



# Bridges Charter School

## Board Meeting

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### Date and Time

Monday February 12, 2018 at 6:15 PM PST

### Location

1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Room 6

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### Agenda

#### I. Opening Items

Opening Items

- A. Call the Meeting to Order
- B. Record Attendance and Guests

Marcy Crawford, President  
Michael Flaherty, Parliamentarian  
Bonnie Hodge, Secretary  
Michael Louderback, Treasurer  
Erin Morrissey, Vice President  
Margot Parker, Member

Kelly Simon, Director  
Cindy McCarthy, Assistant Director  
Kathe Hans, Recording Secretary

C. Approval of Agenda

D. Approval of Minutes of January 8, 2018

## II. Presentations

Academic Excellence

A. PAC Report

B. VCOE Charter School Oversight

## III. Public Comments

CEO Support And Eval

A. Public Comments

*Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.*

## IV. Reports

Facility

A. Governing Board

Board Members

- Board President - Marcy Crawford
  - 1. 1. Form 700
  - 2. Programmatic Audit
  - 3. Board on Track Webinars,
  - 4. Committee Volunteers
  - 5. Governance report
- Committees
- Budget - Michael Louderback

- PAC Report

- Branding/Marketing - Erin Morrissey
- Educational Excellence - Bonnie Hodge
- Facilities - Michael Flaherty
- Governance - Marcy Crawford
- Homeschool - Margot Parker
- Technology -

**B. Director and Assistant Director**

- Kelly Simon
  - Enrollment Report
  - Parent Information Nights
  - Programmatic Audit
  - LCAP Report
  - Middle School Science Fair Recap
  - Coffee Chat 2/24

**V. Consent Items**

Finance

**A. Consent Items**

Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

6.1 Personnel Report

6.2 Financial Reports

6.2.1 Approval of Checks

6.2.2 Approval of Financial Statements

6.2.3 Approval of Purchase Orders

6.3 Contracts Report

6.4 Obsolete Items

## **VI. Parents and Community**

Governance

## **VII. Curriculum and Instruction**

### **A. Consideration of Approval of Overnight Field Trips, 2017-18~**

In accordance with the approved Board policies regarding field trips (BP 3541 and BP 6153), we are requesting Board approval for several overnight trips planned for spring 2018. The trips directly support each grade level's social studies and science curricula.

4th grade: By the Great Horn Spoon- Dana Pt., CA (5/24/18- 5/25/18) Role playing and simulating the Gold Rush

5th grade: Circle X Ranch- Santa Monica mountains (5/17/18-5/19/18) Making scientific connections to the ecosystem via the study of water cycles and support of water cycle stewardship

6th grade: Yosemite, CA (2/25/18- 3/2/18) Studying environmental science, life science and ecology water shed studies in a natural outdoor environment; experiencing team building

7th grade: Catalina, CA (4/4/18 -4/6/18) Hands-on science experiences with natural land and sea environments

8th grade: Washington, D.C. (May 2018 Dates TBD) In depth US History and Government study of the three branches of national government

### **B. Enrollment 2018-19**

Discussion of class size for next year.

## **VIII. Personnel**

Technology

### **A. Ratification of Stipends for Parent Information Nights Held in January, 2018, NTE \$500**

These stipends are for additional duties performed (at \$30/hour) by the teachers who attended Parent Information Nights in January, 2018.

Tori Hovis - 2 Hours

Veronica Freeman - 4 Hours

Marsi Gore - 4 Hours

Tina Lorch - 4 Hours

Taylor Madden - 2 Hours

I recommend ratification of the Parent Information Night stipends as presented.

**IX. Special Projects/Programs**

**X. Special Education**

**XI. Pupil Personnel**

**XII. Support Services**

**XIII. Facilities**

**XIV. Charter Policies**

**A. BP 3541.1 Transportation for Volunteers and Employees**

Taking into consideration liability and risks associated with volunteer and employee drivers for school based functions, we propose Board Policy 3541.1 designed to to ensure greater safety of our students when traveling with volunteers or Bridges' employees off site, and to reduce the school's liability should accidents occur while off site.

**B. AR 3541.1 Transportation for Volunteers and Employees**

**XV. Business and Operations**

**A. Consideration of Approval of Bridges 2018-19 School Year Calendar~**

**XVI. Governing Board**

**XVII. Pending Agenda Items**

**XVIII. Closed Session**

**A. Business Pursuant to Government Code 54957(b)(1)**

Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee.

**XIX. Return to Open Session**

**XX. Closing Items**

**A. Adjourn Meeting**