

Whole Child. Whole Family.
Whole Community.



Bridges Charter School

Board Meeting

Date and Time

Monday August 14, 2023 at 6:15 PM PDT

ON-SITE MEETING LOCATION

Bridges Charter School
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

SATELLITE MEETING LOCATIONS

(required for board members joining remotely):

In Ventura County:

1196 Portside Drive
Ventura, CA 93001

Outside Ventura County:

201 Marquette Ave NW
Albuquerque, NM 87102

Community Members may choose to join in-person or via Zoom Meeting at:

[Join Zoom Meeting](#)

ID: 85692113923

Passcode: 445470

Community members wishing to speak publicly must be present at the board meeting in person.

Agenda

| | Purpose | Presenter | Time |
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| I. | Opening Items | | 6:15 PM |
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| A. | Record Attendance | Ozge Gunday Heerma | 1 m |
| B. | Call the Meeting to Order | Ozge Gunday Heerma | |

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| II. | Branding/Marketing | | |
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| III. | Governance | | 6:16 PM |
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| A. | Consideration of Resignation of Dr. Keith Wheeler | Vote Ozge Gunday Heerma | 2 m |
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The board will consider accepting the resignation of Keith Wheeler from the Board of Directors

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| IV. | Convene Organizational Meeting | | 6:18 PM |
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| A. | Election of Officers - President | Vote Ozge Gunday Heerma | 2 m |
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The president will preside over board meetings, work with the CEO to set board meeting agendas, will be the direct liaison between the CEO and the board, and will monitor success of board committees. The board president will serve as the chair of the Governance Committee and the CFO of the school, leading the school's Finance Committee.

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| B. | Election of Officers - Vice President | Vote Ozge Gunday Heerma | 2 m |
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| In the absence of the Board President, the Vice President will take on all outlined duties of the Board President. | | | |
| C. | Election of Officers - Parliamentarian | Vote | Ozge Gunday Heerma |
| The Parliamentarian will assist in the drafting and interpretation of bylaws, and help to ensure public decorum and conduct of Board meetings. | | | |
| D. | Election of Officers - Secretary | Vote | Ozge Gunday Heerma |
| The board secretary will primarily be responsible for taking accurate minutes during public board meetings. | | | |

V. Business and Operations 6:26 PM

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| A. | Spring release of the 2023-24 Consolidated Application. | FYI | Rudy Calasin | 5 m |
| Rudy will present the 2022–23 Title II, Part A Fiscal Year Expenditure Report, 12 Months A report of year-to-date expenditures by activity. Activity period covered is July 1, 2022 through June 30, 2023. | | | | |
| B. | Board Resolution 457(b) plan for classified employees. | Vote | Rudy Calasin | 5 m |
| This would allow the sites to provide classified employees a savings option in addition to the existing 403(b) option. A 457 allows an employee to make withdrawals upon retirement without penalty rather than waiting until they are 59 ½ which is the age requirement for a 403(b). | | | | |
| C. | Expanded Learning Opportunity Calendar for Non School Days | Vote | Kelly Simon | 5 m |
| As part of the Expanded Learning Program, we are required to offer an enrichment program for 30 additional non school days. We request that the board approve the following dates for offering our enrichment program to families who meet income eligibility: August. 14-18, 21, 22 September. 25 November. 1, 20, 21, 22 | | | | |

| | Purpose | Presenter | Time |
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| December. 21, 22 | | | |
| January. 3, 4, 5 | | | |
| February. 14, 15 | | | |
| March. 4 | | | |
| April. 3, 4, 5 | | | |
| May. 24 | | | |
| June. 14, 17-21 | | | |

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| D. | Updated Contract for Parsec Education | Vote | Kelly Simon | 5 m |
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This is the updated contract for Parsec Education. Parsec is the education software for data analysis and tracking progress of student success.

Approval of this item is recommended.

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| E. | Renewal of the CCSA Membership 23-24 School Year | Vote | Kelly Simon | 5 m |
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The California Charter School Association is the prominent charter advocacy group in the state. CCSA provides its member schools with their expertise that includes legislative updates, local advocacy, research, and a community of support. Bridges benefits from its' membership with CCSA, and approval of this item is recommended.

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| VI. | Personel | | 6:51 PM |
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| A. | Calendar Schedule for School Psychologist | Vote | Kelly Simon | 5 m |
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A calendar to reflect 190 days is being recommended which is an increase of 10 work days for the school psychologist; this allows the school psychologist to participate in staff development, to participate in planning with the administrative team, to design schedules for meetings, and to lead meetings with teachers about students on IEP's, 504's, and SST's.

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| B. | 10 Additional Days for School Psychologist | Vote | Kelly Simon | 5 m |
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It is recommended that the board retroactively approve an additional 10 worked days for the 2022-2023 school year for our school psychologist.

Dr. Stifel logged an additional 10 days assisting with scheduling, class placements, meetings with incoming families, and supporting teachers and staff.

Approval of this item is recommended.

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| C. 3 Additional Days for Administrative Coordinator It is recommended that the board approve three additional days over contract in July for the Administrative Coordinator who managed school business when the office was closed. | Vote | Kelly Simon | 5 m |
| VII. Safety Committee | | | |
| VIII. Board Policies | | | 7:06 PM |
| A. Board Resolution: Local Authorization The governing board of a school may assign credentialed teachers, other than an emergency permit to teach any subjects in departmentalized classes in kindergarten or grades 1 to 12, provided that the governing board verifies, prior to the assignment, that the teacher has adequate knowledge of each subject to be taught and the teacher consents to the assignment; and, the governing board believes that Education Code Section 44258.3 gives much needed flexibility to Bridges in regards to teacher assignments; and monitoring by the subject matter specialists will ensure the appropriateness of teacher assignments matter made under this provision. This resolution specifically allows us to consider alternative assignments for credentialed teachers who may not meet specific credentialing requirements for a subject assigned to them. Approval of this item is recommended. | Vote | Kelly Simon | 5 m |
| IX. Technology | | | |
| X. Closed Session | | | 7:11 PM |
| A. Business Pursuant to Government Code § 54957 (b)~ Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee. 1 Case ID 1000132 | Discuss | Kelly Simon | 15 m |
| XI. Closing Items | | | 7:26 PM |
| A. Adjourn Meeting | Vote | | |