



Minutes

**Board of Directors Regular Meeting
Making Waves Academy
4123 Lakeside Drive, Richmond, CA 94806
Upper School Library
November 3, 2016 at 11:00 a.m.**

A. OPENING PROCEDURES (5 minutes)

A.1 Call to Order – Alicia Malet Klein

Convened at 11:15am

A.2 Roll Call and Announcement of Quorum – Alicia Malet Klein

Present: Alicia Malet Klein, Esther Hugo, Eric Abrams (arrived at 11:19am), Claudia Aguilar, Daryle Morgan (arrived at 11:19am), and Maricela Navarro

Others present: Alton B. Nelson Jr., Kimberley Carr, Evangelia Ward-Jackson, Libby Cole, Hung Mai, Damon Edwards, Marcus Williams, Steve Roth, Heather Davis, Sherry Smith, Beth Frankland Sameeta Dasari, Brandon Greene, Eleanor Boli, Eric Mingo, Lal Jones-Bey, Raynell Crews-Gamez, Ahjia Moore, and Brandi Pretlow

A.3 Public Comments – Alicia Malet Klein

No Public comments.

B. STANDING REPORTS/Q&A (90 Minutes)

B.1 Mission Connection: Capacity Building – Social Emotional Learning (10 min/15 min) — Eleanor Boli, Brandon Greene & “The Dream Team” (Brandi Pretlow, Eric Mingo, Raynell Crews-Gamez, and Ahjia Moore)

This portion of the meeting consisted of a presentation on Preparing the Mind for Success and Competition (PMSC), a social emotional learning initiative being implemented academy wide.

B.2 Schoolwide Focus: Food Services Update and Progress Report (10 min/10 min) — Lal Jones-Bey and Roger Marionneaux

This presentation included an update on the new food service vendor including participation rates, challenges, and possible improvements for remainder of the school year.

B.3 US & MS Directors Report Q&A (15 min) – Evangelia Ward-Jackson and Kimberley Carr

See Attachment #1 – MS Director Report

See Attachment #2 – US Director Report

B.4 CEO Report Q&A/Deep Dive Discussion on Growth - (15 min/10 min) – Alton B. Nelson Jr.

See Attachment #3 – CEO Report

This presentation centered on key assumptions and considerations for growth, provided an overview of the growth/expansion objectives and process, and posed important questions for discussion.

B.5 School Site Council Report/Q&A- (5 min) – Maricela Navarro

This brief report highlighted beginning of year activities of the School Site Council.

C SPECIAL REPORTS (45 Minutes)

C.1 WASC Mid-Cycle Visit Debrief (15 min) – Alton B. Nelson Jr. & Alicia Malet Klein

See Attachment #4 – WASC Visiting Committee Report

The board discussed reflections from the WASC Mid-Cycle Visit (September 25-27,2016) and the subsequent report that was provided to MWA thereafter.

C.2 Sufficiency of Textbook and Instructional Materials Public Hearing (5 min) – Alicia Malet Klein

See Attachment #5 – Notice of Public Hearing Announcement

See Attachment #6 – 2016-2017 Budget – Textbooks and Instructional Materials

See Attachment #7 – Textbook List (US – Laboratory Science)

See Attachment #8 – Textbook List (US)

See Attachment #9 – Textbook List (MS)

See Attachment #10 – Textbook and Instructional Materials Board Resolution

This presentation provided an overview of the Instructional Materials Public Hearing that took place at the October 2016 School Site Council.

C.3 Charter Revisions and Renewal (15 min) – Alton B. Nelson Jr.

See Attachment #11 – Charter Renewal Summary of Key Changes

See Attachment #12 – Charter Renewal DRAFT

Alton B. Nelson Jr. presented a draft of the proposed charter renewal plans to submit to our authorizer.

C.4 Berkeley Board Fellows Program Introduction (5 min) – Alicia Malet Klein & Eric Abrams

See Attachment #13 – Christa Brown Resume

See Attachment #14 – Debora Basso Resume

This item was postponed to December 1, 2016.

C.5 Innovate Public Schools Award (5 min) – Alton B. Nelson Jr.

See Attachment #15 – Innovate Public Schools Report

D. ACTION ITEMS (20 Minutes)

D.1 Approval of Board Minutes – September 15, 2016 – Alicia Malet Klein

See Attachment #16 – Board Minutes from September 15, 2016

Recommendation: *That the MWA Board of Directors Minutes of September 15, 2016, be approved.*

Motion: Daryle Morgan
Second: Esther Hugo
Vote: Approved – none opposed

D.2 Sufficiency of Textbook and Instructional Materials Resolution – Alton B. Nelson Jr. & Alicia Malet Klein

See Attachment #10 (above) – Textbook and Instructional Materials Board Resolution

Recommendation: *To review and approve the Textbook and Instructional Materials Resolution.*

Motion: Eric Abrams
Second: Maricela Navarro
Vote: Approved – none opposed

D.3 Craneway Pavilion Contract –Kimberley Carr

Fiscal Impact: \$16,268

See Attachment #17 – Craneway Pavilion Contract

See Attachment #18 – Craneway Venue Rental Schedule

Recommendation: *To review and approve the Craneway Pavilion Contract & Venue Rental Schedule.*

Motion: Esther Hugo
Second: Claudia Aguilar
Vote: Approved – none opposed

D.4 Public Allies Service Day Memorandum of Understanding – Kimberley Carr

See Attachment #19 – Public Allies Service Day Memorandum of Understanding

Recommendation: *To review and approve the Public Allies Service Day Memorandum of Understanding.*

Motion: Daryle Morgan
Second: Claudia Aguilar
Vote: Approved – none opposed

D.5 Independent Auditor Report – Steven Roth & Eric Abrams

See Attachment #20 – Independent Auditor Report

See Attachment #21 – Report to Board of Directors

Recommendation: *To review and approve the Independent Auditor Report and Report to the Board of Directors.*

Motion: Eric Abrams
Second: Maricela Navarro
Vote: Approved – none opposed

D.6 990 Federal Tax Return & 199 California Tax Return – Steven Roth

See Attachment #22 – 990 & 199 Tax Documents

Recommendation: *To review and approve the 990 Federal Tax Return & 199 California Tax Returns.*

Motion: Daryle Morgan

Second: Claudia Aguilar

Vote: Approved – none opposed

D.7 CHARTER RENEWAL – Alton B. Nelson Jr.

See Attachment #11 & 12 (above) – Charter Renewal Summary of Key Changes & Charter Renewal DRAFT

Recommendation: *To review and approve the Charter Renewal Summary of Key Changes and Charter Renewal Draft.*

Motion: Maricela Navarro

Second: Esther Hugo

Vote: Approved – none opposed

D.8 First Student Transportation Amendment – Alton B. Nelson Jr.

Fiscal Impact: \$50,000

See Attachment #23 – First Student Transportation Amendment

Recommendation: *To review and approve the First Student Transportation Amendment to allow for additional bus to service MWA students.*

Motion: Esther Hugo

Second: Eric Abrams

Vote: Approved – none opposed

D.9 Educator Effectiveness Spending Plan – Alton B. Nelson Jr.

Fiscal Impact: \$54,262

See Attachment #24 – Educator Effectiveness Spending Plan

Recommendation: *To review and approve the Educator Effectiveness Spending Plan.*

Motion: Eric Abrams

Second: Claudia Aguilar

Vote: Approved – none opposed

D.10 Compass Talent Group Proposal – Alton B. Nelson Jr.

Fiscal Impact: \$16,000 – 20,000

See Attachment #25 – Compass Talent Group Proposal

Recommendation: *To review and approve the Compass Talent Group Proposal to support the search for and recruitment of a Director of Applied Learning.*

Motion: Maricela Navarro

Second: Eric Abrams

Vote: Approved – none opposed

D.11 Routine Agreements and Contract Renewals FY2017– Alicia Malet Klein

Recommendation: *To review and approve all routine agreements and contract renewals.*

a) Finalsight Website Renewal – Damon Edwards

Fiscal Impact: \$15,500 (annual payment of 5-year contract)

See Attachment #26 – Finalsight Website Renewal Invoice

Recommendation: *To review and approve the Finalsight Website Renewal Invoice.*

Motion: Daryle Morgan

Second: Claudia Aguilar

Vote: Approved – none opposed

E. DISCUSSION ITEMS (5 Minutes)

E.1 MWA/MWF Board Engagement Day Debrief (October 25, 2016) – Alicia Malet Klein

E.2 Comments of the Board of Directors – Alicia Malet Klein

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

F. SCHEDULE OF BOARD OF DIRECTORS MEETINGS 2016 – 2017 (0 Minutes)

- o December 1, 2016 11:00 a.m. - 2:00 p.m.
- o January 26, 2017 11:00 a.m. - 2:00 p.m.
- o March 9, 2017 11:00 a.m. - 2:00 p.m.
- o May 4, 2017 11:00 a.m. - 2:00 p.m.
- o June 15, 2017 11:00 a.m. - 2:00 p.m.

G. CLOSED SESSION (15 Minutes)

G.1 Litigation – Alicia Malet Klein

H. ADJOURNMENT

Distribution: MWA Board, Sherry Smith, Hung Mai, Evangelia Ward-Jackson, Steven Roth, Alton B. Nelson, Jr., Heather Davis, Kimberley Carr, Marcus Williams, Damon Edwards, Libby Cole, Lal Jones-Bey and Beth Frankland.

ALL MEETINGS ARE ON THURSDAYS. LUNCH PROVIDED.