



Bridges Charter School

Board Meeting

Date and Time

Monday September 14, 2020 at 6:15 PM PDT

Location

Due to COVID-19, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the information below:

NOTICE OF TELECONFERENCE OPTIONS FOR MEETING

This meeting of the Bridges Charter School Board of Directors will be a teleconference meeting where one or more members of the Board will be attending the meeting via teleconference/video conference.

Join Zoom Meeting

<https://us04web.zoom.us/j/71007946378?pwd=dUFPd2FrZ0QveHJ2YzNpUkVTTU1Zdz09>

Meeting ID: 710 0794 6378

Password: 012437

Agenda

I. Opening Items

Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

Michael Louderback, President
Ozge Heerma Gunday, Vice President
Damian Fante, Chief Financial Officer
Shannon Trowbridge, Secretary
Michael Flaherty, Parliamentarian
Richard Urias, Member
Amanda Lennon, Member

Kelly Simon, Director
Cindy McCarthy, Assistant Director
Kathe Hans, Recording Secretary

C. Approval of Agenda

D. Approval of Minutes~

Approve minutes for Board Meeting on August 17, 2020

II. Presentations

A. Marlo Hartsuyker - VCOE Charter School Oversight~

III. Public Comments

A. Public Comments

Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

IV. Reports

Facility

A. Governing Board

Board Members / Committee Reports

- President - Mike Louderback
- CFO - Damian Fante
- Vice President - Ozge Heerma
- Parliamentarian - Michael Flaherty
- Secretary - Shannon Trowbridge
- Member - Richard Urias
- Member - Amanda Lennon

B. Director and Assistant Director

Kelly Simon

- Enrollment Report
- Disproportionality Review
- Community Engagement
- Inquiry and Implementation Network
- EL Collaboration with VCOE
- Benny's announcement
- Teacher Contracts
- Family Surveys

Cindy McCarthy

- Bridges Crew
- Library Program

V. Consent Items

Finance

A. Consent Items

Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

6.1 Financial Reports

6.1.1 Approval of Checks

6.1.2 Approval of Financial Statements

- 6.1.3 Approval of Purchase Orders
- 6.1.4 Approval of Credit Card Purchases

6.2 Personnel Report

6.3 Stipends Report

VI. Governing Board

- A.** Consideration of Approval of Richard Urias' Resignation~
- B.** B. Consideration of Filling the Open Board Seat

VII. Personnel

- A.** Approval of Revised Job Description for School Counselor~

This job description has been revised to include a master's degree in a related field as an additional job qualification.

Approval of this item is recommended.

- B.** Approval of Job Description EL Liaison Language & Assessment & Development Facilitator/Spanish~

- C.** Approval of Revised Classified Salary Schedule 2020-21~

The 2020-21 Salary Schedule is being revised to include the new position of EL Liaison.

Approval of this item is recommended.

VIII. Business and Operations

- A.** Public Hearing for Learning Continuity Plan

[Senate Bill \(SB\) 98](#) established that the Local Control and Accountability Plan (LCAP) and an annual update to the LCAP are not required for the 2020–21 school year and that the California Department of Education (CDE) shall not publish the California School Dashboard in December 2020 based on performance data on the state and local indicators. SB 98 supersedes the requirement to develop and adopt an LCAP by December 15, 2020, which was established by Executive Order N-56-20, which was published in April 2020.

The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The provisions for the plan were approved by the Governor and Legislature in June in SB 98 and can be found in *EC* Section 43509.

The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members, while both streamlining engagement and condensing several preexisting plans. In particular, it was important to combine (1) the intent behind Executive Order N-56-20, published in April 2020, which envisioned an off cycle Local Control and Accountability Plan (LCAP) due December 15th, and (2) the ongoing need for LEAs to formally plan to return to school in the midst of the uncertainty and of COVID-19, without requiring two plans. The Learning Continuity Plan replaces the LCAP for the 2020–21 school year.

The Learning Continuity Plan adoption timeline of September 30, 2020 is intended to ensure the Learning Continuity Plan is completed in the beginning of the 2020–21 school year. Additionally, the timeline is intended to allow for communication of decisions that will guide how instruction will occur during the 2020–21 school year. This includes in-person instruction, according to health guidance, and distance learning, while providing critical opportunities for stakeholder engagement.

B. Re-Opening and COVID-19 Mitigation Plan

Dr. Simon will present the Re-Opening Plan approved by VCOE and VCPH, and will provide information on different waivers available for mitigated re-opening. The board will discuss childcare waivers, small cohorts, and the risks and potentials for re-opening our school site to students.

C. Approval of Budget - Unaudited Actuals 2019-20~

Highlights of the 2019-20 budget, unaudited actuals, will be presented by Benny Martinez, Director of School Business Services, Ventura County Schools Business Service Authority.

Approval of this item is recommended.

D. Consideration of Agreement with BoardOnTrack, January 1, 2021-December 31, 2021~

BoardOnTrack is the online board management platform that we use to maintain board meeting business and have contracted with for 5 years, the renewal contract was offered with no increase in fees.

Approval of this item is recommended.

IX. Parents and Community

Governance

A. Approval of Family Handbook 2020-21~

The Family Handbook with the Parent Rights is being presented for your approval. All changes have been redlined. Please note that the Parent Rights have been included in the handbook instead of as a separate document so it appears to be completely redlined. A copy of the Parent Rights is attached separately to clearly indicate what has been redlined.

Approval of this item is recommended.

X. Curriculum and Instruction

Technology

XI. Special Projects/Programs

XII. Special Education

XIII. Pupil Personnel

XIV. Support Services

XV. Facilities

XVI. Charter Policies

A. Approval of Revised BP 1240 - Volunteers and Visitation~

Dr. Simon will present revisions to BP 1240, developed in consultation with Young, Minney, and Corr and in alignment with ED Code 49091.1 (b). The revisions include more specific details about accommodations made for classroom visitations and specific restrictions in light of COVID-19.

Approval of this item is recommended.

B. Approval of BP 4161 Personal Illness / Injury Leave~

C. First Reading - Approval of BP 4161.1 Families First Coronavirus Response Act~

D. First Reading - BP 5141.5 Health and Safety Policy for COVID-19

This Policy is based on guidance provided by the Centers for Disease Control, the California Department of Education, the California Department of Public Health (“CDPH”), and several county public health officials and outlines procedures and safeguards Bridges Charter School has and will take to mitigate the spread of COVID-19 and to ensure the health and safety of its' students and staff to the greatest degree possible.

Approval of this item is recommended.

E. First Reading - AR 5141.5 Health & Safety Related to COVID-19~

This Administrative Regulation (AR) outlines procedures and safeguards for staff returning to worksites after sheltering in place. Until the COVID-19 outbreak is contained, worksite administrators should coordinate with state and local health officials to obtain timely and accurate information about the level of disease transmission in the local community before resuming on-site work practices. Local conditions will influence the decisions that public health officials make regarding community-level strategies. Administrators may also follow a phased approach based on current levels of transmission and healthcare capacity at the state or local level, as part of resuming school operations.

AR 5141.5 contains three parts. Part one contains background information regarding COVID-19, including known symptoms, emergency warning signs and high-risk factors. Part two provides guidelines for implementation of a COVID-19 Control Plan, which includes short-term measures to implement while COVID-19 remains endemic in states and communities. Part three contains measures to maintain a healthy workforce until herd immunity in the population is achieved or the global incidence of COVID-19 comes under control.

Approval of this item is recommended.

F. Approval of Replacement BP 6142.1 - Comprehensive Sexual Health and HIV/AIDS Prevention Instruction~

Due to the changes and requirements at the state level in regard to Sexual Health Education and the findings from the Grand Jury investigation last Spring we have decided to use a new policy template recommended by Young Minney and Corr to update and replace our current policy. We believe this policy is more inclusive of necessary mandates as well as in line with Bridges philosophical approach to teaching.

Approval of this policy is recommended.

G. First Reading - Approval of BP 6142.2 Human Trafficking Prevention~

This policy is from a template recommended by Young Minney and Corr. California has the highest number of incidents of human trafficking in the U.S., and all students may be vulnerable. Bridges Charter School is committed to reducing the vulnerability of all children in California to incidents of commercial labor or sexual exploitation.

Approval of this policy is recommended.

H. Approval of Revision - BP 6174 Education of English Learners~

This policy has been updated to reflect the change and shift from the California English Language Development Test (CELDT) to the English Language Proficiency Assessment for California (ELPAC). Guidelines for criteria to reclassify have also been updated.

Approval of this item is recommended.

XVII. Pending Agenda Items

XVIII. Closed Session

A. Business Pursuant to Government Code § 54957 (b)

Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee.

1 Case: ID 1000026824

B. Return to Open Session

XIX. Open Session

A. Report Taken on Actions in Closed Session~

XX. Closing Items

A. Adjourn Meeting