



Coastal Montessori Charter School

Board of Directors Meeting

Published on October 17, 2025 at 10:16 AM EDT

Date and Time

Monday October 20, 2025 at 6:00 PM EDT

Location

Coastal Montessori Charter School

This is the monthly CMCS Board of Directors meeting.

Agenda

	Purpose	Presenter	Time
I.	Pledge of Allegiance		
II.	CMCS Mission Statement		
	CMCS's Mission is to produce highly-educated, self-directed, socially-responsible citizens who work collaboratively, respectfully, and peacefully as individuals yet interdependent learners in a diverse and nurturing community.		
III.	Opening Items		6:00 PM
A.	Record Attendance		1 m

	Purpose	Presenter	Time
B. Call the Meeting to Order		Rick Richardson	
C. Approval of Agenda	Vote	Rick Richardson	3 m
D. Approve Minutes	Approve Minutes	Rick Richardson	5 m
Approve minutes for Board of Directors Meeting on September 15, 2025			
IV. Finance			6:09 PM
A. September Financial Report	Discuss	Chris Bergeron	5 m
V. Public Comment			
VI. Governance			6:14 PM
A. Creation of Board Committees	Discuss	Rick Richardson	45 m
Tasks and Duties			
Members			
Meeting Schedule			
VII. Agenda Items for Next Meeting			
VIII. Housekeeping Items			6:59 PM
A. Reports	FYI	Chris Bergeron	1 m
IX. Closing Items			7:00 PM
A. Next Meeting	FYI	Rick Richardson	5 m
November 17, 2025 at 6 PM at CMCS			
B. Adjourn Meeting	Vote		

Please note that the Board may elect to take action on issues discussed during Executive Session prior to adjournment.

Coversheet

Approve Minutes

Section:	III. Opening Items
Item:	D. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board of Directors Meeting on September 15, 2025

APPROVED



Coastal Montessori Charter School

Minutes

Board of Directors Meeting

Date and Time

Monday September 15, 2025 at 6:00 PM

Location

Coastal Montessori Charter School

This is the monthly CMCS Board of Directors meeting.

Directors Present

A. Bailey, J. Dent, J. Dew, M. Easterling, R. Dawson, R. Ferdon, R. Richardson

Directors Absent

B. Burkholder

Guests Present

C. Bergeron

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Richardson called a meeting of the board of directors of Coastal Montessori Charter School to order on Monday Sep 15, 2025 at 6:01 PM.

C.

Approval of Agenda

R. Ferdon made a motion to approve the minutes from.

M. Easterling seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes

R. Ferdon made a motion to approve the minutes from 8/18/25. Board of Directors Meeting on 08-18-25.

J. Dent seconded the motion.

The board **VOTED** to approve the motion.

II. Facility

A. USDA Rural Development Project

Nikie Toomes went over the loan conditions for the USDA loan for CMCS expansion. \$2,500,000.00 at 5.25% interest or lower for 38 years. The first 2 years will be interest-only installments. (see Letter from USDA for details). Payments are set up on an automatic draft, which is required. She answered questions from the board members.

B. Vote on Letter of Conditions

J. Dent made a motion to approve the loan of \$2,500,00.00 at a 5.25% interest rate or lower for 38 years. The first 2 years will be interest-only installments, per the letter conditions dated 9/15/2025. Payments are set up on an automatic draft, which is required.

J. Dew seconded the motion.

The board **VOTED** to approve the motion.

III. Finance

A. August Financial Report

See the attached financial report. The finances are in good standing.

IV. Governance

A. CMCS PTO Report

PTO met with Chris to prepare for a chicken coop. PTO day at the Quad on 9/20/25. PTO needs volunteers for a lunch bunch so that teachers to have an unencumbered lunch. Many things are on the horizon. Collaborate with Habitat for Humanity for Take a Plant Leave a Plant.

B. CMCS Director's Report

Chris shared that testing is difficult to scheduling. (all the testing is at one time) Quotes for fencing, electrical work, and cleaning services. Lower Ed. is sharing the layers of the ocean on 9/26/25.

C. Board Vacancies

We have 2 vacancies on the board. The vacancies can be appointed for the remaining terms. Think about the options of one community member at large and one parent or guardian who might want to serve on the board.

V. Executive Session

A. Certification Program

R. Ferdon made a motion to to approve funding for Director Bergeron to complete his Montessori leadership credentials.

J. Dent seconded the motion.

The board **VOTED** to approve the motion.

VI. Housekeeping Items

A. Additional CMCS Board Meeting

We will have a consent agenda meeting next month in order to concentrate on committee development and mission statement changes.

VII. Closing Items

A. Next Meeting

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,

R. Ferdon

Please note that the Board may elect to take action on issues discussed during Executive Session prior to adjournment.

Coversheet

September Financial Report

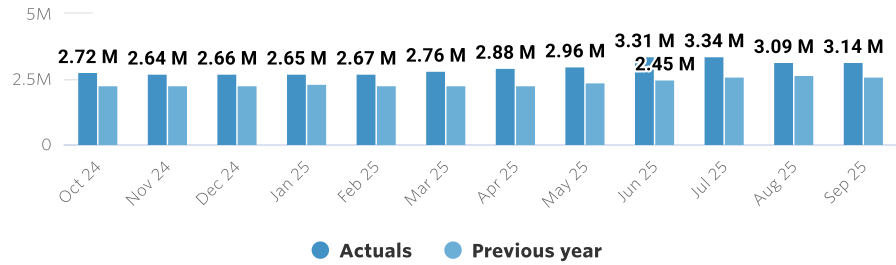
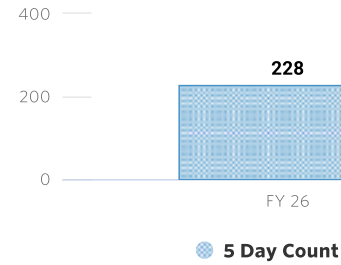
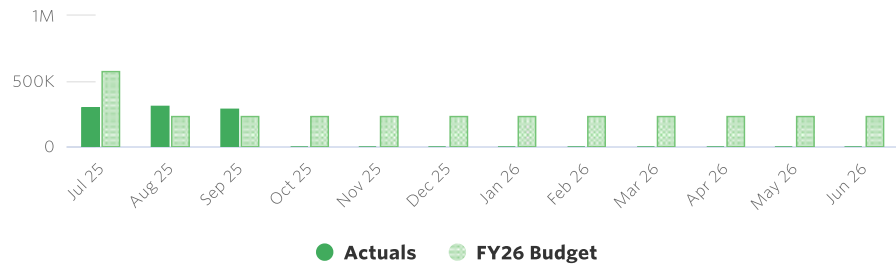
Section:	IV. Finance
Item:	A. September Financial Report
Purpose:	Discuss
Submitted by:	
Related Material:	Coastal Montessori September 2025 Financial Statements.pdf



Monthly Report Package

DRAFT - Open for Audit

These financial statements have not been subjected to an audit or a review or compilation engagement, and no assurance is provided on them.

Cash**Student ADM****Revenue****Federal Grants**

Account	Total		
	Actuals Jul - Sep'25	FY26 Budget Current Jul - Sep'25	Δ
Title II	\$ -	\$ 7,000	\$ 7,000
IDEA	\$ -	\$ 45,000	\$ 45,000

Expenditures

Name	Total			%
	Actuals Jul'25 - Jun'26	FY26 Budget Current Jul'25 - Jun'26	Δ	
Personnel	\$ 532,696	\$ 2,217,767	\$ 1,685,071	76%
Contracted Services	\$ 79,775	\$ 145,500	\$ 65,725	45%
Supplies	\$ 30,784	\$ 61,800	\$ 31,016	50%
Facilities	\$ 69,901	\$ 265,000	\$ 195,099	74%

Surplus (Deficit)

\$ (13,847) ▼15%

Total

● Actuals | Jul '25 - Jun '26
● FY26 Budget | Jul '25 - Jun '26

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Coastal Montessori Charter School
Balance Sheet - YTD

Account	Actuals		
	Sep'25	Aug'25	Δ
Assets			
Current Assets			
Bank Accounts	\$3,137,932	\$3,094,301	\$43,631
Other Current Assets	\$260,884	\$305,130	\$(44,246)
Subtotal Current Assets	\$3,398,816	\$3,399,431	\$(615)
Other Assets			
Deposit	\$25,102	\$25,102	-
Subtotal Other Assets	\$25,102	\$25,102	-
Total Assets	\$3,423,917	\$3,424,533	\$(615)
Liabilities			
Current Liabilities			
Accounts Payable	\$346	\$16,277	\$(15,931)
Accrued Payroll & Payroll Taxes	\$131,518	\$131,518	-
Payroll Liab - Health Benefits	\$1,997	\$2,218	\$(222)
Payroll Liab - Retirement			
Payroll Liab - Ret	\$3,772	\$3,781	\$(9)
Subtotal Payroll Liab - Retirement	\$3,772	\$3,781	\$(9)
Subtotal Current Liabilities	\$137,633	\$153,794	\$(16,162)
Total Liabilities	\$137,633	\$153,794	\$(16,162)
Net Assets			
Retained Earnings	\$3,191,562	\$3,191,562	-
Net Income	\$94,723	\$79,176	\$15,547
Total Net Assets	\$3,286,285	\$3,270,738	\$15,547
Total Liabilities & Net Assets	\$3,423,917	\$3,424,533	\$(615)

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Coastal Montessori Charter School
Statement of Revenue and Expenditures - Last Month & YTD

Account	Actuals	
	Sep'25	Jul - Sep'25
Revenue		
Local Funding		
Interest Income	\$9,801	\$28,456
Other Pupil Activities	\$11,677	\$26,184
Uniforms	\$771	\$4,826
Middle School Business Activ	\$280	\$280
Contributions and Donations	\$6,769	\$9,824
Other Income		
Other Income	\$300	\$372
Subtotal Other Income	\$300	\$372
Subtotal Local Funding	\$29,597	\$69,942
Base Funding		
State Aid to Classrooms	\$244,259	\$800,543
State Aid to Classroom	\$12,359	\$24,718
Subtotal Base Funding	\$256,618	\$825,261
State Funding		
Misc. State Restricted	-	\$300
Teacher Supply Funds	-	\$7,600
Subtotal State Funding	-	\$7,900
Total Revenue	\$286,215	\$903,103
Expenditures		
Personnel		
Personnel-Instructional		
Salary	\$113,271	\$329,868
Health Benefits	\$22,713	\$67,013
Taxes	\$8,749	\$24,935
Retirement	\$2,663	\$8,200
Subtotal Personnel-Instructional	\$147,396	\$430,017
Personnel-Support		
Salary	\$28,342	\$81,138
Health Benefits	\$4,565	\$14,146
Taxes	\$2,217	\$6,216
Retirement	\$397	\$1,179
Subtotal Personnel-Support	\$35,522	\$102,679
Subtotal Personnel	\$182,918	\$532,696

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Account	Actuals	
	Sep'25	Jul - Sep'25
Contracted Services	\$33,916	\$79,775
Supplies	\$3,770	\$30,784
Facilities	\$16,683	\$69,901
Other Expenses	\$3,280	\$8,672
Pupil Act	\$7,635	\$19,152
Total Expenditures	\$248,202	\$740,979
Operating Income	\$38,014	\$162,124
Other Income & Expense		
Other Expense		
Debt Services	\$22,467	\$67,401
Total Other Expense	\$22,467	\$67,401
Total Other Income & Expense	\$(22,467)	\$(67,401)
Net Income	\$15,547	\$94,723

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Coastal Montessori Charter School
Statement of Revenue and Expenditures - By Month

Account	Actuals		
	Jul-25	Aug-25	Sep-25
Revenue			
Local Funding			
Interest Income	\$8,425	\$10,231	\$9,801
Other Pupil Activities	\$6,327	\$8,181	\$11,677
Uniforms	\$2,895	\$1,160	\$771
Middle School Business Activ	-	-	\$280
Contributions and Donations	\$1,455	\$1,600	\$6,769
Other Income			
Other Income	-	\$72	\$300
Subtotal Other Income	-	\$72	\$300
Subtotal Local Funding	\$19,102	\$21,243	\$29,597
Base Funding			
State Aid to Classrooms	\$278,142	\$278,142	\$244,259
State Aid to Classroom	-	\$12,359	\$12,359
Subtotal Base Funding	\$278,142	\$290,501	\$256,618
State Funding			
Misc. State Restricted	-	\$300	-
Teacher Supply Funds	\$7,600	-	-
Subtotal State Funding	\$7,600	\$300	-
Total Revenue	\$304,844	\$312,044	\$286,215
COGS			
	-	-	-
Gross Margin	\$304,844	\$312,044	\$286,215
Expenditures			

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Account	Actuals		
	Jul-25	Aug-25	Sep-25
Personnel			
Personnel-Instructional	\$135,643	\$146,978	\$147,396
Personnel-Support	\$32,015	\$35,143	\$35,522
Subtotal Personnel	\$167,657	\$182,121	\$182,918
Contracted Services	\$20,355	\$25,504	\$33,916
Supplies	\$13,434	\$13,580	\$3,770
Facilities	\$21,526	\$31,691	\$16,683
Other Expenses	\$3,811	\$1,581	\$3,280
Pupil Act	\$7,021	\$4,496	\$7,635
Total Expenditures	\$233,804	\$258,974	\$248,202
Operating Income	\$71,040	\$53,070	\$38,014
Other Income & Expense			
Other Expense			
Debt Services	\$22,467	\$22,467	\$22,467
Total Other Expense	\$22,467	\$22,467	\$22,467
Total Other Income & Expense	\$(22,467)	\$(22,467)	\$(22,467)
Net Income	\$48,573	\$30,603	\$15,547

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Coastal Montessori Charter School
Budget to Actual

Account	Actuals	FY26 Budget	%
	FY-26	FY-26	
Revenue			
Local Funding			
Interest Income	\$28,456	\$112,000	25%
Other Pupil Activities	\$26,184	\$85,000	31%
Uniforms	\$4,826	\$9,000	54%
Middle School Business Activ	\$280	-	-
Contributions and Donations	\$9,824	\$50,000	20%
Other Income			
Other Income	\$372	-	-
Subtotal Other Income	\$372	-	-
Subtotal Local Funding	\$69,942	\$256,000	27%
Base Funding			
State Aid to Classrooms	\$800,543	\$2,834,940	28%
State Aid to Classroom	\$24,718	-	-
Subtotal Base Funding	\$825,261	\$2,834,940	29%
State Funding			
Reading Coaches	-	\$26,000	-
Misc. State Restricted	\$300	-	-
Teacher Supply Funds	\$7,600	\$6,300	121%
Subtotal State Funding	\$7,900	\$32,300	24%
Federal Funding			
Title II	-	\$7,000	-
IDEA	-	\$45,000	-
Subtotal Federal Funding	-	\$52,000	-
Total Revenue	\$903,103	\$3,175,240	28%
Expenditures			
Personnel			
Personnel-Instructional	\$430,017	\$1,760,469	24%
Personnel-Support	\$102,679	\$457,297	22%
Subtotal Personnel	\$532,696	\$2,217,767	24%
Contracted Services	\$79,775	\$145,500	55%
Supplies	\$30,784	\$61,800	50%
Facilities	\$69,901	\$265,000	26%
Other Expenses	\$8,672	\$29,500	29%
Pupil Act	\$19,152	\$77,500	25%

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Account	Actuals	FY26 Budget	%
	FY-26	FY-26	
Total Expenditures	\$740,979	\$2,797,067	26%
Operating Income	\$162,124	\$378,173	43%
Operating Income %	18%	12%	151%
Other Income & Expense			
Other Expense			
Debt Services	\$67,401	\$269,604	25%
Total Other Expense	\$67,401	\$269,604	25%
Total Other Income & Expense	\$(67,401)	\$(269,604)	25%
Net Income	\$94,723	\$108,569	87%
Net Income %	10%	3%	307%

DRAFT - Open for Audit

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Coversheet

Reports

Section: VIII. Housekeeping Items
Item: A. Reports
Purpose: FYI
Submitted by:
Related Material: Director's Report.docx



Director: Mr. Chris Bergeron • Assistant Director for Curriculum and Instruction: Dr. Trisha Leathers Gaskill
Director's Report 10-20-25

- USDA process is on hold while the government is shut down
- Fencing project around the Outdoor Learning Center is ongoing
- Security camera project for the parking lot is ongoing
- Evening cleaning crew started on Oct 13 cleaning the Grand Hall daily and main hallways weekly

Upcoming Events

- Pumpkin Palooza - Oct 25 from 12-3
- Trunk or Treat at Southern Pizza Company - Oct 25 4 - 7. I will be in the dunk tank from 430 - 5.
- Pumpkin Math Week - Oct 27 - 31
- CMCS Halloween Parade - Oct 31 at 8 AM
- GCSD Relay for Education - Nov 8 from 11 - 2 at GHS