



Agenda
Board of Directors Regular Meeting
Making Waves Academy
4123 Lakeside Drive, Richmond, CA 94806
MS School Library
May 4, 2017 at 11:00 a.m.

A. OPENING PROCEDURES (45 minutes)

A.1 Call to Order – Alicia Malet Klein

A.2 Roll Call and Announcement of Quorum – Alicia Malet Klein

A.3 Degree Conferral: Vanessa Campos – Kimberley Carr

A.4 CCCOE Attendance Awareness Campaign: Principal Honor Roll Recognition – Lindy Khan, CCCOE Office of Education

A.5 Public Comments – Alicia Malet Klein

The Ralph M. Brown Act (Brown Act) is the California statute that governs open meetings of local government bodies (Government Code section 54950 et seq.). Making Waves Academy agreed to follow the provisions of the Brown Act (Charter, page 49).

The Brown Act provides that the public may comment on agenda items before or during consideration by the Board of Directors. Time must be set aside for the public to comment on any other matter under the body's jurisdiction. The purpose of this public comment period is to permit the public to comment on items on the agenda or any other matter under the jurisdiction of the Board of Directors.

Recommendation: Ask for public comments.

A.6 Board Goes Into Closed Session (15 Minutes) - Alicia Malet Klein

Discussion of personnel and legal issues

A.7 Board Comes Out of Closed Session

A.8 African American Student Achievement and Excellence Awards (10 Minutes) – Kimberley Carr and Evangelia Ward-Jackson

B. STANDING REPORTS/Q&A (55 Minutes)

B.1 Mission Connection: Cultural Competency (10 min/10 min) — Eleanor Boli and Eric Mingo

B.2 US & MS Directors Report/Q&A (15 min) – Evangelia Ward-Jackson and Kimberley Carr

See Attachment #1 – MS Director Report

See Attachment #2 – US Director Report

B.3 CEO Report/Q&A – (10 min) – Alton B. Nelson Jr.

See Attachment #3 – CEO Report

B.4 CFO Report/Q&A - (5 min) – Steven Roth

See Attachment #4 – CFO Report

B.5 School Site Council Report/Q&A- (5 min) – Maricela Navarro

C SPECIAL REPORTS (65 Minutes)

C.1 Curriculum Review Committee Update (15 min) – Esther Hugo

C.2 Berkeley Board Fellows (15 min) – Debora Basso and Christa Brown

C.3 LCAP Update and Board Input Session (15 min) – Alton B. Nelson Jr. and Hung Mai

See Attachment #5 – LCAP Goals and Outcomes Initial Input Sheet

See Attachment #6 – Recommendations and Questions from SSC

See Attachment #7 – Expected Measurable Outcomes – Mid-Year Summary Report

C.4 Board Match Event Debrief (10 min) – Esther Hugo, Alton B. Nelson Jr., and Libby Cole

C.5 Student-Parent Handbook Committee (10 min) – Alton B. Nelson Jr, Daryle Morgan, and Eric Abrams

See Attachment #8 – Upper School Student-Parent Handbook

See Attachment #9 – Middle School Student-Parent Handbook

D. ACTION ITEMS (15 Minutes)

D.1 Approval of Board Minutes – March 9, 2017 – Alicia Malet Klein

See Attachment #10 – Board Minutes from March 9, 2017

Recommendation: That the MWA Board of Directors Minutes of March 9, 2017, be approved.

D.2 Suicide Prevention and Intervention Policy – Brandi Pretlow

See Attachment #11 – Suicide Prevention and Intervention Policy

Recommendation: To review and approve the Suicide Prevention and Intervention Policy

D.3 MWA Board Meeting Dates (2017-2018) – Alicia Malet Klein

See Attachment #12 – MWA Board Meeting Dates (2017-2018)

Recommendation: To review and approve the MWA Board Meeting Dates (2017-2018).

D.4 Instructure (Canvas Learning Management System) Services Order Form (2017/2018 – 2019/2020 – Damon Edwards

See Attachment #13 – Instructure Services Order Form

Fiscal Impact: \$33,825 (Year 1 - \$17,600; Year 2 - \$7,425; Year 3 - \$8,800)

Recommendation: To review and approve Instructure Services Order Form.

D.5 Michael’s Transportation Services Inc. Contract (2017 – 2018) – Alton B. Nelson Jr. and Lal Jones-Bey

Fiscal Impact: no more than \$400,000

See Attachment #14 – Michael’s Transportation Services Inc. Contract

Recommendation: *To review and approve the Michael’s Services Inc. Contract.*

D.6 Capitalization Policy – Heather Davis

See Attachment #15 – Capitalization Policy

Recommendation: *To review and approve the Capitalization Policy.*

D.7 Chase Bank Memo – Heather Davis

See Attachment #16 – Chase Bank Memo

Recommendation: *To review and approve the Chase Bank Memo.*

D.8 Western Alliance Bridge Bank Resolution – Steven Roth and Hung Mai

See Attachment #17 – Western Alliance Bridge Bank Resolution

Recommendation: *To review and approve the Western Alliance Bridge Bank Resolution.*

D.9 Routine Agreements and Contract Renewals FY2017 - 2018– Alicia Malet Klein

Recommendation: *To review and approve all routine agreements and contract renewals.*

a) Nob Hill Catering (LunchMasters) Addendum to Agreement Renewal – Lal Jones-Bey

Fiscal Impact: no more than \$418,000

See Attachment #18 – Nob Hill Catering (LunchMasters) Addendum to Agreement Renewal

Recommendation: *To review and approve the Nob Hill Catering (LunchMasters) Addendum to the Agreement Renewal.*

b) Apex Learning Price Quote Renewal – Damon Edwards

Fiscal Impact: \$25,000

See Attachment #19 – Apex Learning Price Quote Renewal

Recommendation: *To review and approve the Apex Learning Price Quote Renewal.*

c) Pacheco’s Cleaning Services Agreement Renewal – Lal Jones-Bey

Fiscal Impact: no more than \$276,000

See Attachment #20 – Pacheco’s Cleaning Services Agreement Renewal

Recommendation: *To review and approve the Pacheco’s Cleaning Services Agreement Renewal.*

d) CCCOE Teacher Induction Program MOU – Marcus Williams and Alton Nelson

Fiscal Impact: \$10,000

See Attachment #21 – CCCOE Teacher Induction Program MOU

Recommendation: *To review and approve the CCCOE Teacher Induction Program MOU.*

e) Middle Scholl and Upper School Lease Agreement Renewal – Steven Roth and Hung Mai

Fiscal Impact: \$800,100

See Attachment #22 – Middle School & Upper School Lease Agreement Renewal

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

ATTACHMENTS

1. MS Director Report
2. US Director Report
3. CEO Report
4. CFO Report
5. LCAP Goals and Outcomes Initial Input Sheet
6. Recommendations and Questions from SSC
7. Expected Measurable Outcomes – Mid-Year Summary Report
8. Upper School Student-Parent Handbook
9. Middle School Student-Parent Handbook
10. Board Minutes from March 9, 2017
11. Suicide Prevention and Intervention Policy
12. MWA Board Meeting Dates (2017-2018)
13. Instructure Services Order Form
14. Michael's Transportation Services Inc. Contract
15. Capitalization Policy
16. Chase Bank Memo
17. Western Alliance Bridge Bank Resolution
18. Nob Hill Catering (LunchMasters) Addendum to Agreement Renewal
19. Apex Learning Price Quote Renewal
20. Pacheco's Cleaning Services Agreement Renewal
21. CCCOE Teacher Induction Program MOU
22. Middle School & Upper School Lease Agreement Renewal
23. MWAS Sublease Agreement Renewal
24. MWAS/MWF Services Agreement
25. TFA Agreement Renewal