

APPROVED



# International American Education Federation, Inc., d/b/a International Leadership of Texas

## Minutes

### Board of Directors' Monthly Meeting

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#### **Date and Time**

Wednesday June 20, 2018 at 6:15 PM

#### **Location**

1820 N. Glenville Dr., #100 | Richardson, TX 75081

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#### **Meeting Notice & Mission Statement**

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at [www.ILTexas.org](http://www.ILTexas.org). The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

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#### **Directors Present**

Dr. Lynne Beach, Edwin Flores, Major General James Williams, Tracy Cox

#### **Directors Absent**

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Curtis Donaldson

### **Directors Left Early**

Tracy Cox

### **Guests Present**

Alan Seay, Clayton Greenberg, Dr. Laura Carrasco, Eddie Conger, Finn Simmenssen, Ronald Kuehler

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Jun 20, 2018 @ 6:44 PM at 1820 N. Glenville Dr., #100 | Richardson, TX 75081.

### **C. Approve Minutes**

Tracy Cox made a motion to approve minutes from the Board of Directors' Monthly Meeting on 05-16-18.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Reports**

### **A. SUPERINTENDENT'S REPORT**

Superintendent Eddie Conger delivered the Superintendent's Report.

### **B. CAO Report**

Chief Academic Officer Dr. Laura Carrasco-Navarrete delivered the CAO Report.

### **C. CEO Report**

Chief Executive Officer Dr. Alan Seay delivered the CEO Report.

## **III. Board Action Items**

### **A. CONSIDER/ACT ON PROCURING LOW ATTENDANCE WAIVERS FROM TEA**

Edwin Flores made a motion to approve application for Low Attendance Waivers.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. CONSIDER/ACT ON RESOLUTION TO FILE NON-EXPANSION AMENDMENT RE CAMPUS OPENINGS**

Tracy Cox made a motion to approve filing the Amendment Request to postpone the specified openings.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. CONSIDER/ACT ON UPDATING ALL TEA RECORDS OF ILTEXAS CAMPUS NAMES AND ADDRESSES**

Edwin Flores made a motion to approve filing Amendment Request to update campus names.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. CONSIDER/ACT ON APPROVAL OF MAY, 2018 FINANCIAL REPORT**

Tracy Cox made a motion to approve the May, 2018 Financial Report.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. CONSIDER/ACT ON EXPENDITURES EXCEEDING \$50,000**

Edwin Flores made a motion to approve the listed expenditures.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. CONSIDER/ACT ON RESOLUTION APPROVING AGREEMENT WITH CHARTER ASSET MANAGEMENT LP**

Edwin Flores made a motion to approve the financing Agreement.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. CONSIDER/ACT ON AUTHORIZING CEO TO AMEND THE FISCAL YEAR 2018 BUDGET**

Tracy Cox made a motion to authorize the Chief Executive Officer to amend the final 2017-18 budget to actual revenues and expenditures, and to report the budget to the Board before September 1, 2018.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. CONSIDER/ACT ON BUDGET FOR FISCAL YEAR 2019**

Dr. Lynne Beach made a motion to approve the budget amendment.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. DISCUSS/CONSIDER BOARD COMMITTEES**

Maj. Gen. James Williams discussed proposed committees and their membership with the other Members.

**IV. Executive Closed Session**

**A. Authorization**

The Board retired to Executive Session at 8:02 p.m.

**V. Action Items II**

**A. CONSIDER PURCHASE OF REAL ESTATE**

Edwin Flores made a motion to table this item.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

Tracy Cox left early.

**B. CONSIDER DIRECTIONS FROM BOARD TO CEO**

This Agenda Item was tabled at the instance of Board President Maj. Gen. James Williams.

## **VI. Closing Items**

### **A. Adjourn Meeting**

Edwin Flores made a motion to adjourn the meeting.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Finn Simmensen