



Bridges Charter School

Board Meeting

Date and Time

Monday May 13, 2024 at 6:15 PM PDT

ONSITE MEETING LOCATION

Bridges Charter School
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

SATELLITE MEETING LOCATIONS

(required for board members joining remotely)

In Ventura County:

1196 Portside Drive
Ventura, CA 93001

Outside Ventura County"

Community Members may choose to join in-person or via Zoom Meeting at:

Join Zoom Meeting

<https://us02web.zoom.us/j/7670961601?pwd=eWkycUxoalo1NGJBdE5lSlh3Rk5GZz09>

Meeting ID: 767 096 1601

Passcode: 477881

Community members wishing to speak publicly must be present at the board meeting in person.

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Agenda

| | Purpose | Presenter | Time |
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I. Opening Items

6:15 PM

Opening Items

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|-----------|--|-----------------|---------------------|-----|
| A. | Record Attendance and Guests | | Katerina Yevmenkina | 1 m |
| B. | Call the Meeting to Order | | Katerina Yevmenkina | 1 m |
| C. | Approval of Agenda | Vote | Katerina Yevmenkina | 2 m |
| D. | Approval of Minutes | Approve Minutes | Katerina Yevmenkina | 3 m |
| | Approve minutes for Board Meeting on April 8, 2024 | | | |
| E. | Approve Minutes from June 2023 | Approve Minutes | Kelly Simon | 5 m |

II. Presentations

6:27 PM

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| A. | Reports from PAC | FYI | Kelly Simon | 5 m |
| | A representative from PAC will join the board to share updates on fundraising and upcoming events. | | | |
| B. | Report from Marlo Hartsuyker, VCOE Director of Charter School Support and Oversight | FYI | Marlo Hartsuyker | 2 m |
| C. | LCAP Public Hearing | Discuss | Kelly Simon | 10 m |
| | Dr. Simon will share the LCAP Goals and Action Steps and invite feedback and questions from the Board. | | | |

III. Public Comments

Persons wishing to address the Board may do so at this time upon recognition from the President, or when the President requests comments from the Public as the Board is considering the item. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your

presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

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| IV. Reports | 6:44 PM |
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| A. Reports from the Directors | FYI | Kelly Simon | 15 m |
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1. Upcoming Audit with Clifton, Larsen, & Associates
2. Programmatic Audit with County Office of Education
3. End of year events
4. Enrollment and Attendance

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| V. Consent Items | 6:59 PM |
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| A. Consent Items | Vote | Katerina Yevmenkina | 2 m |
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Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

- 6.1 Financial Reports
 - 6.1.1 Checks
 - 6.1.2 Financial Statements
 - 6.1.3 Purchase Orders
 - 6.1.4 Amazon Purchases

- 6.2 Personnel Report

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| VI. Personnel |
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| VII. Business and Operations | 7:01 PM |
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| A. Annual Statement of Need | Vote | Kelly Simon | 5 m |
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| | Purpose | Presenter | Time | |
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| <p>In order to utilize emergency credentials next year (CLAD, PIP, STIP, etc) the board needs to approve the attached Annual Statement of Need for 30 Day Sub Permits. This needs to be on file every year so that it is ready to go with CTC should it be requested.</p> <p>Approval of this item is recommended.</p> | | | | |
| B. | Declaration of Need for Highly Qualified Educators 23-24 | Vote | Kelly Simon | 5 m |
| <p>In order to utilize emergency credentials next year (CLAD, PIP, STIP, etc) we need to have board approval for the Declaration of Need for Fully Qualified Educators. This need to be on file every year so that it is ready to go with CTC should it be requested.</p> <p>Approval of this item is recommended.</p> | | | | |
| C. | Declaration of Need for Highly Qualified Educators 24-25 | Vote | Kelly Simon | 5 m |
| <p>In order to utilize emergency credentials next year (CLAD, PIP, STIP, etc) we need to have board approval for the Declaration of Need for Fully Qualified Educators. This need to be on file every year so that it is ready to go with CTC should it be requested.</p> <p>Approval of this item is recommended</p> | | | | |
| D. | Ratify Calendar for ELOP Days | Vote | Kelly Simon | 3 m |
| <p>Extensions was open on April 2,3,4 whereas the Board Approved Calendar reflects ELOP dates as 3,4,5. The April 2nd, 3rd, and 4th dates were offered for care to all families with qualifying income, and the Board needs to ratify the calendar to reflect these dates.</p> <p>Approval of this calendar is recommended.</p> | | | | |
| E. | 2024-2025 Family Handbook (Draft) | Vote | Cindy McCarthy | 5 m |
| <p>Approval of this item is recommended.</p> | | | | |
| F. | Sub hourly rate | Vote | Cindy McCarthy | 5 m |
| <p>approval of this item is recommended</p> | | | | |
| G. | Draft Violence Workplace Plan | Vote | Cindy McCarthy | 5 m |
| <p>Approval of this item is recommended</p> | | | | |

| | Purpose | Presenter | Time |
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| H. Extend Contract with Abel Business Solutions April-September, NTE \$9000 | Vote | Kelly Simon | 7 m |

Erin Abel has been leading our social media platforms and developing an integrated marketing strategy for our local community. She is networking with local preschools and is helping me plan a Realtors Day at Bridges. She has been making daily posts on all social media platforms and monitoring the traffic of our platforms. She's been coordinating communication of school events for dissemination on social media platforms and making recommendations for reputation monitoring.

The fees are for \$1200 paid monthly.

It is my strong recommendation that we continue this contract through the summer and re-assess the value after looking at metrics in September.

Approval is recommended.

VIII. Parents and Community

IX. Curriculum and Instruction

X. Special Projects/Programs

XI. Special Education

XII. Pupil Personnel

XIII. Support Services

XIV. Facilities

7:41 PM

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| A. Safe and Sound Security Contract NTE \$4132.11 | Vote | Kelly Simon | 5 m |
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We request the Board's approval of the 5 year license for the Verkada Guest Entry system. We will not be renewing our Raptor License as the Front office staff has been happier with the functionality of the Verkada entry system.

| | Purpose | Presenter | Time |
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| This is a one time fee for five years of licensing. Approval of this contract is recommended. | | | |

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| B. | Safe and Sound Environmental Sensors NTE \$6226 | Vote | Kelly Simon | 5 m |
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To accompany our Tobacco and Vaping awareness campaigns and policies for our older students, we recommend the approval of a contract with Safe and Sound Security to install Environmental Sensors in the middle school restrooms. This contract has been reviewed by the board, and the fees have been reduces as a result of further negotiation.

This contract is approving the installation, supplies, and licensing of materials for 5 years.

Approval is recommended.

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| XV. Charter Policies | 7:51 PM |
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| A. | Tobacco Free Policy | Vote | Cindy McCarthy | 3 m |
| Approval of this item is recommended. | | | | |

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| B. | Revision of BP 4151.9: Catastrophic Leave Policy | Vote | Kelly Simon | 2 m |
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The Governance Committee has reviewed this policy twice with feedback from Charter Safe, and analysis of similar policies at other charter schools. Teachers have had an opportunity to review this policy and provide feedback on it. We have shifted some practices around requests for Catastrophic Leave, and we have more clearly articulated the qualifying events for Catastrophic Leave.

We recommend approval of this policy.

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| XVI. Governing Board | 7:56 PM |
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| A. | Consideration of Reducing Board Seats from 6 to 5 | Vote | Kelly Simon | 2 m |
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The Governance committee has considered the pros and cons of a 5 and 6 member board and recommends that the Board vote to reduce the size of the Board from six members to five members. Currently the sixth seat is vacant.

Approval of this reduction is recommended.

| | Purpose | Presenter | Time |
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| B. Consideration of Appointing Nicole Taylor as Board Member for second term Nicole Taylor's board seat expires in June, and she has offered to extend her term for another three year term. The Governance Committee has recommended her term to be renewed. Approval of this appointment is recommended. | Vote | Kelly Simon | 2 m |
| C. Board Meeting Schedule for 2024-2025 For the board's consideration is the proposal for the 2024-2025 meeting schedule for SY 2024-2025. Feedback will be welcomed. Approval of the schedule is recommended. | Vote | Kelly Simon | 3 m |

XVII. Pending Agenda Items

XVIII. Closed Session

8:03 PM

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| A. Business Pursuant to Government Code § 54957 (b)~ Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee. 1 Case ID Employee # 354555967 | | | 5 m |
| B. Business pursuant to Government Code 54956.9(d)(2) Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) | | | 5 m |

XIX. Closing Items

8:13 PM

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| A. Adjourn Meeting | Vote | Katerina Yevmenkina | 1 m |
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