

Whole Child. Whole Family.
Whole Community.



Bridges Charter School

Board Meeting

Date and Time

Monday February 13, 2023 at 6:15 PM PST

Location

Due to COVID-19, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the information below:

NOTICE OF TELECONFERENCE OPTIONS FOR MEETING

This meeting of the Bridges Charter School Board of Directors will be a teleconference meeting where one or more members of the Board will be attending the meeting via teleconference/video conference.

[Join Zoom Meeting](#)

ID: 82416209876

Passcode: 647813

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:15 PM
Opening Items			

	Purpose	Presenter	Time
A. Record Attendance and Guests			1 m
B. Call the Meeting to Order			
C. Board Finding of Finding of State of Emergency	Vote	Michael Louderback	5 m
<p>Given AB361, The Governing Board must make a finding every 30 days on the continuation of the State of Emergency in order to continue holding board meetings virtually. The Board will consider the circumstances of the State of Emergency and determine if the current State of Emergency continues to directly impact the ability of members to meet safely in person. A State of Emergency can be declared if the officials continue to impose or recommend measures to promote social distancing.</p>			
D. Approval of Agenda	Vote	Mike Louderback	2 m
E. Approval of Minutes	Approve Minutes	Michael Louderback	3 m
<p>Approve minutes for Board Meeting on January 9, 2023</p>			
II. Presentations			6:26 PM
A. Marlo Hartsuyker, Director of Charter Schools Support and Oversight	FYI	Marlo Hartsuyker	5 m
III. Public Comments			6:31 PM
<p><i>Persons wishing to address the Board may do so at this time upon recognition from the President, or when the President requests comments from the Public as the Board is considering the item. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.</i></p>			
A. Public Comments	FYI		20 m
IV. Reports			6:51 PM
A. Governing Board Board Member Reports	FYI	Mike Louderback	10 m
<ul style="list-style-type: none"> • President - Mike Louderback 			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> ◦ Form 700 • Finance and Facilities: Katerina Yevmenkina • Safety School Culture and Academic Excellence: Ozge Heerma 			

B.	Director and Assistant Director Reports	FYI	Kelly Simon	20 m
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Director

- TK Plan for 2023 -- Dr. Simon has assembled a TK committee involved in the planning processes for starting a TK program for the 2023 school year. A waiting list is forming, and a teacher has been retained.
- Administrative Goals -- report on board policy cycle
- Equity Conference at VCOE -- The VCOE will be hosting the third annual equity conference in person for the first time! We encourage board members to attend: www.vcoe.org/equity
- Performing Arts Program Updates -- We encourage the board to calendar the students' performance of Wizard of Oz on March 24th-26th. The students and parent volunteers have been working very hard to put on a spectacular show!

Assistant Director

- Yosemite - Great Success, 23 Students, 3 Chaperones
- Astrocamp, Idyllwild, CA - This week Coming Up, 54 Students, 9 Chaperones
- Annual Participation in Healthy Kids Survey

V. Consent Items **7:21 PM**

A.	Consent Items	Vote	Michael Louderback	2 m
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Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

- 6.1 Financial Reports
 - 6.1.1 Checks
 - 6.1.2 Financial Statements
 - 6.1.3 Purchase Orders
 - 6.1.4 Amazon Purchases

6.2 Personnel Report

VI. Business and Operations 7:23 PM

A. Approval of Contract with ERC Funding	Vote	Kelly Simon	5 m
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With support from the BSA, Dr. Simon submitted an amendment to Bridges' tax returns for the fiscal year 2020/2021 for the Employee Retention Tax Credit Program. ERC Funding demonstrated expertise in qualifying non-profits based on qualitative factors. They demonstrated expertise in compliance, and will provide both legal support and auditing support should the unlikely need arise. Their fees are lower than the market rate of other ERC companies researched.

Approval of this contract is recommended.

B. Business Memo -- Reduction of Revenue	Vote	Kelly Simon	5 m
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This memo explicates the losses in revenue experienced in the 2022-2023 school year that include losses from LCFF, State Senate Bill 740, California Arts and Music Discretionary Block Grant, SPED Shortfall, Property Liability Premiums, and STRS/PERS Employer contributions.

This memo has been corroborated by BSA.

Approval of this memo is recommended.

VII. Personnel

VIII. Parents and Community

IX. Curriculum and Instruction

X. Special Projects/Programs 7:33 PM

A. Comprehensive School Safety Plan	Vote	Kelly Simon	15 m
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The School Safety Committee has met quarterly to assess the safety of our campus and to make recommendations for training and adjustments to our comprehensive school safety plan.

	Purpose	Presenter	Time
	The Comprehensive School Safety Plan is an evolving document that requires board approval no later than March 1st.		
	This plan includes revisions to our reunification protocols and improvements to our safety procedures for visitors entering our campus. The Safety Committee continues to be involved in the Active Assailant Training at VCOE and recommends a full day of Active Assailant Training for Bridges Teachers and Staff for the 2023-2024 school year.		
	In addition to increased training, The Safety Committee has also made recommendations for campus improvements that include an improved crisis alarm system, more restrictive access to the front office and common areas, and improvements to signage.		
	Approval of the Comprehensive Safety Plan is recommended.		

XI. Special Education

XII. Pupil Personnel

XIII. Support Services

XIV. Facilities 7:48 PM

A. Preliminary Offer of Facilities FYI Kelly Simon 5 m

Bridges Charter School leases its' facility through criteria set forth in Proposition 39 and its' implementing regulations. We have received our Preliminary Offer of Facilities for the 2023-2024 school year for the boards' review.

Dr. Simon will briefly discussion the proposal with the board. No action is necessary.

XV. Charter Policies

XVI. Governing Board 7:53 PM

A. Return to In-Person Board Meetings FYI Kelly Simon 10 m

It is likely that the Governor's emergency orders will be expiring as of February 28th which will require us to return to in-person board meetings sooner than the expiration

	Purpose	Presenter	Time
<p>of AB361. It is recommended that we plan to convene in person for our March Board meeting. The option for virtual participation exists with the following parameters:</p>			

Board members may participate remotely but only pursuant to the requirements and limitations described below:

- For “just cause,” which is defined as 1) a child care or caregiving need of a child parent, grandparent, grandchild, sibling, spouse or domestic partner, or 2) a contagious illness, or 3) a need related to a physical or mental disability, or 4) to travel for the board or another public agency. To participate remotely by “just cause,” the member must notify the board of the need to meet remotely and provide a general description of the reason. This notice can be given as late as the start of the meeting. Importantly, remote appearances for “just cause” can only occur twice a year per board member.
- For an “emergency circumstance,” which is defined as a physical or family medical emergency that prevents the member from attending in person.
- The member must request to participate remotely and provide a general description that is 20 words or less of the circumstances requiring remote participation. The description does not need to include any personal medical information. This request process must be used for each instance of remote participation.
- The board must approve any request and can take action to do so even if it is not included on the posted agenda.
- Remote appearances are limited to three consecutive months or 20 percent of regular meetings in a calendar year or more than two meetings if the board meets less than 10 times per year.
- Members participating remotely must disclose whether any individuals 18 years or older are in the remote location. If there is such an individual, the relationship with that individual must also be disclosed.
- The remote appearance must be by audio and visual technology.

<p>B. Consideration of Change in Time for Monthly Board Meetings</p>	Vote	Mike Louderback	5 m
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With the return to in-person meetings, the board will consider a change in time for regular board meetings.

XVII. Pending Agenda Items	8:08 PM
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<p>A. Next Scheduled Board Meeting is March 20th, 2022</p>	FYI	Michael Louderback	1 m
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	Purpose	Presenter	Time
XVIII. Closed Session			8:09 PM
A. Business Pursuant to Government Code § 54957 (b)~ Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee. 1 Case ID 1000026824	Discuss	Mike Louderback	20 m
B. Return to Open Session	Vote	Mike Louderback	1 m
XIX. Open Session			8:30 PM
A. Report on Actions in Closed Session~	FYI	Mike Louderback	1 m
XX. Closing Items			8:31 PM
A. Adjourn Meeting	Vote		