



International American Education Federation, Inc., d/b/a International Leadership of Texas

February 28, 2018 Regular Board Meeting

Date and Time

Wednesday February 28, 2018 at 6:30 PM CST

Location

1820 North Glenville Drive, Suite 100, Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N.

Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

Agenda

	Purpose	Presenter	Duration
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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve Minutes

Approve
Minutes

Approve minutes for Special Board Meeting on February 7, 2018

II. Public Speakers

III. Reports

- | | | |
|---|-----|-------------------|
| A. Dual Language/ESL Program Evaluation Report for the 2016-2017 School Year | FYI | Veronica Csorvasi |
|---|-----|-------------------|

The Board will hear a presentation of the ILTexas Dual Language/ESL Program Evaluation Report for the 2016-2017 School Year.

- | | | |
|-----------------------------------|-----|--------------|
| B. ILTexas - Global Report | FYI | Eddie Conger |
|-----------------------------------|-----|--------------|

Superintendent Eddie Conger will update the Board on ILTexas - Global.

- | | | |
|----------------------|-----|--------------------|
| C. CAO REPORT | FYI | Dr. Laura Carrasco |
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Chief Academic Officer Dr. Laura Carrasco will present the CAO Report.

- | | | |
|----------------------|-----|---------------|
| D. CEO Report | FYI | Dr. Alan Seay |
|----------------------|-----|---------------|

Chief Executive Officer Dr. Alan Seay will present the CEO Report, which is anticipated to cover:

- i. Update
- ii. Enrollment Report
- iii. Expulsion Procedures
- iv. Construction update

IV. Executive Closed Session

- | | |
|-------------------------|---------|
| A. Authorization | Discuss |
|-------------------------|---------|

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required, then such closed or executive meeting or session as authorized by Chapter 551 of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through Section 551.084 inclusive of said Open Meetings Act.

V. Board Action Items

- | | | |
|---|------|----------------|
| A. DISCUSS/ACT ON APPROVAL OF JANUARY, 2018 FINANCIAL REPORT | Vote | Ronald Kuehler |
|---|------|----------------|

Consider and take possible action to approve the Financial Report for the Month of January, 2018.

- | | | |
|---|------|----------------|
| B. DISCUSS/ACT ON BUDGET AMENDMENT | Vote | Ronald Kuehler |
|---|------|----------------|

Consider and take action to approve the Budget Amendment.

- | | | |
|---|------|---------------|
| C. DISCUSS/ACT ON FISCAL YEAR RESOLUTION | Vote | Dr. Alan Seay |
|---|------|---------------|

Consider and take action to adopt a Resolution authorizing amendment of the Charter to revise the Fiscal Year of International Leadership of Texas to run from July 1 to June 30, to be effective June 30, 2018.

- | | | |
|---|------|--------------|
| D. DISCUSS/ACT ON NON-EXPANSION CHARTER AMENDMENT INCREASING | Vote | Finn Simmens |
|---|------|--------------|

Cover Sheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Special Board Meeting on February 7, 2018

DRAFT



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

Special Board Meeting

Date and Time

Wednesday February 7, 2018 at 5:30 PM

Location

1820 N. Glenville Dr., #100 | Richardson, TX 75081

Meeting Notice & Mission Statement

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/s/ Finn Simmens, For ILTexas' Board

Directors Present

Clayton Greenberg, Dr. Lynne Beach, Major General James Williams, Tracy Cox

Directors Absent

None

Directors Arrived Late

Tracy Cox

Guests Present

Angela Plata, Anthony Palagonia, Dr. Alan Seay, Emily Painter, Finn Simmensen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Feb 7, 2018 @ 5:30 PM at 1820 N. Glenville Dr., #100 | Richardson, TX 75081.

The Meeting was called to order with Board Members Williams, Beach and Greenberg present.

C. Approve Minutes

Dr. Lynne Beach made a motion to approve minutes from the January 25, 2018 Regular Board Meeting on 01-25-18.

Clayton Greenberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

Dr. Lynne Beach made a motion to approve minutes from the Special Board Meeting on 01-30-18.

Clayton Greenberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive/Closed Session

A. Authorization

Tracy Cox arrived late.

The Board entered Executive Session at 5:35 p.m. and returned to Open Session at 6:49 p.m.

Returning to Open Session, Board President Williams note the following for the record:

"Let the record show that Dr. Seay, CEO, recused himself from the portions of the executive session where we discussed his proposed compensation package, and has not and will not participate in any deliberations. No action occurred in closed session. Any board members with an actual or potential conflict of interest regarding the CEO compensation may now voluntarily recuse themselves from the deliberation and the vote."

III. Board Action Items

A. DISCUSS/ACT ON CEO CONTRACT

Dr. Lynne Beach made a motion to approve the Proposed CEO Compensation Package and contract, including a finding that the board has first considered comparability data supporting the compensation, that no members of the board

or persons with an actual or potential conflict of interest were involved in our deliberations, that the compensation package proposed is fair, reasonable and not excessive based on the available comparability data. Finally, that the board has considered the CEO's education, experience, prior salary history, the job duties actually performed, and what a typical person with similar skills, experience and job duties would earn.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

Note: the Board Members signed a Resolution to this effect.

B. DISCUSS AND ACT ON AUTHORIZED SIGNERS FOR ACCOUNTS

Tracy Cox made a motion to authorized signers for depository accounts, investment accounts, financial accounts, and corporate charge/and credit card accounts; more particularly, that Dr. Alan Seay, Mr. Eddie Conger, and Mr. Ronald Kuehler (as Interim CFO) shall be the authorized signatories on said accounts.

Clayton Greenberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

Note: the Board Members signed a Resolution to this effect.

C. DISCUSS/ACT ON POSSIBLE DESIGNATION OF INVESTMENT OFFICER FOR PUBLIC FUNDS INVESTMENT ACT REQ'TS

Clayton Greenberg made a motion to designate an investment officer for public funds investment act requirements; more particularly, to designate Mr. Ronald Kuehler, as Interim CFO, to be said investment officer.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

Note: the Board Members signed a Resolution to this effect.

D. DISCUSS/ACT ON POSSIBLE BOARD MEMBERSHIP AND BOARD POSITIONS FOR ILTEXAS

Board President James Williams announced that the Board had determined to postpone this Item and take it up at a later meeting.

E. DISCUSS/ACT ON RESOLUTION TO PAY NON-EXEMPT AGPHS EMPLOYEES FOR 2/2/2018 FLU CLOSURE DAY

Dr. Lynne Beach made a motion to approve a Resolution to pay non-exempt employees at Arlington-Grand Prairie High School for the February 2, 2018 influenza school closure day.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. DISCUSS/ACT ON RESOLUTION TO PAY NON-EXEMPT HOUSTON CAMPUS EMPLOYEES FOR 1/16-17/18 ICE CLOSURE DAY

Tracy Cox made a motion to approve a Resolution to pay non-exempt employees at ILTexas Windmill Lakes Elementary School, Windmill Lakes Middle School, Katy Elementary School, Katy Middle School, Westpark Elementary School, Westpark Middle School, and Katy Westpark High School for the January 16-17, 2018 snow/ice school closure day.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Clayton Greenberg made a motion to adjourn the meeting.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

Board President James Williams adjourned the Meeting at 6:55 p.m.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Finn Simmensen

Cover Sheet

Dual Language/ESL Program Evaluation Report for the 2016-2017 School Year

Section: III. Reports
Item: A. Dual Language/ESL Program Evaluation Report for the
2016-2017 School Year
Purpose: FYI
Submitted by:
Related Material: BIESL Program Evaluation - 2 slides per page.pdf
ILTexas BILESL PE 2017.pptx



Dual Language/ESL Program Evaluation Report 2016-2017 School Year

Vera Csorvasi – Director of English Learners K-12

Bilingual/ESL Program and Results of the Program Effectiveness Review

- ▶ **TEC 7.028 states:** (b) The board of trustees of a school district or the governing body of an open-enrollment charter school has primary responsibility for ensuring that the district or school complies with all applicable requirements of state educational programs.

The district annually conducts an evaluation to determine program effectiveness. The following factors are considered:

- academic progress of ELL students;
- assessment results including TELPAS and STAAR;
- number of students exited from the ESL/Bilingual program;
- staff development and results of training for teachers; and
- number of certified ESL or bilingual teachers.

The District Improvement Plan and the Campus Improvement Plan include goals necessary for improving student performance of ELL students based on needs identified by the program evaluation and the comprehensive needs assessment done annually.

The BE/ESL Program Evaluation is presented to the School Board.

Our Bilingual Program: Dual Language Immersion (DLI)-Two Way

§ 89.1210. Program Content and Design.

- ▶ **Dual language immersion/two-way** is a biliteracy program model that integrates students proficient in English and students identified as limited English proficient.
- ▶ This model provides instruction in both English and Spanish, or another language, and transfers a student identified as limited English proficient to English-only instruction.
- ▶ Instruction is provided to both native English speakers and native speakers of another language in an instructional setting where language learning is integrated with content instruction.
- ▶ Academic subjects are taught to all students through both English and the other language. Program exit will occur no earlier than six years or later than seven years after the student enrolls in school.

Our ESL Program: ESL/Content-Based

An English program that serves students identified as students of limited English proficiency in English only by providing a full-time teacher certified under TEC § 29.061(c) to provide supplementary instruction for all content area instruction; it **integrates English-as-a-second-language instruction with subject matter instruction** which focuses not only on learning a second language, but using that language as a medium to learn mathematics, science, social studies, or other academic subjects.

**PEIMS 2016 & 2017
76.6% Increase in Number of ELs**

Student by Program	2016-2017		2017-2018	
	Count	Percentage of all students	Count	Percentage of all students
LEP (EL)	2,397	23.41%	4,233	26.19%
Bilingual	1,449	14.15%	2,514	15.55%
ESL	948	9.26%	1,727	10.68%

**Number of Identified
ELs Enrolled by Program – Bilingual: DLI/Two-Way**

Bilingual Program: DLI/Two-Way

Campus	K	1 st	2 nd	3 rd	4 th	5 th
Garland K-8	52	47	37	40	34	42
Arlington K-8	53	54	55	47	51	44
Grand Prairie K-8	35	43	45	43	42	36
North Richland Hills K-8	21	28	28	38	24	33
Keller K-8	8	12	18	15	11	17
Katy K-8	35	33	33	25	20	23
Westpark K-8	34	37	36	41	39	40

Number of Identified ELs Enrolled by Program -- ESL													
Campus	K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
Garland K-8	23	17	15	8	9	11	48	34	22				
Arlington K-8	3	7	2	3	2	5	43	34	19				
Grand Prairie K-8	8	7	9	8	6	12	40	35	17				
North Richland Hills K-8	3	5	10	8	6	3	31	11	8				
Keller K-8	7	10	10	7	5	3	13	7	7				
Katy K-8	4	6	11	7	5	3	24	8	4				
Westpark K-8	12	8	13	4	10	8	44	37	14				
Garland HS										23	20	13	4
Arlington HS										22	20	6	0
Keller-Saginaw HS										10	6	11	0

Number of Identified ELLs Enrolled by Program			
Campus	DLI	ESL	Total
Garland K-8	252	187	439
Arlington K-8	304	118	422
Grand Prairie K-8	244	142	386
North Richland Hills K-8	172	85	257
Keller K-8	81	69	150
Katy K-8	169	72	241
Westpark K-8	227	150	377
Garland HS	0	60	60
Arlington HS	0	48	48
Keller-Saginaw HS	0	27	27

Performance of ELs on State Assessments 2016-2017 (STAAR/EOC)

Grade	Assessment	DISTRICT					State			District vs State
		All students	ELs	% of All Students Passing	% of ELs passing	% Difference	% of All Students Passing	% of ELs passing	% Difference	
3 rd	Reading English	1018	296	72%	66%	-6	72%	62%	-10	+4
	Reading Spanish	--	42	--	29%		-	63%		
	Math English	1025	301	74%	71%	-3	76%	73%	-3	--
	Math Spanish	--	36	--	47%					
4 th	Reading English	1040	292	68%	56%	-12	70%	56%	-14	+2
	Reading Spanish	--	10	--	40%			59%		
	Math English	1042	293	67%	63%	-4	75%	69%	-6	+2
	Math Spanish	--	9	--	11%			56%		
	Writing English	1041	293	58%	46%	-12	63%	50%	-13	+1
	Writing Spanish	--	8	--	50%			64%		
5 th	Reading English	1017	294	78%	66%	-12	81%	68%	-13	+1
	Reading Spanish	-	18	-	72%					

Grade	Assessment	DISTRICT					State			District vs State
		All students	ELs	% of All Students Passing	% of ELs passing	% Difference	% of All Students Passing	% of ELs passing	% Difference	
6 th	Reading	1027	260	71%	54%	-17	67%	37%	-30	+13
	Math	1025	260	76%	67%	-9	75%	58%	-18	+9
7 th	Reading	923	183	77%	60%	-17	72%	41%	-31	+14
	Math	918	182	73%	61%	-12	68%	46%	-22	+10
	Writing	920	180	74%	57%	-17	68%	37%	-31	+14
8 th	Reading	663	98	89%	68%	-21	84%	56%	-28	+7
	Math	631	97	84%	69%	-15	84%	71%	-13	-2
	Science	743	99	77%	52%	-25	74%	44%	-30	+4
	Social Studies	741	99	66%	35%	-31	62%	28%	-34	+3
9 th	English I	513	77	73%	39%	-34	60%	19%	-39	+5
	Algebra I	499	66	87%	77%	-10	82%	63%	-19	+9
	Biology	442	59	92%	83%	-9	85%	59%	-26	+17
10 th	English II	394	49	74%	41%	-33	62%	17%	-45	+12
	U.S. History	233	19	93%	68%	-25	92%	69%	-23	-2

District TELPAS – Spring 2017

Grades K-2 – Summary Report

Grade Level	No. of ELs Rated	No. of Students with Years in School 4+	No. of Matched Students	% of ELs who progressed at least one proficiency level from 2016 to 2017	Composite (percentage of students at each rating)			
					Beginning	Intermediate	Advanced	Advanced High
K-2	1026	0	615	50%	16%	29%	33%	22%

Grades 3-12 – Summary Report

Grade Level	No. of ELs Rated	No. of Students with Years in School 4+	No. of Matched Students	% of ELs who progressed at least one proficiency level from 2016 to 2017	Composite (percentage of students at each rating)			
					Beginning	Intermediate	Advanced	Advanced High
3-12	1598	1146	1360	40%	3%	17%	46%	34%



Critical Areas in Need of Support

Subject	Grade	% of ELs passing STAAR
Writing	4th	45%
Science	5th	49%
Writing	7th	53%
Social Studies	8th	37%
English EOC	9th & 10th	48%

Number of Students Exited

Campus	Total No. of ELs (grades 3 and up)	No. of Students Exited	% of Exited Students
Garland K-8	258	10	3.8%
Garland HS	60	6	10%
Arlington K-8	248	8	3.2%
Grand Prairie K-8	239	9	3.7%
Arlington Grand Prairie HS	48	4	8.3%
Keller K-8	85	13	12%
Keller-Saginaw HS	26	3	11.5%
North Richland Hills K-8	162	5	3%
Katy K-8	119	23	19%
Westpark K-8	237	41	17.3%
Total Number	1,482	122	8.2%

Bilingual/ESL Professional Development 2016-17

Training	Date
Association of Two-Way Dual Language Education (ATDLE) - Conference	Summer 2016
CAL Guiding Principles for Dual Language	Summer 2016
Thinking Maps	Summer 2016
VIDA – Make and Take	Fall 2016

Bilingual/ESL Professional Development 2016-17

Training	Date
Association of Two-Way Dual Language Education (ATDLE) - Conference	Fall 2016
Center for Applied Linguistics -- Guiding Principles for Dual Language	Fall 2016
Thinking Maps	Fall 2016
VIDA – Make and Take	Fall 2016
La Cosecha – Dual Language Conference	Fall 2016

Bilingual/ESL Professional Development 2016-17

Training	Date
NABE – National Association of Bilingual Educators	Spring 2017
S3 Strategies – Building Academic Vocabulary through a Language Rich Environment	Spring 2017
Center for Applied Linguistics – Guiding Principles for Dual Language	Spring 2017
Region 10 -- BE/ESL Training	Fall 2016/Spring 2017

Request to TEA for Bilingual Exceptions and ESL Waivers

ELs 2016-2017	ELs 2017-18	% Increase
2,397	4,233	76.6%

BE Exceptions 2016-17	BE Exceptions 2017-18	% Increase
37	135	265%

ESL Waivers 2016-2017	ESL Waivers 2017-18	% Increase
14	24	71%

Recruiting Activities 2017-18

Recruiting Activities Planned 2017-2018

Date	Location	Brief Description
April, 2018	International Teacher Conference and Job Fair, Reg.4, Houston	Recruit Bilingual/ESL Teachers
Spring 2018	Miami, FL	Recruit Bilingual/ESL Teachers
Spring 2018	District	Recruit Bilingual/ESL Teachers
2017-2018	District	We offer a \$3,000 Bilingual stipend to certified teachers
Spring 2018	Austin- Reg. 13 - Madrid, Spain Job Fair	Maintain partnership with Texas Spain Initiative (housed at Region 13) to recruit additional bilingual teachers

2017-2018 Bilingual/ESL Program Plans for Improvement

Evidence of participation in developing, reviewing and revising campus improvement plans for the purpose of improving student performance for ELLs (TEC § 11.253)

- ▶ **District Improvement Plan** – Strategic Priority -- to build a foundation in reading and math. By the end of 2018-2019 school year, at least 80% of all students will perform at the Approaches Performance Level and at least 50% of all students will perform at the Meets Performance Level on State Assessments in Reading and Mathematics.

- ▶ **Performance Objective** -- by the end of the 2017-2018 school year, all Special Populations (to include SPED, **Bilingual, and ESL students**) will increase their performance at the Approaches Performance Level on State Assessments by **at least 25%**.



Bilingual/ESL Professional Development 2017-18

Training	Date	Scope	Attendance
Sheltered Instruction Training Series - 20 CPE Credit Hours via Texas Gateway	First Semester	Sheltered Instruction/the ELPS	All ILTexas staff – LPAC Administrators coordinate
LPAC Framework (BOY, MOY, EOY)	8/2/17 8/3/17 1/25/18 1/31/18 TBD	Compliance/Instruction	LPAC Administrators & LPAC Leads
Sheltered Instruction TOT (via Zoom)	9/13/17 10/25/17 12/6/17 01/31/18 03/07/18 04/18/18	Compliance/Instruction	LPAC Administrators & LPAC Leads
Quarterly Bilingual/ ESL Directors' Meetings ESC Region 10	9/11/17 1/01/18 3/26/18 5/08/18	Assessment and Compliance	Bilingual Cooperative



Bilingual/ESL Professional Development 2017-18 cont.

Training	Date	Scope	Attendance
Louis Educational Concepts – Analytical Response to Literature and Close Reading Skills with Special Emphasis on ELs	9/6,7/2017	Language Support	English teachers
Differentiating for English Learners	9/26,2017	Language Support	Middle and high school English teachers
CAL – Two-Way SIOP	10/26,27/2017 DFW 12/11,12/2017 Houston	Language Support	Campus and District staff
Kagan – English Language Learners	1/29/2018	Sheltered Instruction Strategies	Campus and District Staff

District Bilingual/ESL Professional Development 2017-18 cont.

Training	Date	Scope	Attendance
Osborne Education Concepts – Sheltered Instruction Coaching (All high schools)	6 sessions (2017-18)	Language support	High school PLCs/coaching of selected teachers
RAVIR – Sheltered Instruction Coaching (Garland MS, Arlington MS, Lancaster MS, Grand Prairie MS)	Fall – 2 sessions; Spring – 2 sessions	Language Support	Middle School PLCs/coaching of selected teachers
ILTexas PLC Support Plan (North Richland Hills MS & East Fort Worth MS)	Fall – 1 session Spring – 2 sessions	Language Support	Middle School PLCs
VIDA – Purposeful Writing Applications	1/11/2018 DFW 1/19/2018 Houston	Language Support	K-5
	Job-embedded Coaching: Jan. & Feb. (one day per campus)		



Dual Language/ESL Program Evaluation Report 2016-2017 School Year

Vera Csorvasi – Director of English Learners K-12

Bilingual/ESL Program and Results of the Program Effectiveness Review

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Our Bilingual Program:

Dual Language Immersion (DLI)-Two

§89.1210. Program Content and Design .

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Bilingual Program: DLI/Two-

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Westpark K-8	34	37	36	41	39	40

Number of Identified ELs Enrolled by Program -- ESL

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Westpark K-8	12	8	13	4	10	8	44	37	14				
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Arlington HS										22	20	6	0
Keller-Saginaw HS										10	6	11	0

Number of Identified ELLs Enrolled by Program

Campus	DLI	ESL	Total
Garland K-8	252	187	439
Arlington K-8	304	118	422
Grand Prairie K-8	244	142	386
North Richland Hills K-8	172	85	257
Keller K-8	81	69	150
Katy K-8	169	72	241
Westpark K-8	227	150	377
Garland HS	0	60	60
Arlington HS	0	48	48
Keller-Saginaw HS	0	27	27

Performance of ELs on State Assessments 2016-2017 (STAAR/EOC)

Grade	Assessment	DISTRICT					State			District vs State
		All students	ELs	% of All Students Passing	% of ELs passing	% Difference	% of All Students Passing	% of ELs passing	% Difference	
3 rd	Reading English	1018	296	72%	66%	-6	72%	62%	-10	+4
	Reading Spanish	--	42	--	29%		-	63%		
	Math English	1025	301	74%	71%	-3	76%	73%	-3	-
	Math Spanish	--	36	--	47%					
4 th	Reading English	1040	292	68%	56%	-12	70%	56%	-14	+2
	Reading Spanish	--	10	--	40%			59%		
	Math English	1042	293	67%	63%	-4	75%	69%	-6	+2
	Math Spanish	--	9	--	11%			56%		
	Writing English	1041	293	58%	46%	-12	63%	50%	-13	+1
	Writing Spanish	--	8	--	50%			64%		
5 th	Reading English	1017	294	78%	66%	-12	81%	68%	-13	+1
	Reading Spanish	-	18	-	72%					

Grade	Assessment	DISTRICT					State			District vs State
		All students	ELs	% of All Students Passing	% of ELs passing	% Difference	% of All Students Passing	% of ELs passing	% Difference	
6 th	Reading	1027	260	71%	54%	-17	67%	37%	-30	+13
	Math	1025	260	76%	67%	-9	75%	58%	-18	+9
7 th	Reading	923	183	77%	60%	-17	72%	41%	-31	+14
	Math	918	182	73%	61%	-12	68%	46%	-22	+10
	Writing	920	180	74%	57%	-17	68%	37%	-31	+14
8 th	Reading	663	98	89%	68%	-21	84%	56%	-28	+7
	Math	631	97	84%	69%	-15	84%	71%	-13	-2
	Science	743	99	77%	52%	-25	74%	44%	-30	+4
	Social Studies	741	99	66%	35%	-31	62%	28%	-34	+3
9 th	English I	513	77	73%	39%	-34	60%	19%	-39	+5
	Algebra I	499	66	87%	77%	-10	82%	63%	-19	+9
	Biology	442	59	92%	83%	-9	85%	59%	-26	+17
10 th	English II	394	49	74%	41%	-33	62%	17%	-45	+12
	U.S. History	233	19	93%	68%	-25	92%	69%	-23	-2

District TELPAS – Spring 2017

Grades K-2 - Summary Report

Grade Level	No. of ELs Rated	No. of Students with Years in School 4+	No. of Matched Students	%of ELs who progressed at least one proficiency level from 2016 to 2017	Composite (percentage of students at each rating)			
					Beginning	Intermediate	Advanced	Advanced High
K-2	1026	0	615	50%	16%	29%	33%	22%

Grades 3-12 - Summary Report

Grade Level	No. of ELs Rated	No. of Students with Years in School 4+	No. of Matched Students	%of ELs who progressed at least one proficiency level from 2016 to 2017	Composite (percentage of students at each rating)			
					Beginning	Intermediate	Advanced	Advanced High
3-12	1598	1146	1360	40%	3%	17%	46%	34%

Critical Areas in Need of Support

Subject	Grade	% of ELs passing STAAR
Writing	4 th	45%
Science	5 th	49%
Writing	7 th	53%
Social Studies	8 th	37%
English EOC	9 th & 10 th	48%

Number of Students Exited

Campus	Total No. of ELs (grades 3 and up)	No. of Students Exited	% of Exited Students
Garland K-8	258	10	3.8 %
Garland HS	60	6	10%
Arlington K-8	248	8	3.2 %
Grand Prairie K-8	239	9	3.7 %
Arlington Grand Prairie HS	48	4	8.3 %
Keller K-8	85	13	12%
Keller-Saginaw HS	26	3	11.5 %
North Richland Hills K-8	162	5	3%
Katy K-8	119	23	19%
Westpark K-8	237	41	17.3 %
Total Number	1,482	122	8.2 %

Bilingual/ESL Professional Development 2016-17

Training	Date
Association of Two-Way Dual Language Education (ATDLE) - Conference	Summer 2016
CAL Guiding Principles for Dual Language	Summer 2016
Thinking Maps	Summer 2016
VIDA - Make and Take	Fall 2016

Bilingual/ESL Professional Development 2016-17

Training	Date
Association of Two-Way Dual Language Education (ATDLE) - Conference	Fall 2016
Center for Applied Linguistics -- Guiding Principles for Dual Language	Fall 2016
Thinking Maps	Fall 2016
VIDA - Make and Take	Fall 2016
La Cosecha - Dual Language Conference	Fall 2016

Bilingual/ESL Professional Development 2016-17

Training	Date
NABE – National Association of Bilingual Educators	Spring 2017
S3 Strategies – Building Academic Vocabulary through a Language Rich Environment	Spring 2017
Center for Applied Linguistics – Guiding Principles for Dual Language	Spring 2017
Region 10 -- BE/ESL Training	Fall 2016/Spring 2017

Request to TEA for Bilingual Exceptions and ESL Waivers

ELs 2016-2017	ELs 2017-18	% Increase
2,397	4,233	76.6%

BE Exceptions 2016-17	BE Exceptions 2017-18	% Increase
37	135	265%

ESL Waivers 2016-2017	ESL Waivers 2017-18	% Increase
14	24	71%

Recruiting Activities 2017-18

Recruiting Activities Planned 2017-2018		
Date	Location	Brief Description
April, 2018	International Teacher Conference and Job Fair, Reg.4, Houston	Recruit Bilingual/ESL Teachers
Spring 2018	Miami, FL	Recruit Bilingual/ESL Teachers
Spring 2018	District	Recruit Bilingual/ESL Teachers
2017-2018	District	We offer a \$3,000 Bilingual stipend to certified teachers
Spring 2018	Austin- Reg. 13 - Madrid, Spain Job Fair	Maintain partnership with Texas Spain Initiative (housed at Region 13) to recruit additional bilingual teachers

2017-2018 Bilingual/ESL Program Plans for Improvement

Evidence of participation in developing, reviewing and revising campus improvement plans for the purpose of improving student performance for ELLs (TEC §11.253)

- **District Improvement Plan** – Strategic Priority -- to build a foundation in reading and math. By the end of 2018-2019 school year, at least 80% of all students will perform at the Approaches Performance Level and at least 50% of all students will perform at the Meets Performance Level on State Assessments in Reading and Mathematics.
- **Performance Objective** -- by the end of the 2017-2018 school year, all Special Populations (to include SPED, **Bilingual, and ESL students**) will increase their performance at the Approaches Performance Level on State Assessments by **at least 25%**.

Bilingual/ESL

Professional Development 2017-18

Training	Date	Scope	Attendance
Sheltered Instruction Training Series - 20 CPE Credit Hours via Texas Gateway	First Semester	Sheltered Instruction/the ELPS	All ILTexas staff - LPAC Administrators coordinate
LPAC Framework (BOY, MOY, EOY)	8/2/17 8/3/17 1/25/18 1/31/18 TBD	Compliance/Instruction	LPAC Administrators & LPAC Leads
Sheltered Instruction TOT (via Zoom)	9/13/17 10/25/17 12/6/17 01/31/18 03/07/18 04/18/18	Compliance/Instruction	LPAC Administrators & LPAC Leads
Quarterly Bilingual/ESL Directors' Meetings ESC Region 10	9/11/17 1/01/18 3/26/18 5/08/18	Assessment and Compliance	Bilingual Cooperative

Bilingual/ESL

Professional Development 2017-18 cont.

Training	Date	Scope	Attendance
Louis Educational Concepts - Analytical Response to Literature and Close Reading Skills with Special Emphasis on ELs	9/6,7/2017	Language Support	English teachers
Differentiating for English Learners	9/26,2017	Language Support	Middle and high school English teachers
CAL - Two-Way SIOP	10/26,27/2017 DFW 12/11,12/2017 Houston	Language Support	Campus and District staff
Kagan - English Language Learners	1/29/2018	Sheltered Instruction Strategies	Campus and District Staff

District Bilingual/ESL Professional Development 2017-18 cont

Training	Date	Scope	Attendance
Osborne Education Concepts - Sheltered Instruction Coaching (All high schools)	6 sessions (2017-18)	Language support	High school PLCs/coaching of selected teachers
RAVIR - Sheltered Instruction Coaching (Garland MS, Arlington MS, Lancaster MS, Grand Prairie MS)	Fall - 2 sessions; Spring - 2 sessions	Language Support	Middle School PLCs/coaching of selected teachers
ILTexas PLC Support Plan (North Richland Hills MS & East Fort Worth MS)	Fall - 1 session Spring - 2 sessions	Language Support	Middle School PLCs
VIDA - Purposeful Writing Applications	1/11/2018 DFW 1/19/2018 Houston	Language Support	K-5
Job-embedded	Powered by BoardOnTrack		

Cover Sheet

ILTexas - Global Report

Section: III. Reports
Item: B. ILTexas - Global Report
Purpose: FYI
Submitted by:
Related Material: This Page is Blank.docx

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Cover Sheet

CAO REPORT

Section: III. Reports
Item: C. CAO REPORT
Purpose: FYI
Submitted by:
Related Material: 2018.02.21 Carrasco Board Report _ Feb 2018.pdf
ASP- Feb 21 2018 Board Report.pdf

	A	B	C	D	E
1	Curriculum, Instruction, Assessment & Professional Development Board Report Presented by: Dr. Laura Carrasco, Chief Academic Officer Feb. 21, 2018 Day 2 of our 5th Grading Period			Green= In Progress/New Blue = Ongoing Red=complete	
2	Department	Project/Goal	Campus	Grade Level	Progress
3	ASP	Update: ILTexas Senior Class of 2018, College/University Acceptances as of 2/16, See Attachment A	GHS, AGPHS, KSHS	12	In Progress
4	Chinese - Xiaoyan Wang	Chinese Bee 2018 has kicked off (Flyer and Word lists went home last month). The Campus Bees window is March 1-11, 2018).	GES, GMS, AES, AMS, KES, KMS, KNRHHS, NRHES, NRHMS, GPES, GPMS, KatyES, KatyMS, WPES, WPMS, LES, LMS, SES, SMS, EFWES, EFWMS, WLES, WLMS	4, 5, 6, 7, 8	New
5	Fine Arts - Betsy Compton	NRH 4th-5th Grade Honor Choir performed for the Fort Worth Mayor and City Councilmen on January 30th!	NRHES	4, 5	New
6	Fine Arts - Betsy Compton	Collaboration in place to display our Arlington K-8 students' artwork at the Arlington Public Library SW Branch from March 5 - April 27! The principal, two Art teachers, and I will have a photo op at the library on March 5th to kick it off.	AES, AMS	K, 1, 2, 3, 4, 5, 6, 7, 8	New
7	Instructional Technology - Allison Barkman	Measuring Up (technology side) Training Complete	GES, GMS, AES, AMS, NRHES, NRHMS, GPES, GPMS, KatyES, KatyMS, WPES, WPMS, LES, LMS, SES, SMS, EFWES, EFWMS, WLES, WLMS	3, 4, 5, 6, 7, 8	Complete

	A	B	C	D	E
8	Math - Robert Yee	Update the Advancing to Pre-AP Algebra 1 in 8th Grade memo for K8 campuses to increase students opportunity to be qualified for Algebra 1 as 8th graders. Use of Imagine Math for all 7th graders will allow us to act as a "pump" and not a "filter" for students to have avenues to higher levels of math	GMS, AMS, KMS, NRHMS, GPMS, KatyMS, WPMS, LMS, SMS, EFWMS, WLMS		7 In Progress
9	STEM	2nd Annual ILTexas STEM Olympiad. Competition included two tiers of robotics challenges and a STEM Quiz Bowl. Each of the four ILTexas high schools sent students to represent their campus.	GHS, AGPHS, KNRHHS, KWPHS	9, 10, 11, 12	Complete
10	STEM	ILTexas Campuses participating in ILTexas STEM4Innovation conference. ILTexas STEM departments sent over 50 people to the conference.	All	ALL LEVELS	In Progress
11	Social Studies - Julie Russell	Westward Expansion Curriculum- All 8th grade teachers given S3 Strategies interactive unit lesson plans with student BOK for Unit 7 Westward Expansion.	All		8 Complete
12	Social Studies - Julie Russell	African American History Month- Intercultural Committee-campus administration has been sent guidelines and suggestions for hosting campus assemblies to honor the African Americans in Times of War. Guidelines for how to incorporate AA History lessons in the classroom and poetry contest details will be sent to campuses and families via School Messenger.	All	ALL LEVELS	In Progress

	A	B	C	D	E
13	Social Studies - Julie Russell	Law Related Education (LRE) PD- planning a series of PD opportunities for our teachers on the Founding Documents, Teaching Tough TEKS, and Elementary SS training sponsored and paid for by LRE. Setting dates and details.	All	ALL LEVELS	New
14	Social Studies - Julie Russell	Geography Bee- All campuses are in progress of hosting their Geography Bees. Winner names to be turned into the National Geography Bee by Feb. 2nd. Winners will move onto the next level of the competition	All	4, 5, 6, 7, 8	In Progress
15	Spanish - Adriana Fletes	1st Annual Spanish Spelling Bee for 3rd-5th grade. Students will have the opportunity to move on and compete at the District, Regional and National level.	GES, AES, KES, NRHES, GPES, KatyES, WPES, LES, EFWES, WLES	3, 4, 5	In Progress

Attachment A, CAO Board Report 2/21/2018

Accepted (as of 2/16) College/Univ.	Scholarship \$/ US News & World Report	Notes
Abilene Christian University		
Abilene Christian University	#9 Best Value / #18 Regional (West)	
Abilene Christian University		
Abilene Christian University	\$54,000	AB Barrett Scholarship
Abilene Christian University	\$60,000.00	
Abilene Christian University	\$36,000	University Award
Adelphi University	#151 National Universities	
Agnes Scott College		
Albion College	#128 National Liberal Arts	
Albion College	\$120,000.00	Webster/Forks/Alumni
Albion College	\$170,000.00	Webster/Forks/Alumni/Institutional
Albion College	\$187,680.00	Presidential/Alumni/Forks/Institutional
Albion College	\$164,000.00	Webster/Forks/Alumni/Institutional
Albion College	\$120,000.00	Webster/Forks/Alumni
Albion College	\$172,000.00	Webster/Forks/Alumni/Institutional
Albion College	\$96,000.00	Kresge/Forks/Alumni
Albion College	\$96,000.00	Kresge/Forks/Alumni
Albion College	\$96,000.00	Kresge/Forks/Alumni
Albion College	\$120,000.00	Webster/Forks/Alumni
Albion College		
Albion College		\$128,000
Albion College	#128 National Liberal Arts	\$100,000
Auburn University	#103 National Universities	
Austin College		\$96,000
Austin College	\$96,000.00	Academic Excellence
Australian National University		
Baylor University	#75 National Universities	\$28,000
Bethany College		\$60,000
Blinn College		
Coe College	\$74,000.00	
Collin County Community College District		
Collin County Community College District		
Colorado School of Mines		\$56,000
Dallas Baptist University		
Dallas Baptist University		
Dallas Baptist University		

Dallas Baptist University		
Emory University	#21 National Universities	
Evangel University		
Galveston College		
Hardin Simmons University		
Hardin-Simmons University	#33 Regional Universities (West)	
Hardin-Simmons University		\$48,000
Hardin-Simmons University	#33 Regional Universities (West)	
Hardin-Simmons University	\$48,000	Texas Scholarship
Hofstra University		
Indiana University- Bloomington		
Indiana University Bloomington	#90 National Universities, #3 entrepreneurship	
Indiana University Bloomington	#90 National Universities	
Iowa State University		
Jarvis Christian College		
Jarvis Christian College	\$16,000.00	
Jarvis College		
Jarvis College		
Kalamazoo College		112000
Kansas State University	#145 National Universities	
Lamar University	#231-300 National Universities	
Lamar University	#231-300 National Universities	
Lousiana State University		
Manhattanville College		\$148,000
Midwestern State University	#91 Regional Universities (West)	
Missouri Science and Technology		
Navarro College		
Oklahoma Baptist University	\$46,000	Trustees Scholarship / Louisa Pritchard award
Oklahoma Christian University		
Oral Roberts University		
Orange Coast College		
Princeton University	#1 National Universities	
Rensselaer Polytecnic Institute	#42 National Universities	
Sam Houston State University	#231-300 National Universities	
Sam Houston State University	#231-300 National Universities	
San Jacinto Community College		
School of the Art Institute of Chicago		\$29,400 Scholarship
Southern Methodist University	#61 National Universities	Hunt Leadership finalist
Southwestern Assemblies of God University		
Southwestern University		\$108,000
Stephen F. Austin State University	#73 Regional Universities (West)	
Stephen F. Austin State University	#73 Regional Universities (West)	

Stephen F. Austin State University		
TAMU Commerce		
Tarleton State University	#96-126 Regional Universities (West)	
Tarleton State University	#96-126 Regional Universities (West)	
Tarleton State University		
Tarleton State University		
Texas A&M Texarkana		
Texas A&M University		Engineering Pending
Texas A&M University		
Texas A&M University	#69 National Universities	
Texas A&M University		
Texas A&M University	#69 National Universities	
Texas A&M University Texarkana		
Texas A&M University- Texarkana		
Texas A&M University-Commerce	#231-300 National Universities	
Texas A&M University-Kingsville	#231-300 National Universities	
Texas A&M University-Texarkana	#96-126 Regional Universities (West)	
Texas A&M University-Texarkana	#96-126 Regional Universities (West)	
Texas A&M University-Texarkana	#96-126 Regional Universities (West)	
Texas A&M University-Texarkana	#96-126 Regional Universities (West)	
Texas A&M University-Texarkana	#96-126 Regional Universities (West)	\$8,000
Texas A&M University-Texarkana	#96-126 Regional Universities (West)	
Texas A&M University-Texarkana	#96-126 Regional Universities (West)	
Texas A&M University-Texarkana	#96-126 Regional Universities (West)	
Texas Christian University		
Texas State University	#231-300 National Universities	
Texas State University	#231-300 National Universities	
Texas Tech	\$20,000.00	Presidential scholarship
Texas Tech		
Texas Tech University	#176 National Universities	
Texas Tech University		
Texas Tech University		
Texas Woman's University	#231-300 National Universities	\$12,000
Texas Woman's University	#231-300 National Universities	
Texas Woman's University	#231-300 National Universities	
Texas Woman's University		
Texas Woman's University		
Texas Woman's University		
The University of North Texas at Dallas	#95 Regional Universities (West)	
The University of North Texas at Dallas	#95 Regional Universities (West)	
The University of North Texas at Dallas	#95 Regional Universities (West)	
The University of Texas at Arlington		
The University of Texas at Austin	#56 National Universities	

The University of Texas at Austin	#56 National Universities	
The University of Texas at Austin	#56 National Universities	
The University of Texas at Austin	#56 National Universities	
The University of Texas at Austin	#56 National Universities	
The University of Texas at Austin	#56 National Universities	
The University of Texas at Dallas	#145 National Universities	
The University of Texas at Dallas	#145 National Universities	
The University of Texas at Dallas	#145 National Universities	\$74,112
Tyler Junior College		
University of Colorado		
University of Colorado Colorado Springs		
University of Colorado -Colorado Springs		
University of Colorado Denver		
University of Hartford	#176 National Universities	
University of Houston Victoria		
University of Illinois at Chicago		
University of Illinois at Chicago		
University of Illinois at Chicago		
University of Kansas	#115 National Universities	
University of Kansas	#115 National Universities	
University of Mary Hardin - Baylor	\$36,852.00	Crusaders Scholarship
University of Minnesota Twin Cities	#69 National Universities	
University of North Texas		
University of North Texas	#231-300 National Universities	
University of North Texas	#231-300 National Universities	
University of North Texas	#231-300 National Universities	
University of North Texas		
University of North Texas		
University of North Texas		
University of North Texas		
University of North Texas	\$6,000	Eagle Excellence Award (5K) Housing Scholarship (1K)
University of North Texas		
University of North Texas at Dallas		
University of Oklahoma		
University of Pittsburg		
University of Pittsburg Bradford		
University of Redlands	\$120,000	Achievement Scholarship
University of San Fransisco	\$80,000	Presidential Award
University of South Carolina	#103 National Universities	

University of Sydney (Australia)	#45 QS World Rankings	
University of Texas at Arlington	#231-300 National Universities	
University of Texas at Austin		
University of Texas at Dallas		
University of the Pacific		
University of Vermont		
UT Arlington		
UT Arlington	\$32,000.00	Maverick Academic
UT Arlington		
UT Arlington		
UT Austin		
UT Austin		
Utah State University		
West Texas A&M University	#81 Regional Universities (west)	
Wichita State University		
Wichita State University	#231-300 National Universities	

Cover Sheet

CEO Report

Section: III. Reports
Item: D. CEO Report
Purpose: FYI
Submitted by:
Related Material: 2018 02 12 Owner Report College Station.pdf
2018 02 19 Owner Report.pdf
ILT-TX-028_Weekly Update_2018-02-17.pdf
ILT-TX-028_Weekly Update_2018-02-23.pdf
Monthly Enrollment Report 2017-2018.pdf



PERFORMANCE

CHARTER SCHOOL DEVELOPMENT

Weekly Report: ILTX College Station K-8

Date: February 12, 2018

Prepared By: Jay Lemery

Progress Last Week

- MEP wall rough-in in Area A North
- Setting RTU curbs in Area A
- CSU set the building transformer
- Set roof drains & roof hydrants in Area A
- Started hanging duct hangers in Area A North
- Started installing roofing at Area A
- Started loading roof trusses into Area B
- Continued wall sheathing at Area B
- 12" block topped out at north and west walls
- 8" block at cafeteria is up to 12'
- Poured concrete stem wall & footings at trash enclosure
- Set remaining area drains in courtyards



Progress Planned This Week

- Start work on turn-lane at south entrance on Longmire
- Continue wall & overhead rough-in at Area A
- Continue installation of roofing in Area A
- Install trusses & decking at Area B
- Continue masonry installation
- Start Waterproofing Area A
- Start Window Installation Area A



Schedule

- On Target for July 15 Substantial Completion

Pending Items

-

Action Items

- CSU transformer has been set

Comments/Recommendations

-





PERFORMANCE

CHARTER SCHOOL DEVELOPMENT

Weekly Report: ILTX College Station K-8

Date: February 19, 2018

Prepared By: Jay Lemery

Progress Last Week

- Continue Masonry Gym
- Continue Masonry Cafeteria
- MEP wall rough-in in Area A South
- Complete roof drains & roof hydrants in Area A
- MEP OH Rough-in in Area A North
- Continue roofing Area A
- Roof trusses & Decking in Area B
- Completed wall sheathing at Area B
- Poured concrete footing for outfall structure detention
- Poured mow strip Area A

Progress Planned This Week

- Complete Masonry at Gym
- Continue work on turn-lane at south entrance on Longmire
- Continue wall & overhead rough-in at Area A South
- Complete roofing in Area A
- Install Windows area A
- Continue Waterproofing Area A & B
- Wood Framing Detailing Area B
- Pour outfall Structure at Detention

Schedule

- On Target for July 15 Substantial Completion

Pending Items

-

Action Items

- Structural Engineer Framing Inspection this week

Comments/Recommendations

- The Building has Permanent Power Active



Main Entry



Roof Area A North



Area A Back



Area B Front



International Leadership of Texas 5445 E. Orem Dr., Houston, TX Weekly Progress Report – February 16, 2018

Last Week

- General
 - CMU around 90% complete.
 - Transformer released for delivery and pad poured.
 - Trusses set over cafeteria and stage areas.
- Side A
 - Completion of roofing.
 - MEP wall rough-in complete.
 - Sheetrock on-going.
 - EIFS progressing nicely.
- Side B
 - Framing on-going on wings 1 & 2.
 - Decking complete on wing 3.



Upcoming Week

- General
 - Joists to be hung over the gym and admin.
 - CMU to finish after joists are installed.
 - Grading main entrance; prepping for concrete.
 - Roof on-going over cafeteria and stage.
 - Installing HVAC ductwork in cafeteria.
- Side A
 - Double sided sheetrock on-going.
 - Plumbing rough in at south gang restrooms.
 - EIFS on-going.
- Side B
 - Finish decking entire side.
 - Exterior sheeting on-going.



Substantial Completion

- July 1, 2018

Milestone Dates

- Transformer deliver March 12th.
- Permanent power March 19th.

Delays:

- 26 official weather days on the project.
- Significant rainfall. Project continues to progress nicely.





International Leadership of Texas
5445 E. Orem Dr., Houston, TX
Weekly Progress Report – February 23, 2018

Last Week

- General
 - Joists have been hung over gym and admin.
 - Installation of CMU wall between admin and gym underway.
 - Grading and rebar complete and inspected for concrete. Waiting on rain to clear.
- Side A
 - Completion of 2nd side sheetrock.
 - Tape and bed began.
 - EIFS progressing nicely.
- Side B
 - Framing complete.
 - Joists complete.
 - Decking complete.
 - Exterior sheeting being installed.
- Cafeteria/ Gym/ Stage
 - Roofing complete over cafeteria and gang R.R.
 - HVAC rough in in Cafeteria.
 - Plumbing rough in in Gang restroom.
 - Decking complete over stage.



Upcoming Week

- General
 - Site concrete poured at main entry and drive lanes.
 - CMU to be complete at admin/ gym wall.
 - HVAC units to be set on side A and Cafeteria on 1st and 2nd of March.
- Side A
 - Continue tape and bed.
 - Plumbing rough in at south gang restrooms.
 - EIFS on-going.
 - Installation of wall tile at Bathrooms.
- Side B
 - Roofing installation commence.
 - Exterior sheeting on-going.
 - MEP rough in continued.
 - Setting HVAC curbs.



- Cafeteria/ Gym/ Stage
 - Continue HVAC and MEP rough in.
 - Roofing material installation over stage.
 - Decking complete over gym this week.

Substantial Completion

- July 1, 2018

Milestone Dates

- Transformer deliver March 12th.
- Permanent power March 19th.

Delays:

- 30 official weather days on the project.
- Significant rainfall. Project continues to progress nicely.



IL TEXAS Enrollment Report

CAMPUS	CAPACITY	Enrollment Sept. 1	Enrollment Oct. 1	Enrollment Nov. 1	Enrollment Dec. 1	Enrollment Jan. 1	Enrollment Feb. 1	Current % of capacity
GES	948	957	948	954	945	943	949	100.11%
GMS	468	466	465	469	465	465	464	99.15%
GHS	700	621	599	621	614	613	584	83.43%
LES	948	867	887	884	860	856	857	90.40%
LMS	468	369	374	379	379	366	370	79.06%
DALLAS	3532	3280	3273	3307	3263	3243	3224	91.28%
AES	948	802	823	817	812	819	815	85.97%
AMS	468	396	393	390	388	384	381	81.41%
AGPHS	700	519	511	506	505	504	501	71.57%
GPES	948	932	940	946	947	948	940	99.16%
GPMS	468	461	464	466	464	459	452	96.58%
NRHES	948	939	944	954	948	943	931	98.21%
NRHMS	468	407	401	396	395	390	383	81.84%
KELLERES	948	934	952	956	954	955	955	100.74%
KELLERMS	468	459	455	453	451	451	446	95.30%
KSHS	700	445	433	432	439	433	430	61.43%
EFTWES	948	858	874	863	851	842	840	88.61%
EFTWMS	468	292	300	303	302	294	286	61.11%
SES	948	897	930	923	920	917	916	96.62%
SMS	468	312	319	320	323	320	312	66.67%
TARRANT	9896	8653	8739	8725	8699	8659	8588	86.78%
KATYES	948	877	914	921	932	935	932	98.31%
KATYMS	468	396	404	401	393	393	386	82.48%
KWHS	300	214	216	222	219	214	207	69.00%
WESTES	948	827	862	926	923	927	917	96.73%
WESTMS	468	395	400	420	421	429	429	91.67%
WINDES	948	873	907	898	913	910	900	94.94%
WINDMS	468	313	325	320	319	316	315	67.31%
HOUSTON	4548	3895	4028	4108	4120	4124	4086	89.84%
IL TEXAS	17,976	15828	16040	16140	16082	16026	15898	88.44%
Change from previous month			212	100	-58	-56	-128	

Cover Sheet

DISCUSS/ACT ON APPROVAL OF JANUARY, 2018 FINANCIAL REPORT

Section: V. Board Action Items
Item: A. DISCUSS/ACT ON APPROVAL OF JANUARY, 2018 FINANCIAL
REPORT
Purpose: Vote
Submitted by:
Related Material: January Financials.pdf

**INTERNATIONAL LEADERSHIP OF TEXAS
STATEMENT OF FINANCIAL POSITION
AS OF JANUARY 31, 2018**

ASSETS	<u>November 2017</u>	<u>January 2018</u>
CURRENT ASSETS		
Cash and cash equivalents	\$ 45,645,710	\$ 33,775,216
Due from TEA	9,097,412	8,539,399
Accounts receivable, net	1,152,762	1,550,106
Deferred expense	-	9,971
Total Current Assets	<u>55,895,884</u>	<u>43,874,693</u>
Capitalized bond issuance costs	714,374	703,743
PROPERTY AND EQUIPMENT		
Land	9,433,537	9,433,537
Buildings	79,431,329	79,431,329
Furniture and equipment	13,490,526	13,490,476
Vehicles	1,357,643	1,357,643
Less accumulated depreciation	<u>(11,836,041)</u>	<u>(12,792,106)</u>
Total Property and Equipment	<u>91,876,994</u>	<u>90,920,880</u>
Total Assets	<u>\$ 148,487,252</u>	<u>\$ 135,499,315</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts Payable	\$ 1,524,892	\$ 785,840
Due to student groups	254,235	-
Due to other Governments	323,380	-
Deferred revenue	31,539,016	19,148,014
Accrued wages payable	5,805,973	5,892,668
Payroll deductions and withholdings	2,957	709,370
Accrued expenses	360,000	2,550,531
Other Liabilities	4,609,648	4,550,000
Current portion of capital lease payable	-	320,615
Current portion of long-term debt	5,739,204	5,739,259
Total Current Liabilities	<u>50,159,305</u>	<u>39,696,297</u>
LONG-TERM LIABILITIES		
Loans	-	-
Long-term debt	<u>113,446,131</u>	<u>112,210,282</u>
Total Long-Term Liabilities	<u>113,446,131</u>	<u>112,210,282</u>
Total Liabilities	<u>\$ 163,605,436</u>	<u>\$ 151,906,579</u>
NET ASSETS		
Unrestricted	(11,515,433)	\$ (11,426,152)
Temporarily restricted	2,621	2,621
Permanently restricted	(26,310)	8,212
Revenue/Expenses	<u>(3,579,062)</u>	<u>(4,991,945)</u>
Total Net Assets	<u>(15,118,184)</u>	<u>(16,407,264)</u>
Total Liabilities and Net Assets	<u>\$ 148,487,252</u>	<u>\$ 135,499,315</u>

*****Internally Prepared Financial Statements**

**INTERNATIONAL LEADERSHIP OF TEXAS
STATEMENT OF ACTIVITIES
FOR THE QUARTER ENDED NOVEMBER 30, 2017 AND THE YEAR TO DATE JANUARY 31, 2018**

	<u>November 2017</u>	<u>January 2018</u>
REVENUE		
Local Revenue:		
Foundations, Other Non-Profit Organizations, Gifts and Bequests	\$ 799,305	\$ 1,172,791
SSA-Local Revenue from Member Districts	-	-
Food Service Activity	295,339	473,996
Athletic Activities	-	-
Other Revenue from local sources	-	-
Total Local Revenue	<u>1,094,644</u>	<u>1,646,787</u>
State Program Revenue:		
Foundation School Program Act Revenue	33,929,970	57,129,557
State Program Revenue Distributed by TEA	957,876	972,203
State Program Revenue Distributed by other than TEA	-	-
Total State Program Revenue	<u>34,887,846</u>	<u>58,101,760</u>
Federal Program Revenue:		
National School Breakfast and Lunch Program	987,406	1,512,311
Federal Program Revenue Distributed by TEA	775,123	1,112,341
Federal Program Revenue Distributed by other than TEA	-	-
Total Federal Program Revenue	<u>1,762,529</u>	<u>2,624,652</u>
Net Assets Released from Restrictions:		
Restrictions Satisfied by Payments	-	-
Total Revenue	<u>\$ 37,745,019</u>	<u>\$ 62,373,199</u>
EXPENSES		
Program Services:		
Instruction	\$ 19,974,455	\$ 31,429,358
Instruction Resources and Media	217,258	369,436
Curriculum and Instructional Staff Development	1,211,556	1,973,653
Instructional Leadership	238,013	388,702
School Leadership	2,253,385	3,730,441
Guidance, Counseling, and Evaluating Services	1,308,999	1,924,591
Health Services	387,859	624,844
Student Transportation	213,557	384,266
Food Services	1,157,423	2,505,421
Extracurricular Activities	488,024	734,921
General Administration	2,222,770	2,391,762
Facilities Maintenance and Operations	7,960,792	14,346,125
Security and Monitoring Services	422,338	664,212
Data Processing	1,240,436	2,493,203
Community Services	247,444	415,921
Debt Service	1,779,772	2,956,288
Fund Raising	-	-
Other	-	32,000
Total Expenses	<u>41,324,081</u>	<u>67,365,144</u>
CHANGE IN NET ASSETS	<u>(3,579,062)</u>	<u>(4,991,945)</u>
NET ASSETS, BEGINNING	<u>(11,539,122)</u>	<u>(11,415,319)</u>
NET ASSETS, END OF YEAR	<u>\$ (15,118,184)</u>	<u>\$ (16,407,264)</u>
	-	-

***Internally Prepared Financial Statements

**INTERNATIONAL LEADERSHIP OF TEXAS
STATEMENT OF ACTIVITIES - BUDGET TO ACTUAL
FOR THE YEAR TO DATE JANUARY 31, 2018**

	Approved <u>Budget</u>	<u>January 2018</u>	<u>Percent</u>
REVENUE			
Local Revenue:			
Foundations, Other Non-Profit Organizations, Gifts and Bequests	\$ 9,835,740	\$ 1,172,791	11.92%
SSA-Local Revenue from Member Districts	-	-	0.00%
Food Service Activity	995,000	473,996	47.64%
Athletic Activities	-	-	0.00%
Other Revenue from local sources	-	-	0.00%
Total Local Revenue	<u>10,830,740</u>	<u>1,646,787</u>	<u>15.20%</u>
State Program Revenue:			
Foundation School Program Act Revenue	131,632,054	57,129,557	43.40%
State Program Revenue Distributed by TEA	2,349,866	972,203	41.37%
State Program Revenue Distributed by other than TEA	-	-	0.00%
Total State Program Revenue	<u>133,981,920</u>	<u>58,101,760</u>	<u>43.37%</u>
Federal Program Revenue:			
National School Breakfast and Lunch Program	2,228,114	1,512,311	67.87%
Federal Program Revenue Distributed by TEA	5,873,120	1,112,341	18.94%
Federal Program Revenue Distributed by other than TEA	-	-	0.00%
Total Federal Program Revenue	<u>8,101,234</u>	<u>2,624,652</u>	<u>32.40%</u>
Net Assets Released from Restrictions:			
Restrictions Satisfied by Payments	-	-	
Total Revenue	<u>\$ 152,913,894</u>	<u>\$ 62,373,199</u>	<u>40.79%</u>
EXPENSES			
Program Services:			
Instruction	\$ 73,772,141	\$ 31,429,358	42.60%
Instruction Resources and Media	603,031	369,436	61.26%
Curriculum and Instructional Staff Development	3,567,253	1,973,653	55.33%
Instructional Leadership	1,053,793	388,702	36.89%
School Leadership	9,903,017	3,730,441	37.67%
Guidance, Counseling, and Evaluating Services	4,784,884	1,924,591	40.22%
Health Services	1,697,827	624,844	36.80%
Student Transportation	934,740	384,266	41.11%
Food Services	3,530,368	2,505,421	70.97%
Extracurricular Activities	2,383,120	734,921	30.84%
General Administration	5,941,368	2,391,762	40.26%
Facilities Maintenance and Operations	25,137,964	14,346,125	57.07%
Security and Monitoring Services	1,754,332	664,212	37.86%
Data Processing	4,364,168	2,493,203	57.13%
Community Services	2,708,937	415,921	15.35%
Debt Service	10,753,905	2,956,288	27.49%
Fundraising	-	-	0.00%
Other	23,046	32,000	138.85%
Total Expenses	<u>\$ 152,913,894</u>	<u>\$ 67,365,144</u>	<u>44.05%</u>
CHANGE IN NET ASSETS	\$ -	\$ (4,991,945)	

***Internally Prepared Financial Statements

INTERNATIONAL LEADERSHIP OF TEXAS
STATEMENT OF CASH FLOWS
FOR THE QUARTER ENDED NOVEMBER 30, 2017 AND THE YEAR TO DATE JANUARY 31, 2018

RECONCILIATION OF CHANGE IN NET ASSETS TO NET	<u>November 2017</u>	<u>January 2018</u>
CASH PROVIDED BY OPERATING ACTIVITIES		
Change in net assets	\$ (3,579,062)	\$ (4,991,945)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	1,531,006	2,560,344
(Increase) decrease in due from TEA	778,253	2,298,182
(Increase) decrease in accounts receivable	(38,957)	(1,368,829)
(Increase) decrease in other current assets	254,235	0
(Increase) decrease in capitalized bond issuance costs	-	10,630
Increase (decrease) in accounts payable	(1,149,520)	(2,730,120)
Increase (decrease) in due to TEA	-	-
Increase (decrease) in due to other governments	-	(323,380)
Increase (decrease) in deferred revenue	30,827,111	18,446,284
Increase (decrease) in wages payable	-	103,995
Increase (decrease) in payroll deductions and withholdings	2,957	116,956
Increase (decrease) in accrued expenses	(980,865)	2,050,611
Increase (decrease) in campus activity liability	-	320,615
Increase (decrease) in short-term debt	-	-
Net Cash Provided (Used) by Operating Activities	<u>27,645,158</u>	<u>16,493,344</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of land, buildings, and equipment	-	-
Net Cash Provided (Used) by Investing Activities	<u>-</u>	<u>-</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Issuance of long-term debt	(772,491)	-
Principal payments on debt	(394,549)	(2,400,648)
Net Cash Provided (Used) by Financing Activities	<u>(1,167,040)</u>	<u>(2,400,648)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	26,478,117	14,092,696
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>19,167,593</u>	<u>19,682,520</u>
CASH AND CASH EQUIVALENTS, END OF PERIOD	<u>\$ 45,645,710</u>	<u>\$ 33,775,216</u>
	-	-

***Internally Prepared Financial Statements

Cover Sheet

DISCUSS/ACT ON BUDGET AMENDMENT

Section: V. Board Action Items
Item: B. DISCUSS/ACT ON BUDGET AMENDMENT
Purpose: Vote
Submitted by:
Related Material: 2017-2018 Budget Amendment.pdf

INTERNATIONAL LEADERSHIP OF TEXAS					
ADOPTED 2017-2018 BUDGET					
BUDGET AMENDMENT #1					
		Adopted		Revised	
		2017-2018 Budget	Amendment #1	2017-18 Budget	
Fund					
240-NSLP		3,223,114	1,031,670	4,254,784	
240-NSLP Total		3,223,114		4,254,784	
420-FSP	5700 - Local	9,685,740	(8,185,000)	1,500,740	
	5800 - State	133,981,920	559,018	134,540,938	
	5900 - Federal			-	
420-FSP Total		143,667,660	(7,625,982)	136,041,678	
Total 240 & 420 Revenue		146,890,774		140,296,462	
Fund					
240-NSLP	35- Food Svcs	3,223,114	1,031,670	4,254,784	
240-NSLP Total		3,223,114		4,254,784	
420-FSP	11-Instructional Svcs	70,228,710	(2,123,403)	68,105,307	46.6%
	12-Library & Media Svcs	578,531	150,265	728,796	0.5%
	13-Curriculum & Staff Development	2,309,844	1,813,418	4,123,262	2.8%
	21-Program Admin	870,329	37,373	907,702	0.6%
	23-Campus Admin	9,834,301	(248,668)	9,585,633	6.6%
	31-Counseling & Assessment	4,237,905	527,779	4,765,684	3.3%
	33-Health Services	1,583,747	34,551	1,618,298	1.1%
	34-Transportation Svcs	934,740	(136,892)	797,848	0.5%
	35-Food Svcs	307,254	(97,254)	210,000	0.1%
	36-Extra Curricular Activity	2,383,120	(635,765)	1,747,355	1.2%
	41-District Admin	5,894,944	(610,742)	5,284,202	3.6%
	51-Maintenance & Operation	25,137,964	9,043,299	34,181,263	23.4%
	52-Security Svcs	1,754,032	(166,717)	1,587,315	1.1%
	53-Networking & Technology	4,332,792	(293,897)	4,038,895	2.8%
	61-Community Svcs	2,502,496	(1,232,799)	1,269,697	0.9%
	71-Debt Service	10,753,905	(3,579,655)	7,174,250	4.9%
	99-Assets	23,044	(23,044)	0	0.0%
420-FSP Total		143,667,660	2,457,847	146,125,507	100.0%
Total 240 & 420 Expenses		146,890,774		150,380,292	
	Net Revenue to Expense		0	(10,083,829)	
	Depreciation (Non-cash Expense)		(4,124,372)	(6,197,328)	
	Anticipated Expense Less Depreciation		142,766,402	144,182,964	
	Net (Cash) Revenue to Expense		4,124,372	(3,886,501)	

Cover Sheet

DISCUSS/ACT ON FISCAL YEAR RESOLUTION

Section: V. Board Action Items
Item: C. DISCUSS/ACT ON FISCAL YEAR RESOLUTION
Purpose: Vote
Submitted by:
Related Material:

Board Resolution Amending Charter to Change Fiscal Year.doc
Exhibit A Request for Waiver Fiscal Year.docx
Exhibit B FIN-003_Notification of Intent to Change the Fiscal Year Start Date.pdf
Exhibit C Non-ExpansionAmendmentRequestForm.pdf

**BOARD RESOLUTION AMENDING THE
OPEN-ENROLLMENT CHARTER OF
INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.**

WHEREAS, the Board of Directors of International American Education Federation, Inc., charter holder of International Leadership of Texas (CD# 057-848), desires to modify by non-expansion amendment, its Open-Enrollment Charter; and

WHEREAS, 19 Texas Administrative Code § 100.1033(a) states that a Charter “may be revised with the consent of the charter holder by written amendment approved by the commissioner of education ...;” and

WHEREAS, 19 Texas Administrative Code § 100.1047 states that a charter holder shall adopt a fiscal year consistent with Texas Education Code §44.0011; and

WHEREAS, Texas Education Code § 44.0011 states that the “fiscal year of a school district begins on July 1 or September 1 of each year, as determined by the board...”: and

WHEREAS, Texas Education Code § 7.056 permits the commissioner to waive “a requirement, restriction, or prohibition imposed by [the Texas Education Code] or rule of the board or commissioner”; and

WHEREAS, the Board has determined that a change in fiscal year is appropriate and beneficial to the students currently and prospectively enrolled in International Leadership of Texas; and

WHEREAS, the Board desires to change its fiscal year from beginning on September 1 and ending on August 31 to beginning on July 1 and ending on June 30 effective either July 1, 2018, or July 1, 2019, as deemed appropriate by the Chief Executive Officer based upon an analysis of all relevant financial and other information; and

WHEREAS, the Board is aware that the filing deadline to change the fiscal year expired on June 30, 2017, and, consequently, desires to submit an application for the waiver of the requirement established in Modules 1 and 2 of the Financial Accountability System Resource Guide, §§ 1.1.12 and 2.10.2, and the Texas Education Data Standards, Section 2.2, that in order to change its fiscal year start date to July 1, 2018, the board must file its request with the Texas Education Agency no later than June 30, 2017.

NOW, THEREFORE, the Board of Directors of International American Education Federation, Inc., charter holder of International Leadership of Texas, at a lawfully called meeting of the Board, held in compliance with the Texas Open Meetings Act, does hereby adopt the following Resolutions:

BE IT HEREBY RESOLVED THAT:

- The Chief Executive Officer, or designee(s), shall complete an analysis of all relevant financial and other information to determine if the proposed change in fiscal year is appropriate and beneficial to the students of International Leadership of Texas; and
- If, based upon the analysis completed, the Chief Executive Officer determines that a change in fiscal year is appropriate and beneficial, the Chief Executive Officer is hereby authorized to:
 - submit an application for the waiver of the requirement established in Modules 1 and 2 of the Financial Accountability System Resource Guide, §§ 1.1.12 and 2.10.2, and the Texas Education Data Standards, Section 2.2, that in order to change its fiscal year start date to July 1, 2018, the board must file its request with the Texas Education Agency no later than June 30, 2017, attached hereto and made part of this resolution as **Exhibit A**; and
 - file Form FIN-003 to change the fiscal year from beginning on September 1 and ending on August 31 to beginning on July 1 and ending on June 30 effective either July 1, 2018, or July 1, 2019, attached hereto and made part of this resolution as **Exhibit B**; and
 - file a charter amendment request, per the charter amendment form attached hereto and made part of this resolution as **Exhibit C**.

[SIGNATURE PAGE FOLLOWS]

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC., ON THE ____ DAY OF _____ 2018.

Members Voting in Favor:

Director

Director

Director

Director

Director

Director

Director

Director

The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on _____, 2018, which Resolution is in full force and effect and has not been revoked or amended.

Secretary __ / __ / __

2018-2019 Application for Other Waiver

Waiver Description

General Questions

1. **Give a brief narrative description of the requested waiver. (500 Characters)**

Request waiver of the requirement established in Modules 1 and 2 of the Financial Accountability System Resource Guide, §§ 1.1.12 and 2.10.2, and the Texas Education Data Standards, Section 2.2, that in order to change the fiscal year start date to July 1, 2018, the board must file its request with the Texas Education Agency no later than June 30, 2017.

2. **Does the district or campus plan reflect the need for this waiver? If yes, what is the specific objective impacted by the waiver? (100 Characters)**

Goal 9: Attain satisfactory financial performance in accordance with GAAS of fiscal management.

3. **Cite the section(s) of the Texas Education Code or the Texas Administrative Code that the district or campus wishes to waive. (100 Characters)**

TEC §42.006; 19 TAC §109.41, and FASRG §§ 1.1.12 and 2.10.2; and 19 TAC §61.1025(b) and TEDS, §2.2.

4. **Describe the plan to be implemented, if the waiver is granted. (1000 Characters)**

Change the beginning of the fiscal year from September 1, 2018, to July 1, 2018. Amend all fiscal policies and procedures. Provide training to staff regarding changes to accounting practices and impact upon current and future business arrangements and transactions. Record all necessary financial adjustments to properly recognize the accrual of revenues and expenses. Review financial accounting reports to identify issues. Review all bond and other debt covenants and state and federal fiscal regulations to ensure compliance with contractual and legal requirements. Develop and implement corrective measures to address concerns or identified issues. Report to the board and chief executive officer the status of implementation, including financial condition, results of operations, cash flow and compliance with requirements. Consult with independent auditor, legal counsel and other professional advisor regarding change in fiscal year and impact to school's finances and operations.

5. **How will granting this waiver help achieve the district's or campus' objective? (200 Characters)**

Receiving the waiver will allow attainment of improved financial performance by aligning the academic and fiscal calendars and the state and federal funding years to yield better fiscal management.

6. Please explain how the school district or campus will evaluate the impact of the waiver towards meeting the district's or campus' goal. (500 Characters)

The school will evaluate the impact of the waiver by reviewing financial accounting reports and actual or pro forma FIRST ratings and ratios required under bond or other debt covenants and state and federal regulations. Based upon this information, the school will observe an improved financial condition (net assets) and results of operations (change in net assets) and satisfactory or better FIRST ratings and fiscal ratios.

Requested Years

2018-2019 forward.

Texas Education Agency Division of Financial Compliance

Notification of Intent to Change the Fiscal Year Start Date

In accordance with Texas Education Code, Section 44.0011, the board of trustees of the district determines whether the fiscal year of a school district begins on July 1 or September 1 of each year.

Instructions:

- Please provide the indicated information and signatures where indicated.
- This form should be filed no later than June 30th, one year before the district's change in fiscal year start date.
- If the district decides NOT TO CHANGE (after submission of this form) or decides to CHANGE BACK to a September 1st start date, please submit a new form to the Division of Financial Compliance.
- Special Note: Charter Schools must amended their charter prior to submission of this form

Change Start Date to (check one): July 1st September 1st

Start Date of New Fiscal Year (e.g. July 1, 2015): July 1, 2018

Name of District: International Leadership of Texas

County-District Number: 057-848

Regional Service Center Number: X (10)

Approved Copy Of School District Board of Trustees Minutes Approving Change In Fiscal Year Start Date (Required).

➤ Type Name of Superintendent: Alan Seay, Ed.D.

Signature of Superintendent: _____ Date: _____

➤ Type Name of School Board President: Major General James Williams

Signature of Board President: _____ Date: _____

Please email, fax or mail this form and a copy of board minutes to one of the addresses listed below.

Email: schoolaudits@tea.texas.gov

Fax: (512) 463-1777

Mail: Texas Education Agency
Division of Financial Compliance
1701 North Congress Avenue
Austin, Texas 78701-1494

Questions concerning this form may be forwarded to Elsa Dominguez in the Division of Financial Compliance at (512) 463-9095.

Non-Expansion Amendment Request Form

**Texas Education Agency
Division of Charter School Administration**

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Name of Charter:

County-District Number:

Name of Charter Holder:

Requested Effective Date:

Section I: Check the appropriate box for the Non-Expansion Amendment requested.

More than one box may be checked. (Attach additional documents as required.) (Submit all program changes for review.)

1. Charter District Address Change

Current:
New:

9. Close Campus

Reason:
Campus Number:

2. Relocation-Campus: Campus #

Current:
New:

10. Return of Charter

Reason:

3. Charter Name Change:

Current:
New:

11. Admissions Policy Revision*

Attach separate sheet with current and requested language changes.

4. Campus Name Change : Campus #

Current:
New:

12. Enrollment Policy Revision*

Attach separate sheet with current and requested language changes.

5. Charter Holder Name Change

Current:
New:

13. Articles of Incorporation Revision*

Attach separate sheet with current and requested language changes.

6. Management Company Addition/Change**

Current:
Change:

14. By-Laws Revision*

Attach separate sheet with current and requested language changes.

7. Educational Services Addition/Change

Current:
Change:

15. Fiscal Revision*

Current:
Change:

8. Curricular Addition/Change

Current:
Change:

16 Other:

Continued on next page

For Internal Use Only

Amendment Numbers

Received Date

Due Date

Page 1

Non-Expansion Amendment Request Form

**Texas Education Agency
Division of Charter School Administration**

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Section II: Justification for Non-Expansion Amendment Request:

In the space below, please state justification for the non-expansion amendment requested.

Section III: Non-Expansion Amendment Request Form Checklist:

1. Charter Holder Board Resolution—A written resolution adopted by the governing body of the charter holder, with printed names and signatures, demonstrating that a **quorum** of the members voted in favor of amending the charter. The names should match information on the most recent Annual Governance Reporting Forms submitted to TEA. Otherwise, documentation explaining any differences must be included.

(If multiple amendment requests are being made, include all board resolutions together.)

2. Charter language changes—The text and page numbers, or photocopies of the charter language to be changed, and the text proposed as the new charter language must be submitted with changes clearly marked, if applicable.*

3. Management company—A copy of the contract must be submitted if the request is to enter into or change a management company contract, if applicable.**

Section IV: CEO/Superintendent acknowledgement, signature, and current contact information:

As the CEO/Superintendent of the charter school, I understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration.

(Contact the Division of Charter School Administration at charteramendments@tea.texas.gov to confirm the submission of proper documentation. Include the charter name and CDN in the subject line.)

Name of CEO/Superintendent

Phone Number

Email Address

Signature of CEO/Superintendent

Date

For Internal Use Only

Amendment Numbers

Received Date

Due Date

Page 2

Cover Sheet

DISCUSS/ACT ON NON-EXPANSION CHARTER AMENDMENT INCREASING SELECTED STUDENT-TEACHER RATIOS

Section: V. Board Action Items
Item: D. DISCUSS/ACT ON NON-EXPANSION CHARTER AMENDMENT
INCREASING SELECTED STUDENT-TEACHER RATIOS
Purpose: Vote
Submitted by:
Related Material:

Board Resolution Approving Amendment increasing STRs 2018 02 20.pdf
ILTexas Student Teacher Ratio NXAR down20180131.pdf
NEW CHARTER LANGUAGE final 20180216.pdf
Old Charter Language.pdf

**BOARD RESOLUTION
AMENDING THE OPEN-ENROLLMENT CHARTER OF
INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.**

WHEREAS, the Board of Directors of International American Education Federation, Inc., charter holder of International Leadership of Texas (“ILTexas”), desires to modify by amendment, its Open-Enrollment Charter; and

WHEREAS, 19 Texas Administrative Code § 100.1033(a) states that a Charter “may be revised with the consent of the charter holder by written amendment approved by the commissioner of education ...;” and

WHEREAS, the current teacher student ratio of ILTexas is 1 to 20 in grades K-2nd, 1 to 26 in grades 3rd – 8th, and 1 to 32 in grades 9th – 12th; and

WHEREAS, the Board desires to change its current teacher to student ratio to 1 to 25 in grades K-2nd and to 1 to 30 in grades 3rd – 8th, continuing unchanged the ratio of 1 to 32 in grades 9th – 12th;

NOW, THEREFORE, the Board of Directors of International American Education Federation, Inc., charter holder of International Leadership of Texas, at a lawfully called meeting of the Board, held in compliance with the Texas Open Meetings Act, do hereby adopt the following Resolutions:

BE IT HEREBY RESOLVED THAT:

1. The open-enrollment charter of International American Education Federation, Inc., charter holder of International Leadership of Texas, be amended in conformity with this Resolution, changing its current teacher to student ratio to 1 to 25 in grades K-2nd and 1 to 30 in grades 3rd – 8th, maintaining unchanged the ratio of 1:32 in grades 9th – 12th.
2. That a Non-Expansion Charter Amendment Request be submitted to the Texas Education Agency, per the Charter Amendment Form attached hereto and made part of this Resolution as **Exhibit B**.

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC. ON THIS, THE 28th DAY OF FEBRUARY, 2018.

[Signature Page Follows]

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF INTERNATIONAL AMERICAN FEDERATION, INC., ON THE 28TH DAY OF FEBRUARY, 2018.

Board Members Voting in Favor:

Major General James Williams
President

Dr. Lynne Beach
Vice-President

Tracy Cox
Secretary

Curtis Donaldson
Member

The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on February 28, 2018, which Resolution is in full force and effect and has not been revoked or amended.

Tracy Cox
Secretary

Date Signed

Non-Expansion Amendment Request Form

**Texas Education Agency
Division of Charter School Administration**

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Name of Charter:

County-District Number:

Name of Charter Holder:

Requested Effective Date:

Section I: Check the appropriate box for the Non-Expansion Amendment requested.

More than one box may be checked. (Attach additional documents as required.) (Submit all program changes for review.)

1. Charter District Address Change

Current:

New:

9. Close Campus

Reason:

Campus Number:

2. Relocation-Campus: Campus #

Current:

New:

10. Return of Charter

Reason:

3. Charter Name Change:

Current:

New:

11. Admissions Policy Revision*

Attach separate sheet with current and requested language changes.

4. Campus Name Change : Campus #

Current:

New:

12. Enrollment Policy Revision*

Attach separate sheet with current and requested language changes.

5. Charter Holder Name Change

Current:

New:

13. Articles of Incorporation Revision*

Attach separate sheet with current and requested language changes.

6. Management Company Addition/Change**

Current:

Change:

14. By-Laws Revision*

Attach separate sheet with current and requested language changes.

7. Educational Services Addition/Change

Current:

Change:

15. Fiscal Revision*

Current:

Change:

8. Curricular Addition/Change

Current:

Change:

16 Other:

Continued on next page

For Internal Use Only

Amendment Numbers

Received Date

Due Date

Page 1

Non-Expansion Amendment Request Form

**Texas Education Agency
Division of Charter School Administration**

Phone: (512) 463-9575

Email: charteramendments@tea.texas.gov

Section II: Justification for Non-Expansion Amendment Request:

In the space below, please state justification for the non-expansion amendment requested.

Section III: Non-Expansion Amendment Request Form Checklist:

1. Charter Holder Board Resolution—A written resolution adopted by the governing body of the charter holder, with printed names and signatures, demonstrating that a **quorum** of the members voted in favor of amending the charter. The names should match information on the most recent Annual Governance Reporting Forms submitted to TEA. Otherwise, documentation explaining any differences must be included.

(If multiple amendment requests are being made, include all board resolutions together.)

2. Charter language changes—The text and page numbers, or photocopies of the charter language to be changed, and the text proposed as the new charter language must be submitted with changes clearly marked, if applicable.*

3. Management company—A copy of the contract must be submitted if the request is to enter into or change a management company contract, if applicable.**

Section IV: CEO/Superintendent acknowledgement, signature, and current contact information:

As the CEO/Superintendent of the charter school, I understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration.

(Contact the Division of Charter School Administration at charteramendments@tea.texas.gov to confirm the submission of proper documentation. Include the charter name and CDN in the subject line.)

Name of CEO/Superintendent

Phone Number

Email Address

Signature of CEO/Superintendent

Date

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Page 2

**Exhibit A to Non-Expansion Charter Amendment Request for Revised Maximum
Student-Teacher Ratios to be Effective SY 2018-2019:
NEW CHARTER LANGUAGE**

International Leadership of Texas will provide students the most effective classroom arrangement fiscally possible. International Leadership of Texas will have a 1 to 25 teacher student ratio in grades K-2nd, 1 to 30 in grades 3rd – 8th, and 1 to 32 in grades 9th – 12th, the teacher to student ratio for 9th – 12th includes up to eight foreign exchange students from China in each of the classes (24+ American students with up to 8 Chinese students for a total of 32 students in each class).

*Proposed Seventeenth Generation Charter School Name: International Leadership of Texas (ILT)
Name of Sponsoring Entity: International American Education Federation, Inc.*

Application page: 128

Educational Plan p.128: Confirm that the maximum teacher to student ratio will be as follows: 1:25 Kindergarten — grade four; and 1:30 grades five — twelve.

ILT confirms its maximum teacher to student ratio will be as follows: Kindergarten — 2nd grade is 1:18; 3rd-5th grade is 1:24; 6th — 8th is 1:24; and 9th — 12th is 1:32.

The paragraph is revised as follows: "International Leadership of Texas will provide students the most effective classroom arrangement fiscally possible. International Leadership of Texas will have a 1 to 18 teacher to student ratio in K-2nd, 1 to 24 3rd-8th; and 1 to 32 teacher to student ratio in grades 9th — 12th, the teacher to student ratio 9th-12th includes eight foreign exchange students from China in each of the classes (24 American students with 8 Chinese students for a total of 32 students in each class)."

APPROVED DURING CONTINGENCY PROCESS

Cover Sheet

DISCUSS/ACT ON 2018-2019 ACADEMIC CALENDAR

Section: V. Board Action Items
Item: E. DISCUSS/ACT ON 2018-2019 ACADEMIC CALENDAR
Purpose: Vote
Submitted by:
Related Material: 2018-2019 Calendar rev 20180226 s1-2 only.pdf
District Calendar 2018-2019 -- Media Services version.pdf

DRAFT DRAFT DRAFT!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

DRAFT DRAFT DRAFT!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

DRAFT DRAFT DRAFT!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!



DRAFT 2018-2019 ILTexas Academic Calendar

FIRST SEMESTER (S1)	Start of Grading Period	End of Grading Period	Total Inst. Days	Professional Development Days (Student Only Holidays)	Student/Teacher Holidays
First Grading Period	16- Aug (1st day of school)	21-Sep	26	24-25 Sep, Data Day/ PD Day	3-Sept, Labor Day Holiday
Second Grading Period	26-Sep	2-Nov	27	5-Nov, Data Day	8-Oct, Fall Break
Third Grading Period	6-Nov	20-Dec	28	7-Jan, Data Day	19-23 Nov, Thanksgiving 21-Dec-4-Jan, Winter Break
Total Instructional Days S1			81		
SECOND SEMESTER (S2)	Start of Grading Period	End of Grading Period	Total Inst. Days	Professional development days (student only holidays)	Student/Teacher Holidays
Fourth Grading Period	8-Jan	15-Feb	28	18-19-Feb, Data Day/PD Day	21-Jan, MLK Day
Fifth Grading Period	20-Feb	4-Apr	27	5-Apr, Data Day	11-15-Mar, Spring Break 19-April, Bad Weather Day #1
Sixth Grading Period	8-Apr	23-May (last day of school)	33	24-May, Records Day/ <i>Bad Weather Day #2</i>	27-May, Memorial Day
Total Instructional Days S2			88		

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DRAFT 2018-2019 ILTexas Academic Calendar [Org 003+]

FIRST SEMESTER							Data/PD Days (Student only holidays)	# of PD Days	Teacher LOA Days	Holidays (Student/Teacher)
Start	End	Inst. Days	Inst. Min. K-4 [8-3:45]	Inst. Min. 5-8 [7:45-3:45]	Inst. Min. 9-12 [7:55-4:11]					
							6-15-Aug, PD Days	8	8	
First Grading Period	16-Aug	21-Sep	26	12,090	12,480	12,896	24-25 Sep, Data Day/ PD Day	2	28	3-Sept, Labor Day Holiday
Second Grading Period	26-Sep	2-Nov	27	12,555	12,960	13,392	5-Nov, Data Day	1	28	8-Oct, Fall Break
Third Grading Period	6-Nov	20-Dec	28	13,020	13,440	13,888	7-Jan, Data Day	1	29	19-23 Nov, Thanksgiving 21-Dec-4-Jan, Winter Break
Total			81	37,665	38,880	40,176				
SECOND SEMESTER							Data/PD Days	# of PD Days	Teacher LOA Days	Holidays
Start	End	Inst. Days	Inst. Min. K-4 [8-3:45]	Inst. Min. 5-8 [7:45-3:45]	Inst. Min. 9-12 [7:55-4:11]					
Fourth Grading Period	8-Jan	15-Feb	28	13,020	13,440	13,888	18-19-Feb, Data Day/PD Day	2	30	21-Jan, MLK Day
Fifth Grading Period	20-Feb	4-Apr	27	12,555	12,960	13,392	5-April, Data Day	1	28	11-15-Mar, Spring Break 19-April, Bad Weather Day #1
Sixth Grading Period	8-Apr	23-May	33	15,345	15,840	16,368	24-May, Records Day/ Bad Weather Day #2	1	34	27-May, Memorial Day
								2	2	*2 Self-selected/On your own PD. PD will need to be well documented (R10, R11, R4, ILTexas offerings) via Eduphoria WkShp
Total			88	40,920	42,240	43,648	Total Work Days		187	
Total Both Semesters			169	78,585	81,120	83,824	<i>HB 2610 requires min. of 75,600</i>			
Total with 4 waivers			173	80,265	82,800	85,504	<i>ILTexas min. over req: 4,655 or 9.5days (K-4); 7,000 or 15 days (5-8); and 9,904 or 20 days (9-12)</i>			
First Day of School:	16-Aug		4 State PD Waiver Days: 9/24-25, 11/5, 2/19 (Reading). 4 waiver days x 420 minutes = 1,680 minutes ; Early Release Waivers applied to Kinder only for first 6 days of school dismissal, whereby only in Kinder, parents can drop their kids off as late as 9am and pick them up as early as 1pm to help with the transition.							
Last Day of School:	23-May		<i>Specialized PD Offerings: Aug. 1; New Teacher PD: Aug 2-3</i>							
<i>* We will continue to monitor changes to neighboring school districts' dates for spring break</i>										
NOTE: Garland K-8 instructional minutes vary due to the city mandated 30 min. staggered start/end times.										

DRAFT



INTERNATIONAL LEADERSHIP OF TEXAS

Others Before Self • Otros Antes De Uno Mismo • 先人后己

2018 - 2019 Calendar / Calendario / 学生日历

81 days
Aug 16 - Nov 18
Nov 24 - Dec 20
SECOND SEMESTER
88 days
Jan 8 - Mar 10
Mar 16 - May 23

Get in Touch
www.iltexas.org
 /iltexasSchools
 /il_texas
 /iltexas

<h3>August/Agosto/八月 2018</h3> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table> <p>Aug 6-15: PD/DATA Aug 16: First Day of School/1st Grading Period Starts</p>	Su	Mo	Tu	We	Th	Fr	Sa				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<h3>September/Septiembre/九月</h3> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>Sept 3: Labor Day Sept 21: 1st Grading Period Ends Sept 24-25: PD/DATA Sept 26: 2nd Grading Period Starts</p>	Su	Mo	Tu	We	Th	Fr	Sa							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							<h3>October/Octubre/十月</h3> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table> <p>Oct 8: Columbus Day (Fair Day)</p>	Su	Mo	Tu	We	Th	Fr	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<h3>November/Noviembre/十一月</h3> <table border="1"> <tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr> </table> <p>Nov 2: 2nd Grading Period Ends Nov 5: PD/DATA Nov 6: 3rd Grading Period Starts Nov 19-23: Thanksgiving</p>	Su	Mo	Tu	We	Th	Fr	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30								
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Professional Development (PD) Student Holidays

- August 6-15
- September 24-25
- November 5
- January 7
- February 18-19
- April 5
- May 24

Student/Teacher Holidays

- September 3.....Labor Day
- October 8.....Columbus Day (Fair Day)
- November 19-23.....Thanksgiving
- Dec 21-Jan 4.....Winter Break
- January 21.....MLK Day
- March 11-15.....Spring Break
- April 19.....Weather Day 1
- May 24.....Weather Day 2
- May 27.....Memorial Day

 Grading Period Start/End
 Modified Summer Schedule
 Student/Teacher Holidays
 Data/PD Days (Student Only Holidays)
➡ District Summer Break

2019 Modified Summer Schedule
 Summer office hours June 3-21
 M-Th 7:30-5:00
 F 8:00-12:00
 Office Closed June 24- July 14
 *Regular Hrs Resume

MISSION STATEMENT

The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

Cover Sheet

DISCUSS/ACT ON LEASE FOR TEMPORARY OFFICE IN COLLEGE STATION, TEXAS

Section: V. Board Action Items
Item: F. DISCUSS/ACT ON LEASE FOR TEMPORARY OFFICE IN COLLEGE
STATION, TEXAS
Purpose: Vote
Submitted by:
Related Material: Temp Office Lease - College Station.doc

OFFICE LEASE

THIS OFFICE LEASE is entered into by Landlord and Tenant as described in the following Basic Lease Information on the date that is set forth for reference only in the following Basic Lease Information. Landlord and Tenant agree:

ARTICLE 1 - BASIC LEASE INFORMATION

1.1 Basic Lease Information. In addition to the terms that are defined elsewhere in this Lease, these terms are used in this Lease:

- (a) **LEASE DATE:** The same as the Commencement Date, as defined below
- (b) **LANDLORD:** Century 21 Beal, Inc.
- (c) **LANDLORD'S ADDRESS FOR NOTICE:** 404 H University Drive East, College Station, Texas 77840
- (d) **LANDLORD'S ADDRESS FOR PAYMENT OF RENT:** 404 H University Drive East College Station, Texas 77840
- (e) **TENANT:** International Leadership of Texas
- (f) **TENANT'S ADDRESS FOR NOTICE:** 1820 N. Glenville Dr., #100 Richardson, Texas 75081
- (g) **BUILDING ADDRESS:** 404 H University Drive East College Station, Texas 77840
- (h) **USE:** Office for a Public Charter School District
- (i) **TERM:** Beginning on the Commencement Date and expiring on the Expiration Date.
- (j) **COMMENCEMENT DATE:** The date last executed below by the parties
- (k) **EXPIRATION DATE:** July 31, 2018
- (l) **SECURITY DEPOSIT:** N/A
- (m) **BASE RENT:** \$7,000 for the Term, all-inclusive
- (n) **PARKING SPACES:** Tenant may use parking spaces at Building
Parking spaces will be: [] assigned [X] unassigned & undesignated
- (o) **PARKING CHARGE:** N/A

- (p) **BROKER:** None
- (q) **EXHIBITS:** The following exhibits are attached to this Lease and are made a part of this Lease:
 - EXHIBIT A The Premises
 - EXHIBIT B Special Provisions

ARTICLE 2 - AGREEMENT

Landlord leases the Premises to Tenant, and Tenant leases the Premises from Landlord, according to this Lease. The duration of this Lease will be the Term.

ARTICLE 3 - DELIVERY OF PREMISES

3.1 **Delivery of Possession.** Landlord shall deliver possession of the Premises to Tenant on the Commencement Date.

3.2 **Early Entry.** With Landlord's written consent, Tenant shall be allowed to enter the premises prior to the Commencement Date.

ARTICLE 4 - BASE RENT

4.1 **Base Rent.** Tenant shall pay Landlord the Base Rent on or before _____, 2018.

ARTICLE 5 - OPERATING EXPENSES

5.1 General.

- (a) Any and all operating expenses shall be included in the Base Rent.
- (b) As used in this Lease, the term "**operating expenses**" means:

(1) All costs of management, operation, and maintenance of the Project incurred by Landlord, including without limitation real and personal property taxes and assessments (and any tax levied in whole or in part in lieu of or in addition to real property taxes); wages, salaries, and compensation of employees; consulting, accounting, legal, janitorial, maintenance, security, and other services; maintenance, repair and replacement of the roof,

foundation, structural components, interior and exterior walls, doors, windows and all other portions of the Building; all HVAC, electrical, plumbing, lighting and other building lines, vents, systems, equipment and fixtures, including without limitation all HVAC compressors and related equipment; maintenance, repair and replacement of the elevator (if applicable); landscape maintenance and replacement; maintenance, repair and replacement expenses of the driveways and parking areas, including cleaning, trash removal and restriping; janitorial expenses; trash removal and trash collection expenses; pest control and extermination expenses; exterior and interior window cleaning; supplies, including fluorescent light bulbs and ballasts; painting, and repairs.

ARTICLE 6 - USE

The Premises will be used only for general business office purposes and purposes incidental to that use, and for no other purpose except as specifically provided in Section 1.1(h). Tenant will use the Premises in a careful, safe, and proper manner. Tenant may have guests at the Premises in the normal course of business.

ARTICLE 7 - REQUIREMENTS OF LAW

8.1 **General.** Tenant will promptly comply with all laws, statutes, ordinances, and governmental rules, regulations, or requirements now in force or in force after the Lease date; with the requirements of any board of fire underwriters or other similar body constituted now or after the date; with any direction or occupancy certificate issued pursuant to any law by any public officer or officers, as well as with the provisions of all recorded documents affecting the Premises, insofar as they relate to the condition, use, or occupancy of the Premises, excluding requirements of structural changes to the Building, unless required by the unique nature of Tenant's use or occupancy of the Premises.

8.2 **Hazardous Materials.**

(a) For purposes of this Lease, "**hazardous materials**" means any explosives, radioactive materials, hazardous wastes, or hazardous substances, including without limitation substances defined as "hazardous substances" in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. §§ 9601-9657; the Hazardous Materials Transportation Act of 1975, 49 U.S.C. §§ 1801-1812; the Resource Conservation and Recovery Act of 1976, 42 U.S.C. §§ 6901-6987; or any other federal, state, or local statute, law, ordinance, code, rule, regulation, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning hazardous materials, waste, or substances now or at any time hereafter in effect (collectively, "**Hazardous Materials Laws**").

(b) Tenant will not cause or permit the storage, use, generation, or disposition of any hazardous materials in, on, or about the Premises or the Project by Tenant, its agents, employees, or contractors. Tenant will not permit the Premises to be used or operated in a manner that may cause the Premises or the Project to be contaminated by any hazardous materials in violation of any Hazardous Materials Laws. Tenant will immediately advise Landlord in writing of (1) any

and all enforcement, cleanup, remedial, removal, or other governmental or regulatory actions instituted, completed, or threatened pursuant to any Hazardous Materials Laws relating to any hazardous materials affecting the Premises; and (2) all claims made or threatened by any third party against Tenant, Landlord, or the Premises relating to damage, contribution, cost recovery, compensation, loss, or injury resulting from any hazardous materials on or about the Premises. Without Landlord's prior written consent, Tenant will not take any remedial action or enter into any agreements or settlements in response to the presence of any hazardous materials in, on, or about the Premises.

ARTICLE 8 - ASSIGNMENT AND SUBLETTING

Landlord consents to an assignment of this Lease or sublease of all or part of the Premise; provided that Tenant promptly provides Landlord with a fully executed copy of such assignment or sublease and that Tenant is not released from liability under the Lease. I

ARTICLE 9 - COMMON AREAS

As used in this Lease, the term "**Common Areas**" means, without limitation, the hallways, entryways, stairs, elevators, driveways, walkways, terraces, docks, loading areas, restrooms, trash facilities, training room, reception area, and all other areas and facilities in the Project that are provided and designated from time to time by Landlord for the general nonexclusive use and convenience of Tenant with Landlord and other tenants of the Project and their respective employees, invitees, licensees, or other visitors. Landlord grants Tenant, its employees, invitees, licensees, and other visitors a nonexclusive license for the term to use the Common Areas in common with others entitled to use the Common Areas, subject to the terms and conditions of this Lease.

ARTICLE 10 - LANDLORD'S SERVICES

10.1 Landlord's Repair and Maintenance. Landlord will maintain, repair and restore the Common Areas of the Project, including lobbies, stairs, elevators (if applicable), corridors, and restrooms, the windows in the Building, the mechanical, plumbing and electrical equipment serving the Building, and the structure of the Building in reasonably good order and condition.

10.2 Landlord's Other Services.

(a) Landlord will furnish the Premises with the following services during business hours: (1) electricity for lighting and the operation of low-wattage office machines (such as desktop micro-computers, desktop calculators, and typewriters) during business hours (as that term is defined below), although Landlord will not be obligated to furnish more power to the Premises than is proportionally allocated to the Premises under the Building design; (2) heat and air conditioning reasonably required for the occupation of the Premises during business hours; (3) access and elevator service (if applicable); (4) lighting replacement during business hours

(for Building standard lights, but not for any special Tenant lights, which will be replaced at Tenant's sole cost and expense); (5) restroom supplies; (6) window washing as determined necessary by Landlord; and (7) janitorial services as reasonably required. Landlord may provide, but will not be obligated to provide, any such services (except access and elevator service) on holidays or weekends.

(b) The term "**business hours**" means 7:00 a.m. to 5:00 p.m. on Monday through Friday, except holidays (as that term is defined below). The term "**holidays**" means New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

ARTICLE 11 - TENANT'S CARE OF THE PREMISES

Tenant will maintain the Premises (including fixtures located in the Premises) in their condition at the time they were delivered to Tenant, reasonable wear and tear excluded. Tenant will immediately advise Landlord of any damage to the Premises or the Project.

ARTICLE 12 EMINENT DOMAIN

If all of the Premises are taken by exercise of the power of eminent domain (or conveyed by Landlord in lieu of such exercise) this Lease will terminate on a date (the "**termination date**") which is the earlier of the date upon which the condemning authority takes possession of the Premises or the date on which title to the Premises is vested in the condemning authority. If more than 25% of the rentable area of the Premises is so taken, Tenant will have the right to cancel this Lease by written notice to Landlord given within twenty (20) days after the termination date. If less than 25% of the rentable area of the Premises is so taken, or if the Tenant does not cancel this Lease according to the preceding sentence, the monthly rent will be abated in the proportion of the rentable area of the Premises so taken to the rentable area of the Premises immediately before such taking, and Tenant's share will be appropriately recalculated. If 25% or more of the Building or the Project is so taken, Landlord may cancel this Lease by written notice to Tenant given within thirty (30) days after the termination date. In the event of any such taking, the entire award will be paid to Landlord and Tenant will have no right or claim to any part of such award; however, Tenant will have the right to assert a claim against the condemning authority in a separate action, so long as Landlord's award is not otherwise reduced, for Tenant's moving expenses and any leasehold improvements owned by Tenant.

ARTICLE 13 - DAMAGE AND DESTRUCTION

(a) If the Premises or the Building are damaged by fire or other insured casualty, Landlord will give Tenant written notice of the time which will be needed to repair such damage, as determined by Landlord in its reasonable discretion, and the election (if any) which Landlord has made according to this Article 18. Such notice will be given before the thirtieth (30th) day (the "**Notice Date**") after the fire or other insured casualty.

(b) If the Premises or the Building are damaged by fire or other insured casualty to an extent which may be repaired within 120 days after the Notice Date, as reasonably determined by Landlord, Landlord will promptly begin to repair the damage after the Notice Date and will diligently pursue the completion of such repair. In that event this Lease will continue in full force and effect except that monthly rent will be abated on a pro rata basis from the date of the damage until the date of the completion of such repairs (the "**Repair Period**") based on the proportion of the rentable area of the Premises Tenant is unable to use during the Repair Period.

(c) If the Premises or the Building are damaged by fire or other insured casualty to an extent that may not be repaired within 120 days after the Notice Date, as reasonably determined by Landlord, then (1) Landlord may cancel this Lease as of the date of such damage by written notice given to Tenant on or before the Notice Date or (2) Tenant may cancel this Lease as of the date of such damage by written notice given to Landlord within ten (10) days after Landlord's delivery of a written notice that the repairs cannot be made within such 120-day period. If neither Landlord nor Tenant so elects to cancel this Lease, Landlord will diligently proceed to repair the Building and Premises and monthly rent will be abated on a pro rata basis during the Repair Period based on the proportion of the rentable area of the Premises Tenant is unable to use during the Repair Period.

(d) Notwithstanding the provisions of subparagraphs (a), (b), and (c) above, if the Premises or the Building are damaged by uninsured casualty, or if the proceeds of insurance are insufficient to pay for the repair of any damage to the Premises or the Building, Landlord will have the option to repair such damage or cancel this Lease as of the date of such casualty by written notice to Tenant on or before the Notice Date.

(e) If any such damage by fire or other casualty is the result of the willful conduct or negligence or failure to act of Tenant, its agents, contractors, employees, or invitees, there will be no abatement of monthly rent as otherwise provided for in this Article 18. Tenant will have no rights to terminate this Lease on account of any damage to the Premises, the Building, or the Project, except as set forth in this Lease.

ARTICLE 14 – TENANT’S LEGAL IMMUNITY

Tenant does not waive any of its immunities from lawsuit or damages, or both, as provided by the Texas law, as a public institution, whether granted by constitution, common law or statute or any action required of the Tenant by this Lease shall be interpreted to be such a waiver. Landlord acknowledges that Tenant, as a public charter school and pursuant to the Texas Constitution, Article 3, Section 52, is unable to indemnify Landlord from future damages or claims in undetermined amounts.

ARTICLE 15 - QUIET ENJOYMENT

Landlord covenants and agrees with Tenant that so long as Tenant pays the rent and observes and performs all the terms, covenants, and conditions of this Lease on Tenant's part to

be observed and performed, Tenant may peaceably and quietly enjoy the Premises subject, to the terms and conditions of this Lease, and Tenant's possession will not be disturbed by anyone claiming by, through, or under Landlord.

ARTICLE 16 - MISCELLANEOUS

16.1 **No Offer.** This Lease is submitted to Tenant for examination on the understanding that it will not be considered an offer by Landlord or a reservation of or option for the Premises, and will not bind Landlord in any way until Tenant has duly executed and delivered duplicate originals to Landlord, and Landlord has executed and delivered one of such originals to Tenant.

16.2 **Joint and Several Liability.** If Tenant is composed of more than one signatory to this Lease, each signatory will be jointly and severally liable with each other signatory for payment and performance according to this Lease. The act of, written notice to, written notice from, refund to, or signature of any signatory to this Lease (including without limitation modifications of this Lease made by fewer than all such signatories) will bind every other signatory as though every other signatory had so acted, or received or given the written notice or refund, or signed.

16.3 **No Construction Against Drafting Party.** Landlord and Tenant acknowledge that each of them have had an opportunity to review this Lease and that this Lease will not be construed against Landlord merely because Landlord has prepared it.

16.4 **Time of the Essence.** Time is of the essence of each and every provision of this Lease.

16.5 **No Recordation.** Neither this Lease nor any memorandum, short form or other notice of it shall be recorded. Tenant's recordation of this Lease or any memorandum, short form or other notice of it will be void and a default under this Lease.

16.6 **Notices.** Any notice, request, demand, consent, approval, or other communication required or permitted under this Lease must be in writing and will be deemed to have been given when personally delivered, sent via electronic mail, sent by facsimile with receipt acknowledged, deposited with any nationally recognized overnight carrier that routinely issues receipts, or deposited in any depository regularly maintained by the United States Postal Service, postage prepaid, certified mail, return receipt requested, addressed to the party for whom it is intended at its address set forth in Section 1.1. Either Landlord or Tenant may add additional addresses or change its address for purposes of receipt of any such communication by giving ten days' prior written notice of such change to the other party in the manner prescribed in this Section 28.12. If Landlord has had oral or written communication from an attorney on behalf of Tenant, then any notice, request, demand, consent, approval or other communication required or permitted under this Lease will be deemed given when delivered as stated above to said attorney.

16.7 **Severability.** If any provision of this Lease proves to be illegal, invalid, or unenforceable, the remainder of this Lease will not be affected by such finding, and in lieu of each provision of this Lease that is illegal, invalid, or unenforceable a provision will be added as a part of this Lease as similar in terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

16.8 **Written Amendment Required.** No amendment, alteration, modification of, or addition to the Lease will be valid or binding unless expressed in writing and signed by Landlord and Tenant. Tenant agrees to make any modifications of the terms and provisions of this Lease required or requested by any lending institution providing financing for the Building, or Project, as the case may be, provided that no such modifications will materially adversely affect Tenant's rights and obligations under this Lease.

16.9 **Entire Agreement.** This Lease and the exhibits contain the entire agreement between Landlord and Tenant. No promises or representations, except as contained in this Lease, have been made to Tenant respecting the condition or the manner of operating the Premises, the Building, or the Project.

16.10 **Captions.** The captions of the various articles and sections of this Lease are for convenience only and do not necessarily define, limit, describe, or construe the contents of such articles or sections.

16.11 **Notice of Landlord's Default.** In the event of any alleged default in the obligation of Landlord under this Lease, Tenant will deliver to Landlord written notice listing the reasons for Landlord's default and Landlord will have thirty (30) days following receipt of such notice to cure such alleged default or, in the event the alleged default cannot reasonably be cured within a 30-day period, to commence action and proceed diligently to cure such alleged default.

16.12 **Authority.** Tenant and the party executing this Lease on behalf of Tenant represent to Landlord that such party is authorized to do so by requisite action of the board of directors or partners, as the case may be, and agree upon request to deliver to Landlord a resolution or similar document to that effect.

16.13 **Governing Law.** This Lease will be governed by and construed pursuant to the laws of the State of Texas.

16.14 **Binding Effect.** The covenants, conditions, and agreements contained in this Lease will bind and inure to the benefit of Landlord and Tenant and their respective heirs, distributees, executors, administrators, successors, and, except as otherwise provided in this Lease, their assigns.

20.15 **Force Majeure.** Except for the payment of rent by Tenant, whenever a period of time is prescribed for action to be taken by Landlord or Tenant, there will be excluded from the computation of any such period of time any delays due to strikes, riots, acts of God, shortages of labor or materials, or any other causes of similar kind which are beyond the control of the party required to act.

16.16 **Consult your Attorney:** Tenant is advised to consult an attorney BEFORE signing this Lease.

EITHER THIS LEASE, NOR ANY PART THEREOF, NOR ANY DISPUTE ARISING HEREUNDER, IS SUBJECT TO ARBITRATION. NEITHER THE EXECUTION OF THIS AGREEMENT BY THE DISTRICT NOR ANY OTHER CONDUCT OF ANY REPRESENTATIVE OF THE DISTRICT RELATING TO THE AGREEMENT SHALL BE CONSIDERED A WAIVER OF GOVERNMENTAL IMMUNITIES AVAILABLE TO THE TENANT.

LANDLORD:

TENANT:

CENTURY 21 BEAL, INC.

INTERNATIONAL LEADERSHIP OF TEXAS

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____, 2018

Date: _____, 2018

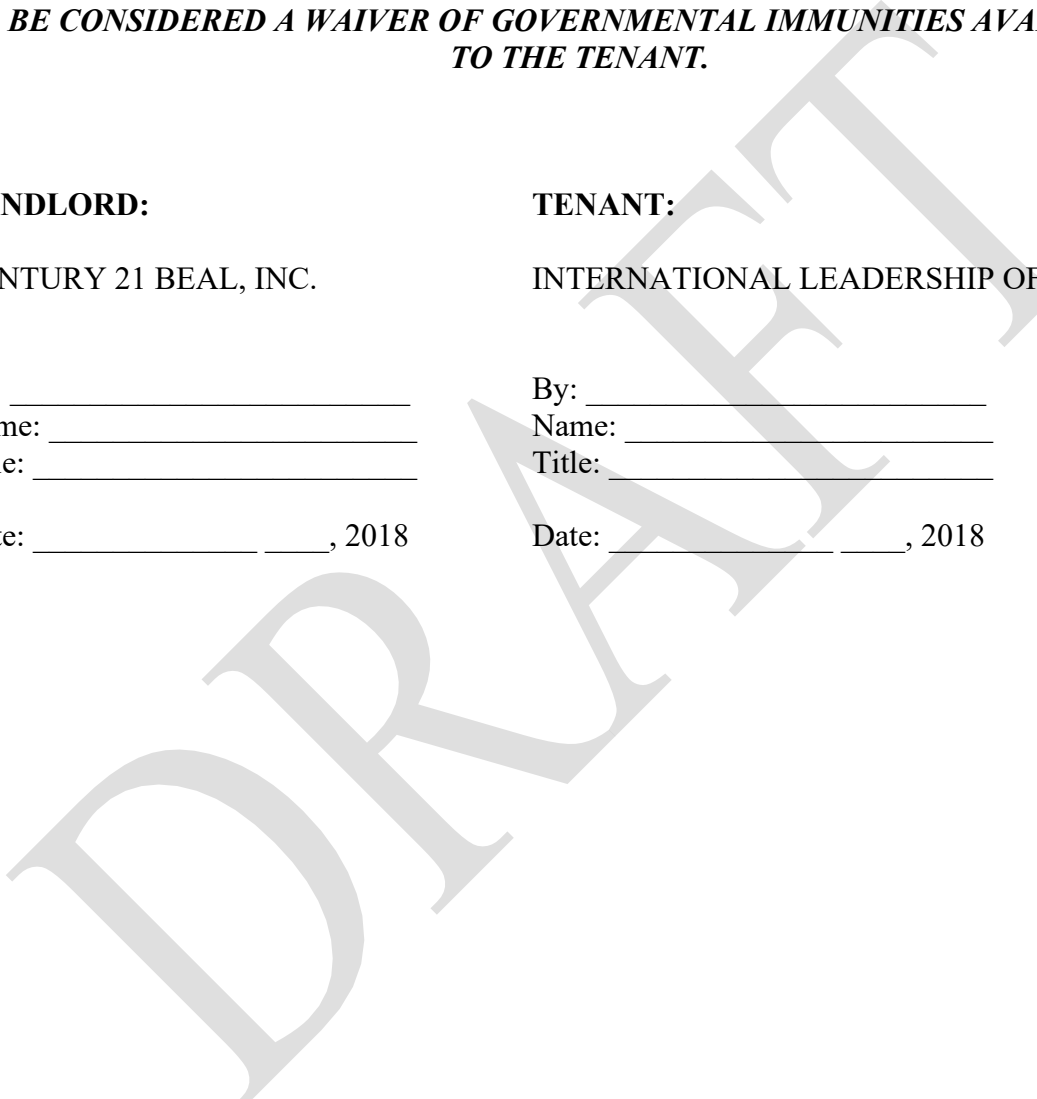


Exhibit A
The Premises

404 H University Drive East, College Station, Texas 77840, consisting of the following:

- Use of reception area
- Use of training room (when available)
- Use of Office looking out onto the reception area
- Use of Office at the end of the hall near the training room
- Use of shared kitchen & bathroom area

DRAFT

Exhibit B
Special Provisions

- Landlord shall provide Tenant wireless internet service as part of the Base Rent
- Tenant may have up to 7 employees housed in the leased premises.
- Tenant may use the furniture that Landlord has in storage.

DRAFT

Cover Sheet

DISCUSS/ACT ON MARKETING AND SUBLEASING OF CERTAIN ADMINISTRATIVE SPACE

Section: V. Board Action Items
Item: G. DISCUSS/ACT ON MARKETING AND SUBLEASING OF CERTAIN ADMINISTRATIVE SPACE
Purpose: Vote
Submitted by:
Related Material: This Page is Blank.docx

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