25 PM
A. Report from Marlo Hartsuyker, VCOE Director of Charter School Support and Oversight	FYI	Marlo Hartsuyker	2 m
B. Parsec Presentation	FYI	Kelly Simon	15 m
Parsec will join the Board to share opportunities for the Board to view and utilizing our school's data dashboard in order to monitor success of school programs.			
C. Reports from the Directors	FYI	Kelly Simon	5 m
Executive Director			
Director of Daily Operations			
Director of Student Support			
III. Public Comments			
<p><i>Persons wishing to address the Board may do so at this time upon recognition from the President, or when the President requests comments from the Public as the Board is considering the item. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.</i></p>			
IV. Governing Board			6:47 PM
A. Convene Organizational Meeting	Vote	Katerina Yevmenkina	2 m
B. Election of Officers -- President	Vote	Kelly Simon	2 m
<p>The president will preside over board meetings, work with the CEO to set board meeting agendas, will be the direct liaison between the CEO and the board, and will monitor success of board committees. The board president will serve as the chair of</p>			

	Purpose	Presenter	Time
the Governance Committee and the CFO of the school, leading the school's Finance Committee.			
C.	Election of Officers - Vice President	Vote	Katerina Yevmenkina
			2 m
In the absence of the Board President, the Vice President will take on all outlined duties of the Board President.			
D.	Election of Officers - Parliamentarian	Vote	Katerina Yevmenkina
			2 m
The Parliamentarian will assist in the drafting and interpretation of bylaws, and help to ensure public decorum and conduct of Board meetings.			
E.	Election of Officers - Secretary	Vote	Katerina Yevmenkina
			2 m
The board secretary will primarily be responsible for taking accurate minutes during public board meetings.			

V. Reports

VI. Consent Items 6:57 PM

A.	Consent Items	Vote	Katerina Yevmenkina	2 m
Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.				
6.1	Financial Reports			
6.1.1	Checks			
6.1.2	Financial Statements			
6.1.3	Purchase Orders			
6.1.4	Amazon Purchases			
6.2	Personnel Report			

VII. Business and Operations 6:59 PM

	Purpose	Presenter	Time
A. Updated Salary Schedule	Vote	Kelly Simon	2 m
The Salary Schedule has been updated to reflect the inclusion of the Environmental Education and Nutrition Specialist approved at our last board meeting, as well as the Lead Homeschool Teacher position. An update to the the header columns on the Certificated teaching columns is also noted. Approval of this item is recommended.			
B. Renewal of CCSA Membership	Vote	Kelly Simon	5 m
As members of CCSA, we have access to resources for Charter administrators, and we receive discounts on conference registration.			
Approval of this item is recommended.			
C. Annual Conflict of Interest BP 9270	Vote	Cindy McCarthy	5 m
approval of this item is recommended.			
D. 2024 Local Agency Biennial Notice	Vote	Cindy McCarthy	5 m
Approval of this item is recommended.			
E. Updated Bell Schedule 24-25	Vote	Cindy McCarthy	5 m
approval of this item is recommended.			
F. Family Handbook 24-25 SY Updates	Vote	Cindy McCarthy	5 m
Our handbook has been updated to reflect the updates to the new changes in Ed Code in regards to the acceptable reason for an "Excused Absence". The new list can be found in our handbook starting on Pg 8			
<ul style="list-style-type: none"> • expands a student's allowed excused absence to attend a religious retreat to one full day per semester instead of 4 hours. The student's parent or guardian must request the excused absence in writing, and the principal or designated representative must approve. • extends a student's permitted absence to attend the funeral services of an immediate family member from one day for an in-state service and three days for an out-of-state service to no more than five days regardless of the location of the funeral. This expansion aims to give students additional time to grieve. In addition, SB 350 allows for excused absences of up to three days for a student to access victim or grief support services or participate in safety planning as it relates to the death of the student's immediate family member. 			
Approval of this item is recommended.			

	Purpose	Presenter	Time
G. ExEd Contract	Discuss	Kelly Simon	9 m

The board will have an opportunity to review and discuss a contract with ExEd for backend business services.

H. Job Description for Lead Homeschool Teacher	Vote	Kelly Simon	2 m
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With the growth of our homeschool program, we have a need to create a position that supports the additional students. This position has been included in our approved budget.

Approval of this Job Description is recommended.

VIII. Parents and Community

IX. Curriculum and Instruction

X. Special Projects/Programs 7:37 PM

A. Create Annual Leadership Goals	Discuss	Kelly Simon	15 m
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The board will provide feedback on expectations and goals for the 2024-2025 school year.

XI. Special Education

XII. Pupil Personnel

XIII. Support Services

XIV. Facilities

XV. Charter Policies 7:52 PM

A. Master Agreement	Vote	Kelly Simon	5 m
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Revisions to the Independent Study Master Agreement have been made to reflect changes in Independent Study legislation that were a part of the trailer bill.

B. Independent Study Policy Revisions	Vote	Kelly Simon	5 m
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	Purpose	Presenter	Time
The Independent Study Policy has been revised to reflect changes made by the legislature in the trailer bill. Approval is required before the start of the school year.			
C.	Attendance Policy Revision BP 5110	Vote	Cindy McCarthy
	BP 5110 has been reviewed and updated in collaboration with YM&C to meet new state guidelines in regards to all updates in attendance laws as it pertains to public and charter schools in the state of California. Our attendance letters will be updated to match the policy once approval has been granted. Approval of this item is recommended.		

XVI. Closed Session

XVII. Personnel

XVIII. Closing Items

8:07 PM

A.	Adjourn Meeting	Vote	Katerina Yevmenkina	1 m
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