



# Bridges Charter School

## Public Meeting of the Governing Board

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### Date and Time

Monday June 12, 2017 at 6:45 PM PDT

### Location

1335 Calle Bouganvilla, Thousand Oaks, 91360 - Room 6

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### Agenda

#### I. Opening Items

Opening Items

**A.** Call the Meeting to Order

**B.** Record Attendance and Guests

Terri Childs, Secretary

Marcy Crawford, President

Michael Flaherty, Parliamentarian

Erin Morrissey, Vice President

Margot Parker, Member

Bryan O'Patry, Treasurer

Bill Paules, Member

Nancy J. Carroll, Ph.D., Interim Director

Ellen Smith, Interim Director

Cindy McCarthy, Curriculum Coordinator

Kathee Hans, Recording Secretary

**C.** Approval of Agenda

**D.** Approve Minutes of May 8, 2017

## **II. Presentations**

Academic Excellence

**A.** Richard Urias, VCOE, Director of Charter School Support and Oversight

## **III. Public Comments**

CEO Support And Eval

**A.** Public Comments

*Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.*

## **IV. Reports**

Facility

**A.** Governing Board

Board Members

- Board President - Marcy Crawford
  - Director Update
  - May 22 Ventura County Board of Education Meeting
  - PAC Budget
  - Coffee Chats 5/11, 5/26

**B.** Interim Directors and Curriculum Coordinator

- Nancy Carroll
  - Enrollment
  - Classified Employee Renewal Memorandum

## **V. Consent Items**

### Finance

#### **A. Consent Items**

Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

#### 6.1 Personnel Report

#### 6.2 Financial Reports

##### 6.2.1 Approval of Checks

##### 6.2.2 Approval of Financial Statements

##### 6.2.3 Approval of Purchase Orders

#### 6.3 Contracts

#### 6.4 Obsolete Items

#### 6.5 Missing Receipt

## **VI. Parents and Community**

### Governance

## **VII. Curriculum and Instruction**

#### **A. 2016/17 Curriculum Materials Report**

For your information, is a 2017 comprehensive list of Bridges curriculum for each curricular area.

#### **B. Consideration of Approval of Chromebooks for Bridges' Students, NTE \$10,000**

This technology will enhance classroom instruction and support the digital literacy and 21st Century Skills Program to be implemented during the next school year. Funding for this expenditure is allocated in the 2016-17 budget and is aligned with the LCAP and WASC action plans. The actual cost is estimated to be \$9479.63. I recommend approval of this item.

## **VIII. Personnel**

### Technology

#### **A. Consideration of Approval of 2017/18 Salary Schedule**

The 2017/18 Salary Schedule for all Bridges employees is presented for your consideration. I recommend approval of this item.

#### **B. Consideration of Approval of 2% One-time Bonus**

It is recommended that all employees, with the exception of top management positions (Director, Assistant Director and Homeschool Director), receive a 2 (two) percent one-time bonus based on their individual salaries if they continue their employment at Bridges during the Fall of 2017. The 2017/18 Budget accommodates this one-time expenditure. This is one way to recognize the contribution of all continuing employees, especially during lean fiscal years.

#### **C. Consideration of Approval of 2017-18 Teacher Stipends**

#### **D. Consideration of Approval of Director Job Description, 2017/18**

For your consideration, is an updated job description for the position of Director. The changes are highlighted in yellow. I recommend approval of the job description as presented.

#### **E. Consideration of Approval of Assistant Director Job Description, 2017/18**

For your consideration, is a replacement job description for the position of Assistant Director. Approval is recommended.

#### **F. Consideration of Approval of Reading Intervention Teacher Job Description, 2017/18**

For your consideration, is a new job description for the position of Reading Intervention Teacher. Approval is recommended.

## **IX. Special Projects/Programs**

#### **A. Consideration of Approval of 2017/18 LCAP**

I recommend approval of goals/ actions/budget plans for the 2017/18 LCAP.

- B.** Consideration of Approval of Empire Therapeutic and Creative Services, 2017/18, NTE \$30,000

## **X. Special Education**

## **XI. Pupil Personnel**

## **XII. Support Services**

## **XIII. Charter Policies**

- A.** Consideration of Approval to Replace BP 1312.1, Grievances and Complaints~

Per recommendation from our general counsel, BP1312.1, Grievances and Complaints should be replaced with this new policy.

- B.** First Reading of Replacement BP 5111, Attendance

For your consideration, is a new policy replacing Bridges current student attendance policy. The policy sets standards of expected student attendance and provides direction to staff as to how to work with families who are having challenges meeting attendance standards. This policy has been drafted to help support the implementation of the LCAP Attendance Improvement Initiative, to be launched in 2017-18.

## **XIV. Facilities**

## **XV. Business and Operations**

- A.** Consideration of Approval of Proposition 30, 2017-18

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

The revenues generated from Proposition 30 are deposited into a state fund called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the Local Control Funding Formula (LCFF) amount. A corresponding reduction is made to an LEA or charter school's LCFF state aid equal to the amount of their EPA entitlement. LEAs will receive EPA payments quarterly.

- B.** Consideration of Approval of 2017/18 Budget

Approval is recommended of the 2017-18 budget as presented. Highlights will be presented by Benny Martinez, Director of School Business Services.

- C.** Consideration of Approval to Accept the Year End Resolutions from BSA for Fiscal Year 2017/18.  
Year End Resolutions allow BSA to process our monetary/fiscal responsibilities during the summer when Bridges is closed. Approval is recommended.
- D.** Consideration of Approval of Consolidated Reporting and Application System - CARS  
The Consolidated Reporting and Application System is used by the California Department of Education to ensure that we are meeting federal requirements with regards to the allowance of school prayer and adoption of a homeless policy. Approval is recommended.
- E.** Consideration of Approval of Agreement with CharterSafe, 2017/18  
CharterSafe provides Bridges with insurance, risk management and employee benefits. I recommend approval of this item.

## **XVI. Governing Board**

### **A.** 2017 Board Election Results

The 2017 Board Election results were certified by Benny Martinez, Director of School Business Services.

The results are as follows:

July 2017 - June 2019

Marcy Crawford

Erin Morrissey

July 2017 - June 2020

Bonnie Hodge

Michael Louderback

### **B.** Notification of Second Monthly Board Meeting on June 26, 2017

It is necessary to have a second Board meeting in June. Approval is recommended.

### **C.** Consideration of Approval of Board Retreat, Saturday, August 12, 2017

## **XVII. Pending Agenda Items**

## **XVIII. Closed Session**

**A. Business Pursuant to Government Code 54957(b)(1)**

Consideration of Public Employee Appointment/Discipline/Dismissal/Release (2 Cases)

**XIX. Return to Open Session**

**A. Ratification of Director Employment Agreement, 2017-2019**

For your consideration, is the ratification of the Employment Agreement between Director Kelly Simon and Bridges Governing Board, July 2017 - June 30, 2019.

**B. Ratification of Assistant Director Employment Agreement, 2017-18**

For your consideration, is the ratification of the Employment Agreement between Assistant Director Cindy McCarthy and Bridges Governing Board, July 2017 - June 30, 2018.

**XX. Closing Items**

**A. Adjourn Meeting**