



# Coastal Montessori Charter School

## Minutes

### Board of Directors Meeting

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#### Date and Time

Monday July 21, 2025 at 6:00 PM

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This is the monthly CMCS Board of Directors meeting.

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#### Directors Present

A. Bailey, B. Burkholder, J. Dent, J. Dew, R. Dawson, R. Ferdon

#### Directors Absent

M. Easterling, R. Richardson

#### Guests Present

C. Bergeron

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

J. Dent called a meeting of the board of directors of Coastal Montessori Charter School to order on Monday Jul 21, 2025 at 6:06 PM.

#### C. Approval of Agenda

J. Dew made a motion to approve the minutes from Board of Directors Retreat on 06-21-25.

R. Ferdon seconded the motion.

The board **VOTED** to approve the motion.

#### **D. Approve Minutes**

R. Ferdon made a motion to approve the minutes from Board of Directors Meeting on 06-03-25.

A. Bailey seconded the motion.

The board **VOTED** to approve the motion.

#### **E. Approve Minutes**

R. Ferdon made a motion to approve the minutes from Board of Directors Meeting on 06-16-25.

A. Bailey seconded the motion.

The board **VOTED** to approve the motion.

### **II. Finance**

#### **A. May Financial Report**

Melissa shared the report.

#### **B. June Financial Report**

#### **C. Update to the Procurement Policy**

Chris Bergeron would like to increase his purchase requisition to \$10,000.01 from \$5,000.01 due to the rise in costs for building maintenance.

R. Ferdon made a motion to the director recommended changes to the procurement policy be approved.

A. Bailey seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Governance**

#### **A. CMCS PTO Report**

Shared new officers for the PTO. PTO will be present for open house, Wednesday, July 30th. President: Lauren Seaton

Vice President: Kristina Strosnider

Secretary: Rebecca Callaway

Treasurer: Amy Miller

Ex. Officiant: Jessica Dent

#### **B.**

### **CMCS Director's Report**

Chris shared the updates to the middle school wing and the grand hall. Will get the different sections of the building updated on a rotation. The lower Elementary wing will be next.

## **IV. Facility**

### **A. USDA Rural Development Project**

Wrapping up the USDA loan paperwork. Chris is finishing the paperwork.

## **V. Closing Items**

### **A. Next Meeting**

### **B. August 18, 2025**

### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,  
R. Ferdon

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Please note that the Board may elect to take action on issues discussed during Executive Session prior to adjournment.