

Whole Child. Whole Family.
Whole Community.



Bridges Charter School

Board Meeting

Date and Time

Monday May 8, 2023 at 6:15 PM PDT

ON-SITE MEETING LOCATION

Bridges Charter School
Room 14
1335 Calle Bouganvilla, Thousand Oaks, CA 91360

SATELLITE MEETING LOCATIONS

(required for board members joining remotely):

In Ventura County:

Outside Ventura County:

Community Members may choose to join in-person or via Zoom Meeting at:

[Join Zoom Meeting](#)

ID: 85030732851

Passcode: 520756

Agenda

| | Purpose | Presenter | Time |
|-----------------------------|---------|-----------------|----------------|
| I. Opening Items | | | 6:15 PM |
| A. Record Attendance | | Mike Louderback | 1 m |

| | Purpose | Presenter | Time |
|--|-----------------|-----------------|----------------|
| B. Call the Meeting to Order | | Mike Louderback | |
| C. Approval of Agenda | Vote | Mike Louderback | 1 m |
| D. Approve Minutes | Approve Minutes | Mike Louderback | 1 m |
| Approve minutes for Board Meeting on April 3, 2023 | | | |
| E. Approval of Minutes from Special Board Mtg. | Approve Minutes | Mike Louderback | 1 m |
| Approve minutes for Special Board Meeting on April 27, 2023 | | | |
| II. Presentations | | | 6:19 PM |
| A. Farm to Table Grant Application | FYI | Kelly Simon | 8 m |
| Dr. Simon has been collaborating with Khanh Tran-Meadows, a parent volunteer and professional chef, on applying for a Farm to Table Grant to support our school's healthy food program. Ms. Tran-Meadows will join the board to share more information about the grant process. | | | |
| B. Social Emotional Health Surveys | Discuss | Skye Stifel | 15 m |
| Dr. Stifel will join the board to present data from the CHKS and the Covitality Surveys administered in the spring. | | | |
| III. Public Comments | | | 6:42 PM |
| <i>Persons wishing to address the Board may do so at this time upon recognition from the President, or when the President requests comments from the Public as the Board is considering the item. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.</i> | | | |
| A. Public Comments | FYI | Mike Louderback | 5 m |
| IV. Reports | | | 6:47 PM |
| A. Governing Board | FYI | Mike Louderback | 10 m |
| Board Member Reports | | | |

| | Purpose | Presenter | Time |
|--|---|-----------|---------------------|
| <ul style="list-style-type: none"> • President - Mike Louderback • Governance -Mike Louderback • Finance and Facilities -- Katerina Yevmenkina • Safety School Culture and Academic Excellence - Ozge Heerma | | | |
| B. | Director and Assistant Director Reports | FYI | Kelly Simon |
| V. | Consent Items | | 6:57 PM |
| A. | Consent Items | Vote | Mike Louderback 5 m |
| | <p>Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.</p> | | |
| | 6.1 Financial Reports | | |
| | 6.1.1 Checks | | |
| | 6.1.2 Financial Statements | | |
| | 6.1.3 Purchase Orders | | |
| | 6.1.4 Amazon Purchases | | |
| | 6.2 Personnel Report | | |
| VI. | Business and Operations | | 7:02 PM |
| A. | School Food Authority Contract 2023-2024 | Vote | Cindy McCarthy 5 m |
| | <p>For your approval is the School Food Authority Contract for the 2023-2024 school year. There is a small increase in price. The contract was edited to meet state compliance guidelines.</p> | | |
| VII. | Personnel | | 7:07 PM |
| A. | Job Description for Specialists | Vote | Cindy McCarthy 2 m |
| | <p>This is a new job description for a generic/homeschool specialist job description.</p> | | |

| | Purpose | Presenter | Time |
|---------------------------------------|---------|-----------|------|
| Approval of this item is recommended. | | | |

VIII. Parents and Community

IX. Charter 7:09 PM

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|-----------|--|-----|-------------|------|
| A. | 2023 Local Control and Accountability Plan (LCAP) Public Hearing | FYI | Kelly Simon | 12 m |
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The governing board at Bridges will conduct a Public Hearing in accordance with Education Code Section 52062 for the 2022 Local Control and Accountability Plan (LCAP) and in accordance with Education Code Section 42127. Dr. Simon will present Goals and Action Steps along with budgeted expenditures to support that were formed with educational partners. Feedback for goals and action steps was in stakeholder meetings and an annual community workshop.

X. Facility 7:21 PM

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|-----------|---|------|-------------|-----|
| A. | Approval of Security Improvements with Bay Alarm NTE \$16,000 | Vote | Kelly Simon | 5 m |
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Dr. Simon will present a proposal from Bay Alarm for improving the security of our campus. These recommendations for Safety upgrades were made by the Safety Committee. We have procured four proposals from different companies, and Bay Alarm is the most comprehensive and the least expensive of the companies researched.

Approval of \$16,000 will allow us to install panic buttons around campus, upgrade our front entry system, and upgrade our alarm systems in our central office.

Approval of this item is recommended.

XI. Finance

XII. Governance 7:26 PM

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|-----------|--|---------|-------------|-----|
| A. | Consideration of Board Retreat for 2023-2024 School Year | Discuss | Kelly Simon | 5 m |
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The Board will consider August 15th as the date for our annual board retreat for the 2023-2024 school year.

| | Purpose | Presenter | Time |
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| B. Consideration of Appointment of Nikki Hashemi | Discuss | Mike Louderback | 8 m |
| The Governance Committee has reviewed Nikki Hashemi's application materials for appointment to the board of directors. The board will have an opportunity to hear from Ms. Hashemi and ask questions about her interest and experiences. | | | |

XIII. Homeschool

XIV. Special Education

7:39 PM

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|--|------|-------------|-----|
| A. Job Description for SLP Intern | Vote | Kelly Simon | 5 m |
| Given the increased need for Speech and Language services as well as the increased demand for credentialed Speech and Language Pathologists, it is necessary to consider hiring a Speech and Language Intern to work under the supervision of our Speech and Language Pathologist to help provide services to our population of students receiving special education services. | | | |

This job description explicates the job duties of a Speech and Language Pathologist Intern.

Approval of this item is recommended.

XV. School Culture and Academic Excellence

7:44 PM

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|---|------|-------------|-----|
| A. Approval of Professional Learning with ADL for 2023-2024, NTE \$8,075 | Vote | Kelly Simon | 5 m |
| This contract is for professional learning for Bridges teachers, staff, and student leaders for next school year. The training was researched by our leadership team and recommended by our Equity committee. | | | |

Approval of this item is recommended.

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| B. Approval of Professional Learning with American Tactical Defense, LLC, NTE \$16,000 | Vote | Kelly Simon | 7 m |
| Recommendations from the VCOE and from our safety committee include tactical training for teachers and staff in responding to active assailants. The board engaged in a discussion with American Tactical Defense during the April meeting, and it is recommended that the board approve professional learning for our teachers, staff and substitutes for the 2023-2024 academic year for up to 60 of our employees and contractors. | | | |

Approval of this item is recommended.

XVI. Curriculum and Instruction

7:56 PM

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|-----------|---|------|-------------|-----|
| A. | Lexia Reading Program, Contract NTE \$8,400 | Vote | Kelly Simon | 5 m |
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The 1st-5th grade teachers have been piloting Lexia as a supplemental reading program. The teachers have noticed great engagement and success with their students' reading development. We would like to subscribe to Lexia for students in grades 1-5 for one year.

Approval of this contract with Lexia is recommended.

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| B. | CKLA Amplify Curriculum; NTE \$22,285.02 | Vote | Kelly Simon | 7 m |
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Teachers in grades 4th and 5th piloted CKLA Amplify this year. Teachers and students reported engagement and learning, and the literacy committee has decided to pilot the curriculum in grades 2-8 for next school year.

This quote is a discounted rate for the pilot and includes both consumable materials and non-consumable materials. In future years, we would not need to purchase non-consumable materials.

Approval of this item is recommended.

XVII. Technology

XVIII. Other Business

8:08 PM

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|-----------|--|------|-------------|-----|
| A. | Promotion and Retention Policy -- 2nd Read | Vote | Kelly Simon | 5 m |
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This policy includes recommended revisions based on Board feedback during our April meeting. Specifically, updates were made to the assessment requirements for grade promotion.

Approval of this updated policy is recommended.

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| B. | Annual Statement of Need | Vote | Kelly Simon | 5 m |
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in order to utilize emergency credentials next year (CLAD, PIP, STIP, etc) the board needs to approve the attached Annual Statement of Need for 30 Day Sub Permits.

| | Purpose | Presenter | Time |
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| This needs to be on file every year so that it is ready to go with CTC should it be requested. | | | |
| C. | Declaration of Need for Highly Qualified Educators | Vote | Kelly Simon |
| | in order to utilize emergency credentials next year (CLAD, PIP, STIP, etc) we need to have board approval for the Declaration of Need for Fully Qualified Educators. This need to be on file every year so that it is ready to go with CTC should it be requested. | | |
| D. | Closed Session | Discuss | Mike Louderback |
| | Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee. | | |
| | 2 Cases: ID 1000026824 and 1000011119 | | |
| XIX. Closing Items | | | 8:33 PM |
| A. | Adjourn Meeting | Vote | |