APPROVED

Coastal Montessori Charter School

Minutes

Board of Directors Meeting

Date and Time
Monday August 18, 2025 at 6:00 PM

Location
Coastal Montessori Charter School

This is the monthly CMCS Board of Directors meeting.

Directors Present
A. Bailey, J. Dent, J. Dew, M. Easterling, R. Ferdon, R. Richardson

Directors Absent
B. Burkholder, R. Dawson

Guests Present
C. Bergeron, Melissa Yutzy - Veris (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Richardson called a meeting of the board of directors of Coastal Montessori Charter School to order on Monday Aug 18, 2025 at 6:03 PM.

C.

Approval of Agenda

A. Bailey made a motion to Approve the August 18 agenda.
J. Dew seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

R. Ferdon made a motion to approve the minutes from July 21, 2025 Board of Directors Meeting on 07-21-25.
M. Easterling seconded the motion.
The board **VOTED** to approve the motion.

II. Finance

A. July Financial Report

Melissa Yutzy of Veris presented the July financials. Current budget is in good shape for FY26.

III. Governance

A. CMCS PTO Report

Jessica Dent presented the Fall events of the PTO.

B. CMCS Director's Report

Chris Bergeron presented the following items.

IReady diagnostic completed.
Security camera project in the front parking lot.
Fencing project for the Outdoor Learning Center
Update on HVAC/Trane life expectancies for our HVAC equipment.

C. BOD Committees

Initial conversation about CMCS BOD committees. Board needs the report from Colleen Bozard and our notes from the retreat. Initial throughts on committees. Finance, Governance, Development, CEO Support and Evaluation, Academic Excellence. Item is tabled for the September meeting.

D. Mission and By-Laws

Item tabled to be discussed along with the committees at the September meeting.

E. Adoption of BOD Meeting Livestreaming Policy

Introduction of policy requirement from State BOE. All districts need a policy about livestreaming by Nov 5, 2025. CMCS will wait for GCSD to create their policy. GCSD policy will be presented to CMCS BOD for either adoption or as a resource to create their own livestreaming policy.
Director will look into the mounting of a camera and microphones in the middle school for our livestreaming purposes.

IV. Director's Certification

A. Certification Program

Item tabled until September meeting. Does this fall under an Executive Session or can this be discussed/presented in an open meeting?

V. Facility

A. USDA Rural Development Project

Update on USDA process. Significant time over the months of July and August were spent updating and enhancing our loan application. The application is at the national office of the USDA for review. Questions from the national office have been addressed by Melissa at Veris and Chris Bergeron. We are currently awaiting conditional approval of the loan application at which point a letter of conditions would be sent from the USDA to the CMCS Board. More info to come at the September meeting.

VI. Closing Items

A. Next Meeting

Monday, September 15, 2025 at 6pm at CMCS

B. Adjourn Meeting

R. Ferdon made a motion to Adjorn the Meeting.
J. Dew seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:54 PM.

Respectfully Submitted,
R. Ferdon

Documents used during the meeting

- Coastal Montessori July 2025 Financial Statements.pdf

- Model Policy Livestreaming School Board Meetings.pdf

Please note that the Board may elect to take action on issues discussed during Executive Session prior to adjournment.