



Bridges Charter School

Board Meeting

Date and Time

Monday April 8, 2019 at 6:15 PM PDT

Location

Bridges Charter School - 1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Rm 14

Agenda

I. Opening Items

Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

Michael Louderback, President

Erin Morrissey, Vice President

Michael Flaherty, Parliamentarian

Richard Urias, Treasurer

Ozge Heerma Gunday, Secretary

Marcy Crawford, member

Kelly Simon, Director

Cindy McCarthy, Assistant Director

Kathee Hans, Recording Secretary

C. Approval of Agenda

D. Approval of Minutes

Approve minutes for Board Meeting on March 26, 2019

II. Presentations

Academic Excellence

A. PAC Report

III. Public Comments

CEO Support And Eval

A. Public Comments

Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.

IV. Reports

Facility

A. Governing Board

Board Members Committee Reports

- Mike Louderback - President
 - Charter Renewal Committee

Budget Richard Urias

- Culture and Climate - Erin Morrissey
- Educational Excellence -
- Facilities - Michael Flaherty
- Governance - Marcy Crawford

- Safety -Ozge Heerma

B. Director and Assistant Director

AGENDA ITEM SUMMARY

- Kelly Simon
 - P2 Enrollment and Attendance Report
 - Coffee Chat with Parents
 - Hiring for 2019/2020
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- Cindy McCarthy
 - Overnight field trips
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V. Consent Items

Finance

A. Consent Items

Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

6.1 Personnel Report

6.2 Stipends Report

6.3 Financial Reports

6.3.1 Approval of Checks

6.3.2 Approval of Financial Statements

6.3.3 Approval of Purchase Orders

6.3.4 Approval of Credit Card Purchases

6.4 Certification of Lost Receipt

VI. Business and Operations

VII. Parents and Community

Governance

VIII. Special Projects/Programs

A. Approval of Robotics Summer Camp for Students

The board is asked to consider the approval of a Summer Camp for students to be held in the first three weeks of June. The Program will be offered from 9-1 daily with different weekly themes (Battlebots, Animal Robots, Inventions). This camp is not considered an extension of Bridges' curriculum, but an extracurricular activity for interested students. The camp will operate at cost without generating a profit and will accommodate 15 students per week. Priority enrollment will be given to Bridges students. If the spots are not filled by Bridges students, we will open up the camp to other students interested in enrolling. Two full scholarships will be available for Bridges students demonstrating financial need and who have a recommendation from their teacher.

Bridges administration has consulted with our auditor, our attorney, and our insurance company to assess risk and to determine legal compliance.

IX. Personnel

A. Consideration of Food Service Salary Schedule, 2018-19~

The attached are salary schedules for food service employees that will be necessary to operate the NSLP. The salary scales were designed by Rudy Calasin who closely analyzed anticipated projections for annual meal sales as well as anticipated hourly need for food service employees with the intention of operating the program at break even point.

B. Food Service Job Descriptions

We are presenting two new job descriptions for a Food Service Supervisor and a Food Service Assistant. The Food Service Supervisor position will coordinate and oversee the NSLP program in coordination with our Administrative Manager. The Food Service Assistant will primarily be responsible for assisting the Food Service Supervisor by serving food to students and keeping accurate records.

The board's approval of these positions is recommended.

C. Robotics Summer Camp Stipend

The board is being asked to create a stipend for Erin Hirsch as instructor of our summer Robotics camp. The stipend will be paid at her daily rate for up to 15 days, NTE \$6,100.00. The camp will operate only if we have enrollment of 12+ students per week.

Approval is recommended.

X. Curriculum and Instruction

Technology

XI. Special Education

A. Special Education Programs for 2019-2020

Dr. Simon will present and receive board feedback on a preliminary proposal for the organization of our Special Education Programs for SY 2019-2020.

XII. Pupil Personnel

XIII. Support Services

XIV. Facilities

XV. Charter Policies

A. Replacement BP 5144 Suspension/Expulsion and Procedure (Replaces 5144, 5144.10 & 5144.20)

This suspension and expulsion policy has been established to promote learning and protect the safety and well being of all students at Bridges Charter School. In creating this policy, we have reviewed California Education Code and the language that follows closely mirrors the language of Education Code Section 48900. This policy aligns with new state recommendations to move away from suspensions and expulsions for minor offences, allowing administrators to use more discretion. It also combines and replaces our previous board policies, which allowed less flexibility; BP 5144 Suspensions, BP 5144.10 Mandatory Suspensions and BP 5144.20 Expulsion.

I recommend approval of this policy.

XVI. Governing Board

XVII. Pending Agenda Items

XVIII. Closing Items

A. Adjourn Meeting