

APPROVED



# International American Education Federation, Inc., d/b/a International Leadership of Texas

## Minutes

### October 17, 2018 Regular Meeting

---

#### **Date and Time**

Wednesday October 17, 2018 at 6:15 PM

#### **Location**

1820 N. Glenville Drive, Suite 100, Richardson, TX 75081

---

#### **Meeting Notice & Mission Statement**

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at [www.ILTexas.org](http://www.ILTexas.org). The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

---

#### **Directors Present**

Dr. Lynne Beach, Edwin Flores, Major General James Williams

#### **Directors Absent**

---

Curtis Donaldson, Tracy Cox

### **Guests Present**

Amy Michie, Angela Plata, Bill Mays, Brett Gregory, Emily Painter, Finn Simmenssen, Gene Zhu, James Dworkin, Ronald Kuehler, Teresa Rodriguez

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Oct 17, 2018 @ 7:15 PM at 1820 N. Glenville Drive, Suite 100, Richardson, TX 75081.

### **C. Approve Minutes of the September 19, 2018 Regular Meeting**

Dr. Lynne Beach made a motion to approve minutes from the September 19, 2018 Regular Meeting on 09-19-18.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

This Item was concluded at 7:55 p.m.

## **II. Reports**

### **A. Superintendent's Report**

Mr. Conger reported to the Board.

This Item was concluded at 7:57 p.m.

### **B. CEO Report**

Dr. Seay reported to the Board.

This Item was concluded at 8:07 p.m.

## **III. Board Action Items**

### **A. CONSIDER/ACT ON 2017-2018 Independent Auditor Report**

As a courtesy to the auditors, this item was advanced out of turn due to delayed start of the Meeting.

Mr. Ronald Kuehler introduced Ms. Amy Michie, auditor. Ms. Michie reported to the Board.

Edwin Flores made a motion to approve the Report.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

This Item was concluded at 7:54 p.m.

### **B. CONSIDER/ACT ON Reimbursement Resolution for 2018 Bond**

Edwin Flores made a motion to accept the Resolution.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

This Item was concluded at 8:09 p.m.

### **C. CONSIDER/ACT ON engagement of Management Consultant**

Dr. Lynne Beach made a motion to approve engaging the Management Consultant.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. CONSIDER/ACT TO APPROVE September 2018 Financial Report**

Mr. Ronald Kuehler presented the Financial Report.

Edwin Flores made a motion to approve the Financial Report.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. CONSIDER/ACT TO reschedule November meeting to November 7, 2018**

Dr. Seay proposed that the Board advance the November Regular Meeting to November 7, 2018.

Edwin Flores made a motion to advance the November Meeting to November 7.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

This Item was concluded at 8:20 p.m.

**IV. Executive Closed Session**

**A. Authorization**

The Board recessed Open Session and entered Executive Session at 8:21 p.m.

**B. DISCUSS PERSONNEL MATTERS**

**V. Board Action Items II**

**A. CONSIDER/ACT TO approve settlement agreement**

The Board returned to Open Session at 8:51 p.m.

Edwin Flores made a motion to approve the settlement agreement.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Adjourn Meeting**

Edwin Flores made a motion to adjourn the meeting.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:52 PM.

Respectfully Submitted,  
Finn Simmenssen