

APPROVED



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

Board of Directors' Monthly Meeting

Date and Time

Wednesday May 16, 2018 at 6:15 PM

Location

1820 N. Glenville Dr., #100 | Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

Directors Present

Curtis Donaldson (remote), Dr. Lynne Beach, Edwin Flores, Major General James Williams, Tracy Cox

Directors Absent

None

Guests Present

Alan Seay, Angela Plata, Bill May, Eddie Conger, Emily Painter, Finn Simmensen, Frank Crabill, Gene Zhu, James Dworkin, Katie Sauce, Katrina Corte, Ronald Kuehler, Thomas Seaberry

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday May 16, 2018 @ 6:35 PM at 1820 N. Glenville Dr., #100 | Richardson, TX 75081.

C. Approve Minutes

Edwin Flores made a motion to approve minutes from the Board of Directors' Monthly Meeting on 04-18-18.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports

A. SUPERINTENDENT'S REPORT

Superintendent Eddie Conger delivered the Superintendent's Report.

B. CEO Report

Dr. Alan Seay delivered the CEO Report. Ms. Katie Sauce discussed the Development Report and fundraising and answered questions of Board Members.

III. Board Action Items

A. CONSIDER/ACT ON INDEPENDENT MANAGEMENT REPORT

Mr. Bill May discussed the Independent Management Report to the Board and answered questions of Board Members.

Tracy Cox made a motion to approve the Independent Management Report.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT ON APPROVAL OF APRIL, 2018 FINANCIAL REPORT

Mr. Ronald Kuehler discussed the April, 2018 Financial Report and answered questions of Board Members.

Tracy Cox made a motion to approve the April, 2018 Financial Report.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT ON EXPENDITURES OVER \$50,000

Mr. Ronald Kuehler and Dr. Alan Seay discussed items over \$50,000 and answered questions of Board Members.

Edwin Flores made a motion to approve expenditures over \$50,000.

Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. CONSIDER/ACT ON INTERLOCAL AGREEMENT WITH TEJAS SCHOOL SERVICES

Mr. Ronald Kuehler discussed the proposed Interlocal Agreement and answered questions of Board Members.

Dr. Lynne Beach made a motion to approve the Interlocal Agreement.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. CONSIDER/ACT ON APPROVAL OF CUSTODIAL SERVICES CONTRACT 2018-2019

Mr. Ronald Kuehler discussed the custodial services selection process and recommendation.

Edwin Flores made a motion to approve the custodial services contract.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. CONSIDER/ACT ON SCHEDULE FOR 2018 KG-FIRST GRADE ENGLISH LEARNERS SUMMER SCHOOL PROGRAM

CEO Dr. Alan Seay and Superintendent Eddie Conger discussed the KG-First Grade EL program.

Dr. Lynne Beach made a motion to approve the KG-Gr-1 EL program.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. CONSIDER/ACT ON APPOINTMENT TO FILL VACANCY ON ILTEXAS GLOBAL BOARD OF DIRECTORS

Maj. Gen. Williams invited motions to nominate Dr. Edwin Flores to fill the vacancy.

Tracy Cox made a motion to appoint Dr. Flores to the vacancy on the ILTexas Global Board.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. DISCUSS/TAKE POSSIBLE ACTION ON NUMBER OF DIRECTORS ON I.A.E.F. BOARD

Dr. Alan Seay discussed the mechanics and desirability of increasing the number of directors of I.A.E.F., Inc., the history of service of Members, the desirability of having Members serve for specific terms, the possibility of aligning terms to the month of August, and the President's ability to organize a Nominating Committee at any time.

Tracy Cox made a motion to increase Board membership from five to seven.

Edwin Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Executive Closed Session

A. Authorization

Board President Maj. Gen. James Williams called the Board into Executive Session at 7:45 p.m.

V. Closing Items

A. Adjourn Meeting

Edwin Flores made a motion to adjourn the meeting.

Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.
The Meeting was adjourned at 9:33 p.m.
There being no further business to be transacted, and upon motion duly made,
seconded and approved, the meeting was adjourned at 9:34 PM.

Respectfully Submitted,
Finn Simmensen