



Vertus HIGH SCHOOL

Vertus High School

Monthly Board Meeting

Published on October 13, 2023 at 2:44 PM EDT

Amended on October 16, 2023 at 1:02 PM EDT

Date and Time

Tuesday October 17, 2023 at 4:30 PM EDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Evan Gallina	1 m
B. Call the Meeting to Order			1 m
C. Approve Minutes	Approve Minutes		2 m
D. Action Item Review Prior Month	Discuss		10 m
E. Program Updates: Career Preparation		Levi Bennett	15 m
II. Consent Agenda Items			4:59 PM
A. Month At A Glance	FYI	Levi Bennett	10 m
B. Board Statistics	FYI	Tim Hill	10 m
III. Finance			5:19 PM

	Purpose	Presenter	Time
A. Budget vs Actual & Cash Flow	Discuss	Amy Brisson	10 m
IV. Discussion Items			5:29 PM
A. Recruitment Update	Discuss	Levi Bennett	5 m
B. Senior On Track Report	Discuss	Julie Locey	10 m
C. Transgender Policy Draft		Julie Locey	15 m
V. Committee Reporting			5:59 PM
A. Board Committee Structure & Monthly Reporting			5 m
B. Renewal Reminders			10 m
VI. Closing Items			6:14 PM
A. New Action Item Review & Report Out	Discuss		5 m
B. Adjourn Meeting	Vote		

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Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: 2023_09_19_board_meeting_minutes (1).pdf



Vertus

HIGH SCHOOL

Vertus High School

Minutes

Monthly Board Meeting

Date and Time

Tuesday September 19, 2023 at 4:00 PM

Directors Present

C. Gantt, D. Johnson, E. Gallina, J. O'Connell, M. Mandina (remote)

Directors Absent

S. Ash, V. VanVoorhis

Ex Officio Members Present

J. Locey

Non Voting Members Present

J. Locey

Guests Present

A. Brisson, L. Bennett, T. Hill

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Gantt called a meeting of the board of directors of Vertus High School to order on Tuesday Sep 19, 2023 at 4:06 PM.

C. Approve Minutes

D. Johnson made a motion to approve the minutes from Monthly Board Meeting on 08-15-23.

J. O'Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Action Item Review Prior Month

Action items were updated and progress has been made since last month.

II. Consent Agenda Items

A. Month At A Glance

B. Board Statistics

School enrollment is at an all time high and above our budgeted enrollment.

III. Finance

A. Budget vs Actual & Cash Flow

The school remains in a strong cash position and is well positioned for a successful year financially.

IV. Discussion Items

A. Recruitment Update

B. Gala/Fundraising

C. Safety Plan Approval

D. Johnson made a motion to Approve the updates to the Vertus Charter School Safety Plan & Emergency Response Manual.

C. Gantt seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Annual Benchmark Goals

D. Johnson made a motion to Approve the annual Benchmark Goals for the 2023-24 school year.

E. Gallina seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. New Action Item Review & Report Out

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:04 PM.

Respectfully Submitted,
E. Gallina

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Coversheet

Action Item Review Prior Month

Section: I. Opening Items
Item: D. Action Item Review Prior Month
Purpose: Discuss
Submitted by:
Related Material: 9.23Board_Action_Items_Running_List.docx

Board Action Items Running List Updated 8.1.23

Outstanding Items

1. The Finance committee will review financial policies and procedures and bring them to the September Board Meeting for approval. -Waiting for legal review
2. Transgender policy in place- Julie to discuss with Kirsten Barclay.- Contacted Kirsten waiting to hear back from her on her findings. **(By October Meeting)**
3. Tory and Jack want to give a gift to Jael Duran. (Julie to check with Mr. Strowe-what type of computer can he use?)
4. Tory to generate Board candidate spreadsheet and upload to Board on Track.-Complete

July Action Items:

1. Julie to email Mid-Term Report to Board- Uploaded to Board on Track under Board Documents-Charter Renewal – Complete
2. Julie to add Enrollment & Admissions Policy to Board Agenda for August.- Complete

August Action Items:

1. Tory to follow up with Deke and Emma regarding the Board breakfast with LaTricia to confirm it took place and also convening a breakfast with Clayton.
2. Calvin to find contact to connect us to the refugee organizations.- Complete
3. Finance Committee to research and make other recommendations for banking.
4. Evan to get a contact for a Financial Planner. He will connect with Jack on this as well.
5. Julie add “ revised 2023” to the bottom of the Admissions Policy- Complete
6. Julie to update Board Meeting topics draft to include Finance Committee each month. Complete

September Action Items

1. Levi will send a Doodle poll to the fundraising committee (Evan, Mike, Stephanie) to set up an initial Gala meeting. -Complete

2. Levi and Tim to send Calvin several dates to set up an Adrian Hale visit.



Coversheet

Month At A Glance

Section: II. Consent Agenda Items
Item: A. Month At A Glance
Purpose: FYI
Submitted by:
Related Material: October- Month at a glance.pdf



MONTH AT A GLANCE

October

Parent Workshop

- Part 2 of our Parent Support Workshop and Brunch was a success!

Highlights of the evening included:

- Engaging Presentations: Our guest speakers shared valuable insights on effective communication, supporting academic growth, and building relationships with their sons.
- Interactive Discussions: The breakout sessions provided a platform for open discussions and the exchange of ideas among parents, creating a sense of community and shared learning.
- Resource Sharing: Attendees received valuable resources and materials to further assist in supporting your child's educational journey.



Onondaga College Fair

- Vertus students discovered the many opportunities available at The State University of New York Colleges and Universities. Representatives were available to discuss academic offerings, student life, financial aid, and more.

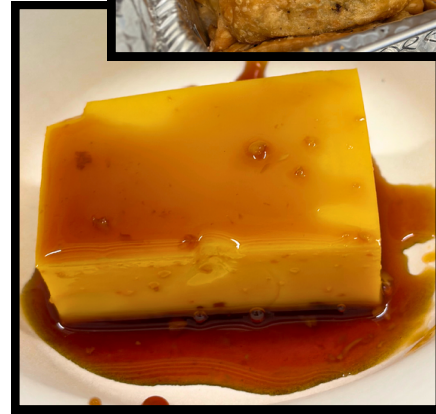
Roc With Your Hands

- Our Students attended the second annual ROC With Your Hands career exploration event on 10/3. They were exposed to careers in Advanced Manufacturing, Skilled Trades, Heavy Equipment, and Auto Tech through a variety of hands-on demonstrations and activities.



Hispanic Heritage Month

- Vertus celebrated the culmination of Hispanic Heritage Month in style! El Rojo Jazz performed live for the students and started the morning off with great music. Then we served empanadas and flan for all the students during lunch. Students, as well as staff members, enjoyed the celebration and used these moments as opportunities to build stronger bonds with students.



Coversheet

Board Statistics

Section: II. Consent Agenda Items
Item: B. Board Statistics
Purpose: FYI
Submitted by:
Related Material: Statistics Report_2023.10 (1).pdf
Statistics Report_2023.10 attendanceyrtoyr(1).pdf
Statistics Report_2023.10 enrollment.pdf
Statistics Report_2023.10 suspensions(1).pdf



BOARD STATISTICS

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Start of Year	September	2023-24 Target
<i>School Year data: September through August</i>												
Enrollment	103 ⁽¹⁾	137 ⁽¹⁾	256 ⁽¹⁾	279 ⁽¹⁾	288 ⁽¹⁾	283 ⁽¹⁾	258 ⁽¹⁾	264 ⁽¹⁾	313 ⁽¹⁾	339	336	340
African American	83%	79%	85%	78%	71%	81%	76%	68%	70%	64%	64%	
Hispanic	15%	17%	13%	17%	22%	12%	22%	28%	28%	33%	33%	
White	3%	4%	2%	5%	6%	6%	2%	4%	2%	3%	3%	
Asian	NA	NA	NA	NA	NA	NA	<1%	<1%	<1%	0%	0%	
Native American or Alaskan	0%	0%	0%	0%	1%	1%	0%	0%	0%	0%	0%	
Hawaiian/ Pacific Islander	NA	NA	NA	NA	NA	NA	0%	<1%	0%	0%	0%	
Special Education ⁽⁹⁾	23%	26%	23%	22%	19%	28%	33%	30%	31%	NA	33%	20%
ELL	0%	0%	3%	6%	5%	9%	4%	10%	8%	NA	NA	
Attendance - September to June	82.4%	83.3%	86.8%	85.3%	78.8%	80.1%	76.9%	70.0%	77.0%	NA	80.7%	85.0%
Suspensions (Students)	NA ⁽²⁾	87	113	177	207	137	19	129	129	NA	9	
Expulsions	NA ⁽²⁾	1	1	0	0	0	0	0	0	NA	0	
Students Enrolled				31	26	43	29	54	70	NA	15	
Graduation Rate (Total Cohort - 4 Year Outcome)	NA	NA	NA	65%	66%	82%	75%	68%	NA	NA	NA	
Credits Earned by Entire Student Body in Edgenuity	153.50	223.50	321.25	773.75	747.75	730.25	1443.5	1005.25	854.25	NA	51.75	
Total Number of Courses Completed	743	1782	3075	5321	4838	4546	5517	2998	1856	NA	98	
Credits Earned by Entire Student Body per Student in Edgenuity	1.5	1.6	1.3	2.8	2.6	2.6	5.6	3.8	2.7	NA	0.2	
Total Number of Courses Completed per Student	7.2	13.0	12.0	19.1	16.8	16.1	21.4	11.4	5.9	NA	0.3	

Assessment Results

NWEA Growth - Reading	450%	196%	261%	261%	156%	152% ⁽¹⁰⁾	NA	NA	NA	NA	NA	150%
NWEA Growth - Mathematics	300%	213%	221%	250%	213%	21% ⁽¹⁰⁾	NA	NA	NA	NA	NA	150%
NWEA % Projected Growth Met - Reading	NA	NA	NA	NA	NA	NA	NA	69%	66%	NA	NA	
NWEA % Projected Growth Met - Mathematics	NA	NA	NA	NA	NA	NA	NA	45%	49%	NA	NA	
Regents - Annual Pass Rate - All Exams	NA	100% ⁽³⁾	71% ⁽⁴⁾	67% ⁽⁵⁾	69% ⁽⁶⁾	66% ⁽⁷⁾	NA	58% ⁽¹¹⁾	39% ⁽¹²⁾	NA	NA	State Average

Fiscal Year Data: July through June

Fundraising	\$577,984	\$331,056	\$242,559	\$229,100	\$196,000	\$89,735						\$175,000
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⁽¹⁾ As of BEDS Day (October)

⁽²⁾ Discipline data for 2014-15 is not accurate

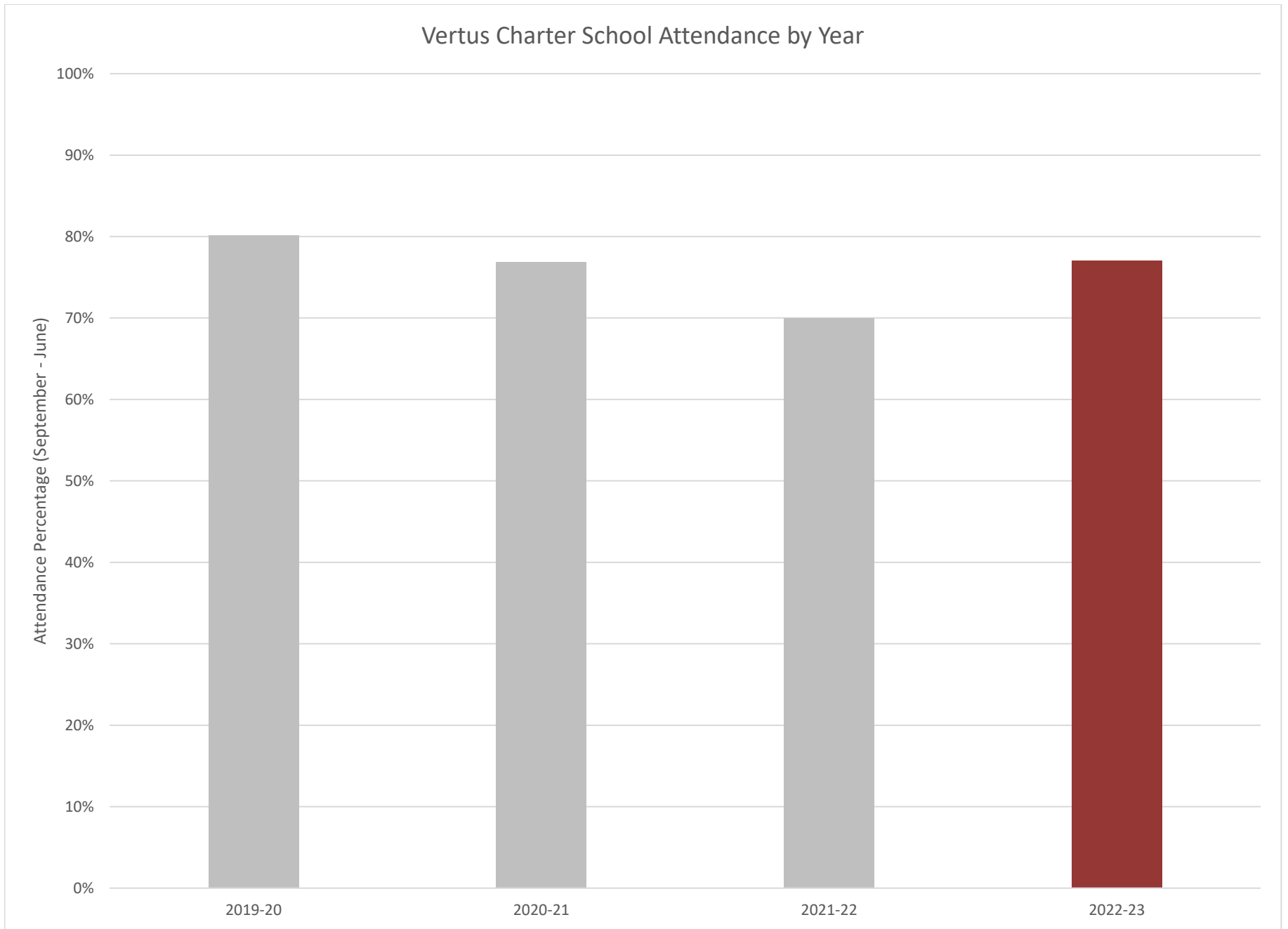
⁽³⁾ 37 Exams Administered

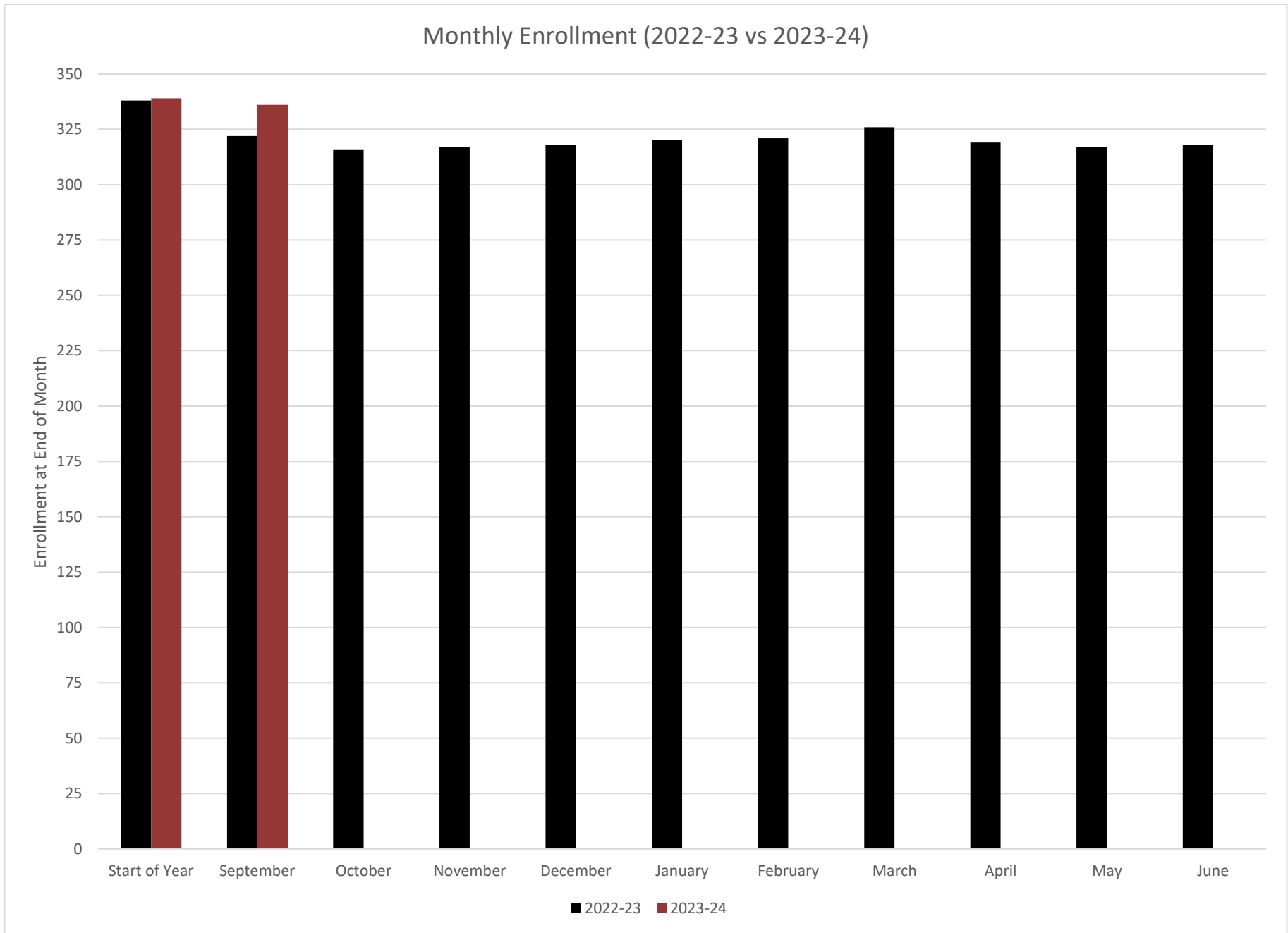
⁽⁴⁾ 164 Exams Administered

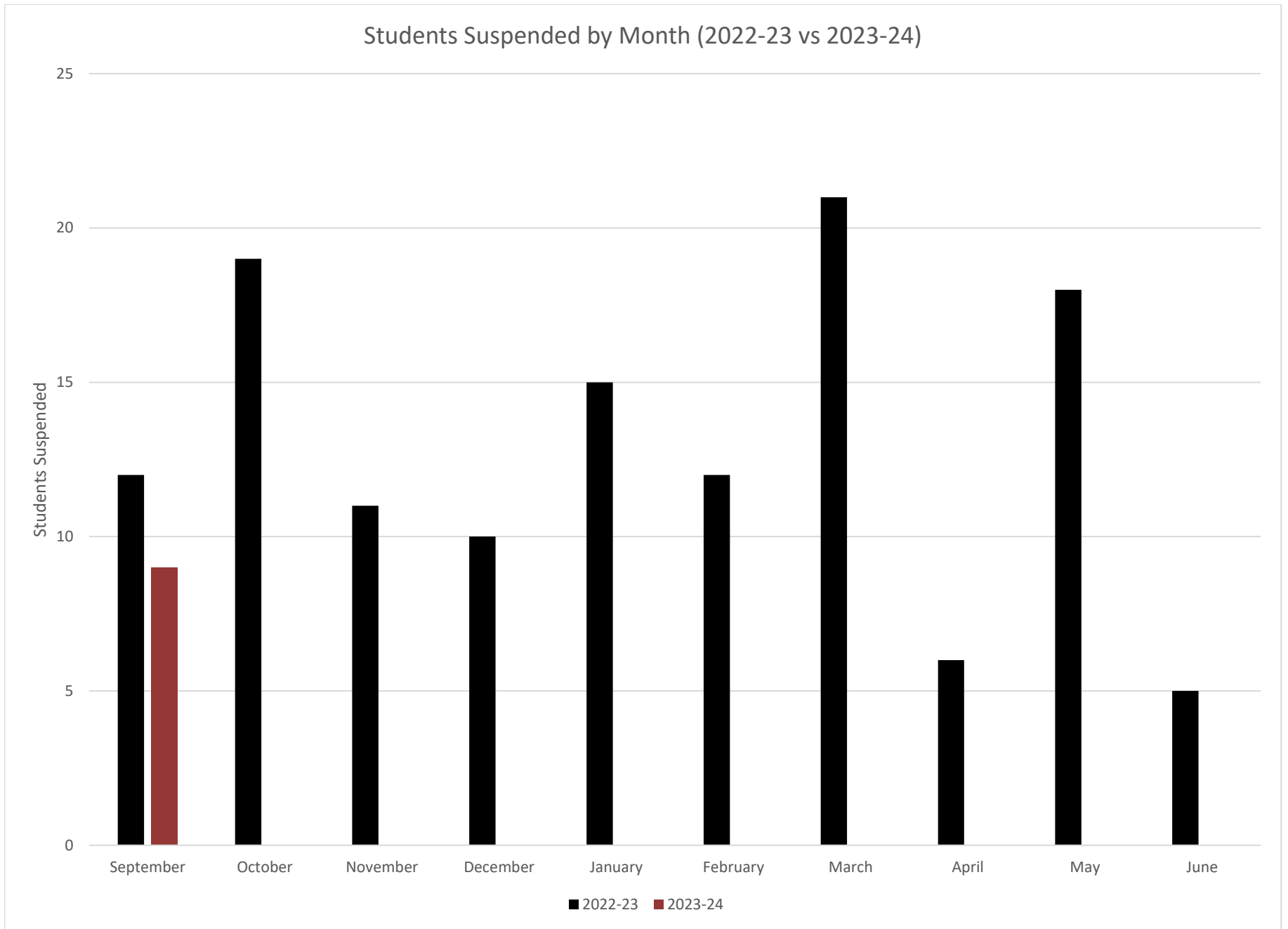
⁽⁵⁾ 493 Exams Administered

⁽⁶⁾ 519 Exams Administered

⁽⁷⁾ 259 Exams Administered (June and August Regents were Cancelled)







Coversheet

Budget vs Actual & Cash Flow

Section: III. Finance
Item: A. Budget vs Actual & Cash Flow
Purpose: Discuss
Submitted by:
Related Material: Budget vs. Actual September 2023 Board Mtg (1).pdf
Budget vs Actual September 23 Cash Flow.pdf

Fiscal Year 2022-23 - Budget vs. Actual Report - September 2023 - Accrual Basis					
	Approved	YTD	Projected	Projected	
	Budget	Total - 8/31/2023		Total	Variance
Revenue					
4100 State Grants					
4101 Per Pupil General Education	4,581,120.00	1,145,280.00	3,435,840.00	4,581,120.00	0.00
4102 Per Pupil Special Education	1,942,500.00	485,625.00	1,456,875.00	1,942,500.00	0.00
Total 4100 State Grants	\$ 6,523,620.00	\$ 1,630,905.00	\$ 4,892,715.00	\$ 6,523,620.00	\$ 0.00
4200 Federal Grants					
4201 IDEA Special Needs	108,689.00	27,172.25	81,516.75	108,689.00	0.00
4202 Title I	149,339.00	37,334.75	112,004.25	149,339.00	0.00
4203 Title IIA	21,699.00	5,424.75	16,274.25	21,699.00	0.00
4204 Title IV	17,248.00	4,312.00	12,936.00	17,248.00	0.00
4206 E-Rate	13,500.00	3,375.00	10,125.00	13,500.00	0.00
4209 CRRSA (ESSERII)/ARP (ESSER)/CSP	571,247.00	142,811.75	428,435.25	571,247.00	0.00
Total 4200 Federal Grants	\$ 881,722.00	\$ 220,430.50	\$ 661,291.50	\$ 881,722.00	\$ 0.00
4300 Contributions & Donations					
4301 Restricted Contributions	0.00	0.00	0.00	0.00	0.00
4302 Unrestricted Contributions	0.00	0.00	0.00	0.00	0.00
4303 NGLC Grant	0.00	0.00	0.00	0.00	0.00
4304 Farash Foundation	0.00	0.00	0.00	0.00	0.00
4304a GRHF Grant	61,167.00	15,291.75	45,875.25	61,167.00	0.00
4305 Fundraising	150,000.00	93,000.00	57,000.00	150,000.00	0.00
4306 In-kind Revenue	0.00	0.00	0.00	0.00	0.00
Total 4300 Contributions & Donations	\$ 211,167.00	\$ 108,291.75	\$ 102,875.25	\$ 211,167.00	\$ 0.00
4400 Fundraising					
4401 Fundraising Events	0.00	5,000.00	-5,000.00	0.00	0.00
Total 4400 Fundraising	\$ 0.00	\$ 5,000.00	-\$ 5,000.00	\$ 0.00	\$ 0.00
4500 Interest Income					
4501 Interest Income	53,400.00	32,286.65	21,113.35	53,400.00	0.00
Total 4500 Interest Income	53,400.00	32,286.65	21,113.35	53,400.00	0.00
4600 Other Revenue					
4606 School Store Revenue	42,000.00	6,697.88	35,302.12	42,000.00	0.00
Total 4600 Other Revenue	42,000.00	6,697.88	35,302.12	42,000.00	0.00
Total Revenue	\$ 7,711,909.00	\$ 2,003,611.78	\$ 5,708,297.22	\$ 7,711,909.00	\$ 0.00
Expenditures					
2200 Misc. Payables					
2201 Loan Payable	0.00	0.00	0.00	0.00	0.00
Total 2200 Misc. Payables	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5000 Compensation					
Total 5100 Administrative Staff	\$ 619,282.00	\$ 143,125.28	\$ 476,156.72	\$ 619,282.00	\$ -
Total 5200 Instructional Staff	\$ 3,427,104.00	\$ 716,630.76	\$ 2,710,473.24	\$ 3,427,104.00	\$ -
Total 5000 Compensation	\$ 4,046,386.00	\$ 859,756.04	\$ 3,186,629.96	\$ 4,046,386.00	\$ -
Total 5300 Other	\$ 95,000.00	\$ 11,775.00	\$ 83,225.00	\$ 95,000.00	\$ -
Total 5500 Payroll Taxes and Benefits	\$ 375,587.00	\$ 78,036.04	\$ 297,550.96	\$ 375,587.00	\$ -

Notes

In August - Dick's (weight room) - \$75k, Dollar General (youth literacy) - \$4k.

Fiscal Year 2022-23 - Budget vs. Actual Report - September 2023 - Accrual Basis						Notes
	Approved	YTD	Projected	Projected		
	Budget	Total - 8/31/2023		Total	Variance	
Total 5600 Employee Benefits	\$ 462,945.00	\$ 89,203.26	\$ 373,741.74	\$ 462,945.00	\$ -	
Total 5700 Retirement & Pension	\$ 101,036.00	\$ 18,083.99	\$ 82,952.01	\$ 101,036.00	\$ -	
TOTAL Comp, Taxes, Benefits, Bonus, Retirement	\$ 5,080,954.00	\$ 1,056,854.33	\$ 4,024,099.67	\$ 5,080,954.00	\$ -	
Total 6100 General Administrative	\$ 132,440.00	\$ 38,883.41	\$ 93,556.59	\$ 132,440.00	\$ -	
Total 6200 Insurance	\$ 84,000.00	\$ 16,635.96	\$ 67,364.04	\$ 84,000.00	\$ -	
Total 6300 Professional Services	\$ 257,092.00	\$ 72,969.12	\$ 184,122.88	\$ 257,092.00	\$ -	
Total 6400 Professional Development	\$ 63,715.00	\$ 32,477.01	\$ 31,237.99	\$ 63,715.00	\$ -	
Total 6500 Recruitment	\$ 121,500.00	\$ 42,507.00	\$ 78,993.00	\$ 121,500.00	\$ -	
Total 6600 Fundraising Expenses/External Relations	\$ 0.00	\$ 997.50	-\$ 997.50	\$ 0.00	\$ -	
Total 7100 Curriculum and Classroom	\$ 561,686.00	\$ 163,351.26	\$ 404,734.74	\$ 568,086.00	\$ 6,400.00	Summer Bussing higher than budgeted
Total 7200 Enrichment Programs	\$ 42,300.00	\$ 15,122.18	\$ 27,177.82	\$ 42,300.00	\$ -	
Total 8100 Facility Operations & Maintenance	\$ 736,051.00	\$ 183,918.33	\$ 552,132.67	\$ 736,051.00	\$ -	
Total 8200 Technology/Telecommunication Expense	\$ 176,848.00	\$ 41,424.16	\$ 135,423.84	\$ 176,848.00	\$ -	
Total 8800 Miscellaneous Expenses	\$ 6,100.00	\$ 8,583.42	-\$ 2,483.42	\$ 6,100.00	\$ -	
Total 8900 Depreciation Expense & Amortization	\$ 130,000.00	\$ 28,464.70	\$ 101,535.30	\$ 130,000.00	\$ -	
Total Operating Expenditures	\$ 7,392,686.00	\$ 1,702,188.38	\$ 5,696,897.62	\$ 7,399,086.00	\$ 6,400.00	
Total 1500 Fixed Assets	\$ 287,051.00	\$ 299,282.51	-\$ 12,231.51	\$ 287,051.00	\$ -	
Total revenues	\$ 7,711,909.00	\$ 2,003,611.78	\$ 5,708,297.22	\$ 7,711,909.00	\$ 0.00	
Operating expenses	\$ 7,392,686.00	\$ 1,702,188.38	\$ 5,696,897.62	\$ 7,399,086.00	\$ 6,400.00	
Depreciation	\$ 130,000.00	\$ 28,464.70	\$ 101,535.30	\$ 130,000.00	\$ 0.00	
Fixed assets	\$ 287,051.00	\$ 299,282.51	-\$ 12,231.51	\$ 287,051.00	\$ 0.00	
Subtotal	\$ 162,172.00	\$ 30,605.59	\$ 125,166.41	\$ 155,772.00	-\$ 6,400.00	

Fiscal Year 2022-23 - Cash Flow Projection As of September 2023						
	July 2023 - Actual	August 2023 - Actual	September 2023 - Projected	October 2023 - Projected	November 2023 - Projected	December 2023 - Projected
East Irondequoit	\$11,290.83	\$0.00	\$9,320.66	\$0.00	\$4,660.00	\$0.00
East Rochester	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Brighton	\$0.00	\$2,767.63	\$4,956.00	\$7,188.00	\$2,767.63	\$0.00
Gates-Chili	\$0.00	\$4,337.00	\$0.00	\$0.00	\$4,337.00	\$0.00
Hilton	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Webster	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fairport						
Brockport	\$2,082.17	\$17,115.00	\$0.00	\$0.00	\$2,082.17	\$0.00
Churchville-Chili	\$0.00	\$0.00	\$3,920.66	\$0.00	\$0.00	\$0.00
Greece	\$14,538.47	\$0.00	\$0.00	\$48,897.00	\$14,538.47	\$0.00
West Irondequoit	\$0.00	\$0.00	\$4,339.00	\$0.00	\$0.00	\$0.00
Rush Henrietta	\$0.00	\$2,519.79	\$0.00	\$0.00	\$0.00	\$0.00
Penfield	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pittsford	\$2,523.00	\$0.00	\$2,522.83	\$0.00	\$2,523.00	\$0.00
Webster						
RCSD	\$648,992.00	\$0.00	\$863,732.00	\$0.00	\$600,000.00	\$0.00
RCSD SpEd	\$0.00	\$0.00	\$0.00	\$0.00	\$728,437.50	\$0.00
Federal Grants - 21 - 22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Grants - 22 - 23	\$9,428.00	\$61,850.00	\$0.00	\$0.00	\$50,000.00	\$0.00
Federal Grants - 23 - 24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IDEA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Summers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

E3 Rochester	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Emil Muller Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ESSER Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ESSER II Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ESSER III Grant	\$0.00	\$115,625.00	\$0.00	\$0.00	\$0.00	\$100,000.00
Farash Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fundraising**	\$350.00	\$7,000.00	\$10,500.00	\$6,000.00	\$0.00	\$0.00
Bridge Loan	\$0.00					
PPP Loan***	\$0.00					
Dick's Sporting Goods	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00
McGowan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Chaparral Glass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ESL Federal Credit Union	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bill Belichick	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
USAC Treasury	\$0.00	\$51,519.63	\$15,775.64	\$0.00	\$0.00	\$0.00
CSP Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Willmott Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wegman (Rochester Area Community)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Greater Rochester Health Grant	\$0.00	\$60,750.00	\$0.00	\$0.00	\$0.00	\$0.00
STEM Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Grants - 20 - 21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Grants - 19 - 20 Final payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Line of Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gala Income	\$5,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
M&T Interest Income	\$11,376.00	\$10,332.30	\$10,578.35	\$5,000.00	\$5,000.00	\$5,000.00
School Store Revenue	\$40.00	\$1,184.00	\$5,513.88	\$2,500.00	\$2,500.00	\$2,500.00
Total Deposits	\$705,720.47	\$410,000.35	\$931,159.02	\$69,585.00	\$1,416,845.77	\$107,500.00
Total Disbursements	\$563,118.02	\$818,333.02	\$687,211.80	\$650,000.00	\$650,000.00	\$650,000.00
Increase (Decrease) In Cash	\$142,602.45	-\$408,332.67	\$243,947.22	-\$580,415.00	\$766,845.77	-\$542,500.00
Cash, Beginning of Period	\$2,584,716.49	\$2,727,318.94	\$2,318,986.27	\$2,562,933.49	\$1,982,518.49	\$2,749,364.26
Cash, End of Period	\$2,727,318.94	\$2,318,986.27	\$2,562,933.49	\$1,982,518.49	\$2,749,364.26	\$2,206,864.26

Coversheet

Recruitment Update

Section: IV. Discussion Items
Item: A. Recruitment Update
Purpose: Discuss
Submitted by:
Related Material: October-Recruitment Update.pdf



Update

October

Currently Enrolled (23-24 School Year): 337

17 Transfers since 9/6

Family School Tours Completed Since September: 8

Trends

- There are a few students from Franklin whose parents haven't sent them to school yet because of fear. They said that they are willing to wait for Vertus before sending them to Franklin.
- Several students are coming in from out of state. Heard negative feedback about the district and believe that Vertus is a better choice
- Our current parents are promoting Vertus more via social media and word of mouth.
- There is an uptick in parents of 7th and 8th graders inquiring about Vertus. A few are looking to secure a spot for next year.
- School Safety is drawing students from RCSD and those desiring a more structured system.
- 3 of the new transfers were bullied at previous schools (Penfield, Brighton, Northeast)



Recent Efforts

- Radio interviews at 103.9 WDKX
- School tours
- Parent Union Summit at Vertus
- Social media postings
- Marketing class with 16 Vertus Students. Using class to gain more insight into the student-aged market, create promotional content, and develop student ambassadors.

Upcoming Efforts

- Developing a student-promoting team through a Vertus elective class.
- Seeking to land a news feature story highlighting the barbering program and strength and conditioning program.
- Seeking to find contacts and or connections at closing RCSD schools
- Develop a system for the upcoming waitlist

Coversheet

Senior On Track Report

Section: IV. Discussion Items
Item: B. Senior On Track Report
Purpose: Discuss
Submitted by:
Related Material: Cohort2020week9.15Board.pdf

PowerSchool ID	Preceptor	IEP	504	ELL	1st Year of 9th Grade	OA-UC	ATT %	9.15	Total Regents
1617744	Oliver				2019	0	0.625	20.25	3
1617642	Oliver	1			2019	0	0.375	20	4
1617653	Riley				2019	0	0.25	16.75	4
1617870	Oliver				2019	1	0.5	11	3
1617843	Allport				2020	0	1	34.5	8
1617781	Allport				2020	0	0.875	30	7
1617912	Allport	1			2020	1	1	29	5
1617799	Allport	1			2020	0	0.75	28	5
1617824	Allport			1	2020	0	1	27.75	3
1618010	Allport		1		2020	0	0.875	26.25	5
1617847	Oliver				2020	0	1	26	5
1617788	Allport	1			2020	0	0.875	25.75	5
1617972	Oliver				2020	0	1	25.25	5
1618087	Allport				2020	0	1	25	6
1617955	Oliver				2020	0	1	24.75	4
1618039	Allport				2020	0	1	23.75	5
1617786	Allport				2020	0	1	23.5	6
1617740	Allport		1		2020	0	1	23.25	6
1618018	Oliver	1			2020	0	1	23.25	5
1617789	Allport		1		2020	0	0.625	23.25	4
1617871	Allport				2020	0	1	22	5
1617771	Allport				2020	0	1	21.75	6
1617838	Allport				2020	0	1	21.25	5
1617898	Allport				2020	0	0.625	21.25	4
1617939	Oliver	1			2020	1	1	20.75	2
1617910	Oliver	1			2020	0	1	20.5	2
1617770	Oliver				2020	0	1	20	4
1617842	Allport		1		2020	0	0.375	20	5
1618145	Allport				2020	0	0.875	19.75	6
1618270	Allport	1			2020	0	1	18.5	4

PowerSchool ID	Preceptor	IEP	504	ELL	1st Year of 9th Grade	OA-UC	ATT %	9.15	Total Regents
1618280	Oliver				2020	0	0.5	18	2
1617865	Oliver	1			2020	0	0.5	18	3
1618264	Allport	1			2020	0	0.625	17.5	5
1617857	Oliver				2020	1	0.75	17	3
1617918	Oliver				2020	0	0.75	16.75	3
1618201	Oliver				2020	0	0.625	16.5	5
1617815	Oliver				2020	0	0.25	16.25	3
1617787	Oliver		1		2020	0	0.75	16.25	5
1618216	Oliver				2020	0	100%	16.25	4
1617875	Oliver				2020	0	1	16	3
1618263	Allport		1		2020	0	0.75	16	4
1618268	Oliver	1		1	2020	0	0.625	14.75	2
1618222	Oliver				2020	0	0.5	14.25	4
1617921	Oliver				2020	0	75%	13.5	3
1617956	Oliver				2020	1	0.5	13.25	2
1618220	Allport	1			2020	0	1	12.25	2
1618063	Oliver				2020	0	0.625	10.75	2
1618219	Oliver	1			2020	0	0.75	8	0
1617804	Oliver	1			2020	0	0.75	7.75	0
1617984	Oliver				2020	1	0.75	6.75	0
1617851	Oliver				2020	1	0.625	6.75	1
1618267	Oliver				2020	0	1	5.75	1
1618279	Oliver	1			2020	0	0.5	5	0
Total Cohort of 2020 L2RPT		63							
Cohort of 2020 @ Vertus		49							
Drop Outs/Wdrew		5							
1 student in L2RPT but transferred		62							

PowerSchool ID		Preceptor	IEP	504	ELL	1st Year of 9th Grade	OA-UC	ATT %	9.15	Total Regents
	Students with 16 + credits	37								
	Early Graduates	8								
	Current Projection	73% grad rate								

Coversheet

Transgender Policy Draft

Section: IV. Discussion Items
Item: C. Transgender Policy Draft
Purpose:
Submitted by:
Related Material: Transgenderpolicydraft10.23.pdf

Transgender Student Policy

An essential part of sustaining schools that create joyful cultures and develop resilient, empathetic, and knowledgeable people is ensuring that all community members feel valued, affirmed, and respected. In GLSEN's 2019 *School Climate Study*, an overwhelming 84.4% of transgender students reported feeling unsafe at school due to their identity. In order for children to learn, grow, and develop in our school communities, we must first ensure that their underlying and essential need for safety is met.

Current Laws and Policies

There are several laws and policies that prohibit discrimination against and harassment of transgender students, including (but not limited to):

- [Title IX of the Education Amendments of 1972](#)
- [NY Educ L § 3201-A \(2012\)](#)
- [Dignity for All Students Act \(DASA\)](#)
- [Gender Expression Non-discrimination Act \(GENDA\)](#)
- [N.Y.C. Admin. Code § 8-102\(23\)](#)
- [Chancellor's Regulation A-830](#)
- [Chancellor's Regulation A-831](#)
- [Chancellor's Regulation A-832](#)

Vertus High School is committed to providing a safe learning environment for all students, free from discrimination and harassment on the basis of sex, gender, gender identity, gender expansiveness, and gender expression, and to ensuring that every student has equal access to Vertus's educational programs and activities. Additionally, Vertus policy requires that all schools and all personnel promote mutual respect, tolerance, and acceptance among all students and staff. The guidelines provided in this policy do not anticipate every situation that might occur with respect to student gender identity and will assess and address the specific needs of each student on a case-by-case basis.

Terms and Definitions

Much of the section below has been taken directly from GLSEN's *Model Local Education Agency Policy on Transgender and Nonbinary Students*.

Transgender and nonbinary students may use different terms to describe their lives and experiences of gender. Terminology and language differ and evolve based on region, language, race or ethnicity, age, culture, and many other factors. Some examples of terms used by some youth include: trans, trans girl, trans boy, nonbinary, genderqueer, gender fluid, demi girl, demi boy, and many more. Some trans youth prefer simply to be referred to as boys or girls except when their trans status is specifically relevant. These terms often mean different things or refer to different experiences of gender. Staff and educators should reflect and use the terms that students use to describe themselves and avoid terms that make these students uncomfortable.

These definitions are provided not for the purpose of imposing labels but rather to assist in understanding this policy and the obligations of school and agency personnel. Students may or may not use these terms to describe themselves or their experiences.

SEX ASSIGNED AT BIRTH: A designation a person is assigned at birth and which is recorded on an infant's birth certificate, if such a certificate exists.

GENDER IDENTITY: A person's deeply held knowledge of their own gender, which can include being a man, woman, another gender, or no gender. Gender identity is an innate part of a person's identity. One's gender identity may or may not align with society's expectations of the sex they were assigned at birth (male, female, or intersex).

Note: throughout this document, it is to be assumed that "gender identity" refers to the gender identity asserted by the student at school.

GENDER EXPRESSION: Expression of gender, whether through hair styles, makeup, or personal fashion, changes over the course of a person's lifetime.

TRANSGENDER/TRANS: An adjective describing a person whose gender identity differs from the sex they were assigned at birth. A trans woman is a woman whose sex was assigned male when she was born. A trans man is a man whose sex was assigned female when he was born. Some transgender people are not male or female and may use terms like nonbinary to describe their gender (see below).

GENDER NONCONFORMING: A term sometimes used to describe people whose gender expression differs from social expectations, and people who are perceived as androgynous in some way. Being gender nonconforming is distinct from being transgender, though some trans people may consider themselves to be gender nonconforming. For example, a cisgender woman who has short hair and likes sports might consider herself gender nonconforming but may not identify as transgender.

NONBINARY: A term used to refer to people whose gender identity is not exclusively male or female, including those who identify with a different gender, a combination of genders, or no gender. Nonbinary may be considered a subset of transgender or a distinct identity. Other similar or more specific terms may include genderqueer, gender fluid, agender, or Two-Spirit. (for Native American students).

CISGENDER: An adjective describing a person whose gender identity corresponds with the gender society typically associates with the sex they were assigned at birth. For example, a cisgender woman was assigned female at birth and identifies as female her gender as a woman.

SEXUAL ORIENTATION: A person's romantic and/or sexual attraction to other people. This includes being straight, gay, bisexual, queer, asexual, or many other terms used to describe sexual orientation. **This is different and distinct from gender identity.** Transgender and nonbinary people may be straight, gay, lesbian, asexual, or any other sexual orientation.

TRANSITION: The process in which a person begins to live according to their gender identity. Transition is a process that is different for everyone, and it may or may not involve specific medical treatments or changes to official documents. There is no one step or set of steps that an individual must undergo in order to have their gender identity affirmed and respected.

Nondiscrimination Policy

Vertus Charter School abides by the New York State Dignity for All Students Act (“DASA”). This law seeks to “provide students with a safe and supportive environment from discrimination, intimidation, taunting, harassment, and bullying (including cyberbullying) on school property, a school bus, and/or at a school function.” Discrimination and harassment are prohibited by employees or students based on a person’s actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, and sex.

Enrollment

Due to its status as a single sex/gender learning institution, eligibility for enrollment at Vertus will be based upon a prospective student’s preferred gender identity at the time of application, rather than the student’s assigned sex at birth. Should a student’s gender identity change during the student’s tenure at Vertus, an assessment conducted by school personnel along with input from the student and the student’s parent(s)/guardian(s) shall determine whether it would be in the best interest of the student to continue the student’s education at Vertus.

Privacy and Confidentiality

The [Family Education Rights Privacy Act \(FERPA\)](#) is a federal law which applies to all aspects of a student’s identity, including their gender identity and transgender status (20 U.S.C. § 1232g; 34 CFR Part 99). Under FERPA, only those school employees with a “legitimate educational interest,” the student, or their parent or guardian may have access to a student’s records.

Vertus recognizes that the process of determining one’s gender identity requires sensitivity and discretion and, to the greatest extent possible, students’ status as transgender or gender non-conforming will be kept confidential. Notwithstanding the foregoing, the student’s privacy interests must be balanced against the obligation of school administrators to provide a safe, effective, and nurturing learning environment and to keep staff members properly informed so they may respond effectively and appropriately to issues arising in the school.

School personnel shall not disclose a student’s gender identity status to third persons, including, but not limited to, other students, parents, and/or other school personnel, unless there is an appropriate business, educational, or health or safety reason for doing so. Except as set forth herein, all students shall be afforded the discretion to discuss and express their gender identity and gender expression and to decide when, with whom, and how much information to share with others.

Prior to disclosing any such information about any transgender or nonbinary student, educators and staff should work with the student to discuss the manner, time, and message of this disclosure. This should include providing the student with any support services they may need to make the disclosure in a safe and supportive environment.

It should be acknowledged that many transgender students face significant challenges when sharing their gender identity with their families. Some may have chosen not to share their identity with their families due to safety concerns or a lack of acceptance. For this reason, it is paramount that school staff seek to balance the goal of supporting the student, protecting their

privacy, and ensuring that parents/guardians are kept informed about their child. **“The most important consideration in such situations is the health and safety of the child.”**

Names and Pronouns

Students are entitled to be addressed by the name and pronoun that corresponds to the student’s gender identity that they assert at school. Students are not required to obtain parental consent or a court-ordered name and/or gender change before being addressed by their chosen name and pronoun.

When apprised of a student's transgender or Gender non-conforming status, Vertus will endeavor to engage the student and their parents or guardians, as appropriate, in an effort to agree upon a plan that will accommodate the student's individual needs at school. Students who identify as Transgender or GNC have the right to discuss and convey their gender identity and expression openly and to decide when, with whom, and how much to share this confidential information. The plan may, therefore, include when and how to initiate the student's preferred name and associated pronoun use and if, when, and how this is communicated to others. Vertus staff will use the name and pronoun that corresponds to the gender identity the student consistently asserts at school.

Records

As required by law, Vertus will maintain the confidentiality of student information and records. If a student who identifies as transgender or GNC has officially changed their name, as demonstrated by court order or birth certificate, Vertus will change its official and unofficial records, as needed, to reflect the change. Vertus will maintain records with the student's assigned birth name in a separate, confidential file.

If a student who identifies as transgender or GNC has not officially changed their name, but wishes to be referred to by a different name that corresponds to their gender identity, Vertus will process the name change request in accordance with the provisions of the Family Educational Rights and Privacy Act (FERPA) pertaining to the amendment of education records, upon request of the student’s parent(s), or upon request of the student if the student is an “eligible student” (i.e., if the student is emancipated from their parents or is age 18 or older or is attending a postsecondary educational institution). However, absent a request from a student's parent(s) or eligible student to amend the student’s education records, Vertus may create or change unofficial records to reflect the name and gender identity that the student consistently asserts at school.

Official State Records

On state standardized tests, certain reports to the New York State Education Department, and when necessary to ensure appropriate and coordinated access to state or federal benefits plans or programs, Vertus will use the student's birth name and biological sex. Vertus will maintain records with the student's assigned birth name and gender in a separate, confidential file.

Medical or Health Records

To the extent necessary to provide appropriate medical care to students and to coordinate care for students with other health care professionals or licensed medical professionals, student medical records should include the student’s birth name and biological sex. Medical records should be

kept separately from other student records and should only be used and/or accessed when necessary.

School Facilities

As a male single gender school all student restrooms, locker rooms, or changing facilities, are designated for male use.

Any student who is uncomfortable using a shared gender-segregated facility, regardless of the reason, shall, upon the student's request, be provided with a safe and non-stigmatizing alternative. However, such alternatives shall only be provided to a student upon that student's request. Requiring a transgender or nonbinary student to use a separate space against their wishes threatens to stigmatize the student and disclose their transgender status to others. Under no circumstances may students be required to use gender-segregated facilities that are inconsistent with their gender identity.

Participation in Physical Education Classes & Interscholastic Sports

To the fullest extent permitted by law, all students are to be provided the same opportunities to participate in Vertus's physical education program. Notwithstanding the foregoing, physical education teachers shall have the discretion to group students to accommodate specific student needs and the lesson's learning goals.

Participation in interscholastic athletic activities and contact sports are to be addressed on a case-by-case basis, consistent with the rules established by Section One of the New York State Interscholastic Athletic Association.

Vertus's athletic director will notify opposing team athletic directors or the New York State Public High School Athletic Association if a student needs any accommodations during competitions. The coach of every interscholastic athletic team shall make reasonable accommodations, consistent with this policy, for students on visiting teams who require access to bathrooms and locker room facilities at Vertus schools.

Uniform Policy

Transgender and gender non-conforming students shall be permitted to wear clothing that corresponds to their gender identity or expression, provided that their clothing is consistent with the Uniform Policy that is applied to all students.

Vertus's uniform policy applies while its athletes are traveling to and from athletic contests. Athletes will have access to uniforms that are appropriate for their sport.

Coversheet

Board Committee Structure & Monthly Reporting

Section: V. Committee Reporting
Item: A. Board Committee Structure & Monthly Reporting
Purpose:
Submitted by:
Related Material: Board Meeting Topics2023-2024Final.pdf
Board_Committee_Structure10.23 (2).pdf

Board Meeting Topics 2023-2024 School Year

September: (Fundraising Committee Reporting)

- Annual goal review (Benchmarks 1,2 & 3)
- New benchmark goals for the school year
- Safety Plan Approval
- Finance Report (Benchmarks 4 & 5)

October: (Governance Committee Reporting)

- Program Review*
- Baseline seniors on track to graduate report (Benchmark 1-Academic Data)
- Finance Report (Benchmarks 4 & 5)

November: (Accountability Committee Reporting)

- NWEA results for incoming students
- Ad hoc topics as needed
- Audit Summary Review
- Finance Report (Benchmarks 4 & 5)

December:

- Program Review*
- Board self-evaluation (Benchmark 6-Board Oversight)
- Student Survey Results (Benchmark 3- Culture)
- Finance Report (Benchmarks 4 & 5)

January: (Fundraising Committee Report)

- Board strategic plan discussed (Benchmark 6-Board Oversight and Planning)
- Graduation status report for seniors (Benchmark 1 on track to graduate)
- Finance Report (Benchmarks 4 & 5)

February: (Accountability Committee Report)

- January Regents results (Benchmark 1: a review of benchmark goals-regents rates)
- Mid-year credit accumulation report (Benchmark 1: a review of benchmark goals on track to graduate)
- Staff Survey Results
- Finance Report (Benchmarks 4 & 5)

March: (Governance Committee Report)

- Program Review*
- Board training (Benchmark 10 Compliance & Benchmark 6 Board Oversight & Planning)

- Finance Report (Benchmarks 4 & 5)

April: (Fundraising Committee Report)

- Board strategic plan finalized/review of progress
- Budget initial discussion and review of any major issues (Benchmark 4: Financial Soundness)
- Parent Survey Results
- Finance Report (Benchmarks 4 & 5)

May: (Finance Committee - Introduce Budget for approval)

- Graduation status report for seniors (Benchmark 1: Graduation rate)
- Seniors' college acceptance and post-secondary plans
- Review annual budget issues and approve if ready (Benchmark 4)
- Finance Report (Benchmarks 4 & 5)

June: (Fundraising Committee Report)

- Program Review*
- Charter update and/or renewal application (depending on the year)
- Deadline for annual budget approval
- Finance Report (Benchmarks 4 & 5)

July: (Accountability Committee Report)

- Final graduation results (Benchmark 1- Graduation rate)
- Pre-submission review of charter renewal application (2018) (2020) (2023)
- Finance Report (Benchmarks 4 & 5)

August:

- Regents results for June administration and school year (Benchmark 1- academic data)
- School leader evaluation (Benchmark 6 and 7)
- Finance Report (Benchmarks 4 & 5)

*Topic chosen by School Leaders -invite the staff of the program to present

**Monthly Board Statistics and reporting topics are a continual conversation regarding various state benchmarks and our own internal benchmark goals.



Vertus
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Board Committee Structure

Committee	Accountability	Finance	Fundraising & Community Engagement	Governance & Nominating
Members	Tory VanVoorhis Calvin Gantt Julie Locey	Evan Gallina Jack O'Connell Deke Johnson Amy Brisson Julie Locey	Evan Gallina Michael Mandina Spencer Ash Joe Carter Levi Bennett	Deke Johnson Tory VanVoorhis Jack O'Connell
Reporting Months	July November February	Every Month	September January April June	October March Monthly as needed
Topics	Regents NWEA Graduation Status Credit Earning	Monthly Review Budget Audit	Events	Board Training New Member Recruitment