

Whole Child. Whole Family.  
Whole Community.



# Bridges Charter School

## Special Board Meeting

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### Date and Time

Wednesday June 14, 2023 at 2:00 PM PDT

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### ON-SITE MEETING LOCATION

Bridges Charter School  
Room 14  
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

### SATELLITE MEETING LOCATIONS

(required for board members joining remotely):

In Ventura County:

1196 Portside Drive  
Ventura, CA 93001

Outside Ventura County:

Community Members may choose to join in-person or via Zoom Meeting at:

[Join Zoom Meeting](#)

ID: 82510814446

Passcode: 330247

Community members wishing to speak publicly must be present at the board meeting in person.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>2:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Mike Louderback	1 m
<b>B.</b> Call the Meeting to Order		Mike Louderback	
<b>C.</b> Approval of Agenda	Vote	Mike Louderback	2 m
<b>D.</b> Approval of Minutes	Approve Minutes	Michael Louderback	3 m
Approve minutes for Board Meeting on May 8, 2023			
<b>E.</b> Approval of Minutes	Approve Minutes	Mike Louderback	3 m
Approve minutes for Board Meeting on May 19, 2023			
<b>II. Presentations</b>			<b>2:09 PM</b>
<b>A.</b> Marlo Hartsuyker, Director of Charter Schools Support and Oversight			5 m
<b>B.</b> Local Control and Accountability Plan	Vote	Kelly Simon	12 m
Given stakeholder input and consultation with the SELPA, Dr. Simon will present the annual Local Control and Accountability Plan for board approval. The plan includes goals, action steps, and metrics for measuring the success of the goals.			
Approval of this item is recommended.			
<b>C.</b> Local Indicators	Vote	Kelly Simon	7 m
Up for board approval are our Local Indicators that will be published to the public Dashboard. Local Indicators are self-assessments of the school's progress in meeting the needs of our students.			
Approval of this item is recommended.			
<b>D.</b> PAC Report	FYI	Kelly Simon	5 m
A year end report will be provided by the PAC.			
<b>III. Public Comments</b>			<b>2:38 PM</b>

	Purpose	Presenter	Time
<p><i>Persons wishing to address the Board may do so at this time upon recognition from the President, or when the President requests comments from the Public as the Board is considering the item. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.</i></p>			

<b>A.</b>	Public Comments	FYI	Mike Louderback	10 m
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<b>IV.</b>	<b>Reports</b>			<b>2:48 PM</b>
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<b>A.</b>	Governing Board	FYI	Katerina Yevmenkina	10 m
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Board Member Reports

- President - Mike Louderback
- Governance -Mike Louderback
- Budget -- Katerina Yevmenkina
- Charter Excellence -Ozge Heerma

<b>B.</b>	Director and Assistant Director Reports	FYI	Kelly Simon	20 m
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**Director --**

- Summer professional development and planning for Fall
- Acknowledgement of Mike Louderback's service to Bridges
- Thank you to the Brinker Family for donation
- Update on Farm to Table Grant and Limeade stand

**Assistant Director-**

End of Year Celebrations

- Bridging Ceremonies
- 8th Grade Culmination

<b>V. Consent Items</b>			<b>3:18 PM</b>
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<b>A. Consent Items</b>	Vote	Michael Louderback	2 m
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Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

- 6.1 Financial Reports
  - 6.1.1 Checks
  - 6.1.2 Financial Statements
  - 6.1.3 Purchase Orders
  - 6.1.4 Amazon Purchases

6.2 Personnel Report

<b>VI. Business and Operations</b>			<b>3:20 PM</b>
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<b>A. Approval of CharterSafe Insurance Agreement for 2023-2024, NTE \$87,835.00</b>	Vote	Kelly Simon	5 m
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Up for renewal is our annual contract with Charter Safe. Notably, our property and liability rates are decreasing by almost \$6k.

Approval of this item is recommended.

<b>B. 2023-2024 CA-ERP Escape Frontline Agreement, NTE \$5,518.03</b>	Vote	Cindy McCarthy	5 m
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For your approval is the 2023-2024 CA-ERP Escape Frontline Agreement. Approval of this item is recommended.

<b>C. 2023-2024 STS Education- Chromebooks NTE \$13,732.75</b>	Vote	Kelly Simon	5 m
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Bridges has a need to replace 60 chromebooks that are broken or outdated and no longer supported for the 2023-2024 school year.

Approval is recommended

	Purpose	Presenter	Time
<b>D.</b> 2023-2024 Adopted Budget	Vote	Rudy Calasin	15 m
<p>The 2023-2024 budget projections will be presented. This budget was reviewed and discussed by the budget committee.</p> <p>The budget committee recommends approval of this item.</p>			
<b>E.</b> Approval of 2023-24 Proposition 30 Report	Vote	Rudy Calasin	5 m
<p>Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.</p> <p>The revenues generated from Proposition 30 are deposited into a state fund called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the Local Control Funding Formula (LCFF) amount. A corresponding reduction is made to an LEA or charter school's LCFF state aid equal to the amount of their EPA entitlement. LEAs will receive EPA payments quarterly.</p> <p>Approval of this item is recommended</p>			
<b>F.</b> Approval of Year End Resolutions from BSA for Fiscal Year 2023-2024	Vote	Kelly Simon	5 m
<p>Year End Resolutions allow VCSBSA to process our monetary/fiscal responsibilities during the summer when Bridges is closed.</p> <p>Approval is recommended.</p>			
<b>G.</b> 2022-23 CARS Winter Release	Vote	Rudy Calasin	5 m
<p>Approval of this item is recommended</p>			
<b>H.</b> Arts, Music and Instructional Materials Discretionary Block Grant Expenditure Plan	Vote	Kelly Simon	5 m
<p>The state approved the Arts, Music, and Instructional Materials Discretionary Block Grant that allows for local discretion on allocating the funds. We plan to allocate the funds to offset existing employee salaries.</p> <p>Approval of this item is recommended</p>			
<b>I.</b> School Food Authority Contract 2023-2024	Vote	Cindy McCarthy	5 m

	Purpose	Presenter	Time
For your approval is the School Food Authority Contract for the 2023-2024 school year. There is a small increase in price. The contract was edited to meet state compliance guidelines.			
<b>J.</b>	Consideration of Agreement with BSA, 2023-2024	Vote	Kelly Simon
	BSA provides professional and business services to school districts and charter schools located in Ventura County. The contract attached outlines the agreement with BSA for the 2023-2024 school year.		
	Approval of this item is recommended.		
<b>K.</b>	2023-2024 Bell Schedule	Vote	Cindy McCarthy
	For your approval is the projected universal bell schedule for the school year 2023-2024. You will notice we are moving back to a universal start and end time for the school. Approval of this item is recommended.		
<b>L.</b>	Calendar for 2023-2024	Vote	Cindy McCarthy
	Reflected on our calendar for the school year 2023-2024 you will notice a small edit showing our extended school year dates for the summer of 2024. The approval of this calendar is recommended.		
<b>M.</b>	23-24 Updated Employee Handbook (Draft)	Vote	Cindy McCarthy
	Approval of this item is recommended.		
<b>VII.</b>	<b>Personnel</b>		<b>4:33 PM</b>
<b>A.</b>	Job Description for Specialists	Vote	Cindy McCarthy
	This is a new job description for a generic/homeschool specialist job description. Approval of this item is recommended.		
<b>VIII.</b>	<b>Parents and Community</b>		
<b>IX.</b>	<b>Charter Policies</b>		
<b>X.</b>	<b>Facilities</b>		<b>4:35 PM</b>
<b>A.</b>	Prop 39 Agreement with CVUSD	FYI	Kelly Simon
			5 m

	Purpose	Presenter	Time
For the board's review, attached is the fully executed agreement with the District for the one year lease of our facility.			

<b>XI.</b>	<b>Curriculum and Instruction</b>		<b>4:40 PM</b>
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| <b>A.</b> | 2023-2024 SY Kendall Hunt Publishing: Illustrative Mathematics Curriculum For Grades 1-5 | Vote | Cindy McCarthy | 3 m |
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For your approval is the 2023-2024 Illustrative Mathematics Curriculum for Grades 1-5.

Approval of this item is recommended.

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| <b>B.</b> | NextGenMath, LLC 2023/2024 Subscription Grades K-8, NTE \$6,014 | Vote | Cindy McCarthy | 5 m |
|-----------|-----------------------------------------------------------------|------|----------------|-----|

NextGenMath, LLC subscription includes instructional video library, blended learning groups, individualized learning pathways and assignable procedural fluency with progress monitoring and analytics. Bridges intends to use NextGenMath Curriculum and resources to support small group differentiation and skill building for students who need extra support. This curriculum will supplement the Illustrative Math Curriculum.

Approval of this item is recommended.

<b>XII.</b>	<b>Governance</b>		<b>4:48 PM</b>
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| <b>A.</b> | Appointment of Nikki Hashemi as Board Member | Vote | Kelly Simon | 5 m |
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- Nikki Hashemi's application materials have been thoroughly reviewed by the Governance Committee.

Appointment to the board into a 3 year seat that will be vacated by Mike Louderback is recommended.

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| <b>B.</b> | Appointment of Katerina Yevmenkina as Board Member | Vote | Kelly Simon | 5 m |
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Katerina was appointed into a vacant seat for one year. The Governance Committee recommends appointing Katerina into the seat that she will vacate for a 3 year term.

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| <b>C.</b> | Oath of Office | FYI | Kelly Simon | 7 m |
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	Purpose	Presenter	Time
Newly seated board members will take the Oath of Office.			
<b>D.</b> Consideration of Board Retreat for 2023-2024 School Year	Vote	Kelly Simon	4 m
The Board will consider August 15th as the date for our annual board retreat for the 2023-2024 school year.			
<b>E.</b> Schedule second meeting in June	Vote	Kelly Simon	5 m
Given several additional items needing approval before the fiscal year ends, we are requesting that the board schedule a 2nd meeting to cover year-end school business.			
Dates will be discussed and voted on with the attending board members.			

### **XIII. Homeschool**

### **XIV. Special Education**

### **XV. School Culture and Academic Excellence**

### **XVI. Technology**

### **XVII. Other Business 5:14 PM**

<b>A.</b> Annual Statement of Need	Vote	Kelly Simon	5 m
in order to utilize emergency credentials next year (CLAD, PIP, STIP, etc) the board needs to approve the attached Annual Statement of Need for 30 Day Sub Permits. This needs to be on file every year so that it is ready to go with CTC should it be requested.			
<b>B.</b> Declaration of Need for Highly Qualified Educators	Vote	Kelly Simon	5 m
in order to utilize emergency credentials next year (CLAD, PIP, STIP, etc) we need to have board approval for the Declaration of Need for Fully Qualified Educators. This need to be on file every year so that it is ready to go with CTC should it be requested.			

### **XVIII. Open Session**



	Purpose	Presenter	Time
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**XIX. Closing Items**

**5:24 PM**

**A. Adjourn Meeting**

Vote

Mike Louderback

2 m