

Whole Child. Whole Family.  
Whole Community.



# Bridges Charter School

## Board Meeting

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### Date and Time

Monday December 11, 2017 at 6:15 PM PST

### Location

1335 Calle Bouganvilla, Thousand Oaks, CA 91360

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### Agenda

#### I. Opening Items

Opening Items

**A.** Call the Meeting to Order

**B.** Record Attendance and Guests

Marcy Crawford, President

Michael Flaherty, Parliamentarian

Bonnie Hodge, Secretary

Michael Louderback, Treasurer

Erin Morrissey, Vice President

Margot Parker, Member

Kelly Simon, Director

Cindy McCarthy, Assistant Director

Kathee Hans, Recording Secretary

**C.** Approval of Agenda

- D.** Approve Minutes of November 13, 2017

## **II. Presentations**

Academic Excellence

- A.** PAC Report
- B.** Marlo Hartsuyker - VCOE Charter School Oversight
- C.** BoardOnTrack Presentation

## **III. Public Comments**

CEO Support And Eval

- A.** Public Comments

*Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.*

## **IV. Reports**

Facility

- A.** Governing Board

Board Members

- Board President - Marcy Crawford
  - January PAC Meeting
  - Staff Meetings
  - School Cancellation - Fires
  - Governance Committee
- Committees
  - Budget - Michael Louderback
  - Branding/Marketing - Erin Morrissey

- Educational Excellence - Bonnie Hodge
  - 12/4/17 PAC Meeting
- Facilities - Michael Flaherty
- Governance - Marcy Crawford
- Homeschool - Margot Parker
- Technology -

## **B. Director and Assistant Director**

- Kelly Simon
  - Enrollment Report
  - LCAP Report
  - Fire Related School Closure
  - Harvest Festival
- Cindy McCarthy
  - Chronic Absenteeism

## **V. Consent Items**

### Finance

#### **A. Consent Items**

Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

#### 6.1 Personnel Report

#### 6.2 Financial Reports

##### 6.2.1 Approval of Checks

##### 6.2.2 Approval of Financial Statements

##### 6.2.3 Approval of Purchase Orders

#### 6.3 Lost Receipts

## **VI. Parents and Community**

### Governance

## **VII. Curriculum and Instruction**

## **VIII. Personnel**

### Technology

#### **A. Revision of Extensions Childcare Supervisor Job Description**

The job description for the Extensions Childcare Supervisor has been modified to better define the duties expected of the Extensions Childcare Supervisor.

#### **B. Consideration of Two Step Wage Increase for Current Extensions Childcare Supervisor**

The responsibilities of the Extensions Childcare Supervisor have escalated and a two step wage increase is recommended to compensate for the additional duties.

## **IX. Special Projects/Programs**

## **X. Special Education**

## **XI. Pupil Personnel**

## **XII. Support Services**

## **XIII. Facilities**

## **XIV. Charter Policies**

## **XV. Business and Operations**

#### **A. First Interim Budget Report – Benny Martinez, VCSBSA Director of School Business Services**

For your consideration is the Bridges 2017-2018 First Interim Budget. Benny Martinez, VCSBSA Director of School Business Services, will present the information and address any questions you may have.

I recommend approval of the 2017-2018 First Interim Budget as presented.

## **XVI. Governing Board**

- A. Consideration to Replace Vacant Board Position
- B. Consideration of Board Committee for Educational Excellence Committee, 2017/18
- C. Consideration of Electronic Minutes Service for Board Meetings

**XVII. Pending Agenda Items**

**XVIII. Closed Session**

- A. Business Pursuant to Government Code 54957(b)(1)  
Consideration of Appointment, Employment, Evaluation of Performance,  
Discipline, or Dismissal of an Employee (3 Cases).

**XIX. Return to Open Session**

**XX. Closing Items**

- A. Adjourn Meeting