APPROVED

Vertus High School

Minutes

Monthly Board Meeting

Date and Time
Tuesday July 18, 2023 at 4:00 PM

Trustees Present
C. Gantt, D. Johnson, E. Gallina, J. O'Connell, V. Van Voorhis

Trustees Absent
M. Mandina, S. Ash

Ex Officio Members Present
J. Locey

Guests Present
K. Barclay, Stephanie Campanelli, T. Hill

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. Van Voorhis called a meeting of the board of trustees of Vertus High School to order on Tuesday Jul 18, 2023 at 4:06 PM.

C.

Approve Minutes

D. Johnson made a motion to approve the minutes from Monthly Board Meeting on 06-20-23.
J. O'Connell seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Action Item Review Prior Month

All action items were discussed and items were given a timeline to be completed.

II. Board Training

A. Topic for the Month

The Board reviewed Benchmark #2 of the NYSED Performance Framework.

III. Consent Agenda Items

A. Month At A Glance

Julie Locey presented on MOA. No questions were asked.

B. Board Statistics

Tim Hill presented the monthly Board Statistics.

IV. Finance

A. Budget vs Actual & Cash Flow

Jack O'Connell presented on behalf of the Finance Committee.

V. Committee Reporting

A. Board Committee Structure & Monthly Reporting

V. Van Voorhis made a motion to The Vertus Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Stephanie Campanelli as a final candidate to its Board of Trustees, with a term expiring on August 31, 2026, pending approval by SED. The resolution approving Stephanie Campanelli is formally adopted upon SED’s approval.
J. O'Connell seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. By-Laws

J. O'Connell made a motion to Approve the revised By-Laws of Vertus Charter School.

D. Johnson seconded the motion.
Resolved that the Board vote to approve the By-Law revisions and submit as a non-material revision within our Charter Renewal.
The board **VOTED** unanimously to approve the motion.
J. O'Connell made a motion to amend the Financial Policies and Procedures shall be ameded to include the following language: Advance / Loans Consistent with the limitations set forth in Not-for-Profit Corporation Law Section 716, no employee will receive an advance payment of their salary and loans shall not be made from Vertus Charter School to its trustees, officers, key persons, or to any other corporation, firm, association or other entity in which one or more of its trustees, officers or key persons are directors, trustees, officers or key persons or hold a substantial financial interest, except a loan by one charitable corporation to another charitable corporation.
C. Gantt seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Trustee Job Description & Expectations

C. Gantt made a motion to Adopt the job description for the Board of Trustees.
D. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Fundraising-Grants

VI. Closing Items

A. New Action Item Review & Report Out

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:44 PM.

Respectfully Submitted,
E. Gallina