



**Minutes**  
**Board of Directors Special Session**  
**Making Waves Academy**  
**4123 Lakeside Drive, Richmond, CA 94806**  
**December 15, 2015**

**A. OPENING PROCEDURES**

*A.1 Call to Order*

Convened at 12:05pm.

*A.2 Roll Call and Announcement of Quorum*

Present: Alicia Malet Klein

Present via phone: Eric Abrams, Daryle Morgan, and Danielle Trimiew

Absent: Claudia Aguilar, Esther Hugo (approved vote by text)

Others present: Libby Cole

*A.3 Public Comments*

No public comments.

**B. ACTION ITEM**

*B.1 Finalsite Website Contract Amendment/Additional Fee*

Fiscal Impact: \$7,500 (for custom tools necessary to optimize the website functionality)

Recommendation: To approve the Finalsite Website Contract Amendment

Motion: Daryle Morgan

Second: Eric Abrams

Vote: Approved

**C. ADJOURNMENT**

Meeting adjourned at 12:17pm.