APPROVED

Coastal Montessori Charter School

Minutes

Board of Directors Meeting

Date and Time
Monday September 15, 2025 at 6:00 PM

Location
Coastal Montessori Charter School

This is the monthly CMCS Board of Directors meeting.

Directors Present
A. Bailey, J. Dent, J. Dew, M. Easterling, R. Dawson, R. Ferdon, R. Richardson

Directors Absent
B. Burkholder

Guests Present
C. Bergeron

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Richardson called a meeting of the board of directors of Coastal Montessori Charter School to order on Monday Sep 15, 2025 at 6:01 PM.

C.

Approval of Agenda

R. Ferdon made a motion to approve the minutes from.
M. Easterling seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

R. Ferdon made a motion to approve the minutes from 8/18/25. Board of Directors Meeting on 08-18-25.
J. Dent seconded the motion.
The board **VOTED** to approve the motion.

II. Facility

A. USDA Rural Development Project

Nikie Toomes went over the loan conditions for the USDA loan for CMCS expansion. $2,500,000.00 at 5.25% interest or lower for 38 years. The first 2 years will be interest-only installments. (see Letter from USDA for details). Payments are set up on an automatic draft, which is required. She answered questions from the board members.

B. Vote on Letter of Conditions

J. Dent made a motion to approve the loan of $2,500,00.00 at a 5.25% interest rate or lower for 38 years. The first 2 years will be interest-only installments, per the letter conditions dated 9/15/2025. Payments are set up on an automatic draft, which is required.
J. Dew seconded the motion.
The board **VOTED** to approve the motion.

III. Finance

A. August Financial Report

See the attached financial report. The finances are in good standing.

IV. Governance

A. CMCS PTO Report

PTO met with Chris to prepare for a chicken coop. PTO day at the Quad on 9/20/25. PTO needs volunteers for a lunch bunch so that teachers to have an unencumbered lunch. Many things are on the horizon. Collaborate with Habitat for Humanity for Take a Plant Leave a Plant.

B. CMCS Director's Report

Chris shared that testing is difficult to scheduling. (all the testing is at one time) Quotes for fencing, electrical work, and cleaning services. Lower Ed. is sharing the layers of the ocean on 9/26/25.

C. Board Vacancies

We have 2 vacancies on the board. The vacancies can be appointed for the remaining terms. Think about the options of one community member at large and one parent or guardian who might want to serve on the board.

V. Executive Session

A. Certification Program

R. Ferdon made a motion to to approve funding for Director Bergeron to complete his Montessori leadership credentials.
J. Dent seconded the motion.
The board **VOTED** to approve the motion.

VI. Housekeeping Items

A. Additional CMCS Board Meeting

We will have a consent agenda meeting next month in order to concentrate on committee development and mission statement changes.

VII. Closing Items

A. Next Meeting

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,
R. Ferdon

Please note that the Board may elect to take action on issues discussed during Executive Session prior to adjournment.