



# International American Education Federation, Inc., d/b/ a International Leadership of Texas

## August 15, 2018 Regular Meeting

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### Date and Time

Wednesday August 15, 2018 at 6:15 PM CDT

### Location

1820 N. Glenville Dr., #100 | Richardson, TX 75081

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### Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at [www.ILTexas.org](http://www.ILTexas.org). The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:15 PM</b>
<b>A.</b> Record Attendance and Guests			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes of the June 20, 2018 Regular Meeting	Approve Minutes		
Approve minutes for Board of Directors' Monthly Meeting on June 20, 2018			
<b>D.</b> Approve Minutes of the July 24, 2018 special Meeting	Approve Minutes		
Approve minutes for July 24, 2018 Special Meeting of the Board of Directors on July 24, 2018			

## II. Public Speakers

### III. Reports

**6:15 PM**

- |                      |     |                              |
|----------------------|-----|------------------------------|
| <b>A.</b> CAO Report | FYI | Dr. Laura Carrasco-Navarrete |
| <b>B.</b> CEO Report | FYI | Dr. Alan Seay                |

Chief Executive Officer Dr. Alan Seay will present the CEO Report.

### IV. Board Action Items

**6:15 PM**

- |   |      |                |
|---|------|----------------|
| <b>A.</b> CONSIDER/ACT ON APPROVAL OF JUNE, 2018 FINANCIAL REPORT (END OF YEAR) | Vote | Ronald Kuehler |
|---|------|----------------|

Consider and take possible action to approve the June, 2018 Financial Report, which comprises an End of Year Report.

- |   |      |                |
|---|------|----------------|
| <b>B.</b> CONSIDER/ACT ON APPROVAL OF JULY, 2018 FINANCIAL REPORT | Vote | Ronald Kuehler |
|---|------|----------------|

Consider/Act to approve the July, 2018 Financial Report.

- |   |      |               |
|---|------|---------------|
| <b>C.</b> CONSIDER/ACT ON Approval of ILTexas CNAs and CIPs | Vote | Dr. Alan Seay |
|---|------|---------------|

Consider/Act to approve ILTexas Comprehensive Needs Assessments (CNAs) and Campus Improvement Plans (CIPs).

- |  |      |               |
|--|------|---------------|
| <b>D.</b> CONSIDER/ACT ON PROCURING STAFF DEVELOPMENT WAIVERS FROM TEA | Vote | Dr. Alan Seay |
|--|------|---------------|

Consider/Act on filing requests with the Texas Education Agency to grant waivers for staff development days.

\*\*\* RESOLUTION FOR SIGNATURE \*\*\*

- |   |      |               |
|---|------|---------------|
| <b>E.</b> CONSIDER/ACT ON 2018-2019 ILTEXAS STUDENT CODE OF CONDUCT | Vote | Dr. Alan Seay |
|---|------|---------------|

Consider and take possible action to approve revisions of the ILTexas Student-Parent Handbook and Code of Conduct for the 2018-2019 School Year.

- |   |      |               |
|---|------|---------------|
| <b>F.</b> CONSIDER/ACT ON ILTEXAS EMPLOYEE HANDBOOK | Vote | Dr. Alan Seay |
|---|------|---------------|

Consider and take possible action to approve revisions of the ILTexas Employee Handbook for the 2018-2019 School Year.

- |   |      |           |
|---|------|-----------|
| <b>G.</b> CONSIDER/ACT TO APPROVE UPDATING COLLEGE STATION K-8 CAMPUS ADDRESS | Vote | Alan Seay |
|---|------|-----------|

Consider/Act to approve filing a non-expansion charter amendment request to amend the street address of the ILTexas College Station K-8 campuses as required by city and Fire Department: 3610 LONGMIRE DR COLLEGE STATION TX 77845 (north corner of same block).

\*\*\* RESOLUTION FOR SIGNATURE \*\*\*

### V. Executive Closed Session

**6:15 PM**

- |                         |         |
|-------------------------|---------|
| <b>A.</b> Authorization | Discuss |
|-------------------------|---------|

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the

Board should be held or is required, then such closed or executive meeting or session as authorized by Chapter 551 of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through Section 551.084 inclusive of said Open Meetings Act.

**VI. Board Action Items**

**6:15 PM**

**A. CONSIDER/ACT ON MATTERS DISCUSSED**      Vote  
IN CLOSED SESSION

Consider and act on matters discussed in Executive Session and any remaining Agenda Items as needed.

**VII. Closing Items**

**6:15 PM**

**A. Adjourn Meeting**      Vote

# Cover Sheet

## Approve Minutes of the June 20, 2018 Regular Meeting

**Section:** I. Opening Items  
**Item:** C. Approve Minutes of the June 20, 2018 Regular Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board of Directors' Monthly Meeting on June 20, 2018

# Cover Sheet

## Approve Minutes of the July 24, 2018 special Meeting

**Section:** I. Opening Items  
**Item:** D. Approve Minutes of the July 24, 2018 special Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for July 24, 2018 Special Meeting of the Board of Directors on July 24, 2018

# Cover Sheet

## CAO Report

**Section:** III. Reports  
**Item:** A. CAO Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** This Page is Blank.docx

# Cover Sheet

## CEO Report

**Section:** III. Reports  
**Item:** B. CEO Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** This Page is Blank.docx

# Cover Sheet

## CONSIDER/ACT ON APPROVAL OF JUNE, 2018 FINANCIAL REPORT (END OF YEAR)

**Section:** IV. Board Action Items  
**Item:** A. CONSIDER/ACT ON APPROVAL OF JUNE, 2018 FINANCIAL REPORT (END OF  
YEAR)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** This Page is Blank.docx



# Cover Sheet

## CONSIDER/ACT ON APPROVAL OF JULY, 2018 FINANCIAL REPORT

**Section:** IV. Board Action Items  
**Item:** B. CONSIDER/ACT ON APPROVAL OF JULY, 2018 FINANCIAL REPORT  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** This Page is Blank.docx

# Cover Sheet

## CONSIDER/ACT ON PROCURING STAFF DEVELOPMENT WAIVERS FROM TEA

**Section:** IV. Board Action Items  
**Item:** D. CONSIDER/ACT ON PROCURING STAFF DEVELOPMENT WAIVERS FROM  
TEA  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Resolution Staff Development Waiver.pdf

# Cover Sheet

## CONSIDER/ACT ON 2018-2019 ILTEXAS STUDENT CODE OF CONDUCT

**Section:** IV. Board Action Items  
**Item:** E. CONSIDER/ACT ON 2018-2019 ILTEXAS STUDENT CODE OF CONDUCT  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** This Page is Blank.docx

# Cover Sheet

## CONSIDER/ACT ON ILTEXAS EMPLOYEE HANDBOOK

**Section:** IV. Board Action Items  
**Item:** F. CONSIDER/ACT ON ILTEXAS EMPLOYEE HANDBOOK  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** This Page is Blank.docx

# Cover Sheet

## CONSIDER/ACT TO APPROVE UPDATING COLLEGE STATION K-8 CAMPUS ADDRESS

**Section:** IV. Board Action Items  
**Item:** G. CONSIDER/ACT TO APPROVE UPDATING COLLEGE STATION K-8 CAMPUS  
ADDRESS  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Resolution CS ES&MS addr Longmire.pdf

# Cover Sheet

## Authorization

**Section:** V. Executive Closed Session  
**Item:** A. Authorization  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Invocation of GC551 Section(s) -- SCRIPT.docx

# Cover Sheet

## CONSIDER/ACT ON MATTERS DISCUSSED IN CLOSED SESSION

**Section:** VI. Board Action Items  
**Item:** A. CONSIDER/ACT ON MATTERS DISCUSSED IN CLOSED SESSION  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** This Page is Blank.docx