



Coastal Montessori Charter School

Board of Directors Meeting

Published on January 26, 2026 at 3:04 PM EST

Date and Time

Monday January 26, 2026 at 6:00 PM EST

Location

Coastal Montessori Charter School

This is the monthly CMCS Board of Directors meeting.

Agenda

| | Purpose | Presenter | Time |
|------|--|-----------|---------|
| I. | Pledge of Allegiance | | |
| II. | CMCS Mission Statement | | |
| | CMCS's Mission is to produce highly-educated, self-directed, socially-responsible citizens who work collaboratively, respectfully, and peacefully as individuals yet interdependent learners in a diverse and nurturing community. | | |
| III. | Opening Items | | 6:00 PM |
| A. | Record Attendance | | 1 m |

| | Purpose | Presenter | Time |
|---|-----------------|---------------------|----------------|
| B. Call the Meeting to Order | | Rick Richardson | |
| C. Approval of Agenda | Vote | Rick Richardson | 3 m |
| D. Approve Minutes | Approve Minutes | Rick Richardson | 5 m |
| Approve minutes for Board of Directors Meeting on December 15, 2025 | | | |
| IV. Finance | | | 6:09 PM |
| A. December Financial Report | Discuss | Chris Bergeron | 10 m |
| V. Housekeeping Items | | | 6:19 PM |
| A. PTO Report | FYI | Megan Vanderslice | 5 m |
| B. Director's Report | FYI | Chris Bergeron | 5 m |
| VI. Public Comment | | | |
| VII. Governance | | | 6:29 PM |
| A. Governance Committee Report | FYI | Jessica Dent | 10 m |
| Revise Goals of the Board | | | |
| Mission Statement Process | | | |
| Committee Charter | | | |
| Committee Update | | | |
| B. Finance Committee Report | Discuss | Julie Dew | 5 m |
| Committee Charter | | | |
| Committee Update | | | |
| C. Facilities Committee Report | FYI | Marshall Easterling | 5 m |
| Committee Charter | | | |
| Committee Update | | | |
| D. Charter Contract Amendment from GCSD - Update | FYI | Chris Bergeron | 3 m |

| | Purpose | Presenter | Time |
|--|---------|-----------|------|
|--|---------|-----------|------|

VIII. Agenda Items for Next Meeting

| | | | |
|-------------------|--|--|---------|
| IX. Closing Items | | | 6:52 PM |
|-------------------|--|--|---------|

- | | | | |
|-----------------------------------|------|-----------------|-----|
| A. Next Meeting | FYI | Rick Richardson | 5 m |
| February 23, 2026 at 6 PM at CMCS | | | |
| B. Adjourn Meeting | Vote | | |

Please note that the Board may elect to take action on issues discussed during Executive Session prior to adjournment.

Coversheet

Approve Minutes

| | |
|--------------------------|---|
| Section: | III. Opening Items |
| Item: | D. Approve Minutes |
| Purpose: | Approve Minutes |
| Submitted by: | |
| Related Material: | Minutes for Board of Directors Meeting on December 15, 2025 |

APPROVED



Coastal Montessori Charter School

Minutes

Board of Directors Meeting

Date and Time

Monday December 15, 2025 at 6:00 PM

Location

Coastal Montessori Charter School

This is the monthly CMCS Board of Directors meeting.

Directors Present

A. Bailey, J. Dent, J. Dew, M. Easterling, R. Dawson, R. Ferdon, R. Richardson

Directors Absent

J. Teachey

Guests Present

C. Bergeron, Madison Sharrock

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Richardson called a meeting of the board of directors of Coastal Montessori Charter School to order on Monday Dec 15, 2025 at 6:00 PM.

C.

Approval of Agenda

R. Ferdon made a motion to approve the minutes from Board of Directors Meeting on 11-17-25.

M. Easterling seconded the motion.

No discussion

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

R. Ferdon made a motion to approve the minutes from 11/17/25.

M. Easterling seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. November Financial Report

Everything is on track and is looking good.

III. Governance

A. Governance Committee Report

The report has been uploaded to the documents file in Board on track.

The director's review process will be finalized and approved to proceed.

B. Finance Committee Report

The finance report is in the documents file on Board on Track.

C. Facilities Committee Report

The Facilities committee report is on Board on Track in the documents file.

D. Charter Contract Amendment from GCSD

The school will provide a copy of its annual independent audit by Nov. 1st of each year.

A. Bailey made a motion to to addmend the charter to state that the school will provide a copy of its annual independent audit to GCSD by Nov. 1 of each year.

J. Dew seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Housekeeping Items

A. Director's Report

Mid-year iReady diagnostic is complete. The End-of-Year iReady diagnostic will be completed before spring break. Chris is beginning the Montessori certification. He will be going to New York in April.

B. PTO Report

Marketplace and family movie night went well.

V. Closing Items

A. Next Meeting

Next meeting 1/26/2026.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,
M. Easterling

Please note that the Board may elect to take action on issues discussed during Executive Session prior to adjournment.

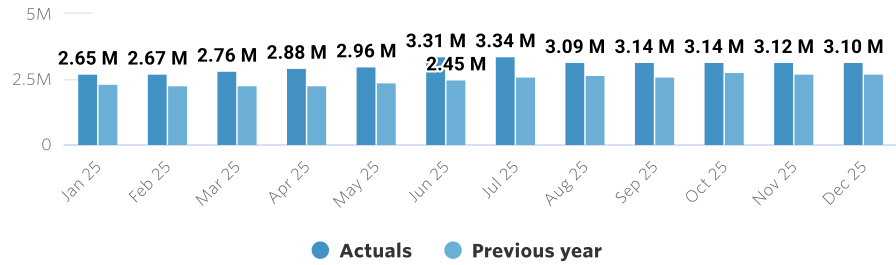
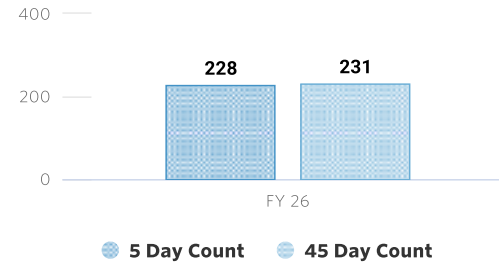
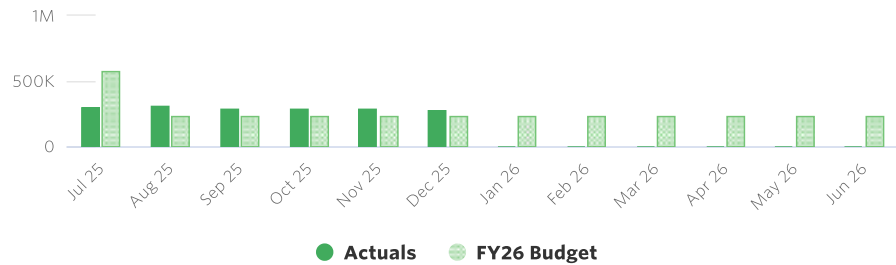
Coversheet

December Financial Report

| | |
|--------------------------|------------------------------------|
| Section: | IV. Finance |
| Item: | A. December Financial Report |
| Purpose: | Discuss |
| Submitted by: | |
| Related Material: | 2025.12 Financial Reports_CMCS.pdf |



Monthly Report Package

Cash**Student ADM****Revenue****Federal Grants**

| Account | Total | | |
|----------|-------------------------|--|-----------|
| | Actuals Jul - Dec'25 | FY26 Budget Current Jul - Dec'25 | Δ |
| Title II | \$ - | \$ 7,000 | \$ 7,000 |
| IDEA | \$ - | \$ 45,000 | \$ 45,000 |

Expenditures

| Name | Total | | | % |
|---------------------|----------------------------|---|--------------|------|
| | Actuals Jul'25 - Jun'26 | FY26 Budget Current Jul'25 - Jun'26 | Δ | |
| Personnel | \$ 1,123,047 | \$ 2,217,767 | \$ 1,094,719 | 49% |
| Contracted Services | \$ 148,127 | \$ 145,500 | \$ (2,627) | (2)% |
| Supplies | \$ 47,332 | \$ 61,800 | \$ 14,468 | 23% |
| Facilities | \$ 135,128 | \$ 265,000 | \$ 129,872 | 49% |

Surplus (Deficit)

\$(15,693) ▼17%

Total

● Actuals | Jul '25 - Jun '26
● FY26 Budget | Jul '25 - Jun '26

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.

Coastal Montessori Charter School
Balance Sheet - YTD

| Account | Actuals | | |
|---|--------------------|--------------------|-------------------|
| | Dec'25 | Nov'25 | Δ |
| Assets | | | |
| Current Assets | | | |
| Bank Accounts | \$3,098,064 | \$3,120,444 | \$(22,380) |
| Other Current Assets | \$309,761 | \$321,229 | \$(11,469) |
| Subtotal Current Assets | \$3,407,825 | \$3,441,673 | \$(33,848) |
| Fixed Assets | | | |
| Construction & Progress | \$155,722 | \$155,722 | - |
| Building | \$5,419,767 | \$5,419,767 | - |
| Furniture and Equipment | \$363,800 | \$363,800 | - |
| Land | \$705,094 | \$705,094 | - |
| Land Improvements | \$127,390 | \$127,390 | - |
| Accumulated Depreciation | \$(1,480,824) | \$(1,480,824) | - |
| Subtotal Fixed Assets | \$5,290,949 | \$5,290,949 | - |
| Other Assets | | | |
| Deposit | \$25,102 | \$25,102 | - |
| Subtotal Other Assets | \$25,102 | \$25,102 | - |
| Total Assets | \$8,723,876 | \$8,757,724 | \$(33,848) |
| Liabilities | | | |
| Current Liabilities | | | |
| Accounts Payable | \$1,720 | \$2,086 | \$(366) |
| Accrued Payroll & Payroll Taxes | \$146,768 | \$146,768 | - |
| Payroll Liab - Health Benefits | - | \$1,997 | \$(1,997) |
| Subtotal Current Liabilities | \$148,488 | \$150,851 | \$(2,363) |
| Long Term Liabilities | | | |
| USDA Loan 01 | \$529,072 | \$529,072 | - |
| USDA Loan 02 | \$5,152,304 | \$5,152,304 | - |
| Other Long-Term Liabilities | \$93,506 | \$93,506 | - |
| Subtotal Long Term Liabilities | \$5,774,882 | \$5,774,882 | - |
| Total Liabilities | \$5,923,370 | \$5,925,733 | \$(2,363) |
| Net Assets | | | |
| Retained Earnings | \$2,707,629 | \$2,707,629 | - |
| Net Income | \$92,876 | \$124,361 | \$(31,485) |
| Total Net Assets | \$2,800,505 | \$2,831,991 | \$(31,485) |
| Total Liabilities & Net Assets | \$8,723,876 | \$8,757,724 | \$(33,848) |

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.

Coastal Montessori Charter School
Statement of Revenue and Expenditures - Last Month & YTD

| Account | Actuals | |
|----------------------------------|------------------|--------------------|
| | Dec'25 | Jul - Dec'25 |
| Revenue | | |
| Local Funding | | |
| Interest Income | \$9,511 | \$57,365 |
| Other Pupil Activities | \$6,312 | \$51,129 |
| Uniforms | \$55 | \$5,276 |
| Middle School Business Activ | \$957 | \$3,166 |
| Contributions and Donations | \$4,635 | \$36,930 |
| Other Income | | |
| Other Income | - | \$516 |
| Subtotal Other Income | - | \$516 |
| Subtotal Local Funding | \$21,470 | \$154,382 |
| Base Funding | | |
| State Aid to Classrooms | \$244,259 | \$1,533,320 |
| State Aid to Classroom | \$12,359 | \$61,796 |
| Subtotal Base Funding | \$256,618 | \$1,595,116 |
| State Funding | | |
| ADEPT | - | \$2,250 |
| Teacher Supply Funds | - | \$7,600 |
| Subtotal State Funding | - | \$9,850 |
| Total Revenue | \$278,088 | \$1,759,348 |
| Expenditures | | |
| Personnel | | |
| Personnel-Instructional | | |
| Salary | \$130,405 | \$693,982 |
| Health Benefits | \$29,213 | \$139,476 |
| Taxes | \$9,914 | \$52,494 |
| Retirement | \$2,755 | \$16,034 |
| Subtotal Personnel-Instructional | \$172,286 | \$901,986 |
| Personnel-Support | | |
| Salary | \$35,204 | \$177,203 |
| Health Benefits | \$4,693 | \$27,970 |
| Taxes | \$2,703 | \$13,520 |
| Retirement | \$397 | \$2,369 |
| Subtotal Personnel-Support | \$42,997 | \$221,062 |
| Subtotal Personnel | \$215,283 | \$1,123,047 |

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.

| Account | Actuals | |
|---|-------------------|--------------------|
| | Dec'25 | Jul - Dec'25 |
| Contracted Services | \$14,906 | \$148,127 |
| Supplies | \$8,336 | \$47,332 |
| Facilities | \$24,540 | \$135,128 |
| Other Expenses | \$3,290 | \$23,672 |
| Pupil Act | \$20,751 | \$54,363 |
| Total Expenditures | \$287,106 | \$1,531,670 |
| Operating Income | \$(9,018) | \$227,678 |
| Other Income & Expense | | |
| Other Expense | | |
| Debt Services | \$22,467 | \$134,802 |
| Total Other Expense | \$22,467 | \$134,802 |
| Total Other Income & Expense | \$(22,467) | \$(134,802) |
| Net Income | \$(31,485) | \$92,876 |

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.

Coastal Montessori Charter School
Statement of Revenue and Expenditures - By Month

| Account | Actuals | | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Jul-25 | Aug-25 | Sep-25 | Oct-25 | Nov-25 | Dec-25 |
| Revenue | | | | | | |
| Local Funding | | | | | | |
| Interest Income | \$8,425 | \$10,231 | \$9,801 | \$9,988 | \$9,410 | \$9,511 |
| Other Pupil Activities | \$6,327 | \$8,181 | \$11,677 | \$8,237 | \$10,395 | \$6,312 |
| Uniforms | \$2,895 | \$1,160 | \$771 | \$285 | \$110 | \$55 |
| Middle School Business Activ | - | - | \$280 | \$287 | \$1,643 | \$957 |
| Contributions and Donations | \$1,455 | \$1,600 | \$6,769 | \$11,084 | \$11,387 | \$4,635 |
| Other Income | | | | | | |
| Other Income | - | \$72 | \$300 | - | \$144 | - |
| Subtotal Other Income | - | \$72 | \$300 | - | \$144 | - |
| Subtotal Local Funding | \$19,102 | \$21,243 | \$29,597 | \$29,881 | \$33,090 | \$21,470 |
| Base Funding | | | | | | |
| State Aid to Classrooms | \$278,142 | \$278,142 | \$244,259 | \$244,259 | \$244,259 | \$244,259 |
| State Aid to Classroom | - | \$12,359 | \$12,359 | \$12,359 | \$12,359 | \$12,359 |
| Subtotal Base Funding | \$278,142 | \$290,501 | \$256,618 | \$256,618 | \$256,618 | \$256,618 |
| State Funding | | | | | | |
| Misc. State Restricted | - | \$300 | - | \$(300) | - | - |
| ADEPT | - | - | - | - | \$2,250 | - |
| Teacher Supply Funds | \$7,600 | - | - | - | - | - |
| Subtotal State Funding | \$7,600 | \$300 | - | \$(300) | \$2,250 | - |
| Total Revenue | \$304,844 | \$312,044 | \$286,215 | \$286,199 | \$291,958 | \$278,088 |
| COGS | - | - | - | - | - | - |
| Gross Margin | \$304,844 | \$312,044 | \$286,215 | \$286,199 | \$291,958 | \$278,088 |
| Expenditures | | | | | | |

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.

| Account | Actuals | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Jul-25 | Aug-25 | Sep-25 | Oct-25 | Nov-25 | Dec-25 |
| Personnel | | | | | | |
| Personnel-Instructional | \$135,643 | \$146,978 | \$147,396 | \$143,477 | \$156,206 | \$172,286 |
| Personnel-Support | \$32,015 | \$35,143 | \$35,522 | \$35,260 | \$40,126 | \$42,997 |
| Subtotal Personnel | \$167,657 | \$182,121 | \$182,918 | \$178,737 | \$196,332 | \$215,283 |
| Contracted Services | \$20,355 | \$25,504 | \$33,916 | \$31,087 | \$22,359 | \$14,906 |
| Supplies | \$13,434 | \$13,580 | \$3,770 | \$3,830 | \$4,382 | \$8,336 |
| Facilities | \$21,526 | \$31,691 | \$16,683 | \$17,670 | \$23,016 | \$24,540 |
| Other Expenses | \$3,811 | \$1,581 | \$3,280 | \$8,268 | \$3,443 | \$3,290 |
| Pupil Act | \$7,021 | \$4,496 | \$7,635 | \$9,554 | \$4,906 | \$20,751 |
| Total Expenditures | \$233,804 | \$258,974 | \$248,202 | \$249,147 | \$254,438 | \$287,106 |
| Operating Income | \$71,040 | \$53,070 | \$38,014 | \$37,053 | \$37,520 | \$(9,018) |
| Other Income & Expense | | | | | | |
| Other Expense | | | | | | |
| Debt Services | \$22,467 | \$22,467 | \$22,467 | \$22,467 | \$22,467 | \$22,467 |
| Total Other Expense | \$22,467 | \$22,467 | \$22,467 | \$22,467 | \$22,467 | \$22,467 |
| Total Other Income & Expense | \$(22,467) | \$(22,467) | \$(22,467) | \$(22,467) | \$(22,467) | \$(22,467) |
| Net Income | \$48,573 | \$30,603 | \$15,547 | \$14,586 | \$15,053 | \$(31,485) |

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.

Coastal Montessori Charter School
Budget to Actual

| Account | Actuals | FY26 Budget | % |
|------------------------------|-------------|-------------|------|
| | FY-26 | FY-26 | |
| Revenue | | | |
| Local Funding | | | |
| Interest Income | \$57,365 | \$112,000 | 51% |
| Other Pupil Activities | \$51,129 | \$85,000 | 60% |
| Uniforms | \$5,276 | \$9,000 | 59% |
| Middle School Business Activ | \$3,166 | - | - |
| Contributions and Donations | \$36,930 | \$50,000 | 74% |
| Other Income | | | |
| Other Income | \$516 | - | - |
| Subtotal Other Income | \$516 | - | - |
| Subtotal Local Funding | \$154,382 | \$256,000 | 60% |
| Base Funding | | | |
| State Aid to Classrooms | \$1,533,320 | \$2,834,940 | 54% |
| State Aid to Classroom | \$61,796 | - | - |
| Subtotal Base Funding | \$1,595,116 | \$2,834,940 | 56% |
| State Funding | | | |
| Reading Coaches | - | \$26,000 | - |
| ADEPT | \$2,250 | - | - |
| Teacher Supply Funds | \$7,600 | \$6,300 | 121% |
| Subtotal State Funding | \$9,850 | \$32,300 | 30% |
| Federal Funding | | | |
| Title II | - | \$7,000 | - |
| IDEA | - | \$45,000 | - |
| Subtotal Federal Funding | - | \$52,000 | - |
| Total Revenue | \$1,759,348 | \$3,175,240 | 55% |
| Expenditures | | | |
| Personnel | | | |
| Personnel-Instructional | \$901,986 | \$1,760,469 | 51% |
| Personnel-Support | \$221,062 | \$457,297 | 48% |
| Subtotal Personnel | \$1,123,047 | \$2,217,767 | 51% |
| Contracted Services | \$148,127 | \$145,500 | 102% |
| Supplies | \$47,332 | \$61,800 | 77% |
| Facilities | \$135,128 | \$265,000 | 51% |
| Other Expenses | \$23,672 | \$29,500 | 80% |
| Pupil Act | \$54,363 | \$77,500 | 70% |

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.

| Account | Actuals | FY26 Budget | % |
|---|--------------------|--------------------|-------------|
| | FY-26 | FY-26 | |
| Total Expenditures | \$1,531,670 | \$2,797,067 | 55% |
| Operating Income | \$227,678 | \$378,173 | 60% |
| Operating Income % | 13% | 12% | 109% |
| Other Income & Expense | | | |
| Other Expense | | | |
| Debt Services | \$134,802 | \$269,604 | 50% |
| Total Other Expense | \$134,802 | \$269,604 | 50% |
| Total Other Income & Expense | \$(134,802) | \$(269,604) | 50% |
| Net Income | \$92,876 | \$108,569 | 86% |
| Net Income % | 5% | 3% | 154% |

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.