

APPROVED



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

Board of Directors' Monthly Meeting

Date and Time

Wednesday April 18, 2018 at 6:15 PM

Location

1820 N. Glenville Dr., #100 | Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Curtis Donaldson (remote), Dr. Lynne Beach, Edwin Flores, Major General James Williams, Tracy Cox

Directors Absent

None

Directors Left Early

Curtis Donaldson

Guests Present

Alan Seay, Amy Miche, CPA, Sutton Frost Cary LLP, Angela Plata, Anthony Palagonia, Emily Painter, Finn Simmensen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Apr 18, 2018 @ 6:33 PM at 1820 N. Glenville Dr., #100 | Richardson, TX 75081.

C. Approve Minutes

Tracy Cox made a motion to approve minutes from the Board of Directors' Monthly Meeting on 03-21-18.
Edwin Flores seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. APPROVE MINUTES

Edwin Flores made a motion to approve minutes from the March 29, 2018 Special Meeting on 03-29-18.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Reports

A. INTRODUCTION OF AUDITORS

Acting CFO Ronald Kuehler and CEO Alan Seay, Ed.D. introduced Amy Michie, CPA, Partner, Sutton Frost Cary LLP, to the Board. Ms. Michie briefly addressed the Board.

B. CAO REPORT

Superintendent Eddie Conger delivered the CAO Report on behalf of CAO Dr. Laura Carrasco.

C. SUPERINTENDENT'S REPORT

CEO Dr. Alan Seay and Superintendent Eddie Conger delivered the Superintendent's Report.

D. CEO Report

CEO Dr. Alan Sea delivered the CEO Report.

III. Executive Closed Session

A. Authorization

The Board entered Executive Session at 7:40 p.m., invoking statutory authorization under Government Code Section 551.072 to deliberate real estate matters and under Section 551.074 to deliberate regarding personnel matters.

The Board returned to Open Session at 8:36 p.m., remarking that no decisions had been made in Executive Session.
Curtis Donaldson left early.

IV. Board Action Items

A. DISCUSS/ACT ON APPROVAL OF MARCH, 2018 FINANCIAL REPORT

Acting CFO Ronald Kuehler presented the Report.
Edwin Flores made a motion to approve the March, 2018 Financial Report.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. DISCUSS/ACT ON AMENDMENT OF FISCAL YEAR PER BYLAWS OF I.A.E.F., INC., CHARTER HOLDER OF ILTEXAS

Edwin Flores made a motion to approve amending the Bylaws of I.A.E.F., Inc. to reflect the revised Fiscal Year.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. DISCUSS/ACT ON SELECTION OF FOOD SERVICE MANAGEMENT COMPANY FOR SCHOOL YEAR 2018-2019

Dr. Lynne Beach made a motion to approve selection approve the District to negotiate and enter into an agreement with the prevailing Food Service Management Company, Sodexo, pursuant RFP #2018-19, for the period of July 1, 2018 through June 30, 2019, including any renewals. Should the District and the above-identified winning bidder not come to an agreement, then the District may negotiate and enter into an agreement with the next highest scored bidder. The District may continue until it reaches an agreement with a Food Service Management Company that bid as part of the RFP.
Edwin Flores seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. DISCUSS/ACT ON CONTRACTS ENTAILING EXPENDITURES EXCEEDING \$50,000

Edwin Flores made a motion to approve CEO to enter into the contracts as stated.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. DISCUSS/ACT ON AUTHORIZING CEO TO NEGOTIATE AND ENTER INTO TWO CAMPUS LEASES

Edwin Flores made a motion to approve administration to negotiate and enter into the leases.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. DISCUSS/ACT ON RESOLUTION TO UPDATE NAMES AND LOCATIONS OF THREE CAMPUSES

Edwin Flores made a motion to approve the amendment of names and addresses.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. DISCUSS/ACT ON RESOLUTION TO ENLARGE THE GEOGRAPHIC BOUNDARY OF ILTEXAS

Edwin Flores made a motion to approve the geographic expansion.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. DISCUSS/ACT ON AMENDMENT OF BOARD POLICIES TO REFLECT REVISED FISCAL YEAR

Edwin Flores made a motion to approve amendment of Board Policies as described.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

Edwin Flores made a motion to adjourn the meeting.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Finn Simmenssen