

APPROVED



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

September 19, 2018 Regular Meeting

Date and Time

Wednesday September 19, 2018 at 6:15 PM

Location

1820 N. Glenville Drive, Suite 100, Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

Directors Present

Dr. Lynne Beach, Edwin Flores, Tracy Cox

Directors Absent

Curtis Donaldson, Major General James Williams

Guests Present

Angela Plata, Anthony Palagonia, Bill Mays, Dr. Laura Carrasco-Navarrete, Drew Masterson, Emily Painter, Finn Simmenssen, Pete Chapasko, Ronald Kuehler, Thomas Seaberry, Tiffany Harrod, Tom Sage, Tu Le

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Tracy Cox called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Sep 19, 2018 @ 6:20 PM at 1820 N. Glenville Drive, Suite 100, Richardson, TX 75081.

C. Approve Minutes of the August 15, 2018 Regular Meeting

Dr. Lynne Beach made a motion to approve minutes from the August 15, 2018 Regular Meeting on 08-15-18.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes of the August 19, 2018 Special Meeting

Edwin Flores made a motion to approve minutes from the August 19, 2018 Special Meeting on 08-19-18.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports

A. CAO Report

Dr. Laura Carrasco-Navarrete delivered the CAO Report to the Board.

B. CEO Report

Dr. Alan Seay delivered the CEO Report to the Board. Dr. Seay introduced Dr. Thomas Seaberry, who reported on training of Chinese teachers at Garland campuses and on principal training.

III. Board Action Items

A. CONSIDER/ACT ON STUDENT PROPOSAL TO IMPLEMENT DISTRICT-WIDE RECYCLING PROGRAM

ILTexas Garland High School student Tu Le delivered a presentation on a proposed recycling program: background, initial goal, challenges, solutions; proposed program, district support requested; future plans.

Dr. Lynne Beach made a motion to authorize Administration to work with Ms. Le to develop the proposed recycling program.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT ON APPROVAL OF AUGUST, 2018 FINANCIAL REPORT

Ronald Kuehler delivered the August, 2018 Financial Report.
Edwin Flores made a motion to approve the August, 2018 Financial Report.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT ON WAIVER REQUESTS FOR REPLICATION GRANTS FOR TWO HIGH SCHOOLS

Dr. Alan Seay briefed the Board on the High Quality Replication Grant Program and on two high schools for which a waiver would be necessary in order to qualify for the grants.
Dr. Lynne Beach made a motion to approve requesting waivers for the Replication Grants.
Edwin Flores seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. CONSIDER/ACT TO APPROVE DATA QUALITY MANUAL

Dr. Alan Seay briefed the Board on the Data Quality Manual to be used for the current school year.
Edwin Flores made a motion to approve the current ILTexas Data Quality Manual.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. CONSIDER/ACT TO APPROVE TARGETED IMPROVEMENT PLANS

Anthony Palagonia briefed the Board on the six Targeted Improvement Plans, implementation of which is already ongoing.
Edwin Flores made a motion to approve the Targeted Improvement Plans.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. CONSIDER/ACT TO AUTHORIZE BORROWING FROM CLIFTON HIGHER EDUCATION FINANCE CORPORATION

Dr. Alan Seay introduced Mr. Tom Sage and Mr. Drew Masterson, who briefed the Board on the proposed transactions.
Edwin Flores made a motion to adopt the Resolution to authorize the proposed borrowing via Clifton Higher Education Finance Corporation.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. CONSIDER/ACT TO SELECT FINANCING TEAM TO ISSUE BONDS FROM A HIGHER EDUCATION FINANCE CORPORATION

Dr. Seay introduced Drew Masterson, who briefed the Board on the proposed underwriting team.
Edwin Flores made a motion to approve Administration's recommended choice of BB&T Capital Markets as the underwriter.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Executive Closed Session

A. Authorization

The Board retired to Executive Session at 8:15 p.m. and returned to Open Session at 8:42 p.m.

V. Board Action Items II

A. CONSIDER/ACT TO DETERMINE COURSE OF ACTION RESPECTING DISPUTED PROPERTY TAX CLAIMS

Dr. Lynne Beach made a motion to authorize Administration to take action to resolve property tax issues.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

Dr. Lynne Beach made a motion to adjourn the meeting.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:44 PM.

Respectfully Submitted,
Finn Simmensen