

APPROVED



# International American Education Federation, Inc., d/b/a International Leadership of Texas

## Minutes

### Board of Directors' Monthly Meeting

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#### **Date and Time**

Wednesday March 21, 2018 at 6:30 PM

#### **Location**

1820 North Glenville Drive, Suite 100, Richardson, TX 75081

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#### **Meeting Notice & Mission Statement**

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at [www.ILTexas.org](http://www.ILTexas.org). The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

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#### **Directors Present**

Curtis Donaldson (remote), Dr. Lynne Beach, Edwin Flores, Major General James Williams, Tracy Cox

#### **Directors Absent**

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*None*

### **Directors Arrived Late**

Edwin Flores

### **Guests Present**

Alan Seay, Angela Plata, Anthony Palagonia, Dr. Laura Carrasco, Eddie Conger, Edwin Flores, Ph.D., Esq., Emily Painter, Finn Simmensen

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Major General James Williams called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Mar 21, 2018 @ 6:33 PM at 1820 North Glenville Drive, Suite 100, Richardson, TX 75081.

### **C. Approve Minutes**

Dr. Lynne Beach made a motion to approve minutes from the February 28, 2018 Regular Board Meeting on 02-28-18.

Tracy Cox seconded the motion.

The board **VOTED** unanimously to approve the motion.

The Board entered Executive Session immediately after considering the previous Meeting's Minutes, with the CAO Report and the CEO Report remaining to be presented in Open Session after Executive Session.

## **II. Executive Closed Session**

### **A. Authorization**

The Board entered Executive Session immediately after approving the previous Meeting's Minutes.

The Board returned to Open Session at 7:04 p.m., noting that no decisions were made or votes taken during Executive Session.

In Open Session, the Board proceeded immediately to consider and vote on the appointment of a new Board Member.

## **III. Reports**

### **A. CAO REPORT**

Immediately after the Board considered and acted on the appointment of a new Board Member, Chief Academic Officer Dr. Laura Carrasco delivered the CAO Report.

### **B. CEO Report**

Immediately after presentation of the CAO Report, Chief Executive Officer Dr. Alan Seay delivered the CEO Report.

## **IV. Board Action Items**

### **A. DISCUSS/ACT ON POSSIBLE APPOINTMENT OF NEW BOARD MEMBER**

Tracy Cox made a motion to appoint Dr. Edwin Flores to the Board of Directors.  
Dr. Lynne Beach seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
Dr. Edwin Flores was seated as a Board Member.

**B. DISCUSS/ACT ON APPROVAL OF FEBRUARY, 2018 FINANCIAL REPORT**

Interim Chief Financial Officer Mr. Ronald Kuehler delivered the February, 2018 Financial Report.  
Edwin Flores arrived late.  
Edwin Flores made a motion to approve the February, 2018 Financial Report.  
Tracy Cox seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. DISCUSS/ACT ON REQUEST FOR WAIVER OF HIGH PERFORMING CHARTER DESIGNATION REQUIREMENT**

Dr. Alan Seay briefed the Board on the proposed Waiver Request.  
Edwin Flores made a motion to approve the request for the waiver of the requirement.  
Dr. Lynne Beach seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

Tracy Cox made a motion to adjourn the meeting.  
Dr. Lynne Beach seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
Major General James Williams