

Whole Child. Whole Family.
Whole Community.



Bridges Charter School

Board Meeting

Date and Time

Monday September 9, 2019 at 6:15 PM PDT

Location

Bridges Charter School - 1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Rm 14

Agenda

I. Opening Items

Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

Michael Louderback, President

Ozge Heerma, Vice President

Richard Urias, Treasurer

Shannon Trowbridge, Secretary

Michael Flaherty, Parliamentarian

Allison Geld, Member

Damian Fante, Member

Kelly Simon, Director

Cindy McCarthy, Assistant Director

Kathee Hans, Recording Secretary

C. Approval of Agenda

Approve minutes for Organizational Board Meeting on August 12, 2019

D. Approval of Minutes

Approve minutes for Organizational Board Meeting on August 12, 2019

II. Presentations

Academic Excellence

A. PAC Report

B. Marlo Hartsuyker - VCOE Charter School Oversight

C. PBL Conference and Staff Development~

Representatives from the PBL Committee will share information from the PBL World Conference that they attended in June. The committee will outline plans for professional development that they designed while at the PBL World Conference.

III. Public Comments

CEO Support And Eval

A. Public Comments

Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

IV. Reports

Facility

A. Governing Board

Board Members Committee Reports

- Mike Louderback - President
 - Committee meetings – schedule for the year; building out your committees
 - Governance Training at VCOE
 - Form 700 - Reminder to new board members
 - PAC meeting
- Budget Richard Urias
- Safety School Culture and Academic Excellence - Ozge Heerma & Shannon Trowbridge
- Facilities - Michael Flaherty & Damian Fante
- Governance - Allison Geld and Mike Louderback

B. Director and Assistant Director

Kelly Simon

- Enrollment Report
- Volunteer Orientations
- First week of School

Cindy McCarthy

- Food Service Updates
- Back to School Night

V. Consent Items

Finance

A. Consent Items

Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

6.1 Personnel Report

6.2 Financial Reports

- 6.2.1 Approval of Checks
- 6.2.2 Approval of Financial Statements
- 6.2.3 Approval of Purchase Orders
- 6.2.4 Approval of Credit Card Purchases

VI. Business and Operations

A. Approval of VCOE SIS System, 2019-20

This item is for the student information system known as "Q".

B. Consideration of Electronic Marquee, NTE \$20,000.00

We are requesting \$20,000 for an electronic marquee to be mounted in front of our school. The quote attached includes the cost of shipping and installation.

C. Approval of 2018-19 Unaudited Actuals Budget~

VII. Parents and Community

Governance

VIII. Personnel

A. One-time Bonus for 2019-20 Bridges Employees Returning to Bridges

1. Bonus will be paid to all Bridges employees who were employed in 2018-19 and returned in 2019-20. Bonus will be calculated on annual base compensation only

- i. This amount does not include supplemental compensation earned by an employee (stipends, extra duty, overtime, etc.)

Approval is recommended.

B. Stipends 2019-2020

The board will consider the approval of stipends for the 2019-2020 school year for coordination of after school and supplementary programs at Bridges. Funding sources for the stipends will be discussed in greater detail.

Approval is recommended.

C. Employee Handbook 2019-20~

D. Approval of Variable Term Waiver Request for Resource Specialist Patricia Reis, 2019-20~

IX. Curriculum and Instruction

Technology

X. Special Projects/Programs

A. Discussion/Vote Consideration of Homeschool Restructuring~

With the departure of the home school director, Bridges site administrators alongside the homeschool teachers with support from BSA have constructed a proposal for the restructuring of the home school program.

The board can discuss or take action on the proposal.

XI. Special Education

XII. Pupil Personnel

XIII. Support Services

XIV. Facilities

XV. Charter Policies

A. Clarification of BP 1240 Volunteers

XVI. Governing Board

XVII. Pending Agenda Items

XVIII. Closed Session

A. Business Pursuant to Government Code § 54956.9

Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation pursuant to subdivision (d) (2) of Section 54956.9 (2 cases)

B. Return to Open Session

XIX. Open Session

A. REPORT ON ACTIONS TAKEN IN CLOSED SESSION

XX. Closing Items

A. Adjourn Meeting