



Agenda

**Board of Directors Regular Meeting
Making Waves Academy
4123 Lakeside Drive, Richmond, CA 94806
Upper School Library
September 15, 2016 at 11:00 a.m.**

A. OPENING PROCEDURES (20 minutes)

A.1 Call to Order – *Alicia Malet Klein*

A.2 Conferral of Degrees –*Kimberley Carr*

A.3 Announcement of New Secretary, Roll Call, and Announcement of Quorum – *Alicia Malet Klein*

A.4 Public Comments – *Alicia Malet Klein*

The Ralph M. Brown Act (Brown Act) is the California statute that governs open meetings of local government bodies (Government Code section 54950 et seq.). Making Waves Academy agreed to follow the provisions of the Brown Act (Charter, page 49).

The Brown Act provides that the public may comment on agenda items before or during consideration by the Board of Directors. Time must be set aside for the public to comment on any other matter under the body's jurisdiction. The purpose of this public comment period is to permit the public to comment on items on the agenda or any other matter under the jurisdiction of the Board of Directors.

Recommendation: Ask for public comments.

B. STANDING REPORTS/Q&A (90 Minutes)

B.1 Mission Connection: Introduction of New MWA Leadership –CCC, SSP, ELD, SPED, US Dean (15 min/10 min) — Sameeta Dasari

B.2 US & MS Directors Q&A/Deep Dive Discussion: CAASPP Results (20 min/10 min) – Evangelia Ward-Jackson and Kimberley Carr
See Attachment #1 – MS Director Report
See Attachment #2 – US Director Report

B.3 CEO Q&A/Deep Dive Discussion - (20 min/10 min) – Alton B. Nelson Jr.
See Attachment #3 – CEO Report
See Attachment #4 – Chinese Zen Story
See Attachment #5 – WASC & School-wide Goals

B.4 CFO Q&A/Deep Dive Discussion - (5 min) – Steven Roth

C NON-ACTION ITEMS (5 Minutes)

C.1 Educator Effectiveness Spending Plan (5 min) – Hung Mai
See Attachment #6 – Educator Effectiveness Spending Plan

D. ACTION ITEMS (30 Minutes)

D.1 Approval of Board Minutes – June 23, 2016 & August 15, 2016 – Alicia Malet Klein
See Attachment #7 – Board Minutes from June 23, 2016
See Attachment #8 – Board Minutes from August 15, 2016
Recommendation: That the MWA Board of Directors Minutes of June 23, 2016 and August 15, 2016, be approved.

D.2 MWA/College Spring Partnership Agreement (2016-2017) – Kimberley Carr
Fiscal Impact: \$25,500
See Attachment #9 – MWA/College Spring Partnership Agreement
Recommendation: To review and approve the MWA/College Spring Partnership Agreement (2016-2017).

D.3 Competitive Food Sales Policy – Evangelia Ward-Jackson & Kimberley Carr
See Attachment #10 – Competitive Food Sales Policy
Recommendation: To review and approve the Competitive Food Sales Policy.

D.4 Memo to Division Leadership re: 2016-2017 Student/Family Handbook – Alton B. Nelson Jr.
See Attachment #11 – Memo to Division Leadership re: 2016-2017 Student/Family Handbook
Recommendation: To review and approve the Memo to Division Leadership re: 2016-2017 Student/Family Handbook.

- D.5 2016-2017 MWA Academic Calendar – Hung Mai**
See Attachment #12 – MWA Academic Calendar
Recommendation: *To review and approve the 2016-2017 MWA Academic Calendar.*
- D.6 Advance on Wages Agreement – Alton B. Nelson Jr.**
See Attachment #13 – Advance on Wages Agreement
Recommendation: *To review and approve the Advance on Wages Agreement.*
- D.7 Vendor Invoices (June – August, 2016) – Hung Mai**
Fiscal Impact: \$1,551,332.18
See Attachment #14 – Vendor Invoices (June – August, 2016)
Recommendation: *To review and approve the vendor invoices (June – August, 2016).*
- D.8 Unaudited Actuals (FY2015-2016) – Steve Roth**
See Attachment #15 – Unaudited Actuals (FY2015-2016)
Recommendation: *To review and approve the Unaudited Actuals (2015- 2016).*
- D.9 Routine Agreements and Contract Renewals FY2017– Alicia Malet Klein**
Recommendation: *To review and approve all routine agreements and contract renewals.*
- a) Pitney Bowles Lease Agreement (39 Month Contract) – Alton B. Nelson Jr.**
Fiscal Impact: \$6,279 (FY2017)
See Attachment #16 –Pitney Bowles Lease Agreement
Recommendation: *To review and approve the Pitney Bowles Lease Agreement for MWA mailings postage machine.*
- b) Cisco Smartnet Renewal – Damon Edwards**
Fiscal Impact: \$6,150.73 – 10,000 (will not exceed budgeted amount of \$10,000)
See Attachment #17 – Cisco Smartnet Renewal
Recommendation: *To review and approve the Cisco SMART Renewal covering all MWA Cisco network equipment.*
- c) Microsoft Desktop Education License & Software Renewal – Damon Edwards**
Fiscal Impact: \$6,500.00
See Attachment #18 – Microsoft Desktop Education License & Software Renewal
Recommendation: *To review and approve Microsoft Desktop Education License & Software Renewal covering all MWA staff and student computers.*
- d) DELL Storage Expansion – Damon Edwards**
Fiscal Impact: \$18,119 (FY2017 CAPEX)
See Attachment #19 – DELL Storage Expansion
Recommendation: *To review and approve the DELL Storage Expansion allowing for increased flexibility for reconfiguring storage and expands data storage substantially (11 TB).*

E. DISCUSSION ITEMS (10 Minutes)

E.1 WASC Mid-Cycle Visit: September 25-27, 2016 – Alton B. Nelson Jr. & Alicia Malet Klein

Board Representatives Joining Sunday Sept. 25 2-4:30pm

E.2 MWA/MWF Board Engagement Day: Tuesday October 25, 2016 – Alicia Malet Klein

E.3 Comments of the Board of Directors – Alicia Malet Klein

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

F. SCHEDULE OF BOARD OF DIRECTORS MEETINGS 2016 – 2017 (0 Minutes)

- o October 6, 2016 11:00 a.m. - 2:00 p.m.
- o December 1, 2016 11:00 a.m. - 2:00 p.m.
- o January 26, 2017 11:00 a.m. - 2:00 p.m.
- o March 9, 2017 11:00 a.m. - 2:00 p.m.
- o May 4, 2017 11:00 a.m. - 2:00 p.m.
- o June 15, 2017 11:00 a.m. - 2:00 p.m.

G. CLOSED SESSION (20 Minutes)

G.1 Executive Evaluation & Litigation – Alicia Malet Klein

H. ADJOURNMENT

Distribution: MWA Board, Sherry Smith, Hung Mai, Evangelia Ward-Jackson, Steven Roth, Alton B. Nelson, Jr., Heather Davis, Kimberley Carr, Marcus Williams, Damon Edwards, Libby Cole, Lal Jones-Bey and Beth Frankland.

ALL MEETINGS ARE ON THURSDAYS. LUNCH PROVIDED.

Agenda posting (copies of the Agenda on Upper School and Middle School glass wall by main office door)

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

ATTACHMENTS

1. MS Director Report
2. US Director Report
3. CEO Report
4. Chinese Zen Story
5. WASC & School-wide Goals
6. Educator Effectiveness Spending Plan
7. Board Meeting Minutes – June 23, 2016
8. Board Meeting Minutes – August, 15, 2016
9. MWA/College Spring Partnership Agreement
10. Competitive Food Sales Policy
11. Memo to Division Leadership re: 2016-2017 Student/Family Handbook
12. 2016-2017 MWA Academic Calendar
13. Advance on Wages Agreement
14. Vendor Invoices
15. Unaudited Actuals (FY2015-2016)
16. Pitney-Bowles Lease Agreement
17. Cisco Smartnet Renewal
18. Microsoft Desktop Education License & Software Renewal
19. DELL Storage Expansion