



**Minutes**

**Board of Directors Regular Meeting  
Making Waves Academy  
4123 Lakeside Drive, Richmond, CA 94806  
Upper School Library  
December 1, 2016 at 11:00 a.m.**

**A. OPENING PROCEDURES (5 minutes)**

**A.1 Call to Order – Alicia Malet Klein**  
*Convened at 11:12am*

**A.2 Conferral of Degree – Kimberley Carr**

**A.3 Roll Call and Announcement of Quorum – Alicia Malet Klein**

**Present:** Alicia Malet Klein, Esther Hugo, Claudia Aguilar, Daryle Morgan, Maricela Navarro, Eric Abrams (arrived at 11:25am), Debora Basso, and Christa Brown

**Others Present:** Alton Nelson, Kimberley Carr, Hung Mai, Steve Roth, Heather Davis, Marcus Williams, Sherry Smith, Libby Cole, Damon Edwards, Sameeta Dasari, Andres Serrano, Caitlin Shelburne, K. Mendoza – Luna (grade 6), C. Martinez (grade 5), and A. Guzman (grade 8)

**Absent:** Evangelia Ward-Jackson

**A.4 Public Comments – Alicia Malet Klein**  
No public comments.

**Recommendation:** Ask for public comments.

**A.5 Berkeley Board Fellows Program Introduction (10 min) – Eric Abrams**  
See Attachment #1 – *Christa Brown Resume*  
See Attachment #2 – *Debora Basso Resume*

**B. STANDING REPORTS/Q&A (75 Minutes)**

**B.1 Mission Connection: English Language Development (10 min/5 min) — Evangelia Ward-Jackson, Caitlin Shelburne, and C. Martinez (grade 5), K. Mendoza (grade 6), A. Guzman (grade 8).**

*Students prepared and shared presentations about their experiences as English language learners.*

**B.2 MS Deep Dive Discussion: English Language Development (10 min/15 min) – Evangelia Ward-Jackson and Caitlin Shelburne**

*Ms. Shelburne shared progress towards reclassifications goals and provided a curriculum spotlight (Grade 5 unit at a glance).*

**B.3 US & MS Directors Report/Q&A (15 min) – Evangelia Ward-Jackson and Kimberley Carr**

*See Attachment #3 – MS Director Report*

*See Attachment #4 – US Director Report*

*This portion of the meeting consisted of questions and discussion specific to the contents included in the US Director Report.*

**B.4 CEO Report/Q&A - (10 min) – Alton B. Nelson Jr.**

*See Attachment #5 – CEO Report*

*This portion of the meeting consisted of questions and discussion specific to the contents included in the CEO report.*

**B.5 School Site Council Report/Q&A- (5 min) – Maricela Navarro**

*This presentation provided updates and activities of the School Site Council.*

**B.6 CFO Report/Q&A - (5 min) – Steve Roth**

*See Attachment #6 – CFO Report*

*This portion of the meeting consisted of questions and discussion specific to the contents included in the CFO report.*

**C SPECIAL REPORTS (70 Minutes)**

**C.1 One WorkPlace Visit Debrief (5 min) – Alicia Malet Klein**

**C.2 Data Dashboard Discussion (10 min) – Alton B. Nelson Jr.**

**C.3 Post-Election Student Walkout (10 min) – Kimberley Carr & N. Ilolahia**

**C.4 College Readiness Block Grant Spending Plan (5 min) – Kimberley Carr**

*See Attachment #7 – College Readiness Block Grant Spending Plan*

**C.5 Curriculum Review Committee Update (10 min/5 min) – Esther Hugo**

**C.6 R.T. Fisher Presentation/Q&A (12 min/13 min) – Robin Fisher**

*See Attachment #8 – R.T. Fisher Contract (2016-2017)*

**D. ACTION ITEMS (10 Minutes)**

**D.1 Approval of Board Minutes – November 3, 2016 – Alicia Malet Klein**

*See Attachment #9 – Board Minutes from November 3, 2016*

**Recommendation:** *That the MWA Board of Directors Minutes of November 3, 2016, be approved.*

Motion: Esther Hugo

Second: Eric Abrams

Vote: none opposed

**D.2 Vendor Invoices (September – November, 2016) – Hung Mai**

*Fiscal Impact: \$1,137,127.26*

*See Attachment #10 – Vendor Invoices (September – November, 2016)*

**Recommendation:** *To review and approve the vendor invoices (September – November, 2016).*

Motion: Daryle Morgan

Second: Esther Hugo

Vote: none opposed

**D.3 First Interim Budget (Actuals July – October, 2016) – Steven Roth**

*See Attachment #11 – First Interim Budget (Actuals July – October, 2016)*

**Recommendation:** *To review and approve the First Interim Budget (Actuals July – October, 2016).*

Motion: Daryle Morgan

Second: Maricela Navarro

Vote: none opposed

**D.4 Routine Agreements and Contract Renewals FY2017– Alicia Malet Klein**

**Recommendation:** *To review and approve all routine agreements and contract renewals.*

**a) Renaissance Learning Subscription and Support Fee – Damon Edwards**

*Fiscal Impact: not to exceed \$16,454.50*

*See Attachment #12 – Renaissance Learning Subscription and Support Fee*

**Recommendation:** *To review and approve the Renaissance Learning Subscription and Support Fee.*

Motion: Maricela Navarro

Second: Eric Abrams

Vote: none opposed

**E. DISCUSSION ITEMS (10 Minutes)**

**E.1 Annual Board Giving – Alicia Malet Klein**

**E.2 National History Day Competition Judging (MS Saturday 12/3 from 9am-2pm and US Thursday 12/8 4:15pm – 7:15pm) – Evangelia Ward-Jackson and Kimberley Carr**

**E.3 MWA Holiday Party: Friday December 16, 2016 2:30 – 4:40pm, Middle School Library – Alicia Malet Klein**

**E.4 Farewell to Board Member Claudia Aguilar – Alicia Malet Klein**

**E.5 Comments of the Board of Directors – Alicia Malet Klein**

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

**F. SCHEDULE OF BOARD OF DIRECTORS MEETINGS 2016 – 2017 (0 Minutes)**

- January 26, 2017 11:00 a.m. - 2:00 p.m.
- March 9, 2017 11:00 a.m. - 2:00 p.m.
- May 4, 2017 11:00 a.m. - 2:00 p.m.
- June 15, 2017 11:00 a.m. - 2:00 p.m.

**G. CLOSED SESSION (15 Minutes)**

**G.1 Litigation – *Alicia Malet Klein***

**H. ADJOURNMENT**

**Distribution:** MWA Board, Sherry Smith, Hung Mai, Evangelia Ward-Jackson, Steven Roth, Alton B. Nelson, Jr., Heather Davis, Kimberley Carr, Marcus Williams, Damon Edwards, Libby Cole, Lal Jones-Bey and Beth Frankland.

**ALL MEETINGS ARE ON THURSDAYS. LUNCH PROVIDED.**